

Metro Transit

Agency Overview

Agency Mission

The mission of Metro Transit is to provide safe, reliable, convenient, and efficient public transportation to the residents and visitors of the Metro service area.

Agency Overview

The Agency is responsible for the operation, planning, development, and coordination of the public transit system in the Madison metropolitan area.

2019 Budget Highlights

The 2019 Adopted Budget includes funding for:

- Increased diesel costs based on locked contract rates for 2019 (\$1.0m).
- Increased communication equipment and software costs attributable to Metro's system upgrade (\$125,000).
- Increased lease costs for the North Transfer Point (\$90,000).
- The reassignment of a Transportation Planner position (#2687) from Metro Transit to the Transportation Department (\$80,000).
- Reflects the City's cost allocation model that was developed in 2018. The goal of this methodology is to accurately and consistently allocate central service costs to enterprise agencies receiving services. Charges associated with cost allocation are reflected in the inter-departmental charges & billing major expenditure categories shown in the Line Item Detail section of the agency's budget. Reference the Executive Summary for a full explanation of the methodology, the allocation basis, and summary of allocated costs.

In 2018 Metro Transit's paratransit service changed from an in-house service delivery model to a fully contracted transportation service model. The 2019 Adopted Budget reflects that service change including:

- Increased agency fare ticket revenue for senior/disabled paratransit rides based current service trends (\$850,000).
- Elimination of 15 vacant full-time Transit Operator positions due to the change in service from in-house paratransit drivers to a contracted-only service delivery model that occurred in 2018 (\$1.0m).
- Decreased paratransit transportation services costs based on ridership trends in 2019 (\$1.4m).
- Total budgeted expenditures for the paratransit service are down \$2.0m from 2017 actual expenditures.

Metro Transit**Function: Public Works & Transportation****Budget by Service (All Funds)**

	2017 Actual	2018 Adopted	2018 Projected	2019 Request	2019 Executive	2019 Adopted
Revenue						
Fixed Route	(43,505,373)	(41,992,146)	(41,088,112)	(41,175,000)	(41,175,000)	(41,175,000)
Paratransit	(5,202,792)	(2,565,345)	(3,530,000)	(1,410,000)	(1,410,000)	(1,410,000)
Total Revenue	\$ (48,708,165)	\$ (44,557,491)	\$ (44,618,112)	\$ (42,585,000)	\$ (42,585,000)	\$ (42,585,000)
Expense						
Fixed Route	53,507,449	48,951,628	51,204,766	51,048,462	51,764,250	51,764,250
Paratransit	7,081,148	7,975,312	5,782,795	5,033,227	5,031,899	5,031,899
Total Expense	\$ 60,588,596	\$ 56,926,940	\$ 56,987,561	\$ 56,081,689	\$ 56,796,149	\$ 56,796,149
Net General Fund	\$ 11,880,431	\$ 12,369,449	\$ 12,369,449	\$ 13,496,689	\$ 14,211,149	\$ 14,211,149

Budget by Fund & Major

Fund: Metro Transit

	2017 Actual	2018 Adopted	2018 Projected	2019 Request	2019 Executive	2019 Adopted
Revenue						
Intergovernmental Revenues	(32,112,706)	(29,025,345)	(28,930,000)	(28,120,000)	(28,120,000)	(28,120,000)
Charges for Services	(13,768,119)	(14,959,000)	(15,047,155)	(14,265,000)	(14,265,000)	(14,265,000)
Misc Revenue	(497,734)	(145,511)	(640,957)	(200,000)	(200,000)	(200,000)
Other Finance Source	(2,329,606)	(427,635)	-	-	-	-
Total Revenue	\$ (48,708,165)	\$ (44,557,491)	\$ (44,618,112)	\$ (42,585,000)	\$ (42,585,000)	\$ (42,585,000)
Expense						
Salaries	29,071,002	27,951,892	29,535,207	28,170,086	28,142,341	28,142,341
Benefits	13,642,871	11,400,100	11,331,801	11,033,788	10,919,919	10,919,919
Supplies	5,479,068	4,560,000	4,518,230	5,464,000	5,464,000	5,464,000
Purchased Services	9,335,457	9,377,865	7,623,167	7,919,020	7,920,320	7,920,320
Debt & Other Financing	1,704,234	2,186,909	2,528,982	2,186,909	2,516,909	2,516,909
Inter Departmental Charges	1,355,964	1,450,174	1,450,174	1,307,886	1,832,660	1,832,660
Total Expense	\$ 60,588,596	\$ 56,926,940	\$ 56,987,561	\$ 56,081,689	\$ 56,796,149	\$ 56,796,149
Net General Fund	\$ 11,880,431	\$ 12,369,449	\$ 12,369,449	\$ 13,496,689	\$ 14,211,149	\$ 14,211,149

