Agency	FIR	RE				
Budget by Fund						
		2018 Actual	2019 Adopted	2020 C2C	2020 Request	\$ Change
General		52,774,900	52,853,057	55,853,991	55,886,186	3,033,129
Other-Expenditures		1,537,396	1,789,571	1,747,305	1,784,480	(5,092)
TOTAL	\$	54,312,296	\$ 54,642,628	\$ 57,601,296	\$ 57,670,666	\$ 3,028,038
Budget by Service						
		2018 Actual	2019 Adopted	2020 C2C	2020 Request	\$ Change
FIRE OPERATIONS		53,115,265	53,384,296	56,380,905	56,452,575	3,068,279
FIRE PREVENTION		1,197,031	1,258,332	1,220,391	1,218,091	(40,241)
TOTAL	\$	54,312,296	\$ 54,642,628	\$ 57,601,296	\$ 57,670,666	\$ 3,028,038
Budget by Major						
		2018 Actual	2019 Adopted	2020 C2C	2020 Request	\$ Change
Revenue		(1,734,930)	(1,870,159)	(1,870,159)	(2,079,126)	(208,967)
Personnel		49,185,638	49,045,004	51,015,786	51,374,196	2,329,192
Non-Personnel		2,828,307	3,215,762	4,023,349	3,943,276	727,514
Agency Billings		4,033,281	4,252,022	4,432,320	4,432,320	180,298
TOTAL	\$	54,312,296	\$ 54,642,628	\$ 57,601,296	\$ 57,670,666	\$ 3,028,038



City of Madison Fire Department

314 W. Dayton St., Madison, WI 53703-2506

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Arthur B. Price Assistant Chief 608-266-4256

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Tracy L. Burrus Division Chief 608-266-5959

Scott K. Bavery Division Chief 608-267-8674

Jerome D. Buechner Division Chief 608-266-4886

> **Liza Tatar** Division Chief 608-266-5956

Edwin J. Ruckriegel Fire Marshal 608-266-4457

NicoleMarie Hall Admin. Services Mgr. 608-266-4777

Megan E. Gussick, MD Medical Director 608-266-4424

Fire Investigation 608-266-4488

Visit our web site at: www.madisonfire.org

2020 OPERATING BUDGET TRANSMITTAL MEMO FIRE DEPARTMENT

TO: David Schmiedicke, Finance Director

FROM: Steve Davis, Fire Chief

DATE: July 10, 2019

The 2020 Operating Budget for the Madison Fire Department contains funding for the staffing and operations of 14 Fire Stations, Fire Administration, and Prevention to provide emergency fire and medical services to the community of the City of Madison. The Fire Department's budget consists of two services: Fire Operations and Fire Prevention.

The Fire Department will continue to maintain daily minimum staffing at 86 personnel per day. Included in our base budget proposal is funding for the addition of 1.0 FTE Accountant 2 to resolve the deficiency in finance/payroll staff to tackle the growing responsibilities in procurement, financial reporting, and expenditures. Savings for this position were found through cuts to supplies budget line items and utilization of capital Fire Equipment funding. Other movements amongst purchased services line items seeks to fully fund the policy and procedure review program through elimination of funding for the leased training space at Madison College. Once again, with increases in absence trends the department's overtime budget is expected to be exceeded following the exhaustion of the built up SAFER over-hire shifts. My staff has compiled five proposals to address the 2020 overtime situation and looks forward to discussing these with Finance and the Mayor's Office. The proposals to address the anticipated overtime increase include:

- 1) Increase the overtime budget to address minimum staffing needs
- 2) Hire 10 additional commissioned personnel in 2020 to increase available field staff
- 3) Phase-In hire 5 additional commissioned personnel in 2020 and 2021
- 4) Institute hiring practices to only consider applicants with firefighter and paramedic certifications
- 5) Rotating Station closures when daily staffing is below minimum target

In the 2.5% increase proposal, I have again proposed adding firefighter/paramedic personnel to staff a ninth ambulance unit to provide service from Station 14 for southeast Madison. I'd like to thank the Mayor and the Common Council for the support received in the 2019 operating budget to place a Paramedic on Engine 14; we have seen an increase in utilization of this position for emergency medical responses. However, this solution does not provide for transport services in a medical emergency. The addition of the ninth ambulance would provide emergency transport along with two firefighter/paramedics staffed daily to respond

to medical incidents. Also included in the increase proposals are additions to the non-commissioned staff in terms of an Asset Manager to enhance inventory control and supply chain management and a Fire Protection Specialist to assist in plan review and consultation with contractors, business owners, and developers on revision.

