



Department of Public Works  
**Engineering Division**  
James M. Wolfe, P.E., City Engineer

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[engineering@cityofmadison.com](mailto:engineering@cityofmadison.com)  
[www.cityofmadison.com/engineering](http://www.cityofmadison.com/engineering)

**Assistant City Engineer**  
Bryan Cooper, AIA  
Gregory T. Fries, P.E.  
Chris Petykowski, P.E.

**Deputy Division Manager**  
Kathleen M. Cryan

**Principal Architect**  
Amy Loewenstein Scanlon, AIA

**Principal Engineer 2**  
Janet Schmidt, P.E.

**Principal Engineer 1**  
Kyle Frank, P.E.  
Mark D. Moder, P.E.  
Fadi El Musa Gonzalez, P.E.  
Andrew J. Zwieg, P.E.

**Financial Manager**  
Steven B. Danner-Rivers

Parcel Number: «Parcel\_No»  
Situs Address: «Situs\_Address»

«OwnerLine1»  
«OwnerLine2»  
«OwnerLine3»  
«OwnerLine4»

April 2, 2025

**To: Property Owners along Buffalo Trail, Barron Court, and Green Lake pass**

**Re: Proposed Street Construction Project & Public Hearing**

The City of Madison is planning a 2025 construction project for Buffalo Trail (Green Lake Pass to N Eau Claire Avenue), Barron Court (South End to Buffalo Trail), and Green Lake Pass (Door Drive to Buffalo Trail). Enclosed with this letter is a fact sheet with some details on the proposed project. Also enclosed is a notification for the Public Hearing before the Board of Public Works. The date, time and location of the public hearing is on the notification.

This project will involve special assessments to the owners of property adjacent to the project. The property owners will be assessed for various items included with this proposed project, and the costs of some of those items are assessed entirely to the owner. Tables detailing the City's standard assessment policy for the items of work is included on the fact sheet.



Below is a preliminary Schedule of Assessments, which shows the estimated costs for your property adjacent to the project. The Schedule of Assessments for all properties adjacent to the project is available on the project webpage at: <https://www.cityofmadison.com/engineering/projects/buffalo-trail-barron-court-green-lake-pass>, a hard copy can be mailed to you upon request. The frontages and lot areas of each property to be assessed are listed on the full schedule. After work is complete, a final assessment cost will be calculated based on bid prices and work actually performed. The final assessment cost, which will be billed after the completion of the project, is payable in one lump sum or over a period of 8 years, with the 4% interest charged on the unpaid balance.

To request accommodations for special needs or disabilities or if you have any other questions regarding this project, please contact Nick Jaeckels, Project Manager, (608) 261-9177, [njaeckels@cityofmadison.com](mailto:njaeckels@cityofmadison.com). This includes requests relating to the Public Hearing and operations of construction.

Sincerely,

James M. Wolfe, P.E., City Engineer

SEE BACK

**Project Name: Buffalo Trail, Barron Court, Green Lake Pass Assessment District – 2025**

**Project Limits: Buffalo Trail from Green Lake Pass to N Eau Claire Avenue, Barron Court from South end to Buffalo Trail, and Green Lake Pass from Door Drive to Buffalo Trail**

**Project ID: 15123**

Owner:

«OwnerLine1»

«OwnerLine2»

Parcel(s) being assessed:

Parcel Number: «Parcel\_No»

Parcel Location: «Situs\_Address»

Street Reconstruction Items			
Remove Concrete Driveway Apron & Terrace Walk	Replace Concrete Driveway Apron	10' Pavement Reconstruction	<b>Subtotal</b>
«Cost1»	«Cost2»	«Cost4»	«SubT1»

Sanitary and Storm Sewer Items			
Sanitary Sewer Reconnect	Remove & Replace Sanitary Lateral	Private Storm Sewer Connection	<b>Subtotal</b>
«Cost5»	«Cost6»	«Cost7»	«SubT2»

<b>Subtotal</b>	<b>Subtotal</b>	<b>Total</b>
«SubT1»	«SubT2»	«Total»

The Schedule of Assessments for all properties adjacent to the project is available on the project webpage at: <https://www.cityofmadison.com/engineering/projects/buffalo-trail-barron-court-green-lake-pass>; a hard copy can be mailed to you upon request. The full Schedule includes greater details for the cost determination.

#### **Language Translation Services:**

A City of Madison Engineering project is planned in your area. It may have an impact on you or your property. For language translation services, call 608-266-4751 in any language.

您所在的地區計劃開展一項麥迪遜市工程項目。這可能會對您或您的物業產生影響。如需語言翻譯服務，請用任何語言致電608-266-4751

“El departamento de ingeniería de la ciudad de Madison tiene planeado un proyecto en su área. Este proyecto puede impactarlo a usted o a su propiedad. Para cualquier servicio de traducción en cualquier idioma, llame al 608-266-4751.

