

**HUMAN RESOURCES DEPARTMENT**  
**Suite 261, Madison Municipal Building**  
**(608) 266-4615**

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[www.cityofmadison.com/hr](http://www.cityofmadison.com/hr)

**Mission and Strategic Priorities**

*Moving our Madison forward by hiring, developing, and sustaining a diverse and engaged workforce.*

**Strategic Priorities**

To fulfill its mission, Human Resources will incorporate the principles of racial equity and social justice to:

- Provide an equitable and innovative system for attracting and hiring talented City employees.
- Develop and deliver an effective onboarding, classification, compensation and performance management system which focuses on providing a positive employee experience.
- Build capacity for inclusion, innovation and continuous improvement, and support City-wide change by providing access to learning and leadership development opportunities.
- Foster valuable partnerships with City agencies, elected officials, employees, employee associations, labor unions, and the community.
- Support employees by providing resources for workplace accommodations, retirement, leave, benefits, wellness and a healthy workplace culture.
- Effectively frame and evaluate decisions and priorities by using qualitative and quantitative data and racial equity principles and practices.

**Administration**

Harper Donahue, IV, Director (608) 267-2618  
Formulates, directs and coordinates human resources policies, programs and services.

Bradley Wollmann, Budget and Data Analyst (608) 266-4961  
Maintains Citywide position control, tracks agency budget and expenditures, coordinates with IT, Finance, and other agencies to respond to requests for data and analysis, coordinates personnel records requests, assists agencies in collection of employee data through city records systems and HR sponsored surveys.

**Human Resources Services**

Emaan Abdel-Halim, Human Resources Services Manager (608) 267-8707  
Manages the City's Civil Service System, including the recruitment/employment process and issues, classification and compensation plans, and provides general human resources consultation to departments.

Julie Trimbell, Human Resources Analyst (608) 267-2617  
Develops recruitment strategies, provides assistance to agencies and applicants, conducts position studies, coordinates departmental engagement efforts, and provides strategic assistance to departments/divisions.

Victoria Larson, Human Resources Analyst (608) 266-4618  
Develops recruitment strategies, provides assistance to agencies and applicants, conducts position studies, coordinates departmental engagement efforts, and provides strategic assistance to departments/divisions.

Tameaka Bryant, Human Resources Analyst (608) 267-1136  
Develops recruitment strategies, provides assistance to agencies and applicants, conducts position studies, coordinates departmental engagement efforts, and provides strategic assistance to departments/divisions.

William Wick, Human Resources Analyst (608) 267-1137  
Develops recruitment strategies, provides assistance to agencies and applicants, conducts position studies, coordinates departmental engagement efforts, and provides strategic assistance to departments/divisions.

### **Employee and Labor Relations**

Greg Leifer, Employee and Labor Relations Manager (608) 266-6530  
Responsible for managing benefits, occupational accommodations, and employee and labor relations including negotiating and administering labor contracts for the City.

Erin Hillson, Employee and Labor Relations Specialist (608) 267-1170  
Provides assistance to managers, supervisors, and other staff related to the employee and labor relations function. Provides training and assistance on such topics as discipline, contract compliance, and performance management and participates in the administration of the benefits.

Denise Nettum, Human Resources Analyst - Benefits (608) 267-4616  
Coordinates City benefits, including health, wage and life insurance, provides retirement benefits consultation and participates in the administration of employee and labor relations.

Sherry Severson, Occupational Accommodations Specialist (608) 267-1156  
Provides consultation and support for disability rights efforts, including reasonable accommodation, return-to-work and special worker programs.

Brooke Gillitzer, Leave & Benefits Coordinator (608) 266-4617  
Provides front desk reception and administrative and clerical support to the Administration, HR Services, and Labor and Employee Relations Units. Coordinates various City leave policies (FMLA, Disability Leave and layoff) and Drug Testing.

Katarina Klafka, Administrative Clerk (608) 266-4615  
Provides front desk reception and administrative support to the Administrative, HR Services, and Employee and Labor Relations.

### **Organizational Development**

**(608) 266-4281**

**[OrganizationalDevelopment@cityofmadison.com](mailto:OrganizationalDevelopment@cityofmadison.com)**

Anne Nowak, Organizational Development Manager (608) 266-4001  
Provides management and direction for Organizational Development Unit. Leads the team in working with key stakeholders to increase organizational health and effectiveness by integrating results oriented capacity building efforts through Leadership Development, Learning and Development, and Performance Excellence.

Amy Deming, Leadership and Organizational Development Specialist (608) 266-9037  
Designs and implements leadership programs and Learning and Development programs. Manages Leadership Development program and organizational effectiveness activities.

Lindsay Bessick, Learning and Organizational Development Specialist (608) 267-2616

Designs and implements a framework for learning and development, supporting organizational effectiveness initiatives and leadership development opportunities. Manages Learning Partner program and organizational effectiveness activities.

Kara Kratowicz, Performance Excellence Specialist (608) 266-4030

Defines and supports the City of Madison's integrated approach to organizational performance management to deliver standardized processes that lead to organizational sustainability, improvement of overall organizational effectiveness, and improved organizational capacity for meeting its vision.

Siera Garcia, Organizational Development Coordinator (608) 266-4281

Delivers planning and operational support in the development, promotion, coordination, implementation, management, and evaluation of programs and activities.