The 2.5% decrease scenario, as requested in the Mayor's budget instructions, unfortunately calls for layoffs of 12 commissioned personnel in the Fire Operations service. Salaries and benefits compose nearly 88% of the Fire Department's operating budget, and there is little room to cut spending without eliminating personnel, and as a result, the community would experience severe impacts to service. Eliminating service from an Engine company, like Fire Station 3 on Williamson Street, would have an adverse impact on public safety and would result in longer response times to fire and EMS incidents to residents in the area as units from neighboring territories would be spread thin to cover the loss of service. The decrease proposal in the Fire Prevention service eliminates the community education programs Safety Saturday and Safety Town, including the hourly staff and supplies for these programs and internship opportunities like the AASPIRE program. These programs provide valuable fire safety education to citizens and preschoolers who may not otherwise have access to safety education.

I look forward to meeting with you and your team to discuss the Fire Department's Operating Budget proposals for 2020.

Respectfully,

Steven A. Davis Fire Chief

2020 Operating Budget

Service Budget Proposal

IDENTIFYING INFORMATION

SELECT YOUR AGENCY:		
Fire Department		
SELECT YOUR AGENCY'S SERVICE:		
Fire Operations		
SERVICE NUMBER:		
301		

SERVICE DESCRIPTION:

This service is responsible for emergency responses to: (1) fires, (2) emergency medical care, (3) lake rescue, (4) hazardous materials, and other disaster responses. Specific non-emergency functions include: (1) semi-annual inspections, (2) fire safety education, and (3) participating in community events.

Part 1: Base Budget Proposal

BUDGET INFORMATION

		2017 Actual	2018 Adopted	2018 Actual	2019 Adopted	2020 C2C	2020 Request
Bud	get by Fund						
	General-Net	\$50,088,192	\$49,958,159	\$51,577,869	\$51,594,725	\$54,633,600	\$54,828,138
	Other-Expenditures	\$0	\$0	\$0	\$0	\$0	\$0
Total		\$50,088,192	\$49,958,159	\$51,577,869	\$51,594,725	\$54,633,600	\$54,828,138
Bud	Budget by Major						
	Revenue	(\$456,536)	(\$362,840)	(\$434,517)	(\$463,316)	(\$463,316)	(\$511,540)
	Personnel	\$44,569,179	\$43,565,498	\$45,373,515	\$44,820,934	\$46,775,737	\$47,152,012
	Non-Personnel	\$2,014,169	\$2,925,965	\$2,605,619	\$2,985,085	\$3,888,859	\$3,755,346
	Agency Billings	\$3,961,381	\$3,829,536	\$4,033,251	\$4,252,022	\$4,432,320	\$4,432,320
Tota	ıl	\$50,088,192	\$49,958,159	\$51,577,869	\$51,594,725	\$54,633,600	\$54,828,138
	FTEs		387.55		387.01	388.05	412.00

PRIORITY

Citywide Element Healthy and Safe

Describe how this service advances the Citywide Element:

Fire Operations keep our community healthy and safe by providing high-quality fire suppression and emergency medical services. Through the expertise and training of specialty teams including Heavy Urban Rescue, Hazardous Materials, and Lake Rescue, personnel are equipped to respond to incidents our residents and visitors may encounter. Outreach programs such as Community Paramedicine strive to reduce frequent utilization of emergency services, while participation in community events educates citizens of all ages in fire safety, and ensures participants in athletic and neighborhood programs remain safe and receive quality pre-hospital care in the event of an emergency.

