

City of Madison 2020 Capital Improvement Plan
Agency Request Summary

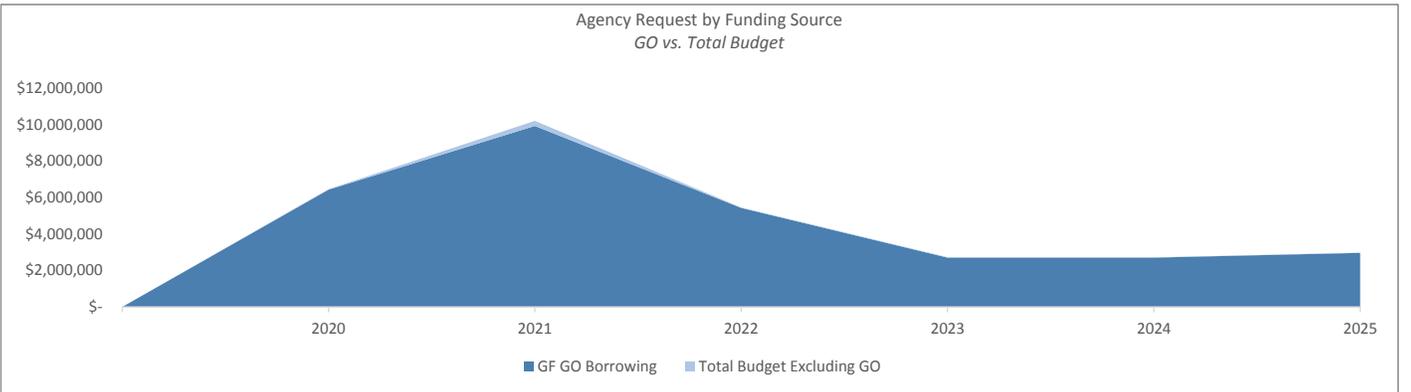
Agency : Engineering - Facilities Management

Agency Request by Item (All Funds)

| | 2020 | 2021 | 2022 | 2023 | 2024 | 2025 |
|--|---------------------|----------------------|---------------------|---------------------|---------------------|---------------------|
| General Building Improvements | 280,000 | 290,000 | 300,000 | 310,000 | 260,000 | 290,000 |
| Fire Building Improvements - Facilities Management | 450,000 | 225,000 | 225,000 | 225,000 | 225,000 | 270,000 |
| CCB Improvements | 100,000 | 2,060,000 | 100,000 | 100,000 | 100,000 | 100,000 |
| Energy Improvements | 280,000 | 290,000 | 300,000 | 310,000 | 310,000 | 320,000 |
| Sustainability Improvements | 750,000 | 1,000,000 | 1,000,000 | 1,000,000 | 1,000,000 | 1,000,000 |
| Park Facility Improvements | 975,000 | 300,000 | 325,000 | 332,000 | 375,000 | 503,000 |
| Streets Facility Improvements | 190,000 | 650,000 | 500,000 | 450,000 | 450,000 | 500,000 |
| Sayle Street Facility Remodel | 200,000 | 1,445,000 | - | - | - | - |
| CCB 4th Floor Remodel | 2,730,000 | - | - | - | - | - |
| CCB 5th Floor Remodel | 200,000 | 3,645,000 | - | - | - | - |
| CCB 1st Floor Remodel - Assessor & Clerk | - | 300,000 | 2,700,000 | - | - | - |
| CCB 1st Floor Remodel - Engineering | 300,000 | - | - | - | - | - |
| Total | \$ 6,455,000 | \$ 10,205,000 | \$ 5,450,000 | \$ 2,727,000 | \$ 2,720,000 | \$ 2,983,000 |

Agency Request by Funding Source

| Project | 2020 | 2021 | 2022 | 2023 | 2024 | 2025 |
|------------------|---------------------|----------------------|---------------------|---------------------|---------------------|---------------------|
| GF GO Borrowing | 6,435,000 | 9,925,000 | 5,430,000 | 2,707,000 | 2,700,000 | 2,963,000 |
| State Sources | 20,000 | 20,000 | 20,000 | 20,000 | 20,000 | 20,000 |
| Reserves Applied | - | 260,000 | - | - | - | - |
| Total | \$ 6,455,000 | \$ 10,205,000 | \$ 5,450,000 | \$ 2,727,000 | \$ 2,720,000 | \$ 2,983,000 |





Department of Public Works
Engineering Division
Robert F. Phillips, P.E., City Engineer

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Michael R. Dailey, P.E.

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Eric L. Dundee, P.E.
John S. Fahrney, P.E.

Facilities & Sustainability
Jeanne E. Hoffman, Manager

Operations Manager
Kathleen M. Cryan

Mapping Section Manager
Eric T. Pederson, P.S.

Financial Manager
Steven B. Danner-Rivers

Date: May 17, 2019

To: David Schmiedicke, Finance Director

From: Robert Phillips, P.E., City Engineer

**Re: 2020 Capital Budget Proposal
Facilities Management**

Introduction

The 2020 CIP from Engineering Division, Facilities Management provides funding at necessary levels for all of our projects and programs. Facilities Management works to maintain the City's existing building infrastructure by funding programs that fund capital repairs, such as roof replacements, windows replacements, carpeting, and painting. Funds are also used for larger remodeling projects which extends the life of the City's buildings. Facilities Management also manages new construction which provides infrastructure for our growing City. In all projects and programs, Facilities Management strives to create buildings that are leading our community through advancements in energy efficiency and renewable energy.

Prioritized List

1. General Building Improvement
2. Energy Improvements
3. Sustainability Improvements
4. CCB 4th Floor Remodel
5. CCB 5th Floor Remodel
6. Streets Facility Improvements
7. Fire Building Improvements – Facilities Management
8. CCB Improvements
9. CCB 1st Floor Remodel - Engineering
10. CCB 1st Floor Remodel – Assessor and Clerk
11. Sayles Street Facility Remodel
12. Parks Facility Improvements

Discussion of Criteria

General Building Improvements

With over 300 buildings, unexpected issues will come up throughout the year. This funding allows us to deal with those issues. This fund is also used for pre-planning work that Facilities Management undertakes.

Energy Improvements

The next priority for Facilities Management is the Energy Improvements. This fund is used to help city agencies achieve increased energy savings through increasing insulation, upgrading lighting, adding HVAC Controls.

Sustainability Improvements

Green Power will be entering its fifth year of training underemployed or unemployed individuals in the job on installing solar at various city facilities. This fund is also purchasing renewable energy credits for solar installations in Wisconsin. In addition, additional funding is being requested to provide opportunities for the City to partner with our utilities to increase renewable and energy efficiency programs for the community's residents and businesses.

CCB 4th and 5th Floor Remodel

This is funding for City space improvements. In 2018-2019, the city is designing a remodeling project for the 4th floor of CCB to provide growth for Finance, City Attorney's Office, Council and improvements to the Mayor's Office entry. The 5th floor of CCB is to remodel DCR and IT including remodeling the HR suite that is currently vacant. In 2020, construction of the 4th floor improvements is planned and design of the 5th floor of CCB with construction for the 5th floor happening in 2021.

Streets Facility Improvements

The next priority is funding for Streets Building Improvements. Facilities Operations has recently inventoried all building assets in buildings Engineering maintains and through that information we can clearly see that the oldest equipment is currently in our Streets buildings. In 2019 the city will bid out a project at Streets East do several things including remodel the office and upgrade the HVAC system. For 2020, the project continues with design and construction of a hot water solar system.

