

DEVELOPMENT REVIEW SCHEDULE for the URBAN DESIGN COMMISSION and PLAN COMMISSION, December 2017 – December 2018

Please contact the Department of Planning and Community and Economic Development at (608) 266-4635 if you have questions about filing your application.

SUBMITTAL DEADLINES (12:00 PM Wednesday) FOR:		MEETING DATES:		
<ul style="list-style-type: none"> Zoning Map Amendments (including rezoning to, or a major alteration of, a Planned Development zoning district) All applications that include a Zoning Map Amendment All projects requiring review by the Urban Design Commission (UDC) 	<ul style="list-style-type: none"> Conditional Uses NOT requiring UDC review Demolition Permits Preliminary and Final Plats Certified Survey Maps requiring Plan Commission approval Alterations to Planned Developments approved by the Plan Commission only 	Urban Design Commission (UDC) (When applicable to items in first column)	Plan Commission (For ALL applications listed in left two columns)	Common Council (For Zoning Map Amendments and Preliminary and Final Plats)
		Meetings begin at 4:30 PM, Wednesday	Public hearings begin at 5:45 PM, Monday	Public hearings begin at 6:45 PM, Tuesday
November 8, 2017	November 20, 2017 (Monday)	December 20, 2017	January 8, 2018	January 16, 2018
November 20, 2017 (Monday)	December 6, 2017	January 10, 2018	January 22	February 6
December 6, 2017	December 20, 2017	January 24	February 5	February 27
December 20, 2017	January 3, 2018	February 7	February 19	February 27
January 3, 2018	January 17	February 21	March 5	March 20
January 17	January 31	March 7	March 19	April 10
January 31	February 21	March 21	April 2	April 10
February 21	March 7	April 11	April 23	May 1
March 7	March 21	April 25	May 7	May 15
March 21	April 4	May 9	May 21	June 5
April 4	April 18	May 23	June 4	June 19
April 18	May 2	June 6	June 18	July 10
May 2	May 16	June 20	July 2	July 10
May 16	May 30	July 11	July 16	July 24
May 30	June 20	July 18	July 30	August 7
June 20	July 18	August 8	August 20	September 4
July 18	August 1	September 5	September 17	September 25
August 1	August 15	September 26	October 1	October 16
August 15	September 5	October 3	October 15	October 30
September 5	September 19	October 24	November 5	November 20
September 19	October 3	November 7	November 19	December 4, 2018
October 3	October 17	November 21	December 3	*January 8, 2019*
October 17, 2018	October 31, 2018	December 5, 2018	December 17, 2018	*January 8, 2019*
*: Projected 2019 meeting date				
Use the Land Use Application when filing the following:		Use the Subdivision Application when filing the following:		
<ul style="list-style-type: none"> Zoning Map Amendments, including to the Planned Development (PD) zoning district and All Alterations to Approved PD Districts Conditional Uses Demolition Permits Review of New Buildings or Additions to Existing Buildings <u>Greater than 20,000 Square Feet</u> or <u>Containing Four (4) or More Stories</u> in the Downtown Core (DC) and Urban Mixed-Use (UMX) Zoning Districts 		<ul style="list-style-type: none"> Preliminary and/ or Final Subdivision Plats Certified Survey Maps (CSM), including CSMs requiring Plan Commission approval Any Plat or Certified Survey Map in the City's Extraterritorial Plat Approval Jurisdiction (ETJ) 		
<p>**All submittal deadlines are Wednesdays unless otherwise noted. All applications received after 12:00 PM Noon submittal deadline may be postponed to the next scheduled submittal date and corresponding meeting date(s).**</p>				
<p>NOTICE REGARDING LOBBYING ORDINANCE: If you are seeking approval of a development that has over 40,000 square feet of non-residential space, or a residential development of over 10 dwelling units, of if you are seeking assistance from the City with a value of \$10,000 (including grants, loans, TIF or similar assistance), you may be subject to Madison's lobbying ordinance (Sec. 2.40, MGO) and may be required to register and report your lobbying. Please consult the City Clerk's Office for more information ((608) 266-4601). Failure to comply with the lobbying ordinance may result in fines.</p>				
<p>Schedule Effective: October 2, 2017</p>				

- Schedule for when only Urban Design Commission (UDC) review is required:**
- Approval of Projects in Urban Design Districts not also requiring Plan Commission approval (*Public Hearing Required*)
 - Comprehensive Design Review and Sign Variances (*Public Hearing Required*)
 - Review of New Buildings or Additions to Existing Buildings Less than 20,000 Square Feet in the Downtown Core (DC) and Urban Mixed-Use (UMX) zoning districts (*Public Hearing Required*)
 - Review of Public Buildings (excluding those by the State of Wisconsin, University of Wisconsin or the United States Government) (*Public Hearing Not Required*)

SUBMITTAL DEADLINES (12:00 PM Wednesday) FOR:		MEETING DATES: Meetings begin at 4:30 PM, Wednesday
Public Hearing Required	Public Hearing Not Required	
November 20, 2017 (Monday)	December 6, 2017	December 20, 2017
December 6, 2017	December 20, 2017	January 10, 2018
December 20, 2017	January 3, 2018	January 24
January 3, 2018	January 17	February 7
January 17	January 31	February 21
January 31	February 21	March 7
February 21	March 7	March 21
March 7	March 21	April 11
March 21	April 4	April 25
April 4	April 18	May 9
April 18	May 2	May 23
May 2	May 16	June 6
May 16	May 30	June 20
May 30	June 20	July 11
June 20	June 27	July 18
June 27	July 18	August 8
July 18	August 1	August 22
August 1	August 15	September 5
August 15	September 5	September 26
September 5	September 19	October 3
September 19	October 3	October 24
October 3	October 17	November 7
October 17	October 31	November 21
October 31, 2018	November 14, 2018	December 5, 2018

When filing the above, please use the Urban Design Application

Informational Presentations at the Urban Design Commission: Informational presentations, where no formal action is taken by the UDC, can be scheduled by contacting the Secretary of the UDC at (608) 266-4635. Space on a particular agenda may be limited and priority will be given to projects requiring a UDC action. Fourteen (14) copies of your plans reduced to fit onto 11 X 17-inch paper shall be submitted for a particular meeting using the corresponding date under the **Public Hearing Not Required** column (i.e. **2-3 weeks before desired meeting**). On the *Urban Design Application*, please check the "Informational Presentation" box.

A pre-application meeting with staff is **required** prior to filing any Urban Design Application. Please contact UDC staff at (608) 266-4635 to schedule a pre-application meeting.

The Urban Design Commission has established a policy that limits the number of agenda items to fifteen (15). The first fifteen applications received and accepted will be scheduled. Priority is given to applications also scheduled for review by the Plan Commission. Any application beyond the fifteen agenda items will be scheduled for the next regularly scheduled meeting.