



# BID TALK

## Door Creek Park Shelter

City of Madison Engineering Division

June, 7, 2023

*Thank you for attending. We will begin shortly...*





# Meeting Technical Housekeeping

- This meeting will be recorded and posted to the project page.
- All attendees should be muted to keep background noise to a minimum.
- Use the “Q and A” button to type questions about presentation. Questions will be answered live after the presentation.
- Inappropriate questions may be dismissed.
- Use the **“raise your hand”** button to verbally ask your question. You will be prompted to unmute when it is your turn.



**This meeting is being recorded.**

**It is a public record subject to disclosure.**

By continuing to be in the meeting, you are consenting to being recorded and consenting to this record being released to public record requestors.



# How to Participate

The screenshot displays a Zoom webinar interface. At the top, a green banner reads "You are viewing City of Madison's screen" with a "View Options" dropdown. Below this is a Microsoft Excel spreadsheet titled "City of Madison" showing a calendar for 2019 and 2020. The interface includes a "Recording" status in the top left and a "Phone Call" button. A blue button labeled "Join Audio by Computer" is prominently displayed in the center. At the bottom, there is a "Join Audio" button with a headset icon, and other controls like "Q&A", "Chat", and "Raise Hand". A "Leave Webinar" button is in the bottom right corner.



Make sure to join audio

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The screenshot displays a Zoom webinar interface. At the top, a green banner reads "You are viewing City of Madison's screen" with a "View Options" dropdown. Below this is a Microsoft Excel spreadsheet titled "City of Madison" showing a calendar for 2019 and 2020. The spreadsheet has columns for months and rows for years. A "Phone Call" button is visible in the center. A blue button labeled "Join Audio by Computer" is prominently displayed. At the bottom, there is a toolbar with icons for "Join Audio", "Q&A", "Chat", "Raise Hand", and "Leave Webinar". A red arrow points to the "Raise Hand" icon.

Recording

You are viewing City of Madison's screen View Options

City of Madison

Phone Call

Computer Audio

Join Audio by Computer

Join Audio Q&A Chat Raise Hand Leave Webinar

Raise your hand to be unmuted  
For comments or ask additional questions.



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# How to Participate

The screenshot displays a Zoom webinar interface. At the top, a green banner reads "You are viewing City of Madison's screen" with a "View Options" dropdown. Below this is a presentation slide showing a Microsoft Excel spreadsheet. The spreadsheet has a header row for the years 2019 and 2020, with columns for months from May to August. The name "Sally" is in cell A1. A "City of Madison" logo is visible in the top right corner of the slide. In the bottom left corner of the slide, there is a "Phone Call" icon and a "Computer Audio" button. A large blue button in the center of the slide says "Join Audio by Computer". At the bottom of the Zoom window, there is a toolbar with icons for "Join Audio", "Q&A", "Chat", and "Raise Hand". A red arrow points to the "Q&A" icon. In the bottom right corner of the Zoom window, there is a "Leave Webinar" button.

Use Q/A if you have questions.  
We will answer after the presentation

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# How to Participate

The screenshot displays a Zoom meeting window. At the top, a green status bar indicates "You are viewing City of Madison's screen" with a "View Options" dropdown. Below this is a shared screen showing a Microsoft Excel spreadsheet. The spreadsheet has a green header row and contains data for the years 2019 and 2020, with columns for months. A "City of Madison" watermark is visible on the right side of the spreadsheet. In the center of the Zoom window, there are two buttons: "Phone Call" and "Computer Audio". Below these, a blue button labeled "Join Audio by Computer" is prominent. At the bottom of the Zoom window, there is a toolbar with icons for "Join Audio", "Q&A", "Chat", and "Raise Hand". In the bottom right corner of the Zoom window, a red text link "Leave Webinar" is visible. A red arrow points from the text "To leave the meeting click here" to the "Leave Webinar" link.