ACTIVITIES PERFORMED BY THIS SERVICE

Activity	% of Effort	Description
Fire Supression and Emergency Medical Service	75	Emergency response to Fire and EMS incidents. Includes field operations for Fire and EMS service, 14 fire stations, and fire maintenance.
Fire Administration	5	Budget and fiscal management, including payroll, purchasing, billing and receipts. Also includes Fire Chiefs, information technology, and grant management.
Training and Recruitment	5	

			r	diring and recruitment, fitness and wellness of personnel, Fire and EMS Training for recruits and personnel.
Specialized Operations	15		F f	specialty teams including Lake Rescue, Heavy Urban Rescue, and Hazardous Materials. Special event staffing or emergency response and Tactical EMS are also ncluded here.
SERVICE BUDGET CHANGES				
Service Impact What is the proposed change to the	ne service's budget from (cost to continue to	o agency request?	\$194,538
What are the service level impact:	s of the proposed funding	changes?		
Personnel-Permanent Positions				
Are you proposing an allocation cl	nange to the FTEs for this	service? Yes		
Туре	Fund	Amount	Description	
Perm Wages	1100	\$157,984	1.0 FTE Accounta	ant, 0.167 FTE Division Chief,
Donofito				
Benefits				
Total Explain the assumptions behind th	no allocation change			
Explain the assumptions bening to	ie allocation change.			
FF/Paramedic), into General Fund What is the justification behind th Addition of 1.0 FTE Accountant fu Finance/Payroll staff compared to requests to add this position were	e allocation change? nded through reduction i other agencies in terms o	n supplies budget	s. The Fire Dept ha	ed positions and total budget dollars. Previous
NIH Grant funding ended in May 2 Coummunity Paramedicine progra resources and education for bette Expenses for State Hazmat exceed general fund. Through contract in	2019; personnel allocated am. This program targets r health outcomes and related the grants funds, the DC creases the premium pay nding. Moving the person	here need to be frequent users of duced emergence salary was alloca and overtime un	moved to the gene emergency medica y room visits. ted to the grant justed the contract ha	ral fund to continue the work of the all services and puts them in touch with st 2 years ago and previously included in the s risen and coupled with benefits, supplies and ill eliminate the need for fund balance applied
Personnel-Other Personnel Spending				
Are you requesting additional per	sonnel spending for non-a	annualized pay?	Yes	
Туре	Fund	Amount	Description	
Overtime	1100	\$3,361		
			Minimum staffin	g
Premium Pay		\$0		
Hourly		\$0		
Total	an requested funding	\$3,361		
Explain the assumptions behind the Balance of cuts to purchased serv		et equals \$3,361.		
What is the justification behind th	e increased funding?			
				SAFER overhire is exhausted. Alternative ission. It is of note that the cost-to-continue

increase to overtime amounted to just 3%, however the L311 contract includes increases of 7.75% over 2019 budgeted amounts.

Revenue

Are you proposing a change to the service's budgeted revenue?

Yes

Are you proposing an increase or a decrease to the budgeted revenue?

Increase			
 Fund	Major	Amount	Description
1100	42110	\$1,524	Federal Operating Revenuw
1100	42216	\$700	Payment for Municipal Service
1100	43225	(\$7,000)	Special Duty
1100	47190	\$13,000	Misc Revenue
1100	43710	\$40,000	Reimburseble Expenses

Explain the assumptions behind the change to budgeted revenue.

Increases based on executed contract payments for services. Special Duty revenue was based on an incorrect event hours assumption of 2,500 hours; this was reduced to 2,300 hours, which excludes hours for post-season tournaments. Addition of \$30,000 in reimburseable expense from iCares patients. Addition of \$10,000 in reimburseable expenses from Hazmat incident responses.

What is the justification behind the proposed change?

VA fire protection contract increases to \$52,140. Truax EMT training contract calls for a 5% increase, coming to a total of \$14,700. Adding \$13,000 to Fire Operations Misc Revenue for the WMMIC payment for policy and procedure review. Reducing Special Duty revenue by \$7,000 to reflect historical trend of hours worked for UW contracted events. Community Paramedicine identitified revenues through the iCares program, the department may be reimbursed up to \$1500 per patient for visits; the department estimates they will have 20 participating patients in 2020. Hazmat incident response revenues were previously un-budgeted, these are the revenues for salary+benefits, overtime, vehicle use ,and supplies used billed to the responsible party for hazardous materials responses.

Non-Personnel

Are you requesting additional non-personnel funding for this service?

res			
Fund	Major	Amount	Description
1100	53	(\$82,700)	Office Supplies, Copy/Printing, Furniture, Safety Supplies, Food/Beverage, Machinery Equipment
1100	54	(\$10,800)	Natural Gas, Telephone, Facility Rental, Equipment Improvement/Repair, Systems License Maintenance, Armored Car Service, Permits, Consulting Services
1100	59	(\$40,413)	Transfer out to Grants

Explain the assumptions behind the requested funding.

