



Department of Planning & Community & Economic Development

## Economic Development Division

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**Office of Business Resources**  
Street Vending Coordinator  
Meghan Blake-Horst  
(608) 261-9171

## Licensing Checklist

Dear Camp Randall High Density Street Vendor Applicant:

Here's what you need to do to apply for a Camp Randall High Density Vending License:

1. Complete the High density Vending License Application.
2. Complete a City of Madison Street Vendor License Application for each person who will vend with or for you, maximum three per High Density Vending License.
3. Submit a copy of your Wisconsin State Sellers Permit.
4. Include a photo of the Primary Vendor.
5. Include an approved insurance certificate naming **City of Madison** as additional insured for minimum coverage of one million dollars.
6. Include your site request form.
7. If you are a food vendor, look at the "Requirements for Temporary Food Establishments" and include your Application for Temporary Food Establishment Permit.

Once your documents have been received, your application will be processed and the license will be issued via email or mailed to you.

Thanks,

Meghan Blake-Horst  
Street Vending Coordinator  
(608)261-9171  
[www.cityofmadison.com/business/streetvending](http://www.cityofmadison.com/business/streetvending)

**Website: <http://www.cityofmadison.com/Business/streetvending/campRandall.cfm>**  
**Additional information and copies of applications are available on the website.**