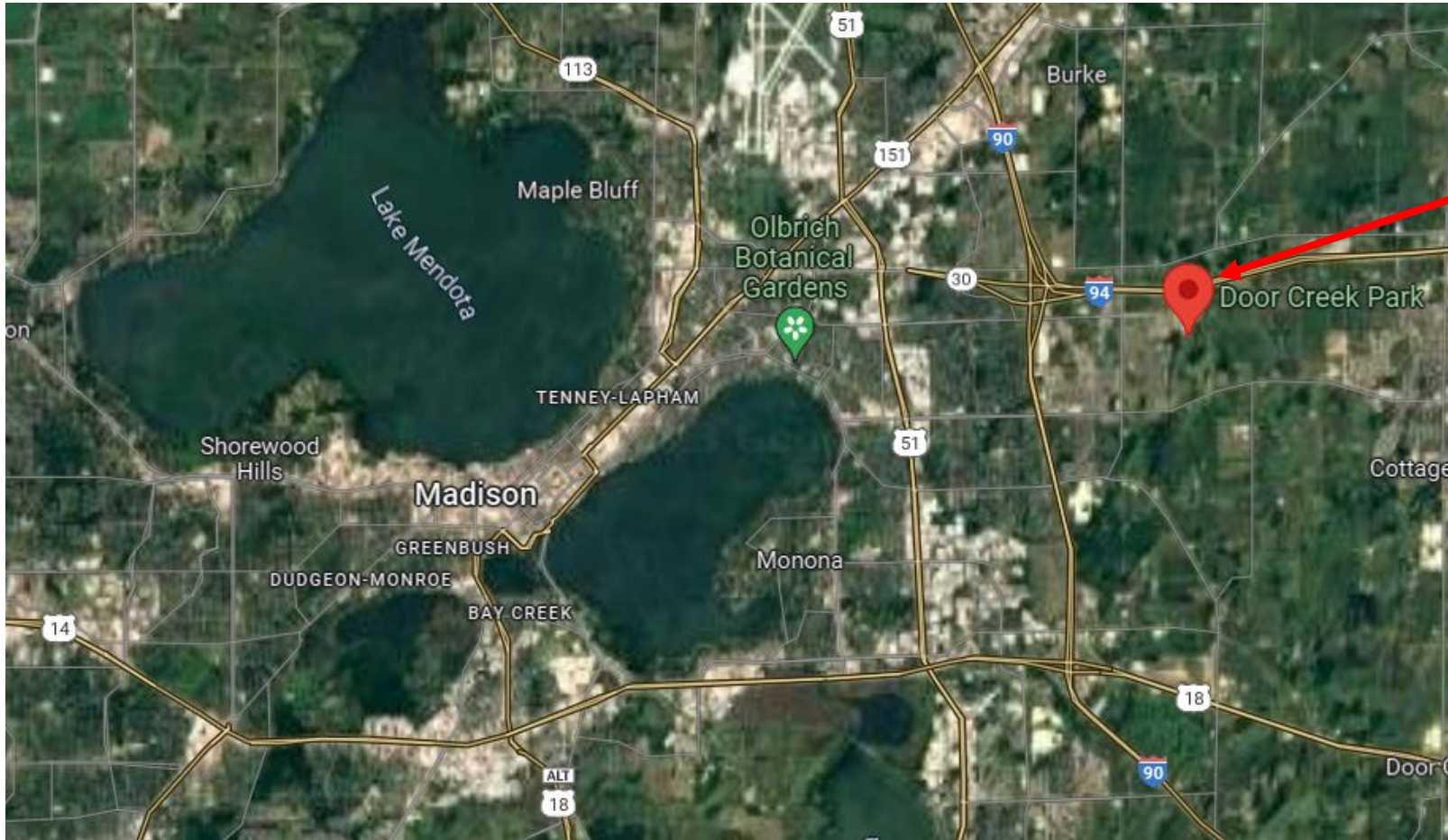
To leave the meeting  
click here

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# Project Location



Door Creek  
Park Shelter

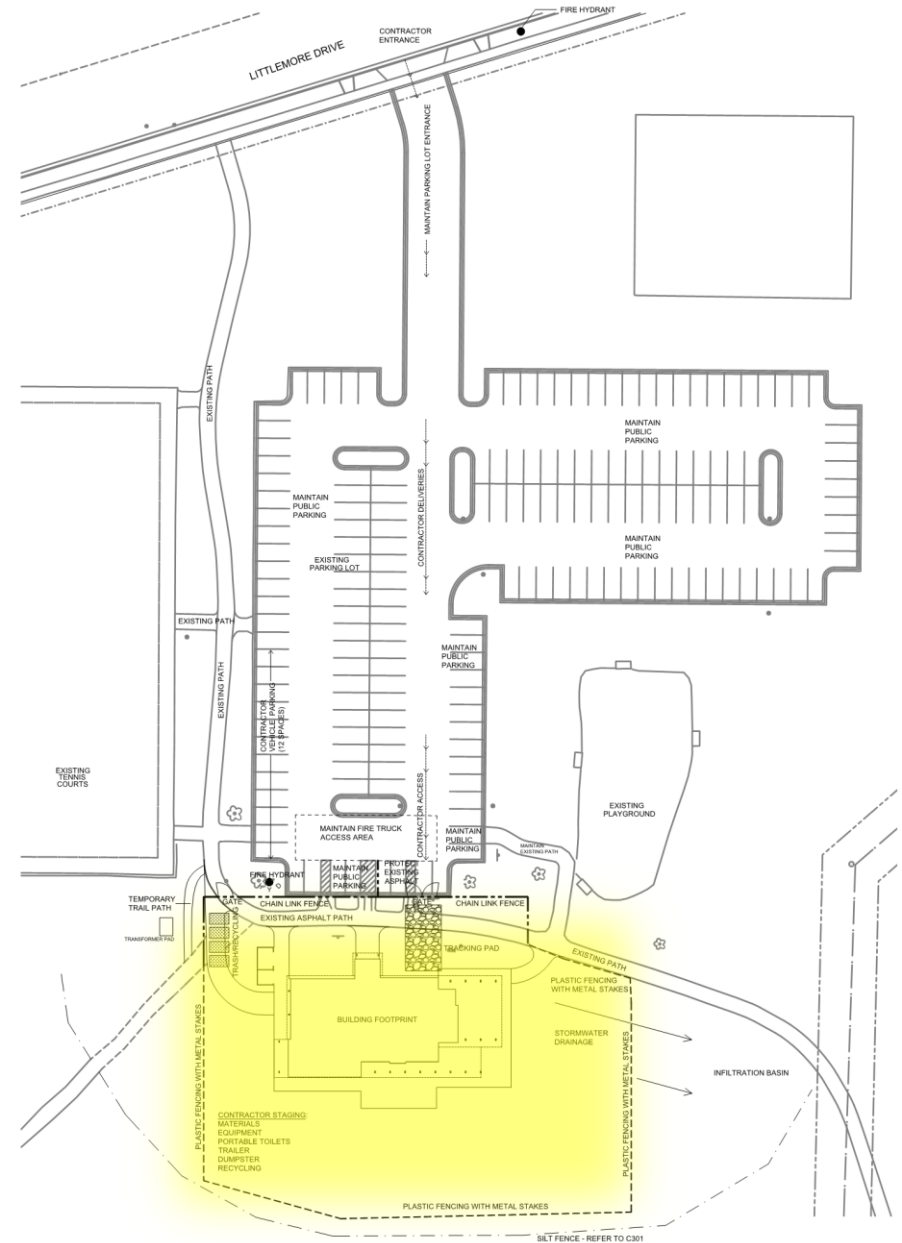