Fire Building Improvements

The next priority is funding for Fire Building Improvements. The City owns and operates (24 hours 365 days per year) 14 fire stations. Facilities Operations has also inventoried all building assets resulting in a list of minor projects and equipment that is beyond its useful life.

CCB Improvements

The County has an extensive list of improvements they are making to the CCB, including façade improvements, concrete work at front of building, and ceiling replacement several floors. This funding will make the experience of visiting and working at CCB better.

CCB 1st Floor Remodel - Engineering

The next priority is to reconfigure the Engineering suite to allow for current and future growth in CCB. This project includes some minor remodeling and purchase of new furniture to allow for this growth.

CCB 1st Floor Remodel – Assessor and Clerk

This project will design and remodel the City Assessor and City Clerk suites on the first floor of the City County Building (CCB). The goal of the project is to optimize the usage of available space in the suite and improve work stations for staff. The project will provide design, construction, furniture, audiovisual equipment, moving costs, rental of temporary facilities, and staff costs. Design is planned for 2021 with construction in 2022

Sayle Street Facility Remodel

The next project is to remodel Traffic Engineering - Sayle Street once the Radio Shop moves to the new Fleet Services Building.

Parks Building Improvements

May 16, 2019

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The next priority is funding for Parks Building Improvements. The City is continuing to replace park shelters with a new prototype. For 2020, Facilities Management will create a new shelter in Door Creek Park.

Submitted

2020 Capital Improvement Plan Program Budget Proposal

Identifying Information

Agency **Project Name**

Project Number **Project Type**

Project Category **Priority**

2020 Munis Project Number

Description

This program funds improvements to City-owned buildings maintained by the Facilities Management section. The program's goal is to address unanticipated capital repairs that occur during the year. The Facilities Management coordinates with other city agencies to address necessary unplanned repairs and improvements. In addition, the funding allows for preliminary planning of future building projects and other needs as required.

Budget Information

Prior Appropriation* **Prior Year Actual***

*Based on Fiscal Years 2015-2018

Budget by Funding Source

| Funding Source | 2020 | 2021 | 2022 | 2023 | 2024 | 2025 |
|-----------------|------------------|------------------|------------------|------------------|------------------|------------------|
| GF GO Borrowing | 280,000 | 290,000 | 300,000 | 310,000 | 260,000 | 290,000 |
| Total | \$280,000 | \$290,000 | \$300,000 | \$310,000 | \$260,000 | \$290,000 |

Budget by Expenditure Type

| Expense Type | 2020 | 2021 | 2022 | 2023 | 2024 | 2025 |
|--------------|------------------|------------------|------------------|------------------|------------------|------------------|
| Building | 280,000 | 290,000 | 300,000 | 310,000 | 260,000 | 290,000 |
| Total | \$280,000 | \$290,000 | \$300,000 | \$310,000 | \$260,000 | \$290,000 |

Performance

Metric

Data Source

Baseline Data

| 2017 Actual | 2018 Actual | 2019 Projected | Target |
|-------------|-------------|----------------|---------|
| 8714259 | 8848214 | 8560955 | 8400000 |

Priority

Citywide Element

Strategy

Describe how this project advances the Citywide Element:

Project Schedule & Location

2020 Projects

| <i>Project name</i> | <i>Est Cost</i> | <i>Location</i> |
|--------------------------|-----------------|-----------------|
| MEP Issues | \$80,000 | TBD |
| Envelop Issues | \$80,000 | TBD |
| Finishes and Furnishings | \$80,000 | TBD |
| Preliminary Planning | \$40,000 | TBD |

Explain the justification for selecting projects planned for 2020:

Maintain/improve city facilities; generally to replace obsolete building systems in order to extend the useful life of existing facilities. Allow for preliminary planning for future facilities projects.

2021 Projects

| <i>Project Name</i> | <i>Est Cost</i> | <i>Location</i> |
|--------------------------|-----------------|-----------------|
| MEP Issues | \$80,000 | TBD |
| Envelop Issues | \$80,000 | TBD |
| Finishes and Furnishings | \$80,000 | TBD |
| Preliminary Planning | \$50,000 | TBD |

Explain the justification for selecting projects planned for 2021:

Maintain/improve city facilities; generally to replace obsolete building systems in order to extend the useful life of existing facilities. Allow for preliminary planning for future facilities projects.

2022 Projects

| <i>Project Name</i> | <i>Est Cost</i> | <i>Location</i> |
|--------------------------|-----------------|-----------------|
| MEP Issues | \$100,000 | TBD |
| Envelop Issues | \$100,000 | TBD |
| Finishes and Furnishings | \$50,000 | TBD |
| Preliminary Planning | \$50,000 | TBD |

Explain the justification for selecting projects planned for 2022:

Maintain/improve city facilities; generally to replace obsolete building systems in order to extend the useful life of existing facilities. Allow for preliminary planning for future facilities projects.

2023 Projects

| <i>Project name</i> | <i>Est Cost</i> | <i>Location</i> |
|--------------------------|-----------------|-----------------|
| MEP Issues | \$100,000 | TBD |
| Envelop Issues | \$100,000 | TBD |
| Finishes and Furnishings | \$50,000 | TBD |
| Preliminary Planning | \$60,000 | TBD |

Explain the justification for selecting projects planned for 2023:

Maintain/improve city facilities; generally to replace obsolete building systems in order to extend the useful life of existing facilities. Allow for preliminary planning for future facilities projects.

2024 Projects

| <i>Project name</i> | <i>Est Cost</i> | <i>Location</i> |
|--------------------------|-----------------|-----------------|
| MEP Issues | \$80,000 | TBD |
| Envelop Issues | \$80,000 | TBD |
| Finishes and Furnishings | \$50,000 | TBD |
| Preliminary Planning | \$50,000 | TBD |

Explain the justification for selecting projects planned for 2024:

Maintain/improve city facilities; generally to replace obsolete building systems in order to extend the useful life of existing facilities. Allow for preliminary planning for future facilities projects.

2025 Projects

| <i>Project name</i> | <i>Est Cost</i> | <i>Location</i> |
|---------------------|-----------------|-----------------|
|---------------------|-----------------|-----------------|

| Project name | Est Cost | Location |
|--------------------------|-----------|----------|
| MEP Issues | \$100,000 | TBD |
| Envelop Issues | \$100,000 | TBD |
| Finishes and Furnishings | \$50,000 | TBD |
| Preliminary Planning | \$40,000 | TBD |

Explain the justification for selecting projects planned for 2025:

Maintain/improve city facilities; generally to replace obsolescent building systems in order to extend the useful life of existing facilities. Allow for preliminary planning for future facilities projects.

Operating Costs

What are the estimated annual operating costs associated with the projects planned within this program?

Personnel

| # of FTEs | Annual Cost | Description |
|--------------------------------|--------------------------------|--------------------------------------|
| <input type="text" value="0"/> | <input type="text" value="0"/> | Not applicable, existing facilities. |

Non-Personnel

| Major | Amount | Description |
|--------------------------------|--------------------------------|--------------------------------------|
| <input type="text" value="0"/> | <input type="text" value="0"/> | Not applicable, existing facilities. |

Notes

Notes:

Submitted

2020 Capital Improvement Plan Program Budget Proposal

Identifying Information

Agency **Project Name**
Project Number **Project Type**
Project Category **Priority**
2020 Munis Project Number

Description

This program funds miscellaneous improvements to the City's 14 existing fire stations. The goal of this program is to maintain and improve the City's fire stations to optimize service operations and working conditions. Projects planned in 2020 include: FS#3 Radiator replacements, FS#5 Interior window replacements, FS#8 HVAC replacement phase 2.

