# MADISON PUBLIC LIBRARY 201 West Mifflin Street Madison, WI 53703

Administration: (608) 266-6363 / Reference Services: (608) 266-6350 / Youth Services: (608) 266-6345

FAX: (608) 266-4338

adminstration@madisonpubliclibrary.org www.madisonpubliclibrary.org

### Vision

Madison Public Library: where worlds connect and dreams are built.

#### Mission

Madison Public Library sparks literacy, fosters curiosity and supports community. We provide equitable access to experiences, ideas and resources necessary to survive.

#### **Core Services**

### **Borrower Services**

This service includes all activities associated with the circulation of library materials.

### **Programs and Partnerships**

This service is responsible for providing programs for all ages both within and outside of library facilities and for developing partnerships with community organizations, other branches of government, private businesses, and individuals. The goal of the service is to foster a diverse patron and partner base and develop programs and services that are based directly on residents' needs and wants.

#### Collection

This service is responsible for the selection, acquisition, evaluation, cataloging, and processing of all materials in all formats in the physical library collection. This service also provides access to, selection of, and maintenance of digital library resources. The Madison Public Library is the resource library and largest member of the South Central Library System (SCLS). SCLS libraries share their collection resources through an integrated library system that provides access to the public through the LINKcat online library catalog.

#### **Spaces**

This service is responsible for all activities and services associated with the operation of Madison Public Library's nine public library facilities and the Library Maintenance Support Center. The goal of this service is to provide a safe, pleasant, and welcoming environment at the Central and neighborhood libraries.

### **Administration & Marketing**

This service provides for the system-wide leadership of the library across all departments, along with marketing and web services promoting the library's nine locations. The goal of this service is to provide strategic direction, fiscal responsibility, and general leadership and management to all areas of library operations.

### **Digital Access**

This service includes all aspects of library technology, including hardware and software that is used by both staff and the public. The goal of this service is to provide access to wifi and devices to residents in need and to support the daily work and operations of library facilities and staff.

### **Information Connection & Referral**

As the statutory resource library for the system, this service is responsible for all activities associated with providing connection to information and resources for the residents of Madison, Dane County and the South Central Library System. Staff at nine library locations integrate information concepts into the full range of library services, including instruction, basic needs support, technology, literacy and research support, community programs and one-on-one reference interactions. Staff develop and maintain partnerships beyond the library profession to strengthen and assess services to users.

Tana Elias, Director (608) 267-1184

The Director is responsible for planning and evaluation of library services, fiscal management, directing the activities and staff of the Library, and for carrying out the policy directives of the Library Board and working actively with the Madison Public Library Foundation.

## Margie Navarre-Saaf, Borrower Services Manager

(608) 266-6362

The Borrower Services Manager works out of the Central Library and has the responsibility for the efficient and effective operation of all Madison Public Library public circulation services as well as oversight of the day-to-day circulation functions, delivery and shelving at the Central Library.

### Mark Benno, Administrative Services Manager

(608) 266-9632

The Administrative Services Manager assists in the planning, development and maintenance of Library facilities, and supervises staff providing services in Library Administration, including payroll, technology and facilities planning, contracts and human resources.

### Liz Boyd, Digital Services and Marketing Manager

(608) 266-4953

The Digital Services & Marketing Manager oversees the library's online communications and content including staff and public web sites, social media, and library apps. This position is also responsible for system-wide marketing, public relations, strategic planning, and coordinates marketing and grant reporting efforts with Madison Public Library Foundation.

### Trent Miller, Bubbler Coordinator

(608) 266-5975

The Bubbler Coordinator is in charge of the operations of Madison Public Library's maker initiative, The Bubbler, which operates across the library system. This position connects with the local art/media/making community to connect people to the library, its resources, and each other.

#### Tammy Ocampo, Youth Services Supervisor

(608) 266-6346

The Youth Services Supervisor is responsible for providing direction and oversight to the Youth Services and Teen Services staff across the library system. This position collaborates with other youth-serving agencies across the city and works to develop programs and services to best serve children and families.

The Library Collection Manager oversees the Collection Management Team, the team responsible for collection development, management, preservation, and storage of library materials in all formats. This position also develops and implements policies overseeing the library collections and provides analysis breakdowns of resources and services offered within the library, including oversight of the acquisitions budget, materials usage, library system and state collection responsibilities and gifts or donations for the library collection.

## Annie Weatherby-Flowers, Community Engagement Coordinator

(608) 243-0520

The Community Engagement Coordinator is tasked with establishing relationships with individuals and organizations throughout the City, especially those representing under-resourced neighborhoods. The Community Engagement Coordinator uses data and community conversations to determine needs and translates those needs into action under the umbrella of the library's strategic priorities.

### Krissy Wick, Director of Public Services

(608) 266-8685

The Director of Public Services is responsible for oversight of our patron's experience, supervision of library supervisors, accounting and the coordination of services across the library system.

Marc Gartler, Alicia Ashman/Sequoya Library Supervisor
Jane Jorgenson, Hawthorne/Pinney Library Supervisor
Carra Davies, Lakeview Library Supervisor
Yesianne Ramirez, Meadowridge Library Supervisor
Ching Wong, Goodman South Madison/Monroe Street Library Supervisor
Michael Spelman, Central Library Supervisor

Neighborhood Library Supervisors are responsible for supervising and overseeing the day-to-day operations of their individual branches.

#### Libraries

Alicia Ashman, 733 N. High Point Road	(608) 824-1780
Goodman South Madison, 2222 S. Park Street	(608) 266-6395
Hawthorne, 2707 E. Washington Avenue	(608) 246-4548
Lakeview, 2845 N. Sherman Avenue	(608) 246-4547
Meadowridge, 5726 Raymond Road	(608) 288-6160
Monroe, 1705 Monroe Street	(608) 266-6390
Pinney, 516 Cottage Grove Road	(608) 224-7100
Sequoya, 4340 Tokay Boulevard	(608) 266-6385