



City of Madison APPLICATION FOR ALTERATION OF EXISTING CONDITIONAL USE

| | |
|---------------------|-------|
| FOR OFFICE USE ONLY | |
| Date: | _____ |
| LNDMAC: | _____ |
| Parcel # | _____ |

TO ZONING ADMINISTRATOR:

The undersigned owner (contract owner) of property herein described hereby applies for approval to make minor alterations to an existing conditional use.

Location of Property/Street Address: _____ Ald. District: _____
_____ Zoning District: _____

Existing Conditional Use: _____

Proposed Alteration (Describe): _____

This application must be accompanied by four (4) sets of construction and plot plans indicating the proposed alteration, if there are no exterior changes to the site or parking lot. Eight (8) sets of construction and parking lot plans are required, if exterior changes are proposed to the site or parking lot. An Adobe Acrobat PDF File of the submitted plans, either on a non-returnable CD or USB flash drive, or emailed to zoning@cityofmadison.com, must also be submitted. The application fee is \$100, in addition to applicable site plan review fees.

Section 28.183(8). states: "No alteration of a conditional use shall be permitted unless approved by the City Plan Commission provided, however, the Zoning Administrator following consideration by the alderperson of the district, may approve minor alterations or additions which are approved by the Director of Planning and Community and Economic Development and are compatible with the concept approved by the Plan Commission and the standards in subsection 28.183(6)."

Respectfully submitted,

Name _____ Address _____
Telephone _____ Email _____

ALDER'S RECOMMENDATION:

| |
|-------|
| _____ |
| _____ |
| _____ |

ZONING ADMINISTRATOR'S COMMENTS:

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|---|
| Occupancy Certificate Status _____ |
| Outstanding Orders _____ |
| Conditions of Approval Met _____ |
| Compatibility of Proposed Alteration with Concept Approved By Plan Commission _____ _____ |
| Compatibility of Proposed Alteration with Standards 28.183(6) _____ _____ |

| | |
|--|---|
| Approved according to 28.183(8). | <input type="checkbox"/> Director of Planning & Community & Economic Development/Date |
| | <input type="checkbox"/> Director of Planning & Community & Economic Development/Date |
| Disapproved – Refer to Plan Commission | <input type="checkbox"/> Director of Planning & Community & Economic Development/Date |
| | <input type="checkbox"/> Director of Planning & Community & Economic Development/Date |