Budget Information

Prior Appropriation* **Prior Year Actual***
*Based on Fiscal Years 2015-2018

Budget by Funding Source

| Funding Source | 2020 | 2021 | 2022 | 2023 | 2024 | 2025 |
|-----------------|------------------|------------------|------------------|------------------|------------------|------------------|
| GF GO Borrowing | 450,000 | 225,000 | 225,000 | 225,000 | 225,000 | 270,000 |
| Total | \$450,000 | \$225,000 | \$225,000 | \$225,000 | \$225,000 | \$270,000 |

Budget by Expenditure Type

| Expense Type | 2020 | 2021 | 2022 | 2023 | 2024 | 2025 |
|--------------|------------------|------------------|------------------|------------------|------------------|------------------|
| Building | 450,000 | 225,000 | 225,000 | 225,000 | 225,000 | 270,000 |
| Total | \$450,000 | \$225,000 | \$225,000 | \$225,000 | \$225,000 | \$270,000 |

Performance

Metric
Data Source

Baseline Data

| 2017 Actual | 2018 Actual | 2019 Projected | Target |
|-------------|-------------|----------------|---------|
| 1165487 | 1172108 | 1141242 | 1100000 |

Priority

Citywide Element
Strategy
Describe how this project advances the Citywide Element:

Project Schedule & Location

2020 Projects

| Project name | Est Cost | Location |
|---------------------------------|-----------|-------------------------|
| FS#8 - HVAC Replacement Phase 2 | \$343,500 | 3945 Lien Road |
| FS#3 - Replace Radiators | \$86,500 | 1217 Williamson Street |
| FS#5 - Replace Interior Window | \$20,000 | 4418 Cottage Grove Road |

Explain the justification for selecting projects planned for 2020:

Maintain/improve fire stations; generally to replace obsolete building systems in order to extend the useful life of existing facilities.

2021 Projects

| Project Name | Est Cost | Location |
|--------------------------------------|-----------|-------------------------|
| FS#5 - HVAC and Interior - Phase One | \$225,000 | 4418 Cottage Grove Road |

Explain the justification for selecting projects planned for 2021:

Maintain/improve fire stations; generally to replace obsolete building systems in order to extend the useful life of existing facilities.

2022 Projects

| Project Name | Est Cost | Location |
|-------------------------------------|-----------|-------------------------|
| FS#5 - HVAC and Interior- Phase Two | \$225,000 | 4418 Cottage Grove Road |

Explain the justification for selecting projects planned for 2022:

Maintain/improve fire stations; generally to replace obsolete building systems in order to extend the useful life of existing facilities.

2023 Projects

| Project name | Est Cost | Location |
|---------------------------------|-----------|------------------------|
| FS#7 - HVAC, Lighting, Interior | \$225,000 | 1810 McKenna Boulevard |

Explain the justification for selecting projects planned for 2023:

Maintain/improve fire stations; generally to replace obsolete building systems in order to extend the useful life of existing facilities.

2024 Projects

| Project name | Est Cost | Location |
|----------------------------------|-----------|-----------------|
| FS#11 - HVAC, Lighting, Interior | \$225,000 | 4011 Morgan Way |

Explain the justification for selecting projects planned for 2024:

Maintain/improve fire stations; generally to replace obsolete building systems in order to extend the useful life of existing facilities.

2025 Projects

| Project name | Est Cost | Location |
|---------------------------------|-----------|-----------------------|
| FS#9 - HVAC, Lighting, Interior | \$270,000 | 201 Midvale Boulevard |

Explain the justification for selecting projects planned for 2025:

Maintain/improve fire stations; generally to replace obsolete building systems in order to extend the useful life of existing facilities.

Operating Costs

What are the estimated annual operating costs associated with the projects planned within this program?

Personnel

| # of FTEs | Annual Cost | Description |
|--------------------------------|--------------------------------|--|
| <input type="text" value="0"/> | <input type="text" value="0"/> | Not applicable, existing facilities/staff. |

Non-Personnel

| Major | Amount | Description |
|--------------------------------|--------------------------------|--|
| <input type="text" value="0"/> | <input type="text" value="0"/> | Not applicable, existing facilities/staff. |

Notes

Notes:

v. 5-22-2019

Submitted

2020 Capital Improvement Plan Program Budget Proposal

Identifying Information

| | | | |
|----------------------------------|---------------------------------|---------------------|------------------|
| Agency | Engineering - Facilities Manage | Project Name | CCB Improvements |
| Project Number | 10561 | Project Type | Program |
| Project Category | Facility | Priority | 8 |
| 2020 Munis Project Number | 12352 | | |

Description

This program funds the City's share of renovations scheduled for the City County Building. The goal of this program is to optimize the building's space and working conditions with energy savings components when appropriate. Projects planned in 2020 to be determined by Dane County.

Budget Information

Prior Appropriation* **Prior Year Actual***

*Based on Fiscal Years 2015-2018

Budget by Funding Source

| Funding Source | 2020 | 2021 | 2022 | 2023 | 2024 | 2025 |
|-----------------|------------------|--------------------|------------------|------------------|------------------|------------------|
| GF GO Borrowing | 100,000 | 2,060,000 | 100,000 | 100,000 | 100,000 | 100,000 |
| Total | \$100,000 | \$2,060,000 | \$100,000 | \$100,000 | \$100,000 | \$100,000 |

Budget by Expenditure Type

| Expense Type | 2020 | 2021 | 2022 | 2023 | 2024 | 2025 |
|--------------|------------------|--------------------|------------------|------------------|------------------|------------------|
| Building | 100,000 | 2,060,000 | 100,000 | 100,000 | 100,000 | 100,000 |
| Total | \$100,000 | \$2,060,000 | \$100,000 | \$100,000 | \$100,000 | \$100,000 |

Performance

Metric

Data Source

Baseline Data

| 2017 Actual | 2018 Actual | 2019 Projected | Target |
|-------------|-------------|----------------|--------|
| | | | |

Priority

Citywide Element

Strategy

Describe how this project advances the Citywide Element:

Project Schedule & Location

2020 Projects

| <i>Project name</i> | <i>Est Cost</i> | <i>Location</i> |
|---------------------|-----------------|----------------------------------|
| CCB Improvements | \$100,000 | 210 Martin Luther King Jr. Blvd. |

Explain the justification for selecting projects planned for 2020:

The City of Madison "owns" 41% of the CCB - this funding is for our share of capital improvements undertaken by Dane County.