“Muaj kev tawm phiaj xwm rau Madison lub khoos kas Kev Tawm Qauv rau hauv koj cheeb tsam. Nws yuav muaj kev cuam tshuam rau koj los sis koj cov khoom cuab yeej cuam tam. Rau cov kev pab txhais lus, ces hu rau 608-266-4751 muaj txhais ua txhua hom lus.

JMW: [NU]  
cc by email:

Bill Tishler, District 11 Alder  
Mark Moder, City Engineering  
Yang Tao, Traffic Engineering  
Lukas Collins, City Traffic Engineering  
Tim Sobota, Madison Metro Transit  
Charles Romines, Streets Division  
Bill Sullivan, Fire Department  
Michael Miller, Economic Development  
Dane County 911  
Amanda J Nagel [ajnagel@madison.k12.wi.us](mailto:ajnagel@madison.k12.wi.us)  
Laura Hauptli [lhauptli@madison.k12.wi.us](mailto:lhauptli@madison.k12.wi.us)  
Heidi Koch [heidi.koch@firstgroup.com](mailto:heidi.koch@firstgroup.com)  
Scott Chehak [Sachehak@madison.k12.wi.us](mailto:Sachehak@madison.k12.wi.us)  
MMSD Transportation [transportation@madison.k12.wi.us](mailto:transportation@madison.k12.wi.us)

Nick Jaeckels, City Engineering  
Janet Schmidt, City Engineering  
Tom Mohr, City Traffic Engineering  
Adam Wiederhoeft, Water Utility  
Lorissa Banuelos, Common Council  
Brad Hofmann, City Forestry  
Jennifer Hannah, Police Department  
Ruth Rohlich, Economic Development

Andy Zweig, City Engineering  
Daniel Olivares, City Engineering  
Sean Malloy, City Traffic Engineering  
Taletha Skar, IT Department  
Hannah Mohelnitzky, City Engineering  
Aaron Leair, City Forestry  
Michael Ott, Police Department  
Adam Kaniewski, Parks

Cara Hanson [cmhanson@madison.k12.wi.us](mailto:cmhanson@madison.k12.wi.us)  
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Vanessa Cruz [vacruz@madison.k12.wi.us](mailto:vacruz@madison.k12.wi.us)

**NOTICE OF PUBLIC HEARING  
BEFORE THE BOARD OF PUBLIC WORKS  
FOR  
PLANS, SPECIFICATIONS, AND SPECIAL ASSESSMENTS  
FOR  
PUBLIC WORKS IMPROVEMENTS  
MADISON, WISCONSIN**

**PART I**

The Common Council of the City of Madison, Wisconsin, having heretofore decided that it is expedient and necessary that the improvements as listed in Part II hereof be improved at the expense of the property thereby on which would be conferred some special benefit.

NOW, THEREFORE, NOTICE IS HEREBY GIVEN:

That the City Engineer has prepared plans, specifications, a proposed schedule of assessments, and an estimate of the entire costs of the improvement for each of the districts listed in Part II hereof, and;

That the plans, specifications, a proposed schedule of assessments, and an estimate of the entire cost of the improvements listed hereto are available and open to inspection by all interested persons in the office of the City Engineer, Room 115, City-County Building, 210 Martin Luther King Jr. Blvd. and will so continue to be for ten (10) working days from the first published date of this notice, (please email Board of Public Works, [boardofpublicworks@cityofmadison.com](mailto:boardofpublicworks@cityofmadison.com)) and;

That on **WEDNESDAY, APRIL 16, 2025 AT 5:30 P.M.**, the Board of Public Works will be held remotely and the public can attend using a laptop or call in by phone. If you would like instruction on how to participate, please email [boardofpublicworks@cityofmadison.com](mailto:boardofpublicworks@cityofmadison.com). The Board will consider any objections that may be filed in writing or in person and hear all persons desiring to be heard, and;

**That special assessments may be paid over an eight (8) year period, with the owner paying 1/8 of the principal each year plus four (4%) percent interest on the unpaid balance, as determined by the Board of Public Works.**

That if the total assessment is paid in full before October 31st in the year that the billing is made, irrespective of project completion, then no interest shall be charged.

If you require an interpreter, materials in alternate formats, or other accommodations to access this public hearing, please contact the Engineering Division at phone (608) 266-4751 or email us at [engineering@cityofmadison.com](mailto:engineering@cityofmadison.com). Please make contact at least 72 hours prior to the date of this public hearing so that we can make proper accommodations.

**PART II**

**BUFFALO TRAIL, BARRON COURT, GREEN LAKE PASS ASSESSMENT DISTRICT – 2025**

**SUGAR MAPLE LANE RECONSTRUCTION ASSESSMENT DISTRICT - 2025**

By Order of the Board of Public Works  
Madison, Wisconsin

PUB: WSJ **April 4, 2025**