Cuts to supplies line items to fund Accountant 2 position include: (\$4,450) Office Supplies, (\$1,250) Copy/Printing, (\$3,000) Furniture, (\$59,000) Safety Supplies, (\$5,000) Food/Beverage, (\$10,000) Machinery Equipment

Funding amongst purchased services lines was reallocated to accomodate increases of \$9,100 in Telephone, \$26,000 in Equipment Repair, \$23,500 Systems License Maintenance, and \$30,000 in Consulting Services; decreases amounted to (\$30,000) in Natural Gas and (\$70,000) in Lease of Facilities.

As a result of the position allocations described above for the State Hazmat and NIH Grants, the transfer out to grants of \$40,413 was eliminated.

What is the justification behind the proposed change?

Savings in supplies were identified by reviewing historical spending levels to allocate funds towards adding the Accountant 2 position. Where possible, savings for supply items that can be funded through the capital budget like turnout gear and machinery equipment were also identified.

Increases to the purchase services lines described above are the result of the SmartNet telephone maintenance now being included in telephone instead of software, increases in expenditures for repairs for medical and fitness equipment, contract increases in software maintenance agreements and new programs like policy and procedure review. Savings to fund these came from energy efficices in natural gas spending and elimination of the funding for the lease space at MATC for fire training.

Part 2: Scaling Service Delivery

What amount is 2.5% of the service expenditure budget?	\$1,382,228
--	-------------

Increase

use				
Explain how you would change the service activities and the level of service as a resu	ult of implement	ing a 2.5% funding	increase to this se	rvice:
Add 10 Firefighter/Paramedics to provide EMS services on a 9th ambulance housed out of Fire Statio Add 1 Asset Manager to provide inventory control and supply management.	n 14 on the far Sout	heast side of Madison.		
Explain the changes by major expenditure category that your agency would impleme	ent as a result of	a 2.5 % funding inc	crease to this servi	ce:
51-Salaries \$650,000 52-Benefits \$350,000 53-Supplies \$85,000 54-Services \$45,000 57-Inter-D \$17,228 Medic Unit Addition to Fleet \$235,000				
Would the changes include an increase to permanent staffing levels for this service?	Yes	If yes, FTEs:	11.00	
What impacts would City residents and visitors experience if this service is provided	a 2.5% increase	in funding?		
The City has experienced an 18% increase in calls for Emergency Medical Service since the 8th medic would provide EMS service to an area of the City currently experiencing some of the longest response ambulances being in use on EMS responses, leaving the City without an available ambulance transpo	e times for EMS serv rt to respond.	vice and would reduce	the frequency of all st	taffed
The addition of the Asset Manager would provide better inventory control and supply managment fo performed by hybrid paramedics and a division chief, which would free up these personnel to be re-a a result. Further, efficiencies in supply chain management would be acheived by having dedicated pecurrently subscribes to but is underutilized.	ssigned to the field	and would reduce our	minimum staffing ove	ertime as

Decrease

Explain how you would change the service activities and the level of service as a result of implementing a 2.5% funding decrease to this service:					
Lay off 12 commissioned personnel by reducing or eliminating service from Fire Station 3, 1217 Williamson St.					
Explain the changes by major expenditure category that your agency would implement as a result of a 2.5 % funding decrease to this service:					
51-Salaries (\$997,300) 52-Benefits (\$369,000) 53-Supplies (\$5,928) 54-Services (\$10,000)					
Would the changes include a decrease to permanent staffing levels for this service? Yes If yes, FTEs: 12					
What impacts would City residents and visitors experience if this service is provided a 2.5% decrease in funding?					
Longer response times for Fire and EMS services.					
Would jeopardize federal grant funding due to the layoffs putting the operational staffing below the maintenance number needed for the current SAFER grant.					

2020 Operating Budget

Service Budget Proposal

IDENTIFYING INFORMATION

SELECT YOUR AGENCY:

Fire Department

SELECT YOUR AGENCY'S SERVICE:

Fire Prevention

SERVICE NUMBER:

302

SERVICE DESCRIPTION:

This service provides fire safety education, fire inspection, fire protection engineering, public information, elevator inspection, and fire/arson investigation services.