2021 Projects

| <i>Project Name</i> | <i>Est Cost</i> | <i>Location</i> |
|--------------------------------------|-----------------|----------------------------------|
| Booster Pump Replacement | \$24,600 | 210 Martin Luther King Jr. Blvd. |
| Condensate Pump Replacement | \$10,500 | 210 Martin Luther King Jr. Blvd. |
| Electrical Branch Panel Upgrades | \$20,000 | 210 Martin Luther King Jr. Blvd. |
| Fire Pump Replacement | \$12,300 | 210 Martin Luther King Jr. Blvd. |
| Municipal Courtroom Roof Replacement | \$24,600 | 210 Martin Luther King Jr. Blvd. |
| Air Handler Unit Replacements | \$225,500 | 210 Martin Luther King Jr. Blvd. |
| Remote Drop System | \$102,500 | 210 Martin Luther King Jr. Blvd. |
| Window Replacement | \$1,640,000 | 210 Martin Luther King Jr. Blvd. |

Explain the justification for selecting projects planned for 2021:

The City of Madison "owns" 41% of the CCB - this funding is for our share of capital improvements undertaken by Dane County. The county has provided a list of projects it plans to pursue, of which the City share is shown here. This was not reflected in the 2019 CIP because the City is given the project list once the County starts putting its budget request together.

2022 Projects

| <i>Project Name</i> | <i>Est Cost</i> | <i>Location</i> |
|---------------------|-----------------|----------------------------------|
| CCB Improvements | \$100,000 | 210 Martin Luther King Jr. Blvd. |

Explain the justification for selecting projects planned for 2022:

The City of Madison "owns" 41% of the CCB - this funding is for our share of capital improvements undertaken by Dane County.

2023 Projects

| <i>Project name</i> | <i>Est Cost</i> | <i>Location</i> |
|---------------------|-----------------|----------------------------------|
| CCB Improvements | \$100,000 | 210 Martin Luther King Jr. Blvd. |

Explain the justification for selecting projects planned for 2023:

The City of Madison "owns" 41% of the CCB - this funding is for our share of capital improvements undertaken by Dane County.

2024 Projects

| <i>Project name</i> | <i>Est Cost</i> | <i>Location</i> |
|---------------------|-----------------|----------------------------------|
| CCB Improvements | \$100,000 | 210 Martin Luther King Jr. Blvd. |

Explain the justification for selecting projects planned for 2024:

The City of Madison "owns" 41% of the CCB - this funding is for our share of capital improvements undertaken by Dane County.

2025 Projects

| <i>Project name</i> | <i>Est Cost</i> | <i>Location</i> |
|---------------------|-----------------|----------------------------------|
| CCB Improvements | \$100,000 | 210 Martin Luther King Jr. Blvd. |

Explain the justification for selecting projects planned for 2025:

The City of Madison "owns" 41% of the CCB - this funding is for our share of capital improvements undertaken by Dane County.

Operating Costs

What are the estimated annual operating costs associated with the projects planned within this program?

Personnel

| <i># of FTEs</i> | <i>Annual Cost</i> | <i>Description</i> |
|----------------------|--------------------------------|---------------------------------|
| <input type="text"/> | <input type="text" value="0"/> | Not applicable. Existing staff. |

Non-Personnel

| <i>Major</i> | <i>Amount</i> | <i>Description</i> |
|----------------------|--------------------------------|------------------------------------|
| <input type="text"/> | <input type="text" value="0"/> | Not applicable. Existing facility. |

Notes

Notes:

Submitted

2020 Capital Improvement Plan Program Budget Proposal

Identifying Information

| | | | |
|----------------------------------|---------------------------------|---------------------|---------------------|
| Agency | Engineering - Facilities Manage | Project Name | Energy Improvements |
| Project Number | 10562 | Project Type | Program |
| Project Category | Facility | Priority | 2 |
| 2020 Munis Project Number | 12354 | | |

Description

This program funds energy efficiency improvements at City-owned facilities. The goal of the program is to reduce energy usage within City buildings while improving the work environment for City staff. The City's EnergyCap software measures energy usage for all electrical and natural gas meters providing data to support the progress towards the goals of the program. Projects typically include lighting upgrades, HVAC upgrades, envelope upgrades, and similar.

Budget Information

Prior Appropriation* **Prior Year Actual***
*Based on Fiscal Years 2015-2018

Budget by Funding Source

| Funding Source | 2020 | 2021 | 2022 | 2023 | 2024 | 2025 |
|-----------------|------------------|------------------|------------------|------------------|------------------|------------------|
| GF GO Borrowing | 260,000 | 270,000 | 280,000 | 290,000 | 290,000 | 300,000 |
| State Sources | 20,000 | 20,000 | 20,000 | 20,000 | 20,000 | 20,000 |
| Total | \$280,000 | \$290,000 | \$300,000 | \$310,000 | \$310,000 | \$320,000 |

Budget by Expenditure Type

| Expense Type | 2020 | 2021 | 2022 | 2023 | 2024 | 2025 |
|--------------|------------------|------------------|------------------|------------------|------------------|------------------|
| Building | 280,000 | 290,000 | 300,000 | 310,000 | 310,000 | 320,000 |
| Total | \$280,000 | \$290,000 | \$300,000 | \$310,000 | \$310,000 | \$320,000 |

Performance

Metric
Data Source

Baseline Data

| 2017 Actual | 2018 Actual | 2019 Projected | Target |
|-------------|-------------|----------------|----------|
| 48307219 | 48277911 | 43241226 | 40000000 |

Priority

Citywide Element
Strategy
Describe how this project advances the Citywide Element:

Project Schedule & Location

2020 Projects

| <i>Project name</i> | <i>Est Cost</i> | <i>Location</i> |
|--|-----------------|-----------------|
| Energy Improvements - Building systems/controls upgrades | \$280,000 | TBD |

Explain the justification for selecting projects planned for 2020:

Reduce energy usage within City buildings while improving the work environment for City staff.

2021 Projects

| <i>Project Name</i> | <i>Est Cost</i> | <i>Location</i> |
|--|-----------------|-----------------|
| Energy Improvements - Building systems/controls upgrades | \$290,000 | TBD |

Explain the justification for selecting projects planned for 2021:

Reduce energy usage within City buildings while improving the work environment for City staff.

2022 Projects

| <i>Project Name</i> | <i>Est Cost</i> | <i>Location</i> |
|--|-----------------|-----------------|
| Energy Improvements - Building systems/controls upgrades | \$300,000 | TBD |

Explain the justification for selecting projects planned for 2022:

Reduce energy usage within City buildings while improving the work environment for City staff.

2023 Projects

| <i>Project name</i> | <i>Est Cost</i> | <i>Location</i> |
|--|-----------------|-----------------|
| Energy Improvements - Building systems/controls upgrades | \$310,000 | TBD |

Explain the justification for selecting projects planned for 2023:

Reduce energy usage within City buildings while improving the work environment for City staff.

2024 Projects

| <i>Project name</i> | <i>Est Cost</i> | <i>Location</i> |
|--|-----------------|-----------------|
| Energy Improvements - Building systems/controls upgrades | \$310,000 | TBD |

Explain the justification for selecting projects planned for 2024:

Reduce energy usage within City buildings while improving the work environment for City staff.

2025 Projects

| <i>Project name</i> | <i>Est Cost</i> | <i>Location</i> |
|--|-----------------|-----------------|
| Energy Improvements - Building systems/controls upgrades | \$320,000 | TBD |

Explain the justification for selecting projects planned for 2025:

Reduce energy usage within City buildings while improving the work environment for City staff.

Operating Costs

What are the estimated annual operating costs associated with the projects planned within this program?