*play*  
**MADISON  
PARKS**

CITY OF **MADISON**





# Project Location



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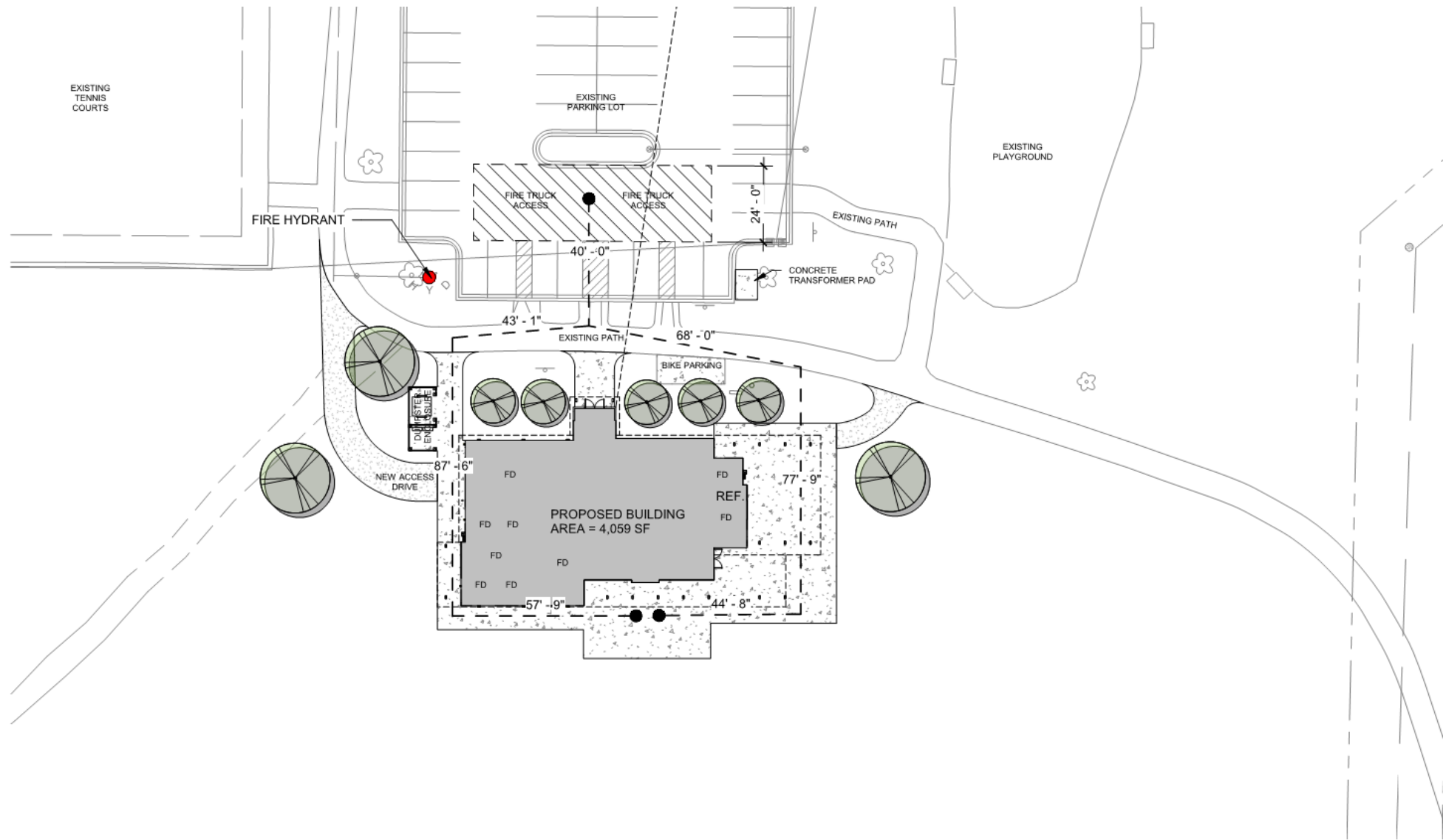


# Scope of Work

- New building = 4,059 SF
  - Event/Community Space (Indoor)
  - Service Kitchen
  - Restrooms
  - Storage
  - Garage
- Event/Community Space (Outdoor)
- Mech. Equipment & Dumpster Enclosure
- Parking Lot Improvements
- Landscaping & Erosion Control







