



# City of Madison

## APPLICATION FOR ALTERATION OF EXISTING PLANNED DEVELOPMENT

FOR OFFICE USE ONLY	
Date:	_____
LNDMAP:	_____
Parcel #	_____

TO ZONING ADMINISTRATOR:

The undersigned owner (contract owner) of property herein described hereby applies for approval to make alterations to an existing planned development.

Location of Property/Street Address: \_\_\_\_\_ Ald. District: \_\_\_\_\_  
\_\_\_\_\_

Proposed Alteration (Describe): \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

For no exterior changes to the site or parking lot, please include five (5) sets of construction and plot plans indicating the proposed alteration with the application. If exterior changes are proposed to the site or parking lot, eight (8) sets of construction and parking lot plans are required with the application. An Adobe Acrobat PDF File of the submitted plans, either on a non-returnable CD or USB flash drive, or emailed to [zoning@cityofmadison.com](mailto:zoning@cityofmadison.com), must also be submitted. The application fee is \$100, in addition to applicable site plan review fees, and a recording fee of \$30 payable to *Dane County Register of Deeds* is required.

Section 28.098(6). states: "No alteration of a Planned Development District shall be permitted unless approved by the City Plan Commission, provided however, the Zoning Administrator may issue permits for minor alterations that are approved by the Director of Planning and Community and Economic Development and are consistent with the concept approved by the Common Council. If the change or addition constitutes a substantial alteration of the original plan, the procedure in Sec. 28.097(5) shall be required."

Respectfully submitted,

Name \_\_\_\_\_ Address \_\_\_\_\_  
\_\_\_\_\_  
Telephone \_\_\_\_\_ Email \_\_\_\_\_

### ALDER'S RECOMMENDATION:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

### DIRECTOR OF PLANNING'S COMMENTS:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

- Administrative Approval                       Refer to Plan Commission

Signature: \_\_\_\_\_ Date: \_\_\_\_\_