Personnel

| <i># of FTEs</i> | <i>Annual Cost</i> | <i>Description</i> |
|--------------------------------|--------------------------------|---------------------------------|
| <input type="text" value="0"/> | <input type="text" value="0"/> | Not applicable. Existing staff. |

Non-Personnel

| <i>Major</i> | <i>Amount</i> | <i>Description</i> |
|--------------------------------|--------------------------------|--|
| <input type="text" value="0"/> | <input type="text" value="0"/> | Energy improvements/reduction intended. Energy reduction TBD. Maximum payback term 5-10 years. |

Notes

Notes:

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| |
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v. 5-22-2019

Submitted

2020 Capital Improvement Plan Program Budget Proposal

Identifying Information

Agency **Project Name**

Project Number **Project Type**

Project Category **Priority**

2020 Munis Project Number

Description

This program supports the implementation of the Madison's 100% Renewable report via solar installations and energy efficient upgrades throughout the City. For 2020, the funding will be used to implement the Green Power program a solar training program that installs solar on city facilities and also purchase renewable energy credits for five large solar installations in Wisconsin.

Budget Information

Prior Appropriation* **Prior Year Actual***

*Based on Fiscal Years 2015-2018

Budget by Funding Source

| Funding Source | 2020 | 2021 | 2022 | 2023 | 2024 | 2025 |
|-----------------|------------------|--------------------|--------------------|--------------------|--------------------|--------------------|
| GF GO Borrowing | 750,000 | 1,000,000 | 1,000,000 | 1,000,000 | 1,000,000 | 1,000,000 |
| Total | \$750,000 | \$1,000,000 | \$1,000,000 | \$1,000,000 | \$1,000,000 | \$1,000,000 |

Budget by Expenditure Type

| Expense Type | 2020 | 2021 | 2022 | 2023 | 2024 | 2025 |
|--------------|------------------|--------------------|--------------------|--------------------|--------------------|--------------------|
| Building | 750,000 | 1,000,000 | 1,000,000 | 1,000,000 | 1,000,000 | 1,000,000 |
| Total | \$750,000 | \$1,000,000 | \$1,000,000 | \$1,000,000 | \$1,000,000 | \$1,000,000 |

Performance

Metric

Data Source

Baseline Data

| 2017 Actual | 2018 Actual | 2019 Projected | Target |
|-------------|-------------|----------------|------------|
| 344.32 | 557.19 | 743.715 | 1MW - 2020 |

Priority

Citywide Element

Strategy

Describe how this project advances the Citywide Element:

Project Schedule & Location

2020 Projects

| <i>Project name</i> | <i>Est Cost</i> | <i>Location</i> |
|--|-----------------|-----------------|
| Green Power | \$375,000 | TBD |
| Renewable Energy Credits (REC) Purchases | \$375,000 | TBD |

Explain the justification for selecting projects planned for 2020:

Make progress toward achieving 100% renewable energy & zero net carbon for city operations & leading the community

2021 Projects

| <i>Project Name</i> | <i>Est Cost</i> | <i>Location</i> |
|-----------------------|-----------------|-----------------|
| Green Power | \$375,000 | TBD |
| REC Purchases | \$375,000 | TBD |
| Residential EE and RE | \$125,000 | TBD |
| Commercial EE and RE | \$125,000 | TBD |

Explain the justification for selecting projects planned for 2021:

Make progress toward achieving 100% renewable energy & zero net carbon for city operations & leading the community. Additional funding is being requested to provide funding for new residential and commercial programs for energy efficiency and renewable energy.

2022 Projects

| <i>Project Name</i> | <i>Est Cost</i> | <i>Location</i> |
|-----------------------|-----------------|-----------------|
| Green Power | \$375,000 | TBD |
| REC Purchases | \$375,000 | TBD |
| Residential EE and RE | \$125,000 | TBD |
| Commercial EE and RE | \$125,000 | TBD |

Explain the justification for selecting projects planned for 2022:

Make progress toward achieving 100% renewable energy & zero net carbon for city operations & leading the community. Additional funding is being requested to provide funding for new residential and commercial programs for energy efficiency and renewable energy.

2023 Projects

| <i>Project name</i> | <i>Est Cost</i> | <i>Location</i> |
|-----------------------|-----------------|-----------------|
| Green Power | \$375,000 | TBD |
| REC Purchases | \$375,000 | TBD |
| Residential EE and RE | \$125,000 | TBD |
| Commercial EE and RE | \$125,000 | TBD |

Explain the justification for selecting projects planned for 2023:

Make progress toward achieving 100% renewable energy & zero net carbon for city operations & leading the community. Additional funding is being requested to provide funding for new residential and commercial programs for energy efficiency and renewable energy.

2024 Projects

| <i>Project name</i> | <i>Est Cost</i> | <i>Location</i> |
|-----------------------|-----------------|-----------------|
| Green Power | \$375,000 | TBD |
| REC Purchases | \$375,000 | TBD |
| Residential EE and RE | \$125,000 | TBD |
| Commercial EE and RE | \$125,000 | TBD |

Explain the justification for selecting projects planned for 2024:

Make progress toward achieving 100% renewable energy & zero net carbon for city operations & leading the community. Additional funding is being requested to provide funding for new residential and commercial programs for energy efficiency and renewable energy.

2025 Projects

| <i>Project name</i> | <i>Est Cost</i> | <i>Location</i> |
|---------------------|-----------------|-----------------|
| Green Power | \$500,000 | TBD |

| <i>Project name</i> | <i>Est Cost</i> | <i>Location</i> |
|-----------------------|-----------------|-----------------|
| Residential EE and RE | \$250,000 | TBD |
| Residential EE and RE | \$250,000 | TBD |

Explain the justification for selecting projects planned for 2025:

Make progress toward achieving 100% renewable energy & zero net carbon for city operations & leading the community. Additional funding is being requested to provide funding for new residential and commercial programs for energy efficiency and renewable energy.

Operating Costs

What are the estimated annual operating costs associated with the projects planned within this program? \$0

Personnel

| <i># of FTEs</i> | <i>Annual Cost</i> | <i>Description</i> |
|----------------------|--------------------|---------------------------------|
| <input type="text"/> | 0 | Not applicable. Existing staff. |

Non-Personnel

| <i>Major</i> | <i>Amount</i> | <i>Description</i> |
|----------------------|---------------|--|
| <input type="text"/> | 0 | Increased solar installations will reduce enery use/cost. Amounts TBD. |

Notes

Notes:

Submitted

2020 Capital Improvement Plan Program Budget Proposal

Identifying Information

Agency **Project Name**

Project Number **Project Type**

Project Category **Priority**

2020 Munis Project Number

Description

This program funds improvements to the City's Parks Division facilities. The goals of this program are to maintain the existing parks buildings, provide quality park facilities to the community, and to lower energy costs by implementing efficiency components within the improvement projects. Projects planned in 2020 include: Door Creek Shelter.

