



Department of Planning & Community & Economic Development

## Planning Division

**Heather Stouder, Director**

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June 23, 2020

Ed Linville  
Linville Architects  
408 E Wilson St  
Madison, WI 53703

Re: Certificate of Appropriateness for 202 Forest Street

At its meeting on May 4, 2020, the Landmarks Commission reviewed, in accordance with the provisions of the Historic Preservation Ordinance, your plans to construct an addition to a principal structure located at 202 Forest Street in the University Heights historic district. The Commission approved a Certificate of Appropriateness to construct an addition to the principal structure with the following condition:

- Final window and door specifications be approved by staff. Those submitted specifications meet the standards of the Historic Preservation Ordinance.

This letter will serve as the "Certificate of Appropriateness" for the project described above. When you apply for a building permit, take this letter with you to the Building Inspection Counter, Department of Planning and Development, 215 Martin Luther King Jr Blvd, Suite 017.

Please note that any scope of work or design changes from the alterations approved herein must receive approval by the Landmarks Commission, or staff designee, prior to commencing with the work. This Certificate is valid for 24 months from the date of issuance.

Please also note that failure to comply with the conditions of your approval is subject to a forfeiture of up to \$500 for each day during which a violation of the Landmarks Commission ordinance continues (see Madison General Ordinances Chapter 41, Historic Preservation Ordinance).

Please contact me at 608-266-6552 or [landmarkscommission@cityofmadison.com](mailto:landmarkscommission@cityofmadison.com) with any questions.

Sincerely,

Heather L. Bailey, Ph.D.  
Preservation Planner  
City of Madison Planning Division

cc: City preservation property file

## PLANNING DIVISION STAFF REPORT

March 16, 2020

PREPARED FOR THE LANDMARKS COMMISSION



**Project Name & Address:** 202 Forest Street

**Application Type(s):** Certificate of Appropriateness for an addition in the University Heights historic district

**Legistar File ID #** [59709](#)

**Prepared By:** Heather Bailey, Preservation Planner, Planning Division

**Date Prepared:** March 10, 2020

### Summary

**Project Applicant/Contact:** E. Edward Linville, Linville Architects

**Requested Action:** The Applicant is requesting that the Landmarks Commission approve a Certificate of Appropriateness for the construction of an addition to a principal structure.

### Background Information

**Parcel Location/Information:** The subject site is located in the University Heights Historic District.

#### Relevant State Statute Section:

**Wisc SS 62.23(7)(em)2m.** In the repair or replacement of a property that is designated as a historic landmark or included within a historic district or neighborhood conservation district under this paragraph, a city shall allow an owner to use materials that are similar in design, color, scale, architectural appearance, and other visual qualities.

#### Relevant Ordinance Sections:

**41.18 STANDARDS FOR GRANTING A CERTIFICATE OF APPROPRIATENESS.** A certificate of appropriateness shall be granted only if the proposed project complies with this chapter, including all of the following standards that apply.

- (1) New construction or exterior alteration. The Landmarks Commission shall approve a certificate of appropriateness for exterior alteration or construction only if:
  - (a) In the case of exterior alteration to a designated landmark, the proposed work would meet the Secretary of the Interior's Standards for Rehabilitation.
  - (b) In the case of exterior alteration or construction of a structure on a landmark site, the proposed work would meet the Secretary of the Interior's Standards for Rehabilitation.
  - (c) In the case of exterior alteration or construction on any property located in a historic district, the proposed exterior alteration or construction meets the adopted standards and guidelines for that district.
  - (d) In the case of any exterior alteration or construction for which a certificate of appropriateness is required, the proposed work will not frustrate the public interest expressed in this ordinance for protecting, promoting, conserving, and using the City's historic resources.

