

# ARTspace Exhibition Proposal Application

Madison Arts Commission  
City of Madison Department of Planning and  
Community and Economic Development  
215 Martin Luther King, Jr. Blvd., Suite LL-100  
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EXHIBITION PERIOD: **JANUARY 1 TO DECEMBER 31**  
LOCATIONS: **MADISON MUNICIPAL BUILDING / MAYOR'S CONFERENCE ROOM**

DEADLINE: **OCTOBER 1**

**PLEASE PRINT/TYPE**

APPLICANT NAME

MAILING ADDRESS

CITY

STATE

ZIP CODE

DAY TELEPHONE

EVENING TELEPHONE

E-MAIL ADDRESS

IN WHAT MEDIUM DO YOU WORK?

NUMBER OF IMAGES SUBMITTED (10 IMAGE MAXIMUM)

## PLEASE NOTE

All digital images should be clearly labeled with your name, the dimensions of the piece, and media. Please indicate if you are submitting images from a larger body of work which are not specific to the exhibition you plan for the ARTspace. If possible, please submit images of specific works you wish to exhibit.

Please indicate any months when your work is NOT available to exhibit: \_\_\_\_\_

Check all locations you wish to be considered for:  Madison Municipal Building  Mayor's Conference Room

The undersigned hereby certifies that the information contained in this application and all attachments and supporting materials are true and correct to the best of his/her knowledge.

APPLICANT/AUTHORIZED SIGNATURE

TITLE

DATE

Please include a current resume and an Exhibition Narrative.

## EXHIBITION NARRATIVE

Use standard type (10 or 12 pt.), not a reduced typeface or computer-generated facsimile. **(1 page maximum.)**

- Describe the exhibition that you would like to display in the ARTspace gallery.
- Explain the medium you work in, exhibition goals, how the exhibition will serve the audience, enrich the community.
- Include any other information necessary to help Madison Arts Commission evaluate your exhibition proposal.

**Nondiscrimination Based on Disability.** Applicant shall comply with Section 39.05, Madison General Ordinances, Nondiscrimination Based on Disability in City-Assisted Programs and Activities. Under section 39.05(7) of the Madison General Ordinances, no City financial assistance shall be granted unless an Assurance of Compliance with Sec. 39.05 is provided by the applicant or recipient, prior to the granting of the City financial assistance.

**Applicant hereby makes the following assurances:** Applicant assures and certifies that it will comply with section 39.05 of the Madison General Ordinances, entitled "Nondiscrimination Based on Disability in City Facilities and City-Assisted Programs and Activities," and agrees to ensure that any subcontractor who performs any part of this agreement complies with sec. 39.05, where applicable, including all actions prohibited under section 39.05(4), MGO.