Budget Information

Prior Appropriation* **Prior Year Actual***

*Based on Fiscal Years 2015-2018

Budget by Funding Source

| Funding Source | 2020 | 2021 | 2022 | 2023 | 2024 | 2025 |
|-----------------|------------------|------------------|------------------|------------------|------------------|------------------|
| GF GO Borrowing | 975,000 | 300,000 | 325,000 | 332,000 | 375,000 | 503,000 |
| Total | \$975,000 | \$300,000 | \$325,000 | \$332,000 | \$375,000 | \$503,000 |

Budget by Expenditure Type

| Expense Type | 2020 | 2021 | 2022 | 2023 | 2024 | 2025 |
|--------------|------------------|------------------|------------------|------------------|------------------|------------------|
| Building | 975,000 | 300,000 | 325,000 | 332,000 | 375,000 | 503,000 |
| Total | \$975,000 | \$300,000 | \$325,000 | \$332,000 | \$375,000 | \$503,000 |

Performance

Metric

Data Source

Baseline Data

| 2017 Actual | 2018 Actual | 2019 Projected | Target |
|-------------|-------------|----------------|--------|
| 2594823 | 2742270 | 256474 | 240000 |

Priority

Citywide Element

Strategy

Describe how this project advances the Citywide Element:

Scheduled replacement of building systems and components protects our citizens investment by maximizing the useful life of our facilities. A primary focus of our work is to increase energy efficiency and install renewable energy systems on City Facilities.

Project Schedule & Location

2020 Projects

| Project name | Est Cost | Location |
|--------------------|-----------|-----------------------|
| Door Creek Shelter | \$975,000 | 7035 Littlemore Drive |

Explain the justification for selecting projects planned for 2020:

Maintain/improve existing facilities to extend their useful life and provide properly functioning public buildings.

2021 Projects

| Project Name | Est Cost | Location |
|--------------|-----------|-----------------|
| Garner Roof | \$300,000 | 333 S. Rosa Rd. |

Explain the justification for selecting projects planned for 2021:

Maintain/improve existing facilities to extend their useful life and provide properly functioning public buildings.

2022 Projects

| Project Name | Est Cost | Location |
|------------------------------|-----------|-----------------|
| Olbrich Cottage Tuckpointing | \$250,000 | 3244 Atwood Ave |

Explain the justification for selecting projects planned for 2022:

Maintain/improve existing facilities to extend their useful life and provide properly functioning public buildings.

2023 Projects

| Project name | Est Cost | Location |
|------------------|-----------|------------------------|
| Rennebohm Rehab. | \$332,000 | 115 N. Eau Claire Ave. |

Explain the justification for selecting projects planned for 2023:

Maintain/improve existing facilities to extend their useful life and provide properly functioning public buildings.

2024 Projects

| Project name | Est Cost | Location |
|----------------------------|-----------|------------------|
| Westmoreland Shelter Rehab | \$375,000 | 4114 Tokay Blvd. |

Explain the justification for selecting projects planned for 2024:

Maintain/improve existing facilities to extend their useful life and provide properly functioning public buildings.

2025 Projects

| Project name | Est Cost | Location |
|--------------------------------|-----------|-----------------|
| Forest Hill Office Restoration | \$503,000 | 1 Speedway Road |

Explain the justification for selecting projects planned for 2025:

Maintain/improve existing facilities to extend their useful life and provide properly functioning public buildings.

Operating Costs

What are the estimated annual operating costs associated with the projects planned within this program?

Personnel

| # of FTEs | Annual Cost | Description |
|--------------------------------|--------------------------------|--------------------------------|
| <input type="text" value="0"/> | <input type="text" value="0"/> | Not applicable. Existing staff |

Non-Personnel

| Major | Amount | Description |
|--------------------------------|--------------------------------|-----------------|
| <input type="text" value="0"/> | <input type="text" value="0"/> | Not applicable. |

Notes

Notes:

v. 5-22-2019

2020 Capital Improvement Plan Program Budget Proposal

Identifying Information

Agency **Project Name**

Project Number **Project Type**

Project Category **Priority**

2020 Munis Project Number

Description

This program funds ongoing improvements to the four Streets Division facilities. The goal of the program is to reduce energy usage within City buildings as well as improve the work environment for City staff. Projects planned for 2020 include: Hot water solar installation at Streets East.

Budget Information

Prior Appropriation* **Prior Year Actual***

*Based on Fiscal Years 2015-2018

Budget by Funding Source

| Funding Source | 2020 | 2021 | 2022 | 2023 | 2024 | 2025 |
|-----------------|------------------|------------------|------------------|------------------|------------------|------------------|
| GF GO Borrowing | 190,000 | 650,000 | 500,000 | 450,000 | 450,000 | 500,000 |
| Total | \$190,000 | \$650,000 | \$500,000 | \$450,000 | \$450,000 | \$500,000 |

Budget by Expenditure Type

| Expense Type | 2020 | 2021 | 2022 | 2023 | 2024 | 2025 |
|--------------|------------------|------------------|------------------|------------------|------------------|------------------|
| Building | 190,000 | 650,000 | 500,000 | 450,000 | 450,000 | 500,000 |
| Total | \$190,000 | \$650,000 | \$500,000 | \$450,000 | \$450,000 | \$500,000 |

Performance

Metric

Data Source

Baseline Data

| 2017 Actual | 2018 Actual | 2019 Projected | Target |
|-------------|-------------|----------------|--------|
| 774179 | 563423 | 563423 | 550000 |

Priority

Citywide Element

Strategy

Describe how this project advances the Citywide Element:

Project Schedule & Location

2020 Projects

| Project name | Est Cost | Location |
|--------------------------------|-----------|----------------------|
| Hot Water Solar - Streets East | \$190,000 | 4602 Sycamore Avenue |

Explain the justification for selecting projects planned for 2020:

Reduce energy use through design/construction of a hot water solar installation.

2021 Projects

| Project Name | Est Cost | Location |
|----------------------------------|-----------|----------------------|
| HVAC + Sprinklers - Streets East | \$650,000 | 4602 Sycamore Avenue |

Explain the justification for selecting projects planned for 2021:

Maintain/improve existing facilities to extend their useful life and provide a properly functioning work space/operations.

2022 Projects

| Project Name | Est Cost | Location |
|--|-----------|----------------|
| CNG, Lighting, Etc. - Streets Transfer Station | \$500,000 | 121 E Olin Ave |

Explain the justification for selecting projects planned for 2022:

Maintain/improve existing facilities to extend their useful life and provide a properly functioning work space/operations.

2023 Projects

| Project name | Est Cost | Location |
|------------------------------------|-----------|----------------------|
| CNG, Lighting, Etc. - Streets East | \$450,000 | 4602 Sycamore Avenue |

Explain the justification for selecting projects planned for 2023:

Maintain/improve existing facilities to extend their useful life and provide a properly functioning work space/operations.

2024 Projects

| Project name | Est Cost | Location |
|------------------------------------|-----------|---------------------|
| CNG, Lighting, Etc. - Streets West | \$450,000 | 1501 W. Badger Road |

Explain the justification for selecting projects planned for 2024:

Maintain/improve existing facilities to extend their useful life and provide a properly functioning work space/operations.

2025 Projects

| Project name | Est Cost | Location |
|---|-----------|---|
| Generators for all three Streets locations. | \$500,000 | 4602 Sycamore Avenue, 1501 W. Badger Road, 121 E Olin Ave |

Explain the justification for selecting projects planned for 2025:

Maintain/improve existing facilities to extend their useful life and provide a properly functioning work space/operations.

Operating Costs

What are the estimated annual operating costs associated with the projects planned within this program?