**41.24 UNIVERSITY HEIGHTS HISTORIC DISTRICT.**

- (5) Standards for the Review of Exterior Alterations and Repairs in TR-C2, TR-C3, and TR-C4, Zoning Districts.
- (a) Height. No alterations shall be higher than the existing structure; however, if the existing structure is already a nonconforming one, alteration shall be made thereto except in accordance with Section 28.192. Roof alterations resulting in an increased structure volume are prohibited unless they meet the requirements in Sec. 41.24(4)(a)5. and are permitted under Chapter 28, or approved as a variance pursuant to Sec. 28.184 or approved as a conditional use or as part of a planned residential development.
  - (b) Second Exit Platforms and Fire Escapes. Second exit platforms and fire escapes shall be invisible from the street, wherever possible, and shall be of a plain and unobtrusive design in all cases. In instances where an automatic combustion products detection and alarm system is permitted as an alternative to second exits, use of such a system shall be mandatory.
  - (c) Repairs. Materials used in exterior repairs shall duplicate the original building materials in texture and appearance, unless the Landmarks Commission approves duplication of the existing building materials where the existing building materials differ from the original. Repairs using materials that exactly duplicate the original in composition are encouraged.
  - (d) Restoration. Projects that will restore the appearance of a structure to its original appearance are encouraged and will be approved by the Landmarks Commission if such projects are documented by photographs, architectural or archeological research or other suitable evidence.
  - (e) Re-Siding. Re-siding with aluminum or vinyl that replaces or covers clapboards or nonoriginal siding on structures originally sided with clapboards will be approved by the Landmarks Commission provided that the new siding imitates the width of the original clapboard siding to within one (1) inch and provided further that all architectural details including, but not limited to, window trim, wood cornices and ornament either remain uncovered or are duplicated exactly in appearance. Where more than one layer of siding exists on the structure, all layers except the first must be removed before new siding is applied. If insulation is applied under the new siding, all trim must be built up so that it projects from the new siding to the same extent it did with the original siding.
  - (f) Alterations Visible from the Street and Alterations to Street Facades. Alterations visible from the street, including alterations to the top of structures, and alterations to street facades shall be compatible with the existing structure in architectural design, scale, color, texture, proportion and rhythm of solids to voids and proportion of widths to heights of doors and windows. Materials used in such alterations shall duplicate in texture and appearance, and architectural details used therein shall duplicate in design, the materials and details used in the original construction of the existing structure or of other structures in University Heights of similar materials, age and architectural style, unless the Landmarks Commission approves duplication of the texture and appearance of materials and the design of architectural details used in the existing structure where the existing building materials and architectural details differ from the original. Alterations that exactly duplicate the original materials in composition are encouraged. Alterations that destroy significant architectural features are prohibited. Side alterations shall not detract from the design composition of the original facade.
  - (g) Additions and Exterior Alterations Not Visible from the Street. Additions and exterior alterations that are not visible from any streets contiguous to the lot lines upon which the structure is located will be approved by the Landmarks Commission if their design is compatible with the scale of the existing structure and, further, if the materials used are

compatible with the existing materials in texture, color and architectural details. Additions and alterations shall harmonize with the architectural design of the structure rather than contrast with it.

- (h) Roof Shape. The roof shape of the front of a structure shall not be altered except to restore it to the original documentable appearance or to add a dormer or dormers in a location and shape compatible with the architectural design of the structure and similar in location and shape to original dormers on structures of the same vintage and style within the district. Alterations of the roof shape of the sides or back of a structure shall be visually compatible with the architectural design of the existing structure.
- (i) Roof Material.
  - 1. If the existing roof is tile, slate or other material that is original to the structure and/or contributes to its historic character, all repairs thereto shall be made using the same materials. In addition, in all cases any such roof must be repaired rather than replaced, unless the documented cost of repair exceeds the documented cost of re-roofing with a substitute material that approximates the appearance of the original roofing material as closely as possible, in which case re-roofing with a material that approximates the appearance of the original roofing material as closely as possible will be approved by the Landmarks Commission.
  - 2. If the existing roofing material is asphalt shingles, sawn wood shingles or a nonhistoric material such as fiberglass, all repairs shall match in appearance the existing roof material; however, if any such roof is covered or replaced, re-roofing must be done using rectangular sawn wood shingles or rectangular shingles, for example, 3-in-1 tab asphalt shingles. Modern style shingles, such as thick wood shakes, Dutch lap, French method and interlock shingles, that are incompatible with the historic character of the district are prohibited.
  - 3. Rolled roofing, tar and gravel and other similar roofing materials are prohibited except that such materials may be used on flat or slightly sloped roofs which are not visible from the ground.
- (j) Parking Lots. No new parking lots will be approved unless they are accessory to and on the same zoning lot as a commercial structure or multiple family dwelling.

