

HUMAN RESOURCES DEPARTMENT
Suite 261, Madison Municipal Building
(608) 266-4615

FAX: (608) 267-1115

hr@cityofmadison.com
www.cityofmadison.com/human-resources

Vision, Mission, and Goals

Vision

People choose to work at the City of Madison to make a difference and stay because they belong.

Mission

We attract, retain, and develop a diverse and engaged workforce to create an inclusive and high performing organization.

Goals

- Attract a talented and diverse workforce
- Retain an engaged and diverse workforce where all employees feel they belong.
- Develop our employees and organization to be an inclusive and high performing City.
- Implement innovative and progressive Human Resources Practices.

Administration

Erin Hillson Director (608) 267-1170

Formulates, directs and coordinates human resources policies, programs and services.

Bradley Wollmann, Budget and Data Analyst (608) 266-4961

Maintains Citywide position control, tracks agency budget and expenditures, coordinates with IT, Finance, and other agencies to respond to requests for data and analysis, coordinates personnel records requests, assists agencies in collection of employee data through city records systems and HR sponsored surveys.

Human Resources Services

Emaan Abdel-Halim, Human Resources Services Manager (608) 267-8707

Manages the City's Civil Service System, including the recruitment/employment process and issues, classification and compensation plans, and provides general human resources consultation to departments.

Julie Trimbell, Human Resources Analyst (608) 267-2617

Develops recruitment strategies, provides assistance to agencies and applicants, conducts position studies, coordinates departmental engagement efforts, and provides strategic assistance to departments/divisions.

William Wick, Human Resources Analyst (608) 267-1137

Develops recruitment strategies, provides assistance to agencies and applicants, conducts position studies, coordinates departmental engagement efforts, and provides strategic assistance to departments/divisions.

Brooke Gillitzer, Human Resources Analyst (608) 267-2618

Develops recruitment strategies, provides assistance to agencies and applicants, conducts position studies, coordinates departmental engagement efforts, and provides strategic assistance to departments/divisions.

Otis Harris Jr, Human Resources Analyst (608) 267-2616

Develops recruitment strategies, provides assistance to agencies and applicants, conducts position studies, coordinates departmental engagement efforts, and provides strategic assistance to departments/divisions.

Javian Dayne, Talent Acquisition Specialist (608) 266-4615

Actively recruits, provides advertising support, targeted marketing and talent sourcing services for all agencies in conjunction with HR Analysts. Maintains a City of Madison Employer presence at outreach events and with community strategic partners.

Juan Ortiz, Administrative Clerk (608) 266-4615

Provides front desk reception and administrative support to the Administrative, HR Services, and Employee and Labor Relations, supports recruitment and retention efforts.

Employee and Labor Relations

Kurt Rose, Employee and Labor Relations Manager (608) 266-6530

Responsible for managing benefits, occupational accommodations, and employee and labor relations including negotiating and administering labor contracts for the City. Provides training and assistance to managers, supervisors and other staff related to employee and labor relations.

Tameaka Bryant, Employee and Labor Relations Specialist (608) 267-1136

Provides assistance to managers, supervisors, and other staff related to the employee and labor relations function. Provides training and assistance on such topics as discipline, contract compliance, and performance management and participates in the administration of the benefits.

Denise Nettum, Human Resources Analyst - Benefits (608) 266-4616

Coordinates City benefits, including health, wage and life insurance, provides retirement benefits consultation and participates in the administration of employee and labor relations.

Tory Larson, Occupational Accommodations Specialist (608) 267-1156

Provides consultation and support for disability rights efforts, including reasonable accommodation, return-to-work and special worker programs.

Brittney Hayes, Leave & Benefits Coordinator (608) 266-4617

Provides front desk reception and administrative and clerical support to the Administration, HR Services, and Labor and Employee Relations Units. Coordinates various City leave policies (FMLA, Disability Leave and layoff) and Drug Testing.

Katarina Klafka, Program Assistant (608) 266-4615

Provides front desk reception and administrative support to the Administrative, HR Services, and Employee and Labor Relations.

Organizational Development
(608) 266-4281
OrganizationalDevelopment@cityofmadison.com

Anne Nowak, Organizational Development Manager (608) 266-4001

Provides management and direction for Organizational Development Unit. Leads the team in working with key stakeholders to increase organizational health and effectiveness by integrating results oriented capacity building efforts through Leadership Development, Learning and Development, and Performance Excellence.

Jay Winston, Leadership and Organizational Development Specialist (608) 266-4618

Develops leaders at each level through differentiated, practical development that is responsive to the intersection of people's identities, specifically race, gender, sexuality, and disability. Manages Leadership Development program and organizational effectiveness activities.

Vacant, Learning and Organizational Development Specialist (608) 266-9037

Develops and delivers a series of annual courses that consistently move the organization closer to meeting long-term objectives through individual and organizational competency building. Manages Learning Partner program and organizational effectiveness activities.

Kara Kratowicz, Performance Excellence Specialist (608) 266-4030

Designs, develops, and delivers projects and resources in alignment with the Performance Excellence framework. Manages change within the organization with strategic planning, continuous improvement, and Performance Excellence.

Emily Jamieson, Organizational Development Coordinator (608) 266-4281

Delivers planning, marketing, and operational support in the development, promotion, coordination, implementation, and evaluation of programs and activities.