Personnel

| # of FTEs | Annual Cost | Description |
|--------------------------------|--------------------------------|---------------------------------|
| <input type="text" value="0"/> | <input type="text" value="0"/> | Not applicable, existing staff. |

Non-Personnel

| Major | Amount | Description |
|--------------------------------|--------------------------------|-----------------|
| <input type="text" value="0"/> | <input type="text" value="0"/> | Not applicable. |

Notes

Notes:

v. 5-22-2019

2020 Capital Improvement Plan Project Budget Proposal

Identifying Information

Agency
Project Name

Project Number
Project Type

Project Category
Priority

Description

This project funds renovations of shop space at the Traffic Engineering facility located at 1120 Sayle Street. The existing facility includes the Radio Shop which will be relocated to the new Fleet Service location at Nakoosa Trail. The renovation will reconfigure the existing shop space to provide additional space for the Sign Shop and replace the existing HVAC system at the facility. The goal of the project is to improve work safety conditions. Design will begin in 2020; construction will take place in 2021.

Is this project currently included in the 2019 CIP?

Budget Information

Total Project Budget
Prior Appropriation

Budget by Funding Source

| Funding Source | 2020 | 2021 | 2022 | 2023 | 2024 | 2025 |
|------------------|------------------|--------------------|------------|------------|------------|------------|
| GF GO Borrowing | 200,000 | 1,185,000 | 0 | 0 | 0 | 0 |
| Reserves Applied | | 260,000 | | | | |
| Total | \$200,000 | \$1,445,000 | \$0 | \$0 | \$0 | \$0 |

Budget by Expenditure Type

| Expense Type | 2020 | 2021 | 2022 | 2023 | 2024 | 2025 |
|--------------|------------------|--------------------|------------|------------|------------|------------|
| Building | 200,000 | 1,445,000 | 0 | 0 | 0 | 0 |
| Total | \$200,000 | \$1,445,000 | \$0 | \$0 | \$0 | \$0 |

Performance

Metric

Data Source

Baseline
Target

Priority

Citywide Element

Strategy

Describe how this project advances the Citywide Element:

What is the justification for this project?

This project funds renovations of shop space at the Traffic Engineering facility located at 1120 Sayle Street. The existing facility includes the Radio Shop which will be relocated to the new Fleet Service location at Nakoosa Trail. The renovation will reconfigure the existing shop space to provide additional space for the Sign Shop and replace the existing HVAC system at the facility. The goal of the project is to improve work safety conditions. Design will begin in 2020; construction will take place in 2021.

Project Schedule & Location

What is the total time frame for this project?

Start Date:

End Date:

| | 2020 | 2021 | 2022 | 2023 | 2024 | 2025 |
|----------------|-------------------|--------------|------|------|------|------|
| Project Status | Design Completion | Construction | | | | |

Can this project be mapped? Yes No

What is the location of the project?

Is this project on the Project's Portal? Yes No

Operating Costs

What are the estimated annual operating costs associated with the project?

Personnel

| # of FTEs | Annual Cost | Description |
|-------------------------------|--------------------------------|------------------------------------|
| <input type="text" value=""/> | <input type="text" value="0"/> | Not applicable; existing facility. |

Non-Personnel

| Major | Amount | Description |
|-------------------------------|--------------------------------|------------------------------------|
| <input type="text" value=""/> | <input type="text" value="0"/> | Not applicable; existing facility. |

Notes

Notes:

2020 Capital Improvement Plan Project Budget Proposal

Identifying Information

Agency
Project Name

Project Number
Project Type

Project Category
Priority

Description

This project funds the improvements to City occupied office space on the 4th floor of the City County Building. This project will remodel/renovate the current spaces for the City Attorney, Mayor, Finance, and Common Council suites; and includes design, construction, furniture, audiovisual equipment, moving costs, rental of temporary facilities, and staff costs.

Is this project currently included in the 2019 CIP?

Budget Information

Total Project Budget
Prior Appropriation

Budget by Funding Source

| Funding Source | 2020 | 2021 | 2022 | 2023 | 2024 | 2025 |
|-----------------|--------------------|------------|------------|------------|------------|------------|
| GF GO Borrowing | 2,730,000 | | | | | |
| Total | \$2,730,000 | \$0 | \$0 | \$0 | \$0 | \$0 |

Budget by Expenditure Type

| Expense Type | 2020 | 2021 | 2022 | 2023 | 2024 | 2025 |
|--------------|--------------------|------------|------------|------------|------------|------------|
| Building | 2,730,000 | | | | | |
| Total | \$2,730,000 | \$0 | \$0 | \$0 | \$0 | \$0 |

Performance

Metric

Data Source

Baseline
Target

Priority

Citywide Element

Strategy

Describe how this project advances the Citywide Element:

Currently city agencies on the 4th floor including - the City Attorney's office, the Finance Department, the Mayor's Office, and the Common Council are in need of remodeling. In 2018, Facilities Management conducted schematic design for the 4th floor that will provide additional space for the City Attorney's Office and Common Council and will provide needed flexibility to all spaces resulting in future growth for all of these agencies.

What is the justification for this project?

Space in the City-County is limited and additional staff have been added. In order to accommodate the additional staff remodeling is needed to provide proper work space.

Project Schedule & Location

What is the total time frame for this project?

Start Date: 1/1/2018

End Date: 12/31/2020

| | 2020 | 2021 | 2022 | 2023 | 2024 | 2025 |
|----------------|--------------|------|------|------|------|------|
| Project Status | Construction | | | | | |

Can this project be mapped? Yes No

What is the location of the project?

210 Martin Luther King Jr. Blvd.

Is this project on the Project's Portal? Yes No

If so, enter the URL:

<https://www.cityofmadison.com/engineering/projects/city-facilities>

Operating Costs

What are the estimated annual operating costs associated with the project? \$0

Personnel

| # of FTEs | Annual Cost | Description |
|--------------------------------|--------------------------------|---------------------------------|
| <input type="text" value="0"/> | <input type="text" value="0"/> | Not applicable, existing staff. |

Non-Personnel

| Major | Amount | Description |
|--------------------------------|--------------------------------|-----------------|
| <input type="text" value="0"/> | <input type="text" value="0"/> | Not applicable. |

Notes

Notes:

Submitted

2020 Capital Improvement Plan Project Budget Proposal

Identifying Information

Agency
Project Name

Project Number
Project Type

Project Category
Priority

Description

This project funds the improvements to City occupied office space on the 5th floor of the City County Building. This project will remodel/renovate the current spaces for the City IT, and Department of Civil Rights including relocation and consolidation of agencies and use of the former Human Resources offices. This project includes design, construction, furniture, audiovisual equipment, moving costs, rental of temporary facilities, and staff costs

Is this project currently included in the 2019 CIP?

Budget Information

Total Project Budget
Prior Appropriation

Budget by Funding Source

| Funding Source | 2020 | 2021 | 2022 | 2023 | 2024 | 2025 |
|-----------------|-----------|-------------|------|------|------|------|
| GF GO Borrowing | 200,000 | 3,645,000 | | | | |
| Total | \$200,000 | \$3,645,000 | \$0 | \$0 | \$0 | \$0 |

Budget by Expenditure Type

| Expense Type | 2020 | 2021 | 2022 | 2023 | 2024 | 2025 |
|--------------|-----------|-------------|------|------|------|------|
| Building | 200,000 | 3,645,000 | | | | |
| Total | \$200,000 | \$3,645,000 | \$0 | \$0 | \$0 | \$0 |

Performance

Metric

Data Source

Baseline
Target

Priority

Citywide Element

Strategy

Describe how this project advances the Citywide Element:

Currently there is ~3,300 square feet of empty office space on the 5th floor of CCB. This is the former HR suite. In addition, IT is housed in three separate areas on the 5th floor and DCR offices are at capacity. This project would remodel the 5th floor by moving DCR to former HR suite and then locate all IT together. Design goals for this project are to provide flexibility for future growth by creating large open spaces for workstations (and less private offices) and to allow allow natural light to flow through the space. Studies have shown that workers with access to natural light are more productive. This plan will provide 10+ years of growth for DCR and HR.

