

Q&A

Past Performance-HMIS Report Instruction

(8/25/21)

Housing Programs that cannot run SPM

Q. We could not run a SPM report for our housing program because the program was set up as a “service-only” project in HMIS. What should we do?

It was brought to our attention that some housing programs may not be able to run a SPM report. It may be due to the housing program set up as a “service-only” project in HMIS. If that is the case, follow the instructions below:

Exit to or Retention of Permanent Housing

1. In the Clarity Report Library, go to HUD Reports and select [HUDX-227] Annual Performance Report [FY2020].
2. The report must be run for 8/1/20 (or project start date, if later) to 7/31/21.
3. From Q5a and Q23c, calculate the following:
(number of stayers + exits to permanent destinations) / (total number served – exclusions from the measure*)

*Exclusions from the measures (total persons whose destinations excluded them from the calculation in Q23c) are *deceased* and *long-term care facility or nursing home*.

Return to Homelessness

Enter “Report not available*” for return to homelessness. You can use the space under “Additional outcomes measured and to propose to measure, if any” to explain why the SPM report could not be run.

Prevention Programs

Q: When we run an ESG-CAPER report, Q24 numbers do not add up to the total. What should we do?

In some programs, ESG CAPER Q24 may not add up to the totals displayed at the bottom of the measure. It appears to be a glitch in the report. If that is the case, please use the numbers from Q23c instead to calculate the percentage of people that exited to or retained permanent housing.