Building Plan Submission Check List

Accessory Building- Gazebo (Unheated)

- Completed Building Permit Application Data Sheet
- TWO complete plan sets containing all of the following items and information
  - All plan elements clearly drawn to scale, scale must be clearly identified on plan set
    - Site plan
      - Identify and dimension all lot lines
      - Identify and dimension all building and site features
      - Dimension distances from building to the lot lines
    - Elevation view
      - Detail exterior appearance of the building for each side elevation, label direction of each elevation
        - Identify the type of exterior materials used
        - Dimension building elevations for width, eave height, peak height, size and configuration of doors, windows, roof, chimneys, exterior grade, footings and foundation walls
    - Foundation plan
      - Detail building outline and foundation
      - Label and dimension the size and depth for thickened edge slab, column footings and frost walls.
    - Floor plan
      - Dimension the building perimeter
      - Detail and dimension location of all walls, doors, and windows
        - Dimension opening sizes of all doors and windows
    - Section View
      - Detail construction from the bottom of the footing to the top of the roof
        - Dimension and detail the floor, roof, and wall construction
          - Identify and dimension all anchor bolts
          - Identify and dimension ceiling heights for each building level
          - Identify and dimension footing and foundation location, thickness, and materials used
          - Identify and dimension wall sheathing location, thickness, and material used
          - Identify and dimension wall and floor lumber size and material used
    - Framing plans
      - Floor framing plan
        - Dimension and locate material used and sizes of all beams, columns, and joists
        - Dimension and locate material used and sizes for all door and window headers
      - Roof Framing plan
        - Detail truss or rafter layout
      - Wall bracing IF GAZEBO HAS WALLS OR WINDOWS
        - Identify and dimension the locations and methods of all wall bracing
          - Provide calculations that show the wall bracing is adequate
    - Detail any special framing requirements

Note: All required items are outlined in Wisconsin State Legislature SPS 320