## Analysis and Conclusion

The applicant is requesting a Certificate of Appropriateness to construct a single-story addition and deck to the side of the house. The Craftsman style house was constructed in 1915 and features stucco walls, flared pilasters and a flared roof. This house is also unusual in that while it is on a corner, the front door faces an interior property line. A former porch that faced Forest Ave. was enclosed in 1991 per a Certificate of Appropriateness approved by the Landmarks Commission. Neither of the street façades are the primary façade of the house.

The addition would demolish an existing single-story enclosed entry on the side of the house and create a shallowly-pitched gabled roof that is framed with cornice elements in the corners, which make references to the flared pilasters on the historic house. The new screened porch attached to the addition would feature a flat roof and large screened window areas. A simple wood deck is attached to that and runs to the adjacent garage. The proposal adds pergola-style brackets to the garage that would project over the new deck.

Also, the applicant proposes to alter the stairs to the main door to both make them more accessible by including a handrail and plan for possible future installation of a ramp. The existing entry will remain, but the stairs to the stoop will be reconfigured so direct pedestrians from the sidewalk to the door and also provide a railing. The existing stoop has brick piers and the proposal is to incorporate that material adjacent to the steps, but pour

concrete steps and extended stoop. The metal railing will mimic some decorative elements on the entryway, but still read as being new construction with subtle detailing so as not to become a focal point.

A discussion of the relevant ordinance sections follows:

**41.24 UNIVERSITY HEIGHTS HISTORIC DISTRICT.**

- (5) Standards for the Review of Exterior Alterations and Repairs in TR-C2, TR-C3, and TR-C4, Zoning Districts.
- (a) Height. The single-story addition is lower in height than the historic house. The caps on the decorative elements in the corners are at the same level as the wood belt band that separates the two stories on the historic house.
  - (b) Second Exit Platforms and Fire Escapes. N/A.
  - (c) Repairs. N/A.
  - (d) Restoration. Projects N/A.
  - (e) Re-Siding. N/A.
  - (f) Alterations Visible from the Street and Alterations to Street Facades. The side addition will be visible from the street, but it is functionally the side of the house. The addition is inset from the historic house and incorporates decorative elements (stucco siding, the detail that continues the belt band on the house) that are compatible with the historic house and similar in architectural style. The enclosed porch features largely open spaces, which will allow it to read a voids that do not compete with the style of the house. The deck is a simple design that will blend with the setting. The main entrance to the house will be more visible from the street with the modification of the stairs, but done in a way that does not detract from the character of the historic house.
  - (g) Additions and Exterior Alterations Not Visible from the Street. Most of the alterations will be visible from the street. The new fireplace exhaust screen is located on the backside of the new addition, which as it is inset from the historic house, should not be visible from the street.
  - (h) Roof Shape. The roof shapes on the addition and the new enclosed porch create a hierarchy where each is more stepped down from the unusual flared roof on the historic house. The roof shapes are compatible with the historic and allow the unusual roof form on the historic house to remain as the dominant feature of the roofing on the building.
  - (i) Roof Material. Due to the minimal pitch on the addition, it will utilized rolled asphalt roofing and the enclosed porch will utilize a membrane roof, which meets the requirements of this standard.
  - (j) Parking Lots. N/A

## Recommendation

Staff believes that the standards for granting a Certificate of Appropriateness are met and recommends the Landmarks Commission approve the request with the following condition:

1. Final window and door specifications be approved by staff.

## PLANNING DIVISION STAFF MEMO

May 4, 2020



PREPARED FOR THE LANDMARKS COMMISSION

**Subject:** 202 Forest Street Certificate of Appropriateness

**Legistar File #:** [59709](#)

**Prepared By:** Heather L. Bailey, Ph.D., Preservation Planner

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### **Background**

This item was originally scheduled for the March 16, 2020 Landmarks Commission meeting, which was cancelled due to lack of quorum. The emergency meeting on May 4, 2020, was the first available agenda to consider this project. Staff recommendations remain the same as the staff report for that meeting.