# 1 SITE - OVERALL

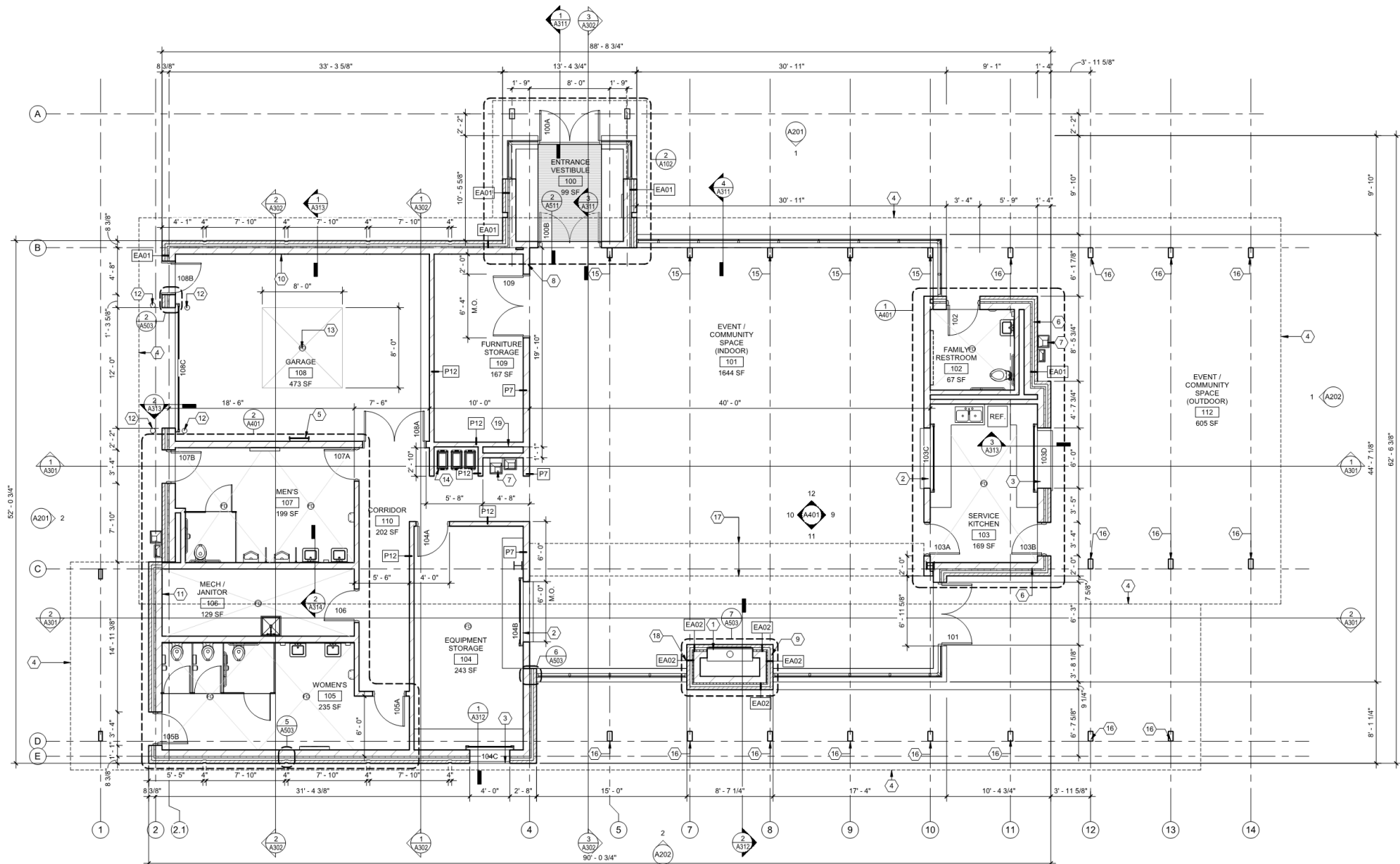
1" = 30'-0"