Part 1: Base Budget Proposal

BUDGET INFORMATION

		2017 Actual	2018 Adopted	2018 Actual	2019 Adopted	2020 C2C	2020 Request
Budget by Fund							
General-Net		\$1,484,848	\$1,209,705	\$1,197,031	\$1,258,332	\$1,220,391	\$1,218,091
Other-Expen	ditures	\$0	\$0	\$0	\$0	\$0	\$0
Total		\$1,484,848	\$1,209,705	\$1,197,031	\$1,258,332	\$1,220,391	\$1,218,091
Budget by Major	Budget by Major						
Revenue		(\$1,114,477)	(\$1,437,319)	(\$1,300,413)	(\$1,406,843)	(\$1,406,843)	(\$1,407,543)
Personnel		\$2,507,624	\$2,510,934	\$2,355,344	\$2,530,685	\$2,492,744	\$2,492,744
Non-Personr	iel	\$91,673	\$136,090	\$142,070	\$134,490	\$134,490	\$132,890
Agency Billin	gs	\$28	\$0	\$30	\$0	\$0	\$0
Total		\$1,484,848	\$1,209,705	\$1,197,031	\$1,258,332	\$1,220,391	\$1,218,091
FTEs			23.69		23.69	23.19	23.19

PRIORITY

Citywide Element Hea

Healthy and Safe

Describe how this service advances the Citywide Element:

Fire Prevention keeps our community Healthy and Safe by providing community education regarding fire safety and inspection services to identify fire safety hazards and mitigate them before an emergency arises. Outreach events are held accross the community by fire prevention staff and first responders to provide education and service delivery by diverse members of the department.

ACTIVITIES PERFORMED BY THIS SERVICE

Activity	% of Effort	Description
Fire Safety & Community Education	8	Presentations, community events, scheduled programs, and infomation seminars focused on fire safety to reduce fires and related injuries through education.
Fire Inspection	25	Verfiying all commercial buildings in the City are operated and maintained safely through fire safety inspections in all multi-residential and commercial properties.
Code Enforcement	25	Mitigation of code violations through the issuance of orders, referrals to the City Attorney, and citations.

