

**MADISON FIRE DEPARTMENT**  
**Administrative Office**  
**314 W. Dayton Street**  
**Madison, WI 53703-2506**  
**Non-Emergency Calls: (608) 266-4420**  
**Emergency Calls: 9-1-1**

FAX: (608) 267-1100 (Administration)

[fire@cityofmadison.com](mailto:fire@cityofmadison.com)  
[www.cityofmadison.com/fire](http://www.cityofmadison.com/fire)

**Mission, Goals and Objectives**

The Madison Fire Department is building a diverse, innovative, nationally recognized Fire-Rescue Department committed to ongoing organizational review and enrichment where:

- Every action of the Department is a display of our commitment to internal and external customers services;
- People continually expand their capacity to create the results they truly desire;
- New and expansive patterns of thinking are nurtured;
- People are continually striving to learn together;
- People are respected for who they are, for what they do, and for their good thinking.

We value compassion, honesty, integrity, teamwork, health and fitness, and inner strength. These values are in balance with the traditional focus on strength and courage.

We are committed to the prevention of harm within our community, and to the preservation of life, property, and the environment.

We take pride in our commitment to excellence and are prepared to work cooperatively with all agencies to handle any type of emergency that may occur in our community.

Chris Carbon, Fire Chief

(608) 266-6564

The Chief is responsible for the following activities:

- Provide for the overall coordination, planning, management, and direction of the Department.
- Represent the Department throughout the community and on various committees and boards
- Interact with the various local, Regional, State, and Federal jurisdictions.

Ché Stedman, Assistant Chief - EMS Administration

(608) 266-4201

The Administrative Services Division oversees the following activities:

- Logistics and Medical Affairs
  - Emergency Ambulance Response
  - Coordination, training, and continuing education of paramedics
- Maintain all EMS records and reports
- HIPAA Compliance Officer
- Information Technology Coordinator

Tracy Burrus, Assistant Chief - Personnel - Planning

(608) 266-5959

The Personnel Division is responsible for the following activities:

- Recruiting and hiring of new commissioned personnel
- Human Resources and Labor Relations duties for the Department
- Employee Health & Wellness Program
- Records Custodian

Art Price, Assistant Chief - Operations

(608) 266-4256

The Operations Division oversees the following activities:

- Provision of life safety (rescue) and fire suppression
- Non-emergency management of fire companies and the daily activities and programs performed by those companies on three shifts
- Performance of fire suppression, as required
- Response/Incident Reports
- Oversees the Training Division which is responsible for the ongoing training of all commissioned personnel
  - Planning, scheduling, coordinating and directing all Department training activities

Fire Investigation Team

- Investigation and prosecution of all suspicious fires
- Coordination of fire investigations with counterparts in the Police Department

Scott Bavery, Assistant Chief - Support Services

(608) 267-8674

The Support Services Division is responsible for the following activities:

- Maintaining all department vehicles, emergency breathing apparatus and facilities and pertinent recordkeeping.
- Management of station construction and maintenance, ordering station supplies, apparatus inventory and maintenance.
- Provision of inspection services, community education, and fire prevention activities.
- Oversees special operations (e.g., HazMat, lake rescue, technical rescue, confined space, etc.)

Brent Sloat, Fire Administrative Services Manager

(608) 266-4777

The Administrative Services Division is responsible for the following functions:

- Budget, finance, payroll and personnel, purchasing supervision, general accounting, and various other administrative duties
- Drafting resolutions and reports
- Research and analysis of current and new legislation and administrative rules
- Cost benefit analysis of various department programs
- Oversight of grants
- Contracts

Cynthia Schuster, Fire Public Information Specialist (PIO)

(608) 261-5539

The Fire Public Information Specialist is responsible for the following functions:

- Facilitating the Department's internal and external communications.
- Key point of contact for citizens, media, and representatives of agencies and groups with whom the MFD partners.
- Coordinates news conferences and speaking engagements.
- Responds to major emergency events and prepares and disseminates appropriate public and media information.
- Serves as primary spokesperson for the Fire Chief and the Fire Department.
- Maintains the Department's social media accounts and Department website.

Edwin J. Ruckriegel, Fire Marshal

(608) 266-4457

The Fire Prevention Division is responsible for the following activities:

Fire Protection Engineering Unit

(608) 266-4420

- Review fire protection system plans and specifications for compliance with ILHR, NFPA standards and the Madison General Ordinances.
- Review site plans for adequate Fire Department access and fire hydrant spacing.
- Witness acceptance testing on fire protection and life safety systems for final approval
- Provide fire protection consultant services to developers, architects, engineers and citizens of Madison
- Assist Fire Prevention personnel with field inspections.

Fire Inspection Unit

(608) 266-4420

- Completion of over 16,000 annual inspections of all commercial properties in the City of Madison, including residential properties of 3 units or more.
- Inspect commercial properties for compliance with local, state and national fire prevention codes and standards.
- Educate the public of the need for fire prevention. Act as a resource to the public for information on fire prevention codes and standards.
- Issue permits as a means to enforce requirements for the safe, code complying storage of hazardous or combustible materials and associated processes.
- Enforcement of the groundwater protection rules of ILR 10 through the review of plans and the inspection of underground storage tanks.

Community Education Unit

(608) 266-4420

- Community Education program development, scheduling and presentation.
- Development of the Department's fire safety education programs.
- Provide information to the public and the media via interviews, press conferences and prepared written releases.

## Physical Facilities

The City of Madison has 14 fire stations strategically located within the City limits:

Station 1	316 West Dayton Street (53703)
Station 2	421 Grand Canyon Drive (53719)
Station 3	1217 Williamson Street (53703)
Station 4	1437 Monroe Street (53711)
Station 5	4418 Cottage Grove Road (53716)
Station 6	825 West Badger Road (53713)
Station 7	1810 McKenna Boulevard (53719)
Station 8	3945 Lien Road (53704)
Station 9	201 North Midvale Boulevard (53705)
Station 10	1517 Troy Drive (53704)
Station 11	4011 Morgan Way (53718)
Station 12	400 South Point Road, Verona (53593)
Station 13	6350 Town Center Drive (53718)
Station 14	3201 Dairy Drive (53718)

All fire station telephone numbers are unlisted in accordance with National Fire Protection Association (NFPA) standards. (NFPA 1221, 3-10).

### **THE EMERGENCY TELEPHONE NUMBER FOR ALL STATIONS IS 9-1-1**

The Department also has additional physical facilities as follows:

Maintenance Division (608) 266-4540  
4151 Nakoosa Trl.

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Training Division (located at Fire Station #14) Training Chief: Jeff Larson: (608) 266-5946  
3201 Dairy Dr.

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