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2022 11:53:44 AM

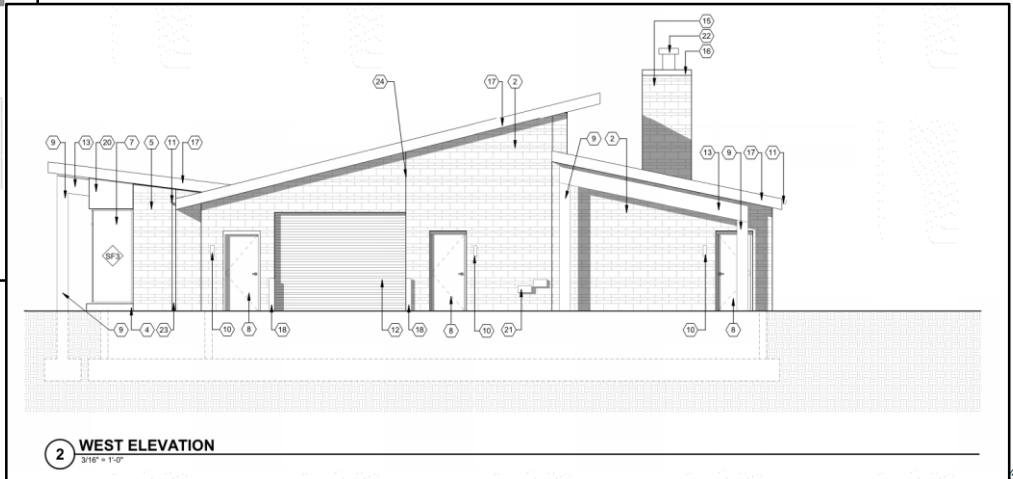