### **Recommendation**

Staff believes that the standards for granting a Certificate of Appropriateness are met and recommends the Landmarks Commission approve the request with the following condition:

1. Final window and door specifications be approved by staff

Applicable standards**41.33 STANDARDS FOR ALTERATIONS****(1) General**

- (a) Alterations are defined as any change to any portion of the exterior of a building or site that replaces existing materials or changes its appearance. This section provides standards for building alterations.
- (b) Materials and Features
  - 1. Alterations shall be in keeping with the original design and character of the building.
  - 2. The removal of historic features on elevations visible from the developed public right-of-way is prohibited.
  - 3. The introduction of conjectural architectural features without historic precedent on the building is prohibited.
- (c) Replacement
  - 1. Existing features shall be replaced in-kind if they are too deteriorated to repair.
- (d) Accessibility
  - 1. Whenever possible, access to historic buildings should be through a primary building entrance.
  - 2. Barrier-free access requirements shall be complied with in such a manner that the historic building's character-defining exterior features and features of the site and setting are preserved or impacted as little as possible.

**(6) Entrances, Porches, Balconies and Decks**

- (a) Replacement
  - 1. An entire entrance or porch that is too deteriorated to repair shall be replaced using any available physical evidence or historic documentation as a model to reproduce the porch features.
  - 2. A historic entrance or porch shall be retained in all instances, including change of use or space function.
- (b) Porch Elements
  - 1. Where physical evidence of the overall historic form and detailing are not evident, porch elements shall be of a simple design found on similar historic resources within the district.
  - 2. Accessible graspable railings may be added to stair railings and should be painted to match the associated railing.
  - 3. Spaces beneath porches and stairs shall be enclosed with a framed lattice of crisscross design, narrow vertical boards, or other approved openwork design to allow ventilation.

**41.34 STANDARDS FOR ADDITIONS****(1) General**

- (a) General
  - 1. New additions on the front of the principal structure are prohibited, except for restoring or reconstructing missing historic features that can be documented.
  - 2. A new addition shall be designed to be subordinate and compatible with the character of the structure.
  - 3. The addition shall be visually separated from the principal building.
  - 4. The alignment, rhythm, and size of the window and door openings of the new addition shall be similar to those of the historic building.

(b) Materials and Features

1. A new addition shall be constructed on a secondary or non-character defining elevation so that historic materials and features are not obscured, damaged or destroyed.
2. New additions that destroy significant historic materials or character-defining features are prohibited.

(c) Accessibility

1. Whenever possible, access to historic buildings should be through a primary building entrance.
2. Barrier-free access requirements shall be complied with in such a manner that the historic building's character-defining exterior features and features of the site and setting are preserved or impacted as little as possible.

**(2) Building Site**

(a) General

1. Exterior additions to historic buildings shall be designed to be compatible with the historic character of historic resources within two hundred (200) feet and to maintain the pattern of the district.
2. New site features (such as parking areas, access ramps, trash or mechanical equipment enclosures) shall be designed so that they are as unobtrusive as possible, retain the historic relationship between the building and the landscape, and are visually compatible with historic resources within two hundred (200) feet.

**(3) Exterior Walls**

(a) General

1. Materials used for exterior walls of the addition shall be similar in design, color, scale, architectural appearance, and other visual qualities of the historic building, but differentiated enough so that it is not confused as historic or original to the building.

**(4) Roofs**

(a) General

1. The form and pitch of the addition roof shall be similar to and compatible with the existing roof form and pitch.

(b) Materials

1. Visible roof materials shall be similar to the historic roof materials on the structure.
2. Any roofing materials shall be permitted on flat or slightly sloped roofs not visible from the developed public right-of-way.