Metro Transit

Function: Public Works & Transportation

Service Overview

Service: Fixed Route

Service Description

This service is responsible for: (1) planning and coordinating all fixed route transit improvements and programs, and (2) the repair and maintenance of Metro transit bus fleet. The goal of this service is to provide transportation for customers to a comprehensive network of destinations throughout the City.

2019 Planned Activities

- Review school service routes in anticipation of changes in MMSD middle school service.
- Work with Sun Prairie to review implications of potential service expansion to the community.

Service Budget by Account Type

	2017 Actual	2018 Adopted	2018 Projected	2019 Request	2019 Executive	2019 Adopted
Revenue	(43,505,373)	(41,992,146)	(41,088,112)	(41,175,000)	(41,175,000)	(41,175,000)
Expense	53,507,449	48,951,628	51,204,766	51,048,462	51,764,250	51,764,250
Net Service Budget	\$ 10,002,075	\$ 6,959,482	\$ 10,116,654	\$ 9,873,462	\$ 10,589,250	\$ 10,589,250

Service: Paratransit

Service Description

This service provides paratransit services for customers with disabilities in need of transportation services for work, post-secondary education, medical needs, sheltered workshops, and other personal purposes.

2019 Planned Activities

- Coordinate with Family Care agencies for quality and stable service to ensure proper use of various specialized transportation services and that the proper agency fare is applied.

Service Budget by Account Type

	2017 Actual	2018 Adopted	2018 Projected	2019 Request	2019 Executive	2019 Adopted
Revenue	(5,202,792)	(2,565,345)	(3,530,000)	(1,410,000)	(1,410,000)	(1,410,000)
Expense	7,081,148	7,975,312	5,782,795	5,033,227	5,031,899	5,031,899
Net Service Budget	\$ 1,878,356	\$ 5,409,967	\$ 2,252,795	\$ 3,623,227	\$ 3,621,899	\$ 3,621,899

Metro TransitFunction: **Public Works & Transportation***Line Item Detail*Agency Primary Fund: **Metro Transit****Intergovernmental Revenues**

	2017 Actual	2018 Adopted	2018 Projected	2019 Request	2019 Executive	2019 Adopted
Federal Revenues Operating	(6,582,042)	(6,500,000)	(6,450,000)	(6,400,000)	(6,400,000)	(6,400,000)
State Revenues Operating	(17,414,239)	(17,360,000)	(17,360,000)	(17,360,000)	(17,360,000)	(17,360,000)
Local Revenues Operating	(8,116,425)	(5,165,345)	(5,120,000)	(4,360,000)	(4,360,000)	(4,360,000)
TOTAL	\$ (32,112,706)	\$ (29,025,345)	\$ (28,930,000)	\$ (28,120,000)	\$ (28,120,000)	\$ (28,120,000)

Charges for Service

	2017 Actual	2018 Adopted	2018 Projected	2019 Request	2019 Executive	2019 Adopted
Advertising	(968,635)	(850,000)	(1,000,000)	(850,000)	(850,000)	(850,000)
Transit Farebox	(1,525,304)	(2,250,000)	(1,510,000)	(1,525,000)	(1,525,000)	(1,525,000)
Adult Passes	(2,112,021)	(2,245,000)	(1,960,000)	(2,025,000)	(2,025,000)	(2,025,000)
Senior/Disabled Passes	(650,021)	(460,000)	(1,910,000)	(1,250,000)	(1,250,000)	(1,250,000)
Youth Passes	(1,853,449)	(2,400,000)	(2,200,000)	(2,065,000)	(2,065,000)	(2,065,000)
Easy Rider	-	-	82,845	-	-	-
Unlimited Ride Pass	(6,658,689)	(6,754,000)	(6,550,000)	(6,550,000)	(6,550,000)	(6,550,000)
TOTAL	\$ (13,768,119)	\$ (14,959,000)	\$ (15,047,155)	\$ (14,265,000)	\$ (14,265,000)	\$ (14,265,000)

Misc Revenue

	2017 Actual	2018 Adopted	2018 Projected	2019 Request	2019 Executive	2019 Adopted
Miscellaneous Revenue	(497,734)	(145,511)	(640,957)	(200,000)	(200,000)	(200,000)
TOTAL	\$ (497,734)	\$ (145,511)	\$ (640,957)	\$ (200,000)	\$ (200,000)	\$ (200,000)

Other Finance Sources

	2017 Actual	2018 Adopted	2018 Projected	2019 Request	2019 Executive	2019 Adopted
Sale Of Assets	(1,437)	-	-	-	-	-
Fund Balance Applied	(2,328,170)	(427,635)	-	-	-	-
TOTAL	\$ (2,329,606)	\$ (427,635)	\$ -	\$ -	\$ -	\$ -

Salaries

	2017 Actual	2018 Adopted	2018 Projected	2019 Request	2019 Executive	2019 Adopted
Permanent Wages	25,568,000	28,053,945	25,880,443	27,272,139	27,244,394	27,244,394
Salary Savings	-	(3,300,000)	-	(2,300,000)	(2,300,000)	(2,300,000)
Premium Pay	543,185	624,831	610,130	624,831	624,831	624,831
Workers Compensation Wages	191,388	200,000	109,599	200,000	200,000	200,000
Compensated Absence	511,203	465,116	620,000	465,116	465,116	465,116
Hourly Wages	25,521	31,000	25,529	31,000	31,000	31,000
Overtime Wages Permanent	2,231,123	1,877,000	2,287,528	1,877,000	1,877,000	1,877,000
Overtime Wages Hourly	372	-	-	-	-	-
Election Officials Wages	209	-	1,979	-	-	-
TOTAL	\$ 29,071,002	\$ 27,951,892	\$ 29,535,207	\$ 28,170,086	\$ 28,142,341	\$ 28,142,341

Metro TransitFunction: **Public Works & Transportation***Line Item Detail*Agency Primary Fund: **Metro Transit****Benefits**

	2017 Actual	2018 Adopted	2018 Projected	2019 Request	2019 Executive	2019 Adopted
Comp Absence Escrow	128,859	120,000	100,000	120,000	120,000	120,000
Flexible Spending Benefits	5,988	-	-	-	-	-
Unemployment Benefits	12,808	25,000	31,701	25,000	25,000	25,000
Health Insurance Benefit	5,807,080	6,094,982	5,898,949	5,829,380	5,762,830	5,762,830
Wage Insurance Benefit	735,584	749,638	721,431	729,433	728,688	728,688
Health Insurance Retiree	431,916	463,000	463,000	463,000	463,000	463,000
WRS	1,918,887	1,830,839	1,929,753	1,791,555	1,750,332	1,750,332
FICA Medicare Benefits	2,143,330	2,116,641	2,185,766	2,075,420	2,070,069	2,070,069
Licenses & Certifications	1,960	-	1,200	-	-	-
Other Post Emplmnt Benefit	585,862	-	-	-	-	-
Pension Expense	1,870,596	-	-	-	-	-
TOTAL	\$ 13,642,871	\$ 11,400,100	\$ 11,331,801	\$ 11,033,788	\$ 10,919,919	\$ 10,919,919

Supplies

	2017 Actual	2018 Adopted	2018 Projected	2019 Request	2019 Executive	2019 Adopted
Office Supplies	21,874	25,000	10,823	25,000	25,000	25,000
Copy Printing Supplies	12,094	12,000	11,215	12,000	12,000	12,000
Hardware Supplies	112,424	150,000	119,550	150,000	150,000	150,000
Software Lic & Supplies	19,489	-	26,969	-	-	-
Postage	13,239	14,000	12,433	14,000	14,000	14,000
Work Supplies	283,576	197,000	239,943	197,000	197,000	197,000
Janitorial Supplies	11,353	40,000	17,336	40,000	40,000	40,000
Snow Removal Supplies	450	-	-	-	-	-
Uniform Clothing Supplies	71,685	80,000	75,000	80,000	80,000	80,000
Building	28,465	-	-	-	-	-
Building Supplies	157,058	246,000	149,600	150,000	150,000	150,000
Plumbing Supplies	-	-	6,550	-	-	-
Machinery And Equipment	-	75,000	42,165	75,000	75,000	75,000
Equipment Supplies	80,610	10,000	50,935	10,000	10,000	10,000
Tires	235,980	240,000	249,856	240,000	240,000	240,000
Gasoline	18,248	24,000	29,626	24,000	24,000	24,000
Diesel	3,031,357	2,052,000	2,122,770	3,052,000	3,052,000	3,052,000
Oil	-	-	2,823	-	-	-
Lubricants	161,438	175,000	165,439	175,000	175,000	175,000
Inventory	1,219,727	1,220,000	1,185,197	1,220,000	1,220,000	1,220,000
TOTAL	\$ 5,479,068	\$ 4,560,000	\$ 4,518,230	\$ 5,464,000	\$ 5,464,000	\$ 5,464,000

Metro Transit

Function: Public Works & Transportation

Line Item Detail

Agency Primary Fund: Metro Transit

Purchased Services

	2017 Actual	2018 Adopted	2018 Projected	2019 Request	2019 Executive	2019 Adopted
Natural Gas	175,134	200,000	193,543	200,000	200,000	200,000
Electricity	273,903	290,000	270,000	290,000	290,000	290,000
Water	7,617	15,000	7,519	15,000	15,000	15,000
Sewer	8,113	10,000	8,138	10,000	10,000	10,000
Stormwater	21,800	20,000	22,000	20,000	20,000	20,000
Telephone	19,074	5,000	19,278	5,000	6,300	6,300
Cellular Telephone	4,682	11,000	3,688	11,000	11,000	11,000
Systems Comm Internet	48,996	-	-	-	-	-
Building Improv Repair Maint	13,425	11,000	7,208	11,000	11,000	11,000
Waste Disposal	13,646	10,000	13,887	10,000	10,000	10,000
Pest Control	7,194	8,000	6,496	8,000	8,000	8,000
Elevator Repair	434	-	1,301	-	-	-
Facility Rental	377,505	460,000	454,030	550,000	550,000	550,000
Grounds Improv Repair Maint	72,335	5,000	39,523	5,000	5,000	5,000
Snow Removal	43,471	50,000	55,000	50,000	50,000	50,000
Office Equipment Repair	6,117	-	-	-	-	-
Comm Device Mntc	422,657	435,000	428,352	560,000	560,000	560,000
Equipment Mntc	16,850	30,000	21,730	30,000	30,000	30,000
System & Software Mntc	-	-	5,877	-	-	-
Vehicle Repair & Mntc	68,331	35,000	58,433	35,000	35,000	35,000
Sidewalk Mntc	123,430	100,000	138,919	100,000	100,000	100,000
Recruitment	2,453	-	1,826	-	-	-
Conferences & Training	47,008	42,000	42,019	42,000	42,000	42,000
Memberships	61,066	65,000	62,801	65,000	65,000	65,000
Uniform Laundry	21,176	22,000	25,000	22,000	22,000	22,000
Medical Services	33,013	30,000	34,543	30,000	30,000	30,000
Audit Services	18,045	22,000	19,000	22,000	22,000	22,000
Bank Services	2,015	2,290	2,200	2,290	2,290	2,290
Credit Card Services	21,209	16,900	20,449	16,900	16,900	16,900
Armored Car Services	6,304	9,000	6,286	9,000	9,000	9,000
Delivery Freight Charges	2,379	2,500	3,000	2,500	2,500	2,500
Storage Services	2,237	2,200	1,918	2,200	2,200	2,200
Consulting Services	42,178	40,000	18,169	40,000	40,000	40,000
Advertising Services	336,926	350,000	325,000	350,000	350,000	350,000
Printing Services	99,693	75,000	53,620	75,000	75,000	75,000
Inspection Services	2,360	-	6,636	-	-	-
Parking Towing Services	11,733	20,000	14,365	20,000	20,000	20,000
Transportation Services	4,850,062	4,630,345	3,377,478	3,200,000	3,200,000	3,200,000
Other Services & Expenses	422,867	428,500	319,228	315,000	315,000	315,000
Comm Agency Contracts	263,405	650,000	259,577	520,000	520,000	520,000
General Liability Insurance	1,364,612	1,275,130	1,275,130	1,275,130	1,275,130	1,275,130
TOTAL	\$ 9,335,457	\$ 9,377,865	\$ 7,623,167	\$ 7,919,020	\$ 7,920,320	\$ 7,920,320

Debt & Other Financing

	2017 Actual	2018 Adopted	2018 Projected	2019 Request	2019 Executive	2019 Adopted
Principal	1,318,375	1,780,824	1,780,824	1,780,824	2,110,824	2,110,824
Interest	385,859	406,085	406,085	406,085	406,085	406,085
Fund Balance Generated	-	-	342,073	-	-	-
TOTAL	\$ 1,704,234	\$ 2,186,909	\$ 2,528,982	\$ 2,186,909	\$ 2,516,909	\$ 2,516,909

Metro Transit

Function: Public Works & Transportation

Line Item Detail

Agency Primary Fund: Metro Transit

Inter-Departmental Charges

	2017 Actual	2018 Adopted	2018 Projected	2019 Request	2019 Executive	2019 Adopted
ID Charge From Attorney	-	-	-	-	27,128	27,128
ID Charge From Clerk	-	-	-	-	565	565
ID Charge From Finance	-	-	-	-	51,315	51,315
ID Charge From Human Resource	147,300	150,300	150,300	150,300	308,625	308,625
ID Charge From Information Tec	110,292	114,660	114,660	114,660	164,954	164,954
ID Charge From Treasurer	-	4,900	4,900	4,900	58,615	58,615
ID Charge From Engineering	-	-	-	-	3,888	3,888
ID Charge From Fleet Services	1,667	4,269	4,269	4,401	4,401	4,401
ID Charge From Mayor	-	-	-	-	197,028	197,028
ID Charge From EAP	-	-	-	-	23,271	23,271
ID Charge From Traffic Eng	74,311	83,000	83,000	83,000	42,132	42,132
ID Charge From Econ Dev	-	-	-	-	113	113
ID Charge From Insurance	146,240	133,208	133,208	133,413	133,413	133,413
ID Charge From Workers Comp	876,154	959,837	959,837	817,212	817,212	817,212
TOTAL	\$ 1,355,964	\$ 1,450,174	\$ 1,450,174	\$ 1,307,886	\$ 1,832,660	\$ 1,832,660