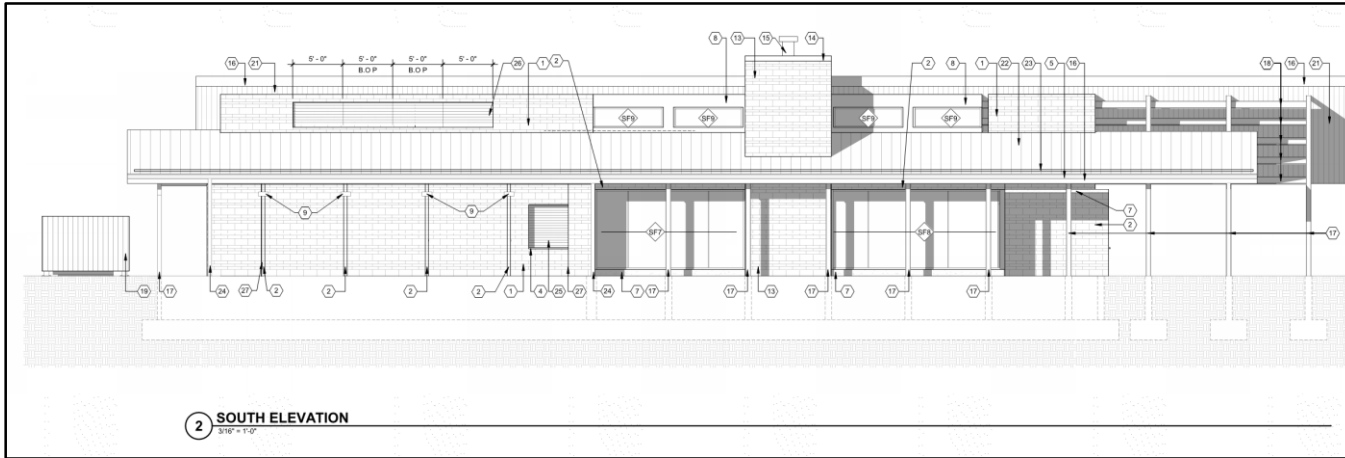
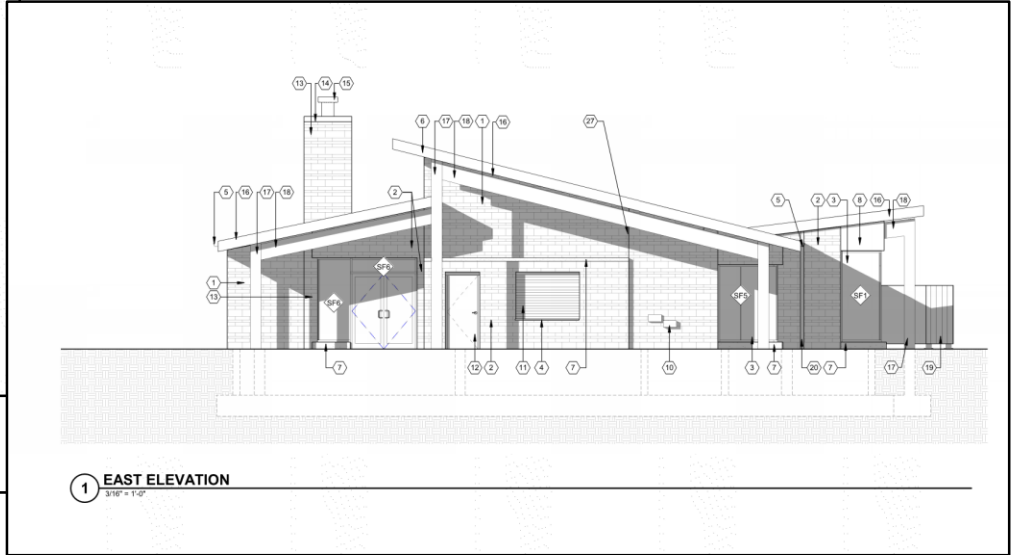
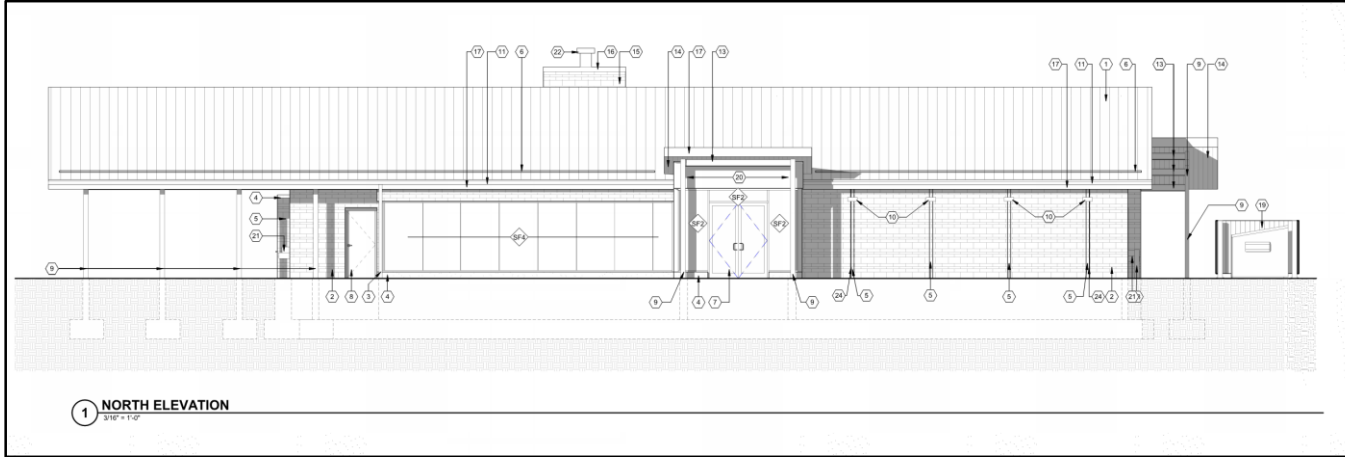