**(5) Windows and Doors**

(a) General

1. Openings and the windows or doors in them shall be compatible with the overall design of the historic building.
2. The new openings shall have similar dimensions, operation, components, and finish as the historic windows or doors of the structure.

(b) Windows and Storm Windows

1. Simulated divided lights are permitted with window grids on the exterior and interior the same color as the window sash and spacer bars between the panes of glass.

(c) Entrance Doors and Storm Doors

1. Doors shall be compatible with the overall design of the building.
2. New door openings shall have a similar height to width ratio, components, and finish as the historic doors of the structure.



**(6) Entrances, Porches, Balconies and Decks****(b) Balconies and Decks**

1. This is an odd arrangement in that the main entrance is on an interior lot line and the two street facades function as the secondary elevations. The proposed new “rear” deck is proposed for what is the functional rear of the structure located between the principal structure and the garage. It is visible from the developed public right-of-way, but is oriented in a way so that it is subordinate to the historic structure.
2. Spaces beneath decks and stairs visible from the developed public right-of-way shall be screened.
3. All parts of the deck or balcony, except the flooring and steps, shall be painted or opaquely stained in a color to blend with the colors on the structure.

**(7) Building Systems****(a) Mechanical Systems**

3. Grilles, vents, equipment, and meters shall be placed in a location on an elevation not visible from the developed public right-of-way or on the roof. Grilles, vents, equipment, and meters on elevations visible from the developed public right-of-way are prohibited, unless technically infeasible. Grilles, vents, equipment, and meters shall be finished or painted to match adjacent materials.

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A discussion of the applicable standards:

**41.33 STANDARDS FOR ALTERATIONS****(1) General**

- (a) The portion of this project that is classified as an alteration is the reconfiguration of the main entrance. The main entrance is on an interior property line rather than on either of the street facades of this structure.
- (b) Materials and Features
  1. The alteration will be in keeping with the character and original design of the structure.
  2. The removal of the existing front steps will be minimally visible from the developed public right of way and the introduction of new steps will make the main entrance more obvious from the right-of-way.
  3. The modification of the main entrance stair does not introduce conjectural features. The new metal railing replicates the flared appearance of the roof and buttresses, but will read as a new feature.
- (c) Replacement
  1. The existing main entrance is proposed to be altered in order to make the entrance more accessible and obvious to pedestrians rather than replaced due to deterioration.
- (d) Accessibility
  1. While the final details of a ramp are not included in this phase, the design is to ensure that the addition of a ramp is possible in order to make this main entrance a fully accessible entrance in the future.
  2. The modifications to the main entrance are designed in a way so that the building’s defining character does not change while still achieving enhance accessibility.

**(6) Entrances, Porches, Balconies and Decks****(a) Replacement**

1. An entire entrance or porch that is too deteriorated to repair shall be replaced using any available physical evidence or historic documentation as a model to reproduce the porch features.

2. A historic entrance or porch shall be retained in all instances, including change of use or space function.
- (b) Porch Elements
1. Where physical evidence of the overall historic form and detailing are not evident, porch elements shall be of a simple design found on similar historic resources within the district.
  2. Accessible graspable railings may be added to stair railings and should be painted to match the associated railing.
  3. While the new enclosed porch piers are proposed to match the masonry of the main entrance masonry, it is unclear if the space beneath the deck and the screened porch will be enclosed. The modification of the stairs to orient them to the street and garage rather than directly at the adjacent property is proposed to be enclosed with a masonry wing-wall, in the same style as the current steps.

#### **41.34 STANDARDS FOR ADDITIONS**

##### **(6) General**

###### **(a) General**

1. While there is an addition of new steps on the front of the main entrance, it is not an enclosed addition, and rather serves as making the structure accessible.
2. The new addition is proposed to be subordinate to the principal structure in its height, inset, and minimal detailing.
3. The addition is visually separated by being inset between the flaired buttresses of the historic structure and the way that the single-story addition steps down between the fully enclosed area and the screened porch.
4. The alignment and rhythm of the window and door openings replicates the pattern found on the historic structure. As this is a smaller size, the windows on the addition are of a similar appearance, but a smaller size.