conveyances including elevators, escalators, chair lifts, and dumbwaiters through timely plan review, annual inspections, and permitting. Fire/Arson Investigation 14 Investigating and determining the origin, cause, and circumstances of structure fires, vehicles fires, outside fires, and unknown cause fires. Trains field personnel on fire investigation aspects of a fire scene and conducts pre-employment background investigations. SERVICE BUDGET CHANGES	Fire Protection Engineering	10		Ensures site development, new construction, and alteration projects comply with building and fire codes and MGOs. Work with owners, developers, and contractors during design to review construction documents, and inspecting and testing installation of site access, fire suppression, fire alarm, smoke control, and fire command centers.
Ensures the afficialition, afteration, and operation of conveyances including elevators, seclations, chard litts, and duritowinters through timely plan review, annual impactors, and permittion of the proposed change to the service's budget from cost to continue to agency request? SERVICE BUDGET CHANGES Service Impact What is the proposed change to the service's budget from cost to continue to agency request? What is the proposed change to the service's budget from cost to continue to agency request? The reduction in spending is complimentary to an increase in the Fire Operations side to support the addition of 1.0 FTE Accountant for the support of Finance services needed across the department. Personnel-Permanent Positions Are you proposing an allocation change to the FTEs for this service? No Type Perm Wages Benefits Total Explain the assumptions behind the allocation change? What is the justification behind the allocation change? Personnel-Other Personnel Spending Are you requesting additional personnel spending for non-annualized pay? No Type Overtime Premium Pay Hourly Total Explain the assumptions behind the requested funding.	Public Information	3		reports, and social media. Connects affected individuals
Investigating and determining the origin, cause, and circumstrances of structure fires, vehicle fires, outside fires, and withown cause fires. Trains field personnel on fire investigations to a fire scene and conducts pre-employment background investigations. SERVICE BUDGET CHANGES Service Impact What is the proposed change to the service's budget from cost to continue to agency request? What are the service level impacts of the proposed funding changes? The reduction in spending is complimentary to an increase in the Fire Operations side to support the addition of 1.0 FTE Accountant for the support of Finance services needed across the department. Personnel-Permanent Positions Are you proposing an allocation change to the FTEs for this service? No Type Fund Amount Description Explain the assumptions behind the allocation change? Personnel-Other Personnel Spending Are you requesting additional personnel spending for non-annualized pay? No Type Fund Amount Description Description Overtime Premium Pay Hourly Total Explain the assumptions behind the requested funding.	Elevator Inspections	15		and dumbwaiters through timely plan review, annual
Service Impact What is the proposed change to the service's budget from cost to continue to agency request? What is the proposed change to the service's budget from cost to continue to agency request? What are the service level impacts of the proposed funding changes? The reduction in spending is complimentary to an increase in the Fire Operations side to support the addition of 1.0 FTE Accountant for the support of Finance services needed across the department. Personnel-Permanent Positions Are you proposing an allocation change to the FTEs for this service? Perm Wages Benefits Total Explain the assumptions behind the allocation change? Personnel-Other Personnel Spending Are you requesting additional personnel spending for non-annualized pay? Type Overtime Premium Pay Hourly Total Explain the assumptions behind the requested funding.	Fire/Arson Investigation	14		circumstances of structure fires, vehicles fires, outside fires, and unknown cause fires. Trains field personnel on fire investigation aspects of a fire scene and conducts
What is the proposed change to the service's budget from cost to continue to agency request? What are the service level impacts of the proposed funding changes? The reduction in spending is complimentary to an increase in the Fire Operations side to support the addition of 1.0 FTE Accountant for the support of Finance services needed across the department. Personnel-Permanent Positions Are you proposing an allocation change to the FTEs for this service? No Type Fund Amount Description Perm Wages Benefits Total Explain the assumptions behind the allocation change. What is the justification behind the allocation change? Personnel-Other Personnel Spending Are you requesting additional personnel spending for non-annualized pay? No Type Fund Amount Description Overtime Premium Pay Hourly Total Explain the assumptions behind the requested funding.				
The reduction in spending is complimentary to an increase in the Fire Operations side to support the addition of 1.0 FTE Accountant for the support of Finance services needed across the department. Personnel-Permanent Positions Are you proposing an allocation change to the FTEs for this service? No Type	•	ervice's budget from	cost to continue to	o agency request? -\$2300
The reduction in spending is complimentary to an increase in the Fire Operations side to support the addition of 1.0 FTE Accountant for the support of Finance services needed across the department. Personnel-Permanent Positions Are you proposing an allocation change to the FTEs for this service? No Type	What are the service level impacts of	the proposed funding	g changes?	
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Are you proposing an allocation change to the FTEs for this service? Type	Personnel-Permanent Positions			
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Explain the assumptions behind the allocation change. What is the justification behind the allocation change? Personnel-Other Personnel Spending Are you requesting additional personnel spending for non-annualized pay? No Type Fund Amount Description Overtime Premium Pay Hourly Total Explain the assumptions behind the requested funding.	Total			
What is the justification behind the allocation change? Personnel-Other Personnel Spending Are you requesting additional personnel spending for non-annualized pay? No Type Fund Amount Description Overtime Premium Pay Hourly Total Explain the assumptions behind the requested funding.		Illocation change.		
Personnel-Other Personnel Spending Are you requesting additional personnel spending for non-annualized pay? Type Fund Amount Description Overtime Premium Pay Hourly Total Explain the assumptions behind the requested funding.				
Personnel-Other Personnel Spending Are you requesting additional personnel spending for non-annualized pay? Type Fund Amount Description Overtime Premium Pay Hourly Total Explain the assumptions behind the requested funding.				
Are you requesting additional personnel spending for non-annualized pay? Type Fund Amount Description Overtime Premium Pay Hourly Total Explain the assumptions behind the requested funding.	What is the justification behind the a	llocation change?		
Are you requesting additional personnel spending for non-annualized pay? Type Fund Amount Description Overtime Premium Pay Hourly Total Explain the assumptions behind the requested funding.				
Are you requesting additional personnel spending for non-annualized pay? Type Fund Amount Description Overtime Premium Pay Hourly Total Explain the assumptions behind the requested funding.	Personnel-Other Personnel Spending			
Overtime Premium Pay Hourly Total Explain the assumptions behind the requested funding.		nel spending for non-	annualized pay?	No
Overtime Premium Pay Hourly Total Explain the assumptions behind the requested funding.	T	Fd	A	Description
Hourly Total Explain the assumptions behind the requested funding.		Funa	Amount	Description
Hourly Total Explain the assumptions behind the requested funding.				
Total \$0 Explain the assumptions behind the requested funding.				
Explain the assumptions behind the requested funding.			\$0	
	Explain the assumptions behind the r	equested funding.	ΨO	
What is the justification behind the increased funding?				
What is the justification behind the increased funding?				
	What is the justification behind the in	ncreased funding?		

