



Department of Public Works
Engineering Division

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STORMWATER MANAGEMENT ANNUAL MAINTENANCE CERTIFICATION

Maintenance for Calendar

Year: _____

Stormwater Management _____

Permit Number: _____

Project Name: _____

Site Address: _____

Certifying Engineer: _____

Certification Date: _____

STORMWATER MANAGEMENT BEST MANAGEMENT PRACTICES (BMP) IN USE:

BMP	Comments

(attach additional sheets as needed)

ATTACH INSPECTION SUMMARY PAGES FOR EACH BMP

This document and included maintenance summaries certifies that the stormwater management BMP's for the above site have been properly maintained for the indicated calendar year. Emailed documents needs to be stamped using an electronic Professional Engineer stamp and signed using Adobe sign. A scan of a stamp is not acceptable. In accordance with Chapter A-E 2.02(7)(b)2 of the Wisconsin Administrative Code, the electronic stamp is permitted only if there are both an electronic signature and "a security procedure is used". It is not enough if just a security procedure is used to lock down the document—the signature itself must be electronic. A hard copy of the original wet stamp and signature is an acceptable alternative, but electronic records are preferred.

Engineer's Seal is NOT required for cleaning of storm sewers, underground tanks, or replacement of oil/grease filters. A copy of the paid invoice for cleaning/replacement services with photos are acceptable. Please redact credit card, check or payment account information from paid invoice receipts. It is acceptable to redact fees assessed or paid by the owner on invoice receipts.



Engineer's Seal

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