###### **(b) Materials and Features**

1. The addition is on the functional rear of the structure and is not destroying a character-defining elevation.
2. No character-defining features are being destroyed with this addition.

###### **(c) Accessibility**

1. The addition is constructed in a way where a future ramp could connect between the main entrance and the sidewalk that goes to the street or provide accessible egress to the garage.
2. The building's character-defining features will not be negatively impacted as part of planning for barrier-free access in the future.

##### **(7) Building Site**

###### **(a) General**

1. The single-story side/rear addition is in keeping with the location and character of similar additions on historic resources within 200 feet.
2. While the ramps are not planned for in this phase, the siting of the addition and the modifications to the main entrance will allow for a visually compatible addition of a ramp in the future.

##### **(8) Exterior Walls**

###### **(a) General**

1. The addition is proposed to have the same wall cladding as the historic structure. The arrangement of the addition will serve to differentiate it from the historic.

**(9) Roofs****(a) General**

1. While the roof pitch is very different from the flared gable on the historic structure, it follows a general similar form in a way that makes the addition compatible while not competing with the character-defining feature of the historic roof.

**(b) Materials**

1. The roof on the enclosed addition is minimally pitched and the roof on the screened porch is flat, so it will not be visible to pedestrians.
2. Asphalt rolled roofing is appropriate for these flat and nearly flat roofs.

**(10) Windows and Doors****(b) General**

1. The openings and styles of windows are compatible with the overall design of the historic building.
2. The new addition uses a similar architectural vocabulary. The smaller windows replicate the appearance of the upper sash of the double-hung windows on the historic structure. In this instance as the addition is meant to be a reduced scale of the historic structure, the different style and functionality of these windows is complimentary to the architectural character of the historic structure.

**(b) Windows and Storm Windows**

1. The windows will need to have simulated or true divided lights.

**(d) Entrance Doors and Storm Doors**

3. The doors on the addition appear to be complimentary to the style of the historic structure.
4. The new doors for the porch are proposed as French doors, which is different from the style of the main entrance. However, these are of a complimentary character while serving a different function from a main entrance.

**(6) Entrances, Porches, Balconies and Decks****(b) Balconies and Decks**

1. This corner property does not allow for the rear deck to not be visible from the right-of-way, but it is designed in a way so as to be minimally intrusive and will read as a rear deck.
2. The applicant will need to provide information on how the area beneath the deck and screened porch is to be screened.
3. It is not clear if the deck is proposed to be painted or stained.

**(7) Building Systems****(a) Mechanical Systems**

3. The grill for the fireplace in the addition is oriented to face the interior lot line of the property and will not be visible from the developed public public-right-of-way.

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**Staff Recommendation**

Staff believes that the standards for granting a Certificate of Appropriateness can be met and recommends the Landmarks Commission approve the proposal with the following conditions:

Staff approval of:

1. Door and window specifications
2. Screening detail for the screened porch and deck
3. Information on if the deck will be painted or stained

Complete all sections of this application, making sure to note the requirements on the accompanying checklist (reverse).

If you need an interpreter, translator, materials in alternate formats or other accommodations to access these forms, please call (608) 266-4635

City of Madison  
Planning Division  
215 Martin Luther King Jr Blvd, Ste 017  
PO Box 2985  
Madison, WI 53701-2985  
(608) 266-4635



**1. LOCATION**

Project Address: 202 FOREST STREET Aldermanic District: 5

**2. PROJECT**

Project Title/Description: ADDITION & SCREENED PORCH

This is an application for: (check all that apply)

