Application to Plug Storm Sewer Lateral

City of Madison Engineering Division

210 Martin Luther King Jr. Blvd. ◘ City-County Building Suite 115 ◘ Madison, WI 53703

LATERALS REVIEWED
Office Use Only
Date: _____
By: _____

Section 1 ◘ Address(es) of Storm Lateral to be Plugged

_____

_____

☐ Map showing location of storm lateral(s) to be plugged attached. **(APPLICATION CANNOT BE PROCESSED WITHOUT MAP.)**

Section 2 ◘ Property Owner

Full Name: _____
Last *First* *Company or Organization*

Mailing Address: _____
Street *Apartment/Unit #*

_____
City *State* *ZIP Code*

Contact Phone: _____ E-Mail: _____

Section 3 ◘ Owner Representative/Applicant

☐ **Same as Property Owner** *(Check if YES, and continue with Section 4)*

Full Name: _____
Last *First* *Company or Organization*

Mailing Address: _____
Street *Apartment/Unit #*

_____
City *State* *ZIP Code*

Contact Phone: _____ E-Mail: _____

Section 4 ◘ Contractor Information

Work to be performed by: _____
Company *Company Contact*

Field Contact: _____ Phone Number: _____

Section 5 ▫ Plug Information & Permit Fees

Number of Storm Laterals to be Plugged_____

Permit Fees	***Total***
Inspection *(Number of storm laterals to be plugged x $100)*	$ 0.00
Deposit *(Number of storm laterals to be plugged x $900)*	$ 0.00
Total *(make checks payable to City Treasurer)*	$ 0.00

Permit Deposit refund to be made payable to

☐ Property Owner

☐ Owner Representative

FEES RECEIVED

Office Use Only

Date: _____

Amt: _____

By: _____

Section 6 ▫ Permit Conditions

The Owner/Representative of Owner, of the property located at the address(es) shown on this application to agrees perform all work in accordance with CH 35.02(4)(c)(14) of the Madison General Ordinances and is subject to the following conditions:

1. The Owner/Representative of Owner shall excavate, expose and plug the existing storm lateral(s) on the above property at the point where it enters public right-of-way or easements, or as required by any special conditions of the permit.
2. The Owner/Representative of Owner shall ***notify City Engineering Construction Inspector (608)266-4514 at least 24 hours in advance*** and shall allow entry on the property to inspect the sewer plug or reconnection if owner decides to re-use the existing lateral instead of abandoning it.
3. The Owner/Representative of Owner shall backfill the excavation with supervision of the City Engineer to ensure no damage is done to the lateral plug by the backfill operation.
4. Upon successful completion of the sewer plugging work under the inspection by City Construction staff, the permit deposit shall be refunded to the Owner/Representative of Owner as indicated above. ***It is the responsibility of the Owner/Representative of Owner to schedule the sewer plug inspection.***
5. The Owner/Representative of Owner shall assume all responsibility for any damage done to persons or property which may result due to the plugging of the lateral(s).
6. The Owner/Representative of Owner shall satisfactorily comply with the above conditions within 60 days after the date on this form unless the time is extended in writing by the City Engineer.

Make checks payable to City Treasurer. Return completed application with map to the City of Madison Engineering Division at 210 Martin Luther King Jr. Blvd., Suite 115.

Property Owner Signature _____ Date of Application _____

(Required)

Owner Representative Signature _____ Date of Application _____