NORTH  
1 FIRST FLOOR PLAN  
3/16" = 1'-0"

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# Project Schedule

- 5/12/23: Re-advertise for Bids
- 6/7/23: Bid Talk
- 6/15/23: Prequalification Application & AA Plan Due @ 2 PM
- 6/16/23: Substitution Requests & Questions Due @ 5 PM
- 6/20/23: Addendum Published by 12 PM
- 6/22/23: Bid Submission @ 2 PM
- 6/22/23: Bid Opening (Virtual) @ 2:30 PM
- 5/31/25: End Construction (total time for completion of contract shall be 9 months from actual start of onsite construction work)



# Bidding Process

- Access Bid Documents through Bid Express
- Review all Bid Documents
- Send questions via email to Project Architect & the City Project Managers
- If applicable register for Local Vendor Preference, submit Pre-Qualification, & Affirmative Action (AA) Plan
- Submit required Sections A - I
- Selection based on base bid and alternate cost as it compares to the Construction Budget Dollar Value



# Prequalification Application & AA Plan

- If bidding contractor is not prequalified OR does not have an approved AA Plan with the City, they must be submitted by Thursday, 6/15/23.
  - Must be approved by bid due date (6/22/23).
- Prequals are good for 2 years and expire on March 1st of the given 2-year cycle.
- AA plans are good for 2 years.
- See “How to Get Prequalified” on Engineering website:  
<https://www.cityofmadison.com/engineering/developers-contractors/contractors/how-to-get-prequalified>



# Bidding Information

- SBE Goal lowered from 20% to 16%
- Contact DCR with questions about SBE Program

<b>DOOR CREEK PARK SHELTER</b> <b>CONTRACT NO. 9326</b>  <b>Small Business Enterprise Compliance Report</b>  <b>Summary Sheet</b>		
<u>SBE Subcontractors Who Are NOT Suppliers</u>		
Name(s) of SBEs Utilized	Type of Work	% of Total Bid Amount
		%
		%
		%
		%
		%
		%
		%
		%
		%
		%
		%
		%
		%
		%
<b>Subtotal SBE who are NOT suppliers:</b>		_____ %
<u>SBE Subcontractors Who Are Suppliers</u>		
Name(s) of SBEs Utilized	Type of Work	% of Total Bid Amount
		%
		%
		%
		%
		%
		%
		%
<b>Subtotal Contractors who are suppliers:</b>		_____ % x 0.6 = _____ % (discounted to 60%)
<b>Total Percentage of SBE Utilization:</b> _____ %.		





# Bidding Information

- Single Bidder language added to Section B – Proposal Page
  - Engineering Estimate = \$2,675,000
  - Construction Budget Dollar Value will be left unknown
- Proposal to include Base Bid & Alternate
  - Alternate No. 1: Furnish & Install Solar PV

NOTE: The bidder must completely fill in the base bid and the alternate. After the initial bid advertisement and prior to bid opening the City will establish a Construction Budget Dollar Value. If any single responsible bidder submits a base bid plus alternate one (1) that is below the Construction Budget Dollar Value, the City will recommend award of the contract based on the base bid plus alternate one (1). If no single responsible bidder submits a base bid plus alternate one (1) that is below the Construction Budget Dollar Value, the City will recommend award of the contract based on the base bid only. The City shall have the right to proceed or not proceed with alternate one (1) regardless of how the bid was awarded. The City shall have the right to reject all bids regardless of the value of the bids submitted. In the event that a single bid is submitted, opened, but rejected, the City will not publish the dollar amount of the bid submitted.



# Contact Information

- Project Architect
  - Doug Pahl, Aro Eberle Architects
    - (608) 204-7464 / [pahl@aroeberle.com](mailto:pahl@aroeberle.com)
- City Construction Manager
  - Maria Delestre, City of Madison – Facilities Management
    - (608) 243-5891 / [mdelestre@cityofmadison.com](mailto:mdelestre@cityofmadison.com)
- Project Manager for City Engineering Division
  - William McMahon, City of Madison – Facilities Management
    - (608) 261-9654 / [wmcmahon@cityofmadison.com](mailto:wmcmahon@cityofmadison.com)
- Project Manager for City Parks Division
  - Mike Sturm, City of Madison – Parks Division
    - (608) 267-4921 / [msturm@cityofmadison.com](mailto:msturm@cityofmadison.com)



# Resources

- Project Website: <https://www.cityofmadison.com/engineering/projects/door-creek-park-shelter>
  - Sign-up for project email updates on the website
  - Updates on work progress will be posted to the project website
  - Recording for this meeting will be posted on project webpage
- Facebook – City of Madison Engineering
- Twitter – @MadisonEngr
- Engineering Podcast: Everyday Engineering on iTunes, GooglePlay