- ☒ Alteration/Addition to a building in a Local Historic District or Designated Landmark (specify)\*\*:
- ☐ Mansion Hill ☐ Third Lake Ridge ☐ First Settlement
- ☒ University Heights ☐ Marquette Bungalows ☐ Landmark
- ☐ Land Division/Combination in a Local Historic District or to Designated Landmark Site (specify)\*\*:
- ☐ Mansion Hill ☐ Third Lake Ridge ☐ First Settlement
- ☐ University Heights ☐ Marquette Bungalows ☐ Landmark
- ☐ Demolition
- ☐ Alteration/Addition to a building adjacent to a Designated Landmark
- ☐ Variance from the Historic Preservation Ordinance (Chapter 41)
- ☐ Landmark Nomination/Rescission of Historic District Nomination/Amendment  
(Please contact the Historic Preservation Planner for specific Submission Requirements.)
- ☐ Other (specify):

DPCED USE ONLY	Registrar #:
	DATE STAMP
	Preliminary Zoning Review Zoning Staff Initial:  Date: / /

**3. APPLICANT**

Applicant's Name: JENNIFER STEPHAN LAVER Company: NA

Address: 202 FOREST STREET MADISON WISCONSIN

Telephone: 608 575-9496 Email: SLAVER@WISC.EDU

Property Owner (if not applicant):

Address:

Property Owner's Signature: [Signature] Date: FEB 24 2000

NOTICE REGARDING LOBBYING ORDINANCE: If you are seeking approval of a development that has over 40,000 square feet of non-residential space, or a residential development of over 10 dwelling units, or if you are seeking assistance from the City with a value of \$10,000 (including grants, loans, TIF or similar assistance), then you likely are subject to Madison's lobbying ordinance (Sec. 2.40, MGO). You are required to register and report your lobbying. Please consult the City Clerk's Office for more information. Failure to comply with the lobbying ordinance may result in fines.

**4. APPLICATION SUBMISSION REQUIREMENTS (see checklist on reverse)**

All applications must be filed by 12:00 pm on the submission date with the Preservation Planner, the Department of Planning & Community & Economic Development, Planning Division, located at 215 Martin Luther King Jr Blvd, Suite 017. Applications submitted after the submission date or incomplete applications will be postponed to the next scheduled filing time. Submission deadlines can be viewed here: <https://www.cityofmadison.com/dpced/planning/documents/2019-LCMeetingScheduleDates.pdf>



Preservation Planner  
Heather Bailey Ph.D.

Heather,

We are requesting to present at the next Landmarks Commission to seek a Certificate of Appropriateness for the project before you located at 202 Forest Street , Madison, Wisconsin.

For the past months we have been working with our clients and owners Stephan and Jenn Sauer to design a one story addition, screen porch, and entry pad to the above property. We believe the project as presented succeeds in the best tradition regarding scale, detail, and materials complementary to the current structure and the neighborhood at large.

We enclose our drawings to represent our design along with Photos of the current home and adjacent property.

Please let us know if any additional info is needed and I will supply Immediately.

Respectfully Submitted



E. Edward Linville

[elinville@linvillearchitects.com](mailto:elinville@linvillearchitects.com)

608 575-9496

CITY OF MADISON

FEB 24 2020

Planning & Community  
& Economic Development



NOTE!

NOTE RE PIER FOOTING OF  
PIER VISIBL FROM  
STREET WILL HAVE BRICK FACE

GRAY  
MEMBRANE  
ROOF  
PORCH

WOOD  
CORROSION  
RESISTANT  
SCREENED  
PORCH

NEW ADDITION  
SHOULD TO MATCH  
EXIST

ASPHALT ROOFED  
ROOFING THIS ROOF

"PISCINA"  
DETAIL  
AT GARAGE

EXIST  
GARAGE

TYPICAL  
RAIL  
DETAIL (WOOD)

DECK  
NOT  
ATTACHED  
TO GARAGE

SCREENED  
PORCH ON  
PIERAGE  
NOTE ABOVE

NEW  
FOUNDATION

INITIAL CONCEPT  
202 FOREST ST. GAYON RESIDENCE  
MAY 14, 2019

SOUTH  
ELEVATION

RAILING DETAIL

3/4" X 3 1/2"

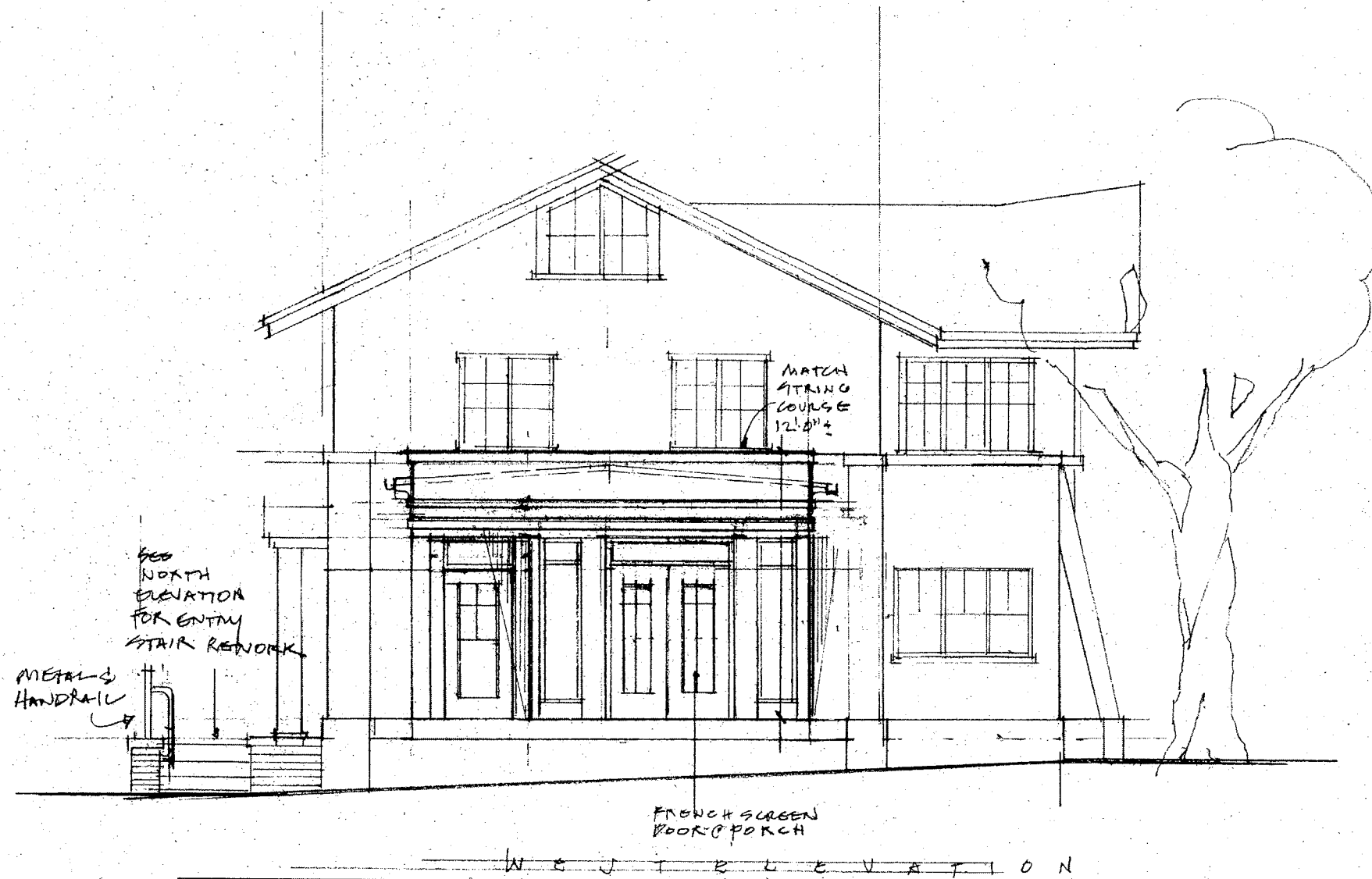
2X VERTICAL

3/4" X 3 1/2"

4X4 POST

MARCH 4,  
2020

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MAR 4  
2020