_					
к	٩١	ıρ	n	П	ρ

Are v	vou	proposing	a change	to the	service'	's bud	lgeted	revenue?

Yes

Are you proposing an increase or a decrease to the budgeted revenue?

Increase

 Fund	Major	Amount	Description	
1100	42210	\$700	State Operating Revenues	
			State Operating Revenues	
 1100	43710	(\$15,000)	Delah mada 5 aras	
			Reimburseable Expenses	
1100	46310	\$15,000		
			Donations and Contributions	

Explain the assumptions behind the change to budgeted revenue.

The revenue collected under the State Tank Inspection contract is expected to increase. The Safety Town preschool education program has come back under the direction of the Madison Fire Department. As a result program registrations will be recognized under donations/contributions instead of reimburseable expenses.

What is the justification behind the proposed change?

An increase in the State Tank Inspection contract is reflective of historical revenues. The Safety Town preschool education program has been reformatted so that the Madison Fire Department is once again directly receiving the registration fees from participants to offset the program costs for hourly wages and supplies. This was previously recognized as reimburseable expenses when the costs were directly billed to the program sponsor the past two years.

Non-Personnel

Are you requesting additional non-personnel funding for this service?

NO			
Fund	Major	Amount	Description
1100	53110	(\$1,200)	Investigation office supplies
1100	54120	(\$900)	Telephone

Explain the assumptions behind the requested funding.

The office supply budget for the Investigation division was reduced to historical spending levels since the offices were moved from a satellite location two years ago; now being centrally located provides savings. Telephone budgets for Fire Prevention services were reduced to historical spending levels.

What is the justification behind the proposed change?

Savings from the reduction in Office Supplies will go to support the 1.0 FTE Accountant in the Fire Operations service to provide financial assistance needed department-wide. Savings from reduction of Fire Prevention telephone budgets will support increases on the Fire Operations side for telephone service with the allocation of the SmartNet charges for telephone support.

Part 2: Scaling Service Delivery

What amount is 2.5% of the service expenditure budget? \$65,681

Increase

Explain how you would change the service activities and the level of service as a result of implementing a 2.5% funding increase to this service:

Addition of 0.6 FTE Fire Protection Specialist (18-10) to assist Fire Protection Engineer in plan review, construction inspections, and storage tank inspection. The addition of personnel would allow for the Fire Protection Engineer to provide consultation with construction firms, builders, and contractors on plan design to speed up the plan review process and spend less time on revision and re-review.

Explain the changes by major expenditure category that your agency would implement as a result of a 2.5 % funding increase to this service:

51-Salaries \$45.000

52-Benefits \$15,800

53-Supplies \$2,881

54-Services \$2,000

Would the changes include an increase to permanent staffing levels for this service? Yes If yes, FTEs: 0.60

What impacts would City residents and visitors experience if this service is provided a 2.5% increase in funding?

The addition of a Fire Protection Specialist will enhance the department's services to developers, buildier, business operators and property owners. The enhanced services will improve safety for residents and visitors, which is an important community asset.

Decrease

Explain how you would change the service activities and the level of service as a result of implementing a 2.5% funding decrease to this service:

Eliminate Safety Town and Safety Saturday community education events. Hourly wages for Safety Town educators and AASPIRE intern would be eliminated. Eliminate overtime coverage for events and bar check capacity.

Reduce budgeted funds in supplies and services that historically have been unspent. Notably, \$20,000 cut from mileage and parking reimbursement; \$6,000 from work/safety/equipment supplies; \$3000 from conference/training; and \$500 in food. Some of these cuts stem from expenses related to the community education events eliminated.

Explain the changes by major expenditure category that your agency would implement as a result of a 2.5 % funding decrease to this service:

51-Salaries (\$28,000)
52-Benefits (\$3,270)
53-Supplies (\$11,421)
54-Services (\$27,290)
43-Contributions \$7,800

Would the changes include a decrease to permanent staffing levels for this service? No If yes, FTEs:

What impacts would City residents and visitors experience if this service is provided a 2.5% decrease in funding?

Eliminating the community education programs would result in less fire safety education opportunities for preschool children inlcuding those served at the OneCity facility. Elimination of internships would reduce the opportunity for students from diverse backgrounds to explore career opportunities with the Fire Department.