Metro Transit

Function: Public Works & Transportation

Position Summary

	CG	2018 Budget		Request		2019 Executive		Adopted	
		FTEs	Amount	FTEs	Amount	FTEs	Amount	FTEs	Amount
PARA PROG MGR	44	1.00	86,457	1.00	88,992	1.00	91,884	1.00	91,884
PARA SCHEDULING COOR	42	2.00	102,109	2.00	102,920	2.00	106,265	2.00	106,265
TRANS ACCT	44	2.00	167,909	2.00	170,039	2.00	175,566	2.00	175,566
TRANS ACCT CLK	42	6.00	288,026	6.00	269,012	6.00	277,755	6.00	277,755
TRANS ADV/SALES ASSOC	19	1.00	56,077	1.00	57,576	1.00	59,447	1.00	59,447
TRANS ASST SCHD PLAN	44	1.00	76,100	1.00	59,479	1.00	61,412	1.00	61,412
TRANS BLD MT	44	1.00	83,315	1.00	83,567	1.00	86,283	1.00	86,283
TRANS BUS CLEANER	41	3.00	146,960	3.00	142,586	3.00	147,220	3.00	147,220
TRANS CLASS A MECH	41	13.00	818,427	13.00	798,820	13.00	824,781	13.00	824,781
TRANS CLASS B MECH	41	15.00	878,830	15.00	880,349	15.00	908,960	15.00	908,960
TRANS CLASS C MECH	41	17.00	762,272	17.00	801,492	17.00	827,541	17.00	827,541
TRANS CUS SERV SUPV	44	1.00	60,783	1.00	63,355	1.00	65,414	1.00	65,414
TRANS CUST SERVS REPR	42	9.50	462,769	9.50	435,955	9.50	450,124	9.50	450,124
TRANS EMPL REL ASST	43	1.00	58,874	1.00	59,101	1.00	61,021	1.00	61,021
TRANS FINANCE MGR	44	1.00	103,014	1.00	103,410	1.00	106,771	1.00	106,771
TRANS GARAGE DISPAT	41	1.00	57,645	1.00	58,264	1.00	60,158	1.00	60,158
TRANS GENERAL MGR	21	1.00	140,044	1.00	143,394	1.00	148,054	1.00	148,054
TRANS GRAPHICS TECH	42	1.00	45,627	1.00	49,248	1.00	50,849	1.00	50,849
TRANS INFO SYS COORD	44	1.00	99,289	1.00	99,671	1.00	102,911	1.00	102,911
TRANS INFO SYS SPEC	44	2.00	157,876	2.00	158,480	2.00	163,631	2.00	163,631
TRANS JANITOR	41	2.00	112,779	2.00	113,126	2.00	116,802	2.00	116,802
TRANS MAINT GEN SUPV	44	2.00	133,651	2.00	129,296	2.00	133,498	2.00	133,498
TRANS MAINT MGR	44	1.00	103,986	1.00	105,122	1.00	108,539	1.00	108,539
TRANS MAINT SUPERV	44	7.00	555,124	7.00	543,454	7.00	561,117	7.00	561,117
TRANS MECH LEADWKR	41	1.00	44,770	1.00	44,943	1.00	46,403	1.00	46,403
TRANS MK/CU SERV MGR	44	1.00	106,901	1.00	107,313	1.00	110,800	1.00	110,800
TRANS MKT SPEC	44	2.00	127,338	2.00	123,473	2.00	127,486	2.00	127,486
TRANS OFF MGR	43	1.00	61,998	1.00	62,238	1.00	64,261	1.00	64,261
TRANS OPER GEN SUPV	44	3.00	238,773	3.00	242,356	3.00	250,232	3.00	250,232
TRANS OPER MGR	44	1.00	99,389	1.00	100,977	1.00	104,259	1.00	104,259
TRANS OPER OFF COOR	42	1.00	44,150	1.00	50,721	1.00	52,370	1.00	52,370
TRANS OPER SUPER	44	16.00	1,257,823	16.00	1,254,046	16.00	1,294,802	16.00	1,294,802
TRANS OPERATOR	41	325.00	18,423,818	310.00	17,719,422	310.00	18,295,303	310.00	18,295,303
TRANS PAINT & BODY	41	2.00	128,041	2.00	128,534	2.00	132,711	2.00	132,711
TRANS PARTS SPEC	42	2.00	105,622	2.00	112,534	2.00	116,192	2.00	116,192
TRANS PARTS SUPER	44	1.00	72,098	1.00	72,376	1.00	74,728	1.00	74,728
TRANS PLAN&SCH MGR	44	1.00	108,845	1.00	109,264	1.00	112,815	1.00	112,815
TRANS PLANNER	44	1.00	89,605	1.00	89,950	1.00	92,873	1.00	92,873
TRANS PLANNER	44	2.00	153,894	1.00	78,871	1.00	81,435	1.00	81,435
TRANS SCHED PLANNER	44	1.00	74,863	1.00	88,329	1.00	91,200	1.00	91,200

Metro Transit**Function: Public Works & Transportation***Position Summary*

	2018			Request		2019		Adopted	
	CG	FTEs	Amount	FTEs	Amount	FTEs	Amount	FTEs	Amount
TRANS SERVICE MGR	44	1.00	117,166	1.00	117,967	1.00	121,801	1.00	121,801
TRANS SERVICE WKR	41	11.50	610,943	11.50	604,954	11.50	624,615	11.50	624,615
TRANS UTIL WKR	41	7.00	404,601	7.00	406,680	7.00	419,898	7.00	419,898
TOTAL		473.00	\$ 27,828,581	457.00	\$ 27,031,657	457.00	\$ 27,910,186	457.00	\$ 27,910,186

Salary amounts recorded on this page are for total budgeted salaries; this amount may differ from budgeted permanent wages as presented in the Line Item Detail due to payroll allocations to other funding sources (capital projects, grants, etc.) or inter-agency services are not reflected in this summary page.