What is the justification for this project?

Staff growth by both DCR and IT are requiring the city to remodel the 5th floor of CCB to allow for future growth of these two agencies.

Project Schedule & Location

What is the total time frame for this project?

Start Date: 6/1/2018

End Date: 12/31/2021

| | 2020 | 2021 | 2022 | 2023 | 2024 | 2025 |
|----------------|-------------------|--------------|------|------|------|------|
| Project Status | Design Completion | Construction | | | | |

Can this project be mapped?

Yes No

What is the location of the project?

210 Martin Luther King Jr. Blvd.

Is this project on the Project's Portal?

Yes No

If so, enter the URL:

https://www.cityofmadison.com/engineering/projects/city-facilities

Operating Costs

What are the estimated annual operating costs associated with the project?

\$0

Personnel

| # of FTEs | Annual Cost | Description |
|-------------------------------|--------------------------------|---------------------------------|
| <input type="text" value=""/> | <input type="text" value="0"/> | Not applicable, existing staff. |

Non-Personnel

| Major | Amount | Description |
|-------------------------------|--------------------------------|-----------------|
| <input type="text" value=""/> | <input type="text" value="0"/> | Not applicable. |

Notes

Notes:

Submitted

2020 Capital Improvement Plan Project Budget Proposal

Identifying Information

Agency
Project Name

Project Number
Project Type

Project Category
Priority

Description

This project will design and remodel the City Assessor and City Clerk suites on the first floor of the City County Building (CCB). The goal of the project is to optimize the usage of available space in the suite and improve work stations for staff. The project will provide design, construction, furniture, audiovisual equipment, moving costs, rental of temporary facilities, and staff costs. Design is planned for 2021 with construction in 2022.

Is this project currently included in the 2019 CIP?

Budget Information

Total Project Budget
Prior Appropriation

Budget by Funding Source

| Funding Source | 2020 | 2021 | 2022 | 2023 | 2024 | 2025 |
|-----------------|------|-----------|-------------|------|------|------|
| GF GO Borrowing | | 300,000 | 2,700,000 | | | |
| Total | \$0 | \$300,000 | \$2,700,000 | \$0 | \$0 | \$0 |

Budget by Expenditure Type

| Expense Type | 2020 | 2021 | 2022 | 2023 | 2024 | 2025 |
|--------------|------|-----------|-------------|------|------|------|
| Building | | 300,000 | 2,700,000 | | | |
| Total | \$0 | \$300,000 | \$2,700,000 | \$0 | \$0 | \$0 |

Performance

Metric

Data Source

Baseline
Target

Priority

Citywide Element

Strategy

Describe how this project advances the Citywide Element:

The Assessor's and Clerk's offices are in need of remodeling to optimize the usage of available space in the suite and improve work stations and conference space for staff. The HVAC distribution system in these agencies is beyond its useful life. Currently material from the distribution system is disintegrating and black dust is collecting on staff desks. In addition, the Assessor's office still has the old steel pan ceiling. This project would provide new HVAC distribution, lighting, ceiling, fire alarm/sprinklers, interior finishes and furniture. The project would also look to provide a shared-break room for the two agencies and improved conference space for Assessor/Clerk as well as other City staff.

What is the justification for this project?

Space in the City-County is limited and additional staff have been added. In order to accommodate the additional staff remodeling is needed to provide proper work space. In the case of this project the building systems need to be comprehensively updated.

Project Schedule & Location

What is the total time frame for this project?

Start Date: 1/2/2021

End Date: 12/31/2022

| | 2020 | 2021 | 2022 | 2023 | 2024 | 2025 |
|----------------|------|-------------------|--------------|------|------|------|
| Project Status | | Design Completion | Construction | | | |

Can this project be mapped?

Yes No

What is the location of the project?

210 Martin Luther King Jr. Blvd.

Is this project on the Project's Portal?

Yes No

Operating Costs

What are the estimated annual operating costs associated with the project?

\$0

Personnel

| # of FTEs | Annual Cost | Description |
|--------------------------------|--------------------------------|---------------------------------|
| <input type="text" value="0"/> | <input type="text" value="0"/> | Not applicable, existing staff. |

Non-Personnel

| Major | Amount | Description |
|--------------------------------|--------------------------------|-----------------|
| <input type="text" value="0"/> | <input type="text" value="0"/> | Not applicable. |

Notes

Notes:

Submitted

2020 Capital Improvement Plan Project Budget Proposal

Identifying Information

Agency
Project Name

Project Number
Project Type

Project Category
Priority

Description

This project will add private offices and update staff workstations for the Engineering suite on the first floor of the City County Building (CCB). The goal of the project is to optimize the usage of available space in the suite and improve work stations for staff.

Is this project currently included in the 2019 CIP?

Budget Information

Total Project Budget **Prior Appropriation**

Budget by Funding Source

| Funding Source | 2020 | 2021 | 2022 | 2023 | 2024 | 2025 |
|-----------------|-----------|------|------|------|------|------|
| GF GO Borrowing | 300,000 | | | | | |
| Total | \$300,000 | \$0 | \$0 | \$0 | \$0 | \$0 |

Budget by Expenditure Type

| Expense Type | 2020 | 2021 | 2022 | 2023 | 2024 | 2025 |
|--------------|-----------|------|------|------|------|------|
| Building | 300,000 | | | | | |
| Total | \$300,000 | \$0 | \$0 | \$0 | \$0 | \$0 |

Performance

Metric

Data Source

Baseline **Target**

Priority

Citywide Element

Strategy

Describe how this project advances the Citywide Element:

City Engineering has experienced significant growth since the remodel on the Engineering suite in the CCB. In order to provide for this growth and accommodate future growth City Engineering needs smaller furniture to reduce the size of the workstations and provide more equitable work station sizes throughout the suite(s). In addition, there is additional management staff that need to be in private offices. This project will create additional private offices and also purchase furniture for Engineering that will provide for current space needs and future space needs.

What is the justification for this project?

Space in the City-County is limited and additional staff have been added. In order to accommodate the additional staff remodeling is needed to provide proper work space.

Project Schedule & Location

What is the total time frame for this project?

Start Date: 1/1/2020

End Date: 12/31/2020

| | 2020 | 2021 | 2022 | 2023 | 2024 | 2025 |
|-----------------------|-------------------------|------|------|------|------|------|
| Project Status | Construction Completion | | | | | |

Can this project be mapped? Yes No

What is the location of the project? 210 Martin Luther King Jr. Blvd.

Is this project on the Project's Portal? Yes No

Operating Costs

What are the estimated annual operating costs associated with the project? \$0

Personnel

| # of FTEs | Annual Cost | Description |
|----------------------|------------------------|---------------------------------|
| <input type="text"/> | <input type="text"/> 0 | Not applicable, existing staff. |

Non-Personnel

| Major | Amount | Description |
|----------------------|------------------------|-----------------|
| <input type="text"/> | <input type="text"/> 0 | Not applicable. |

Notes

Notes: