Water

Budget Overview

Function: Public Works

Agency Budget by Fund

0 / 0 /						
	2019 Actual	2020 Adopted	2020 Actual	2021 Adopted	2022 C2C	2022 Request
Water Utility	45,882,963	45,232,406	45,619,591	45,600,921	45,582,700	46,453,823
TOTAL	\$ 45,882,963	\$ 45,232,406	\$ 45,619,591	\$ 45,600,921	\$ 45,582,700	\$ 46,453,823
Agency Budget by Service						
	2019 Actual	2020 Adopted	2020 Actual	2021 Adopted	2022 C2C	2022 Request
Water Quality	898,587	986,974	7,533,463	1,087,499	1,361,733	1,120,971
Water Engineering	2,253,257	2,006,758	2,096,144	2,193,586	1,988,540	2,716,208
Water Operations & Maintenance	10,122,867	9,908,211	10,891,511	12,815,340	12,608,348	12,377,546
Water Customer Service	2,601,328	3,031,380	2,885,349	3,070,915	2,935,122	3,181,643
Water Finance & Admin	30,006,926	29,299,083	22,213,123	26,433,581	26,688,957	27,057,455
TOTAL	\$ 45,882,963	\$ 45,232,406	\$ 45,619,591	\$ 45,600,921	\$ 45,582,700	\$ 46,453,823

Agency Budget by Major-Revenue

	2019 Actual	2020 Adopted	2020 Actual	2021 Adopted	2022 C2C	2022 Request
Intergov Revenues	(133,361)	(138,000)	-	-	-	-
Charges For Services	(43,100,382)	(43,785,220)	(44,407,568)	(44,965,000)	(44,965,000)	(45,109,700)
Fine & Forfeiture	(251,660)	(242,300)	(179,540)	(59,000)	(59,000)	(222,200)
Investments & Other Contributions	(977 <i>,</i> 467)	(300,000)	(468,167)	(280,000)	(280,000)	(250,000)
Misc Revenue	(561,898)	(322,780)	(519,288)	(278,700)	(278,700)	(380,500)
Other Financing Source	(830,623)	(444,106)	(1,550)	(18,221)	-	(491,423)
Transfer In	(27,572)	-	(43,481)	-	-	-
TOTAL	\$ (45,882,963)	\$ (45,232,406) \$	(45,619,592)	\$ (45,600,921)	\$ (45,582,700)	\$ (46,453,823)

Agency Budget by Major-Expenses

	2019 Actual	2020 Adopted	2020 Actual	2021 Adopted	2022 C2C	2022 Request
Salaries	8,677,134	9,039,183	9,253,672	9,586,202	9,489,720	9,548,742
Benefits	3,751,270	2,804,480	3,006,979	3,031,255	2,943,448	2,991,583
Supplies	1,026,036	2,322,500	956,387	2,462,300	2,462,300	2,238,100
Purchased Services	4,240,842	5,430,000	4,216,393	5,100,790	4,763,123	5,980,476
Debt & Other Financing	29,926,286	27,646,350	22,493,949	18,968,000	19,479,011	19,292,500
Inter Depart Charges	843,701	949,893	904,194	1,098,441	1,091,165	1,071,322
Inter Depart Billing	(2,582,305)	(2,960,000)	(2,546,360)	(2,385,000)	(2,385,000)	(2,511,000)
Transfer Out	-	-	7,334,378	7,738,933	7,738,933	7,842,100
TOTAL	\$ 45,882,963	\$ 45,232,406	\$ 45,619,591	\$ 45,600,921	\$ 45,582,700	\$ 46,453,823



То:	Dave Schmiedicke, Finance Director
From:	Krishna Kumar, General Manager, Madison Water Utility
Date:	July 12, 2021
Subject:	2022 Operating Budget Transmittal Memo

Major Goals

Madison Water Utility (MWU) is comprised of 5 service lines; Water Quality, Water Engineering, Water Supply and Operations, Water Customer Service and Communication/Outreach and Water Finance and General Administration. Our 2022 operating budget request seeks to fund these service lines to enable them to meet their desired goals:

- Water Quality ensure the delivery of safe, high-quality water to customers and to comply with requirements of the Safe Drinking Water Act
- Engineering use Asset Management and Water Master Plan to meet or exceed levels of service to our customers
- Water Supply and Operations maintain and upgrade the water supply system to ensure customers are provided with an adequate quantity of high quality water for consumption and fire protection
- Customer Service and Communication/Outreach generate accurate water consumption and billing data to ensure proper billing; provide communication and community outreach for conservation and sustainability education
- Finance and General Administration provide accurate, reliable and transparent financial information to internal and external stakeholders while exploring ways to make utility rates affordable for all customers

COVID Recovery

We anticipate our buildings being open to the public in 2022. We have prepared our 2022 operating budget request based on normal operations. We have experienced a change in consumption amongst our customer classes due to COVID in 2020 and 2021. Our 2022 budget assumes more people will return to work in 2022 thereby reducing our residential/multi-family/duplex revenues but increasing our commercial/industrial/governmental classes. We have begun charging late fees again per the PSC order and have included late fees in our 2022 operating budget.

2022 Request & Equity

MWU works with consultants and the PSC to set rates so that they are not overly burdensome on any one ratepayer. Our main replacement program is designed to replace and maintain our infrastructure on a consistent basis so that the cost is equally spread among all generations that receive the benefit of our distribution system. We are currently exploring potential ways to address water affordability issues while staying within regulatory guidelines.

2022 Request & Sustainability

c.c.

MWU maintains a vehicle replacement program for over 100 vehicles and power equipment. This program has been updated to include green and energy efficient replacements as our fleet ages and replacements are required.

Major Changes in 2022 Operating Request

We have included an additional \$600,000 for tank painting in 2022. There was no tank painting included in our 2021 budget.

We are continuing to maintain or reduce expenses where applicable to build up our cash reserves.

We did not experience reduced revenues due to COVID. We did experience a change in consumption patterns amongst our classes. We have built our 2022 operating revenues based on a two year average in an attempt to account for the change in consumption patterns. We are projecting an overall revenue increase of \$560,000 in 2022 from 2021.

We closed 2020 with an operating cash balance of \$10.2 M; we anticipate an ending operating cash balance of \$9.4 M for 2021. The requested budget for 2022 is estimated to result in an operating cash balance of \$7.1 M.

Later this year, we are planning to submit a rate case to the WI Public Service Commission (PSC) to increase our water rates. We do not anticipate approval of this case and implementation of new rates until the end of 2022 at the earliest. As in years past, we have budgeted revenues based on current PSC approved rates.

Christie Baumel, Deputy Mayor Christine Koh, Budget and Program Evaluation Manager Stephanie Mabrey, Budget Analyst Kathy Schwenn, Finance Manager

Service Budget Proposal

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IDENTIFYING INFORMATION

SELECT YOUR AGENCY:

Water Utility

SELECT YOUR AGENCY'S SERVICE:

Water Customer Service

SERVICE NUMBER:

864

SERVICE DESCRIPTION:

This service provides customer service for billing and meter operations to ensure accurate water consumption and billing data. This service also conducts the Water Utility's communication and community outreach for conservation and sustainability education, media relations, external communication, and promotion of the utility's water conservation initiatives. Communication and Community Outreach also develops Madison Water Utility's evolving crisis communication and strategic communication plans and oversees the Home Water Conservation, Water Wagon, and Got Water programs.

Part 1: Base Budget Proposal

BUDGET INFORMATION

		2019 Actual	2020 Adopted	2020 Actual	2021 Adopted	2022 C2C	2022 Request
Budget by Fund							
	General-Net	\$0	\$0	\$0	\$0	\$0	\$0
	Other-Expenditures	\$2,607,602	\$3,031,380	\$2,885,349	\$3,070,915	\$2,935,122	\$3,181,643
Tota	1	\$2,607,602	\$3,031,380	\$2,885,349	\$3,070,915	\$2,935,122	\$3,181,643
Bud	lget by Major	•					
	Revenue	\$0	\$0	\$0	\$0	\$0	\$0
	Personnel	\$1,285,230	\$1,831,980	\$1,386,484	\$1,935,311	\$1,893,715	\$1,969,662
	Non-Personnel	\$1,224,093	\$1,199,400	\$1,381,394	\$1,135,604	\$1,041,407	\$1,211,981
	Agency Billings	\$98,279	\$0	\$117,471	\$0	\$0	\$0
Tot	al	\$2,607,602	\$3,031,380	\$2,885,349	\$3,070,915	\$2,935,122	\$3,181,643
	FTEs	0.00	18.31		20.11	20.11	21.00

PRIORITY

Citywide Element Green and Resilient

Describe how this service advances the Citywide Element:

The Water Utility strives to conserve the limited water resources of Madison through our conservation programs. We offer toilet rebates to customers that replace high water usage toilets with more efficient units. Customers have the ability to view their water usage in real time through our "My Water" program and can monitor and adjust their usage accordingly. Educational programs are offered throughout the year to the community to educate and inform citizens of the limited water resources available in Madison. We monitor the water going through our distribution system to minimize water loss. Our Customer Billing area works with citizens of Madison to identify potential causes of high water usage and potential undected leaks.

ACTIVITIES PERFORMED BY THIS SERVICE

Activity	% of Effort	Description
Bill for Services to Customers	50	Manage meter reading and customer billing data to provide monthly billings to 78,000 active accounts.
Manage Customer Inquries	20	Conduct inquries into customer accounts to address billing questions from ratepayers and support the services of the water utility.
Install, Inspect and Monitor Customer Meters and Installations	15	Conduct on-site visits to customer properties to install, inspect and replace customer meters to enable accurate consumption readings and provide reliable billings.
Communicate Water Utility Current Events and Promotions	15	Inform and communicate with the community regarding current operational and promotional initiatives at the Water Utility.

SERVICE BUDGET CHANGES

What is the proposed change to the service's budget from cost to continue to agency request?

\$246,521 increase

What are the service level impacts of the proposed funding changes?

MWU is including funding for an IT specialist. This position is housed in the IT budget but will be 100% funded by Water. 80% of this position is funded in the Customer Service resulting in a personnel cost increase of \$71,000.

MWU is currently working on switching the billing software from CIS to Tyler UB and the expected go live date is in 2022. With the switch over coming in 2022 we have budgeted increased costs to communicate with customers about the change and some added software expenses that are expected with the change over

	change over.					
Perso	onnel-Permanen	t Positions				
	Are you propos	ing an allocation chan	ge to the FTEs for	this service?	Yes	v
		Туре	Fund	Amo	unt	Description
		Perm Wages	2100	\$57,0		IT Specialist 3 80% (18/10) IT position #5001
		Benefits	24.00	Ċ		IT specialist 2.80% (18/10) IT position #5001
			2100	\$14,0		IT Specialist 3 80% (18/10) IT position #5001
		Total		\$71,0	000	
		nptions behind the allo	-			
	Dollars were bas	ed on job class for IT Sp	ecialist 3 using 201	9 numbers.		
	-	ication behind the alloc	-			
		ler Utility Billing for our				ot have the manpower to support all of our systems. Additionally we al IT support. This position will be in the IT budget but will be 100%
Perso	nnel-Other Perso	nnel Spending				
		ng additional personnel	spending for non-a	nnualized pay?	Yes	~
	- ,	0				
		Туре	Fund	Αποι	unt	Description
	(Overtime				
	F	Premium Pay				
	,	Hourly	2100	\$53,0	000	4 Meter Shop hourly workers
		,	1100	çooja		1 Communications Intern
		Total		\$53,0	000	
		nptions behind the requ				
		ourly @ \$16.67/hr for 6				
	Communication	Intern - 700 hours @ \$1	8.57/hr			
	What is the justif	ication behind the incre	eased funding?			
	The meter shop	uses the additional wor	kers to enable them	n to change out	meters as	required by the PSC schedule.
	The summer con	nmunication intern wor	ks with our commu	nications section	n on the w	rater wagon events.
Rever		ng a change to the servi	ce's hudgeted reve	20102		
	Are you proposil	No V	ce s budgeted level	iue:		
	Are you proposir	ng an increase or a decr	ease to the budgete	ed revenue?		
		Select 🗸				
		Fund	Major	Amount		Description
🖬 Ins	sert item	Imptions behind the cha	ango to budgotod r			
	Explain the assu	imptions benind the cha	ange to budgeted re	evenue.		
	What is the just	ification behind the pro	nosed change?			
			posed enange.			
Non-I	Personnel					
	Are you request	ing additional non-pers	onnel funding for tl	his service?		
		Yes 🗸				
		Fund	Major	Amount	Descri	ption
		2100	53	\$50,000	Budge	ted addtional expenditures due to conversion to Tyler UB
		2100	54	\$50,000	Dudes	tod additional expanditure due to conversion to Tyles UP
🔄 Ing	sert item				Бийде	ted additional expenditure due to converstion to Tyler UB

Explain the assumptions behind the requested funding.

These increases are based on the assumption that MWU will be switching from CIS to Tyler UB in 2022.

What is the justification behind the increased funding?

In order to facilitate a smooth transition between the billing software programs there is a need for increased communication with customers to educate them about the change and the differences that they can expect to see as MWU transitions to a new software program (i.e what their bill is going to look like, how they can make on-line payments, how they can retrieve their water use information).

Part 2: Racial Equity and Social Justice

We are continuing our efforts to articulate and prioritize racial equity and social justice in the City's budget and operations. Please respond to the following questions and incorporate these responses into your budget narrative to ensure racial equity is included in decision-making.

1. Describe how Black, Indigenous, and People of Color (BIPOC), people living with lower incomes, and people who are otherwise marginalized (because of gender, age, home language, etc.) would be affected by the proposed budget or budget change(s)? Please consider the following to answer this question:

Madison Water Utility (MWU) is regulated by the Public Service Commission (PSC) of WI. All operational work is done following the guidelines of the PSC, Dept. of Natural Resources and various other federal/state agencies. All wells are regulated for various contaminants and a report is issued annually showing the results. Notification of this report is mailed out to all residents and is available on our website. It is available in multiple languages.

MWU is exploring potential ways to address water affordability as the costs of replacing and maintaining our infrastructure continues to increase causing our rates to increase. Water is an essential resource and keeping our rates affordable for all residents of Madison is a high priority.

MWU follows all City of Madison purchasing guidelines. By doing this, we ensure that all taxpayers have the opportunity to bid on goods and services needed by MWU. Madison offers a local preference on the bid scoring.

MWU follows all City of Madison Affirmative Action rules. By doing this, we ensure that all persons and businesses that receive our dollars are following best practices in regards to hiring.

MWU follows all City of Madison hiring rules. By doing this, we ensure that we are receiving a diverse pool of candidates and that MWU's workforce is diverse.

a. Describe who directly benefits, who indirectly benefits, and who does not benefit from the proposed budget or budget change from 2021. Are there any opportunities in this budget to address gaps, remove barriers, or more equitably distribute services?	All consumers of Madison water benefit from the 2022 operating budget. The budget ensures that we are following our mission of providing safe and affordable water to the residents and visitors of Madison.
b. What information or data do you have about how this service is accessed by or affects BIPOC populations, people living with lower incomes, and people who are otherwise marginalized (because of disability, age, gender, etc.)? Have you asked for their marginalized if as the way have were incometed to be facility.	None.
perspectives directly and, if so, how have you incorporated their feedback?	
c. List any community partners and other City agencies who are affected by, care about, or already working on issues related to this service. Have you asked for their perspectives directly and, if so, how have you incorporated their feedback?	MWU regularly works with community groups through our outreach when specific neighborhoods are affected by our operations. We attend community and neighborhood meetings to inform the residents and answer any questions. We have an informative website and social media presence to ensure that all residents are aware of our operations and how it might affect them.
	When a neighborhood is affected by MWU work (flushing program, main break repair, etc) we communicate directly with each resident and/or leave material to inform them of the work that is being done and how it will impact them.
d. Does the proposed budget, or budget change from 2021, potentially harm specific	
populations or communities? Consider that not changing a budget item might also be considered an "action" and could affect populations differently.	No.
e. How will you continue to communicate with your stakeholders (from 1b and 1c above)	
in this process?	We will continue to be transparent and post on social media and our website as well as continue to attend community and neighborhood meetings.

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🔘 No

⊖ Yes

Part 3: Proposed Budget Reduction

What is 5% of the agency's net budget? \$0 What is the proposed reduction to this service's budget?

\$0

Explain how you would change the activities and the level of service as a result of implementing the funding decrease to this service. List changes by service activity identified above. Add a separate line for each reduction.

Activity	\$Amount	Description
Insert item		
Total	\$0	

Explain the changes by major expenditure category that your agency would implement as a result of the funding decrease to this service.

Name	\$ Amount	Description
Personnel		
Non-Personnel		
Agency Billings		
Total	\$0	

Is the City mandated to perform the activities of this service? If so, explain the mandate and mandated service level. If not, are there other local organizations also involved in performing these activities.

Has this reduction been proposed in prior years?	Select	~
Does the proposed reduction result in eliminating permanent positions?	Select	~
If yes, what is the decrease in FTEs:		
Does the proposed reduction impact other agencies (i.e. Fleet Services)?	Select	~
If yes, which agencies:		
Describe why the proposed reduction was chosen.		
Explain the impacts of the proposed reduction on the end user of the service. Summarize these impacts in the context of the a How can impacts of this reduction be mitigated?	questions as	ked in Part 2 of this form

Section 4: Optional Supplemental Request

NOTE: Agencies may submit one supplemental request in their 2022 budget request. Please include the request in the most relevant service. If multiple supplemental requests are submitted, agencies will be required to choose one to be presented for consideration for the Executive Budget. Requests should only be submitted if agencies identify a critical need. Agencies should first consider reallocating base resources within and among services before proposing budget increases. Agencies should not include Town of Madison requests in this section.

What is the proposed funding increase? Explain how you would change the activities and the level of service as a result of implementing the funding increase to this service. List changes by service activity identified above.

Activity	\$Amount	Description
Insert item		
Total	0	

Name	\$Amount	Description
Personnel		
Non-Personnel		
Agency Billings		
Total	0	
Vhat are the implication	ins of this service increase	over the next five years? Identify if this increase is ongoing and if additional increases to fundin
	ins of this service increase eded to support this increa	
personnel would be ner	eded to support this increa	over the next five years? Identify if this increase is ongoing and if additional increases to funding se. ay administrative or internal service agencies (e.g., IT, Select V
personnel would be ner	eded to support this increa	se. ny administrative or internal service agencies (e.g., IT, Select
personnel would be ner Does the proposed incr Finance, HR, Fleet)?	eded to support this increa	se.
personnel would be ner Does the proposed incr Finance, HR, Fleet)?	eded to support this increa ease affect workload for ar If yes, which agencies	se.
personnel would be ner Does the proposed incr Finance, HR, Fleet)?	eded to support this increa ease affect workload for ar If yes, which agencies	se. ny administrative or internal service agencies (e.g., IT, Select V

Service Budget Proposal

IDENTIFYING INFORMATION

SELECT YOUR AGENCY:

Water Utility

SELECT YOUR AGENCY'S SERVICE:

Water Engineering

SERVICE NUMBER:

862

SERVICE DESCRIPTION:

This service provides technical support, mapping, long-term planning, and direction to the Water Utility capital improvement and infrastructure renewal program. The goal of this service is to use Asset Management and Master Plan technology to meet and maintain levels of service to customers.

Part 1: Base Budget Proposal

BUDGET INFORMATION

	2019 Actual	2020 Adopted	2020 Actual	2021 Adopted	2022 C2C	2022 Request
Budget by Fund	Budget by Fund					
General-Net	\$0	\$0	\$0	\$0	\$0	\$0
Other-Expenditures	\$2,253,257	\$2,006,758	\$2,096,144	\$2,193,586	\$1,988,540	\$2,716,208
Total	\$2,253,257	\$2,006,758	\$2,096,144	\$2,193,586	\$1,988,540	\$2,716,208
Budget by Major						
Revenue	\$0	\$0	\$0	\$0	\$0	\$0
Personnel	\$1,434,748	\$1,476,558	\$1,525,886	\$1,588,648	\$1,575,870	\$1,572,908
Non-Personnel	\$549,211	\$530,200	\$443,803	\$604,938	\$412,670	\$1,143,300
Agency Billings	\$269,297	\$0	\$126,455	\$0	\$0	\$0
Total	\$2,253,256	\$2,006,758	\$2,096,144	\$2,193,586	\$1,988,540	\$2,716,208
FTEs	0.00	10.87		11.87	11.87	17.00

PRIORITY

Citywide Element Effective Government

Describe how this service advances the Citywide Element:

Water engineering provides a wide array of services associated with planning, developing, maintaining and managing the utility's asset infrastructure to ensure a desired level of service is provided to the community. Water engineering staff work closely with other city agencies in managing shared projects to improve efficiency and achieve shared goals.

Activity	% of Effort	Description
Infrastructure Planning and Design	25	Internal development of infrastructure necessary to provide the utility's desired level of service.
Construction Project Management and Regulatory Compliance	35	Monitoring shared construction projects to determine specification requirements associated with the utility's infrastructure and maintain compliance with federal, state and local regulations.
GIS and Asset Management	20	Mapping systems infrastructure and monitoring conditions of water utility's system assets for planning and maintenance purposes.
Construction Inspection and Field Surveying	20	Monitor compliance with internal and contractor specifications to ensure facilities and systems are adequately constructed.

	hange to the service's b	udget from cost	to continue to ager	cy request? \$736,111 increase
What are the service lev	vel impacts of the prop	osed funding cha	anges?	
This increase in the bur	lget includes \$600 000	for a tank paintir	ng MWU continue	to build on its asset managment plan. In addition to our Asset mana
	nue to develop and grow			al \$122,500 for Asset Management services, Master Plan services an
sonnel-Permanent Posit	tions			
Are you proposing an	allocation change to	the FTEs for thi	s service? No	
Туре		Fund	Amount	Description
Perm \	Wages			
Benefi	its			
Total			\$0	
Explain the assumptions	s behind the allocation	change.		
What is the justification	habind the allocation	hangal		
What is the justification	i benind the allocation of	change?		
onnel-Other Personnel Sp	anding			
Are you requesting addi	-	ing for non-anni	ualized pay? Yes	
		-		
<i>Type</i> Overtii	me	Fund	Amount	Description
	um Pay			
Hourly		2100	¢110.600	
Tiburry		2100	\$110,600	Construction inspectors, engineering intern and mapping inter
Total			\$110,600	
Explain the assumption	is behind the requested	funding.	. ,	
Explain the assumption				
	t \$22 300 each			
2 partial year interns at				
2 partial year interns at 3 construction inspecto	ors at \$22,000 each			
2 partial year interns at	ors at \$22,000 each	unding?		
2 partial year interns at 3 construction inspecto What is the justification All of these positions pr	ors at \$22,000 each n behind the increased f rovide high value and si	gnificant benefit		 The interns bring in highly qualified individuals that do excellent we
2 partial year interns at 3 construction inspecto What is the justification	ors at \$22,000 each n behind the increased f rovide high value and si	gnificant benefit		
2 partial year interns at 3 construction inspecto What is the justification All of these positions pr The construction inspec	ors at \$22,000 each n behind the increased f rovide high value and si	gnificant benefit		
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2 partial year interns at 3 construction inspecto What is the justification All of these positions pr The construction inspect enue Are you proposing a ch No Are you proposing an ir Select. Fund	ors at \$22,000 each n behind the increased f rovide high value and si ctors fill a need to cover hange to the service's bu ncrease or a decrease to	gnificant benefit r our constructio udgeted revenue o the budgeted r	n projects during th ? evenue? Amount	e summer.
2 partial year interns at 3 construction inspecto What is the justification All of these positions pr The construction inspect enue Are you proposing a ch No Are you proposing an ir Select. Fund	ors at \$22,000 each h behind the increased f rovide high value and si ctors fill a need to cover hange to the service's bu increase or a decrease to Ma	gnificant benefit r our constructio udgeted revenue o the budgeted r	n projects during th ? evenue? Amount	e summer.
2 partial year interns at 3 construction inspecto What is the justification All of these positions pr The construction inspec enue Are you proposing a ch No Are you proposing an ir Select Fund Explain the assumption	ors at \$22,000 each n behind the increased f rovide high value and si ctors fill a need to cover hange to the service's bu ncrease or a decrease to Ma ns behind the change to	gnificant benefit r our constructio udgeted revenue o the budgeted r jor	n projects during th ? evenue? Amount	e summer.
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What is the justification behind the increased funding?

MWU trying to perform routine maintance to reduce overall costs and extend the life of our assets instead of replacing them earlier.

Part 2: Racial Equity and Social Justice

We are continuing our efforts to articulate and prioritize racial equity and social justice in the City's budget and operations. Please respond to the following questions and incorporate these responses into your budget narrative to ensure racial equity is included in decision-making.

1. Describe how Black, Indigenous, and People of Color (BIPOC), people living with lower incomes, and people who are otherwise marginalized (because of gender, age, home language, etc.) would be affected by the proposed budget or budget change(s)? Please consider the following to answer this question:

Madison Water Utility (MWU) is regulated by the Public Service Commission (PSC) of WI. All operational work is done following the guidelines of the PSC, Dept. of Natural Resources and various other federal/state agencies. All wells are regulated for various contaminants and a report is issued annually showing the results. Notification of this report is mailed out to all residents and is available on our website. It is available in multiple languages.

MWU is exploring potential ways to address water affordability as the costs of replacing and maintaining our infrastructure continues to increase causing our rates to increase. Water is an essential resource and keeping our rates affordable for all residents of Madison is a high priority.

MWU follows all City of Madison purchasing guidelines. By doing this, we ensure that all taxpayers have the opportunity to bid on goods and services needed by MWU. Madison offers a local preference on the bid scoring.

MWU follows all City of Madison Affirmative Action rules. By doing this, we ensure that all persons and businesses that receive our dollars are following best practices in regards to hiring.

MWU follows all City of Madison hiring rules. By doing this, we ensure that we are receiving a diverse pool of candidates and that MWU's workforce is diverse.

a. Describe who directly benefits, who indirectly benefits, and who does not benefit from the proposed budget or budget change from 2021. Are there any opportunities in this budget to address gaps, remove barriers, or more equitably distribute services?	All consumers of Madison water benefit from the 2022 operating budget. The budget ensures that we are following our mission of providing safe and affordable water to the residents and visitors of Madison.
b. What information or data do you have about how this service is accessed by or affects BIPOC populations, people living with lower incomes, and people who are otherwise marginalized (because of disability, age, gender, etc.)? Have you asked for their perspectives directly and if so, how have you incorrected their footback?	None.
c. List any community partners and other City agencies who are affected by, care about, or already working on issues related to this service. Have you asked for their perspectives directly and, if so, how have you incorporated their feedback?	MWU regularly works with community groups through our outreach when specific neighborhoods are affected by our operations. We attend community and neighborhood meetings to inform the residents and answer any questions. We have an informative website and social media presence to ensure that all residents are aware of our operations and how it might affect them.
	When a neighborhood is affected by MWU work (flushing program, main break repair, etc) we communicate directly with each resident and/or leave material to inform them of the work that is being done and how it will impact them.
d. Does the proposed budget, or budget change from 2021, potentially harm specific	
populations or communities? Consider that not changing a budget item might also be considered an "action" and could affect populations differently.	No.
e. How will you continue to communicate with your stakeholders (from 1b and 1c above)	
in this process?	We will continue to be transparent and post on social media and our website as well as continue to attend community and neighborhood meetings.
	 from the proposed budget or budget change from 2021. Are there any opportunities in this budget to address gaps, remove barriers, or more equitably distribute services? b. What information or data do you have about how this service is accessed by or affects BIPOC populations, people living with lower incomes, and people who are otherwise marginalized (because of disability, age, gender, etc.)? Have you asked for their perspectives directly and, if so, how have you incorporated their feedback? c. List any community partners and other City agencies who are affected by, care about, or already working on issues related to this service. Have you asked for their perspectives directly and, if so, how have you incorporated their feedback? d. Does the proposed budget, or budget change from 2021, potentially harm specific populations or communities? Consider that not changing a budget item might also be considered an "action" and could affect populations differently. e. How will you continue to communicate with your stakeholders (from 1b and 1c above)

If so, please identify the respective group and recommendation.

O Yes	🔘 Na

hat is 5% of the ag	gency's net budget?		\$0		
	sency 3 net budget:		ŞU		
hat is the propose	d reduction to this ser	vice's budget?	\$0		
	uld change the activitio ove. Add a separate lin		t of implementing the funding decrease to th	his service. List changes by se	ervice
A	ctivity	\$Amount	Description		
	Total	\$0			
		<i>ф</i>			
plain the changes	by major expenditure	category that your agency would im	plement as a result of the funding decrease	to this service.	
Name	\$ Amount		Description		
Personnel					
Non-Personnel					
Agency Billings					
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What is the proposed funding increase? Explain how you would change the activities and the level of service as a result of implementing the funding increase to this service. List changes by service activity identified above.

Activity	\$Amount	Description
Total	0	

Explain the changes by major expenditure category that your agency would implement as a result of the funding increase to this service.

Name	\$Amount	Description
Personnel		
Non-Personnel		
Agency Billings		
Total	0	
funding source(s). Follow up	o with your budget a f this service increas	e over the next five years? Identify if this increase is ongoing and if additional increases to funding a
Finance, HR, Fleet)?	affect workload for If yes, which agencie	any administrative or internal service agencies (e.g., IT, Select
Describe why the proposed	increase is critical.	
		V2 06

Service Budget Proposal

IDENTIFYING INFORMATION

SELECT YOUR AGENCY:

Water Utility

SELECT YOUR AGENCY'S SERVICE:

Water Finance & Admin

SERVICE NUMBER:

865

SERVICE DESCRIPTION:

This service is responsible for financial services including general accounting, financial reporting, regulatory reporting / compliance, budgeting, debt management and utility-rate management. The goal of this service is to provide accurate, reliable and transparent financial information to internal and external stakeholders while managing utility rates.

Part 1: Base Budget Proposal

BUDGET INFORMATION

	2019 Actual	2020 Adopted	2020 Actual	2021 Adopted	2022 C2C	2022 Request
Budget by Fund	1					
General-Net	\$0	\$0	\$0	\$0	\$0	\$0
Other-Expenditures	\$17,046,324	\$29,299,083	\$22,213,123	\$26,433,581	\$26,688,957	\$27,057,455
Total	\$17,046,324	\$29,299,083	\$22,213,123	\$26,433,581	\$26,688,957	\$27,057,455
Budget by Major	•					
Revenue	\$0	\$0	\$0	\$0	\$0	(\$46,453,823)
Personnel	\$4,003,776	\$719,440	\$3,189,241	\$742,696	\$535,821	\$785,106
Non-Personnel	\$15,247,579	\$30,625,750	\$21,212,042	\$27,009,563	\$27,471,814	\$27,717,027
Agency Billings	(\$2,205,031)	(\$2,046,107)	(\$2,188,160)	(\$1,318,678)	(\$1,318,678)	(\$1,444,678)
Total	\$17,046,324	\$29,299,083	\$22,213,123	\$26,433,581	\$26,688,957	(\$19,396,368)
FTEs		6.06		6.26	5.26	6.00

PRIORITY

Citywide Element Effective Government

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Describe how this service advances the Citywide Element:

This service supports City-wide finance through the financial management of the water utility and the day to day processing of financial transactions, strategic planning and development of reliable reporting mechanisms to maintain equitable rates for its ratepayers. Water Utility finance also completes regulatory reporting and filing requirements.

Activity	% of Effort	Description
Process Daily Financial Transactions (A/P, A/R, Payroll, Revenue, Reconciliations)	35	Complete daily entry of A/P invoices, utility payroll transactions, A/R and revenue reconciliations, daily approvals of MUNIS work, troubleshoot transactional processing issues.
Complete Month and Year-End Closing Activities	35	Process all activity that relates to the closing monthly transactional activities including reconciliations, coordinating wiht City Finance to make adjustments, reclassifying data and creation assets and monthly reports.
Creation of Periodic Reporting Including Annual Financial Statements and Annual PSC Report	20	Creation of monthly/quarterly/annual financial reports for use in decision making and analysis and presentaion to the Water Board.
Budget Creation/Monitoring, Debt Management and PSC Rate Studies	10	Activities associated with the financial management of the water utility including establishing and maintaining earning and spending targets, financing of facility and infrastructure projects and the analysis and completion of rate studies with the PSC.

What are the service level impacts of the proposed funding changes? Multi a including funding for an T specialit. This position is housed in the T Dudget but will be 200% funded by Water. 20% of this position is finded in the Finded and Multis reviews. 30:22 for rate case (\$200,000) due to potential including through segrence depreciation and affordability funding. Some-Permanent Positions A mount Description Permunity of the proposition is a position of the PTE for this service? Yes Permunity of the proposition is a position is a service? Yes Provide Permanent Permanent Provide Permission Permove Permission Permove Permission Permission Permission Permissio	vice Impact What is the r	proposed change to the	e service's budget fro	om cost to contin	ue to agend	v request?	\$368,498 increase
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What is the justification behind the increased funding?

During a given year MWU sets aside the cash that will be needed for the bond payment that is going to occur on 1/1 of the following year. Based on the bond and interest payment schedules this will be the cost that MWU will be experiencing during 2022.

Part 2: Racial Equity and Social Justice

We are continuing our efforts to articulate and prioritize racial equity and social justice in the City's budget and operations. Please respond to the following questions and incorporate these responses into your budget narrative to ensure racial equity is included in decision-making.

1. Describe how Black, Indigenous, and People of Color (BIPOC), people living with lower incomes, and people who are otherwise marginalized (because of gender, age, home language, etc.) would be affected by the proposed budget or budget change(s)? Please consider the following to answer this question:

Madison Water Utility (MWU) is regulated by the Public Service Commission (PSC) of WI. All operational work is done following the guidelines of the PSC, Dept. of Natural Resources and various other federal/state agencies. All wells are regulated for various contaminants and a report is issued annually showing the results. Notification of this report is mailed out to all residents and is available on our website. It is available in multiple languages.

MWU is exploring potential ways to address water affordability as the costs of replacing and maintaining our infrastructure continues to increase causing our rates to increase. Water is an essential resource and keeping our rates affordable for all residents of Madison is a high priority.

MWU follows all City of Madison purchasing guidelines. By doing this, we ensure that all taxpayers have the opportunity to bid on goods and services needed by MWU. Madison offers a local preference on the bid scoring.

MWU follows all City of Madison Affirmative Action rules. By doing this, we ensure that all persons and businesses that receive our dollars are following best practices in regards to hiring.

MWU follows all City of Madison hiring rules. By doing this, we ensure that we are receiving a diverse pool of candidates and that MWU's workforce is diverse.

a. Describe who directly benefits, who indirectly benefits, and who does not benefit from the proposed budget or budget change from 2021. Are there any opportunities in this budget to address gaps, remove barriers, or more equitably distribute services?	All consumers of Madison water benefit from the 2022 operating budget. The budget ensures that we are following our mission of providing safe and affordable water to the residents and visitors of Madison.
b. What information or data do you have about how this service is accessed by or affects BIPOC populations, people living with lower incomes, and people who are otherwise marginalized (because of disability, age, gender, etc.)? Have you asked for their perspectives directly and, if so, how have you incorporated their feedback?	None.
c. List any community partners and other City agencies who are affected by, care about,	MWU regularly works with community
or already working on issues related to this service. Have you asked for their perspectives directly and, if so, how have you incorporated their feedback?	groups through our outreach when specific neighborhoods are affected by our operations. We attend community and neighborhood meetings to inform the residents and answer any questions. We have an informative website and social media presence to ensure that all residents are aware of our operations and how it might affect them.
	When a neighborhood is affected by MWU work (flushing program, main break repair, etc) we communicate directly with each resident and/or leave material to inform them of the work that is being done and how it will impact them.
d. Does the proposed budget, or budget change from 2021, potentially harm specific	
populations or communities? Consider that not changing a budget item might also be considered an "action" and could affect populations differently.	No.
e. How will you continue to communicate with your stakeholders (from 1b and 1c above)	
in this process?	We will continue to be transparent and post on social media and our website as well as continue to attend community and neighborhood meetings.
2. Is the proposed budget or budget change related to a recommendation from any of the City's teams o with opportunities to advance racial equity, inclusion, and social justice (e.g., NRTs, RESJI, LCET, MAC, WI	
	⊖ Yes
If so, please identify the respective group and recommendation.	

\$0			

What is the proposed reduction to this service's budget?

\$0

Explain how you would change the activities and the level of service as a result of implementing the funding decrease to this service. List changes by service activity identified above. Add a separate line for each reduction.

Activity	\$Amount	Description
Insert item		
Total	\$0	

Explain the changes by major expenditure category that your agency would implement as a result of the funding decrease to this service.

Name	\$ Amount	Description
Personnel		
Non-Personnel		
Agency Billings		
Total	\$0	

Is the City mandated to perform the activities of this service? If so, explain the mandate and mandated service level. If not, are there other local organizations also involved in performing these activities.

Has this reduction been proposed in prior ye	ars?		Select 🗸
Does the proposed reduction result in elimin	ating permanent positions?		Select 🗸
If yes, what is the decrease in FTEs:			
Does the proposed reduction impact other a	gencies (i.e. Fleet Services)?		Select 🗸
If yes, which agencies:			
Describe why the proposed reduction was ch	iosen.		
Explain the impacts of the proposed reductic How can impacts of this reduction be mitigat		rize these impacts in the context of the	questions asked in Part 2 of this forr

Section 4: Optional Supplemental Request

NOTE: Agencies may submit one supplemental request in their 2022 budget request. Please include the request in the most relevant service. If multiple supplemental requests are submitted, agencies will be required to choose one to be presented for consideration for the Executive Budget. Requests should only be submitted if agencies identify a critical need. Agencies should first consider reallocating base resources within and among services before proposing budget increases. Agencies should not include Town of Madison requests in this section.

What is the proposed funding increase? Explain how you would change the activities and the level of service as a result of implementing the funding increase to this service. List changes by service activity identified above.

Activity	\$Amount	Description
Insert item		
Total	0	
Explain the changes by major	expenditure catego	ry that your agency would implement as a result of the funding increase to this service.
Name	\$Amount	Description

Personnel					
Non-Personnel					
Agency Billings					
Total	0				
		eral Fund, Library Fund, Capit get analyst if you are uncerta	tal Fund, Enterprise Fund, Gra in.	nt Fund, etc.)? Please list th	ne most applicable
What are the implications personnel would be need			rs? Identify if this increase is o	ngoing and if additional inc	reases to funding or
Does the proposed increa Finance, HR, Fleet)?	ase affect workload If yes, which age		ternal service agencies (e.g., l'	T, Select 💙	
Describe why the propose	ed increase is critica	al.			
		Submit			V2 06282:

Service Budget Proposal

IDENTIFYING INFORMATION

SELECT YOUR AGENCY:

Water Utility

SELECT YOUR AGENCY'S SERVICE:

Water Operations & Maintenance

SERVICE NUMBER:

863

SERVICE DESCRIPTION:

This service provides the maintenance, repair, and replacement of the water distribution system, as well as the maintenance, repair, and replacement of deep wells, booster stations, and facilities/properties. The goal of this service is to maintain and upgrade the water supply system to insure customers are provided with an adequate quantity of high quality water for consumption and fire protection.

Part 1: Base Budget Proposal

BUDGET INFORMATION

	2019 Actual	2020 Adopted	2020 Actual	2021 Adopted	2022 C2C	2022 Request
Budget by Fund						
General-Net	\$0	\$0	\$0	\$0	\$0	\$0
Other-Expenditures	\$10,457,247	\$9,908,211	\$10,891,511	\$12,815,340	\$12,608,348	\$12,377,546
Total	\$10,457,247	\$9,908,211	\$10,891,511	\$12,815,340	\$12,608,348	\$12,377,546
Budget by Major						
Revenue	\$0	\$0	\$0	\$0	\$0	\$0
Personnel	\$5,162,680	\$7,066,711	\$5,573,555	\$7,515,412	\$7,318,504	\$7,429,046
Non-Personnel	\$5,217,329	\$2,805,500	\$5,036,236	\$5,267,809	\$5,265,001	\$4,943,500
Agency Billings	\$77,237	\$36,000	\$281,720	\$32,119	\$24,843	\$5,000
Total	\$10,457,246	\$9,908,211	\$10,891,511	\$12,815,340	\$12,608,348	\$12,377,546
FTEs		74.58		75.58	73.58	79.00

PRIORITY

Citywide Element Green and Resilient

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Describe how this service advances the Citywide Element: Operations and maintenance allow the utility to provide its desi

Operations and maintenance allow the utility to provide its desired level of quality water service through providing the natural resource to the community and the preservation of utility infrastructure and distribution facilities providing the service.

Activity	% of Effort	Description
Operation and Monitoring of Wells, Booster Stations and Reservoirs	25	Labor and materials associated with managing infrastructure that draws water from its source and distributes it timely and efficiently throughout the distribution system for its intended use of consumption and fire protection.
Water Testing, Treatment	25	Labor and materials associated with treating raw water from its source and testing it to monitor that a quality product enters the distribution system before delivery to the community.
Maintenance of Electrical/Mechanical Equipment and Facilities	25	Labor, materials and transportation necessary to repair and replace operational equipment that allows supply facilities to operate efficiently and timely.
Maintenance of Pipes/Mains/Buried Assets	25	Labor and materials necessary to repair and replace distribution facilities that allow the utility to provide a high level of service with minimal interruption of service to the community.

What is the propo					
MWU has been a	vice level impacts of th actively working on red ounts being reduced fro	ucing costs over th		been able	to cut our costs in work supplies and consultanting leading
nnel-Permanen	t Positions				
Are you proposi	ing an allocation char	nge to the FTEs fo	or this service?	No	~
	<i>Type</i> Perm Wages	Fund	Αποι	ınt	Description
	Benefits				
	Total		\$0		
	nptions behind the allo	ocation change.	ŲŬ		
What is the justifi	ication behind the allo	cation change?			
nnel-Other Persor					
Are you requestir	ng additional personne	l spending for non	-annualized pay?	Yes	Ť
	<i>Type</i> Overtime	Fund	Атои	nt	Description
	Premium Pay				
	Hourly	2100	\$40,0	00	Hydrant painters and a lawn crew employees
			\$40,0		
Explain the assun 5 hydrant painter What is the justif	Total nptions behind the req rs/lawn crew at \$16/hr ication behind the incr ainters and lawn crew	for 500 hours			ws are busier in these months with street projects, flushing progr
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Part 2: Racial Equity and Social Justice

We are continuing our efforts to articulate and prioritize racial equity and social justice in the City's budget and operations. Please respond to the following questions and incorporate these responses into your budget narrative to ensure racial equity is included in decision-making.

1. Describe how Black, Indigenous, and People of Color (BIPOC), people living with lower incomes, and people who are otherwise marginalized (because of gender, age, home language, etc.) would be affected by the proposed budget or budget change(s)? Please consider the following to answer this question:

Madison Water Utility (MWU) is regulated by the Public Service Commission (PSC) of WI. All operational work is done following the guidelines of the PSC, Dept. of Natural Resources and various other federal/state agencies. All wells are regulated for various contaminants and a report is issued annually showing the results. Notification of this report is mailed out to all residents and is available on our website. It is available in multiple languages.

MWU is exploring potential ways to address water affordability as the costs of replacing and maintaining our infrastructure continues to increase causing our rates to increase. Water is an essential resource and keeping our rates affordable for all residents of Madison is a high priority.

MWU follows all City of Madison purchasing guidelines. By doing this, we ensure that all taxpayers have the opportunity to bid on goods and services needed by MWU. Madison offers a local preference on the bid scoring.

MWU follows all City of Madison Affirmative Action rules. By doing this, we ensure that all persons and businesses that receive our dollars are following best practices in regards to hiring.

MWU follows all City of Madison hiring rules. By doing this, we ensure that we are receiving a diverse pool of candidates and that MWU's workforce is diverse.

	All consumers of Madison water benefit from the 2022 operating budget. The budget ensures that we are following our mission of providing safe and affordable water to the residents and visitors of Madison.
b. What information or data do you have about how this service is accessed by or affects BIPOC populations, people living with lower incomes, and people who are otherwise marginalized (because of disability, age, gender, etc.)? Have you asked for their	None.
perspectives directly and, if so, how have you incorporated their feedback?	
or already working on issues related to this service. Have you asked for their perspectives directly and, if so, how have you incorporated their feedback?	MWU regularly works with community groups through our outreach when specific neighborhoods are affected by our operations. We attend community and neighborhood meetings to inform the residents and answer any questions. We have an informative website and social media presence to ensure that all residents are aware of our operations and how it might affect them. When a neighborhood is affected by MWU work (flushing program, main break repair, etc) we communicate directly with each resident and/or leave material to inform them of the work that is being done and how it will impact them.
d. Does the proposed budget, or budget change from 2021, potentially harm specific	
	No.
e. How will you continue to communicate with your stakeholders (from 1b and 1c above)	
	We will continue to be transparent and post on social media and our website as well as continue to attend community and neighborhood meetings.
2. Is the proposed budget or budget change related to a recommendation from any of the City's teams of with opportunities to advance racial equity, inclusion, and social justice (e.g., NRTs, RESJI, LCET, MAC, WIG	
	⊖ Yes
If so, please identify the respective group and recommendation.	
rt 3: Proposed Budget Reduction	
What is 5% of the agency's net budget?	\$0

What is the proposed reduction to this service's budget?

Part 3:

Activity		\$Amour	nt Desc	cription
Insert item	Tetal			
	Total	\$0		
plain the changes	by major expenditure	category that you	r agency would implement as a result of the fundi	ing decrease to this service.
Name	\$ Amount		Description	
Personnel				
Non-Personnel				
Agency Billings				
Total	\$0			
as this reduction h	een proposed in prior	vears?		Select 🗸
is this reduction b	cen proposed in prior	years.		
pes the proposed	reduction result in elim	inating permanen	t positions?	Select 🗸
If ye	s, what is the decrease		t positions?	
	s, what is the decrease		t positions?	
lf ye in FT	s, what is the decrease			
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If ye in FT bes the proposed If ye escribe why the pr plain the impacts bw can impacts of on 4: Optional OTE : Agencies m ultiple suppleme	s, what is the decrease (Es: reduction impact other es, which agencies: oposed reduction was of the proposed reduct this reduction be mitig Supplemental Re ay submit one supple ental requests are sub	agencies (i.e. Flee chosen. tion on the end us gated? quest emental request pomitted, agencie:	et Services)? eer of the service. Summarize these impacts in the in their 2022 budget request. Please include t s will be required to choose one to be present	Select Select Select e context of the questions asked in Part 2 of the questions asked in Part 2 of the the request in the most relevant service. I ted for consideration for the Executive Bu
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Explain the changes by major expenditure category that your agency would implement as a result of the funding increase to this service.

Total

0

Name	\$Amount	Description
Personnel		
Non-Personnel		
Agency Billings		

Total	0	
How will this increase be fund funding source(s). Follow up v		und, Library Fund, Capital Fund, Enterprise Fund, Grant Fund, etc.)? Please list the most applicable alyst if you are uncertain.
What are the implications of t personnel would be needed to		over the next five years? Identify if this increase is ongoing and if additional increases to funding or ase.
Finance, HR, Fleet)?	ffect workload for a yes, which agencie	ny administrative or internal service agencies (e.g., IT, Select 🗸
Describe why the proposed in	crease is critical.	
		Submit V2 06282:

Service Budget Proposal

IDENTIFYING INFORMATION

SELECT YOUR AGENCY:

Water Utility

SELECT YOUR AGENCY'S SERVICE:

Water Quality

SERVICE NUMBER:

861

SERVICE DESCRIPTION:

This service provides field testing, routine and specialty water sample collection, laboratory results interpretation, and long-term trend analysis for a variety of potential chemical and biological contaminants in drinking water. The goal of the service is to ensure delivery of safe, high-quality water to customers and to comply with requirements of the Safe Drinking Water Act. This service also oversees compliance monitoring, wellhead protection, private well permitting and abandonment, and cross connection control.

Part 1: Base Budget Proposal

BUDGET INFORMATION

		2019 Actual	2020 Adopted	2020 Actual	2021 Adopted	2022 C2C	2022 Request
Buc	lget by Fund						
	General-Net	\$0	\$0	\$0	\$0	\$0	\$0
	Other-Expenditures	\$898,587	\$986,974	\$7,533,463	\$1,087,499	\$1,361,733	\$1,120,971
Tota	1	\$898,587	\$986,974	\$7,533,463	\$1,087,499	\$1,361,733	\$1,120,971
Buc	lget by Major						
	Revenue	\$0	\$0	\$0	\$0	\$0	\$0
	Personnel	\$541,970	\$748,974	\$585,486	\$835,390	\$1,109,258	\$783,603
	Non-Personnel	\$335,003	\$238,000	\$6,927,631	\$252,109	\$252,475	\$337,368
	Agency Billings	\$21,614	\$0	\$20,346	\$0	\$0	\$0
Tot	al	\$898,587	\$986,974	\$7,533,463	\$1,087,499	\$1,361,733	\$1,120,971
	FTEs		10.00		8.00	12.00	7.00

PRIORITY

Citywide Element Healthy and Safe

Describe how this service advances the Citywide Element:

This service provides the necessary elements to meet and maintain established water quality goals while protecting Madison's water supply and infrastructure designed to provides safe, clean drinking water to the community and its residents.

Activity	% of Effort	Description
Water Quality Regulation Objectives	35	Activities necessary to monitor and determine compliance with current federal, state and internal water quality requirements.
Water Quality Scheduling	15	Activities necessary to manage sampling and monitoring techniques at all water utility infrastructure assets.
Well Operation Permits & Private Plumbing Inspections	35	Activities necessary to manage, inspect and maintain quality at non-utility assets connected to the utility's distribution system.
Manage Data for Long Term Planning	15	Identifying current and potential sources of contamination and determining the resources necessary to mitigate those sources.

What is the propose					
	ed change to the servi	ce's budget from o	cost to continu	e to agency	equest? \$240,762 decrease
What are the service	e level impacts of the	proposed funding	g changes?		
	e to the fact that FTE p e been reallocated to			ld org code o	f 86100 and were added, in error, to Water Quality's service line.
rsonnel-Permanent P	ositions				
Are you proposing	an allocation chang	e to the FTEs fo	r this service?	No	
Тур		Fund	4 m	ount	Description
	m Wages	Fund	Am	ount	Description
Ber	nefits				
Tot			¢0		
	ions behind the alloca	ation change.	\$0		
What is the justificat	tion behind the alloca	tion change?			
sonnel-Other Personne					
Are you requesting a	additional personnel s	pending for non-a	annualized pay	? Yes	
Тур	e	Fund	Am	ount	Description
	ertime				
Pre	mium Pay				
Но	urly	2100	\$18	3,000	
					Cross connection inspector.
Tote	al		\$18	3,000	
	tion benind the increa	ised funding?			
What is the justifica Additional cross cor	nnection inspector is n	eeded to ensure	no cross conta	mination in o	bur water supply.
	nnection inspector is r	eeded to ensure	no cross conta	mination in o	bur water supply.
Additional cross cor	a change to the service			mination in d	bur water supply.
Additional cross cor venue Are you proposing a No Are you proposing a	a change to the service	e's budgeted reve	nue?	mination in o	bur water supply.
Additional cross cor venue Are you proposing a No Are you proposing a	a change to the service an increase or a decre lect	e's budgeted reve	nue?		bur water supply. Description
Additional cross cor renue Are you proposing a No Are you proposing a Sel	a change to the service an increase or a decre lect	e's budgeted reve ase to the budget	enue? red revenue?		
Additional cross cor renue Are you proposing a No Are you proposing a Sel Fur	a change to the service an increase or a decre lect	e's budgeted reve ase to the budget Major	ed revenue? Amount		
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Additional cross con venue Are you proposing a No Are you proposing a Sel Fur Explain the assump	a change to the service an increase or a decre lect Ind	e's budgeted reve ase to the budget Major nge to budgeted r	ed revenue? Amount		
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Additional cross con renue Are you proposing a No Are you proposing a Sel Fur Explain the assump What is the justifica what is the justifica n-Personnel Are you requesting	a change to the service an increase or a decre lect ad ottions behind the char ation behind the prop	e's budgeted reve ase to the budget Major nge to budgeted r osed change?	ed revenue? Amount evenue.		Description
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Explain the assumptions behind the requested funding.

DNR requirement to provide a consumer confidence report (CCR) changed from annually to semi-annually, offering more lead testing to customers in 2022 and increased costs for contaminant source inventories.

What is the justification behind the increased funding?

Change in the DNR requirements for the CCR. Increasing consumer confidence by offering more lead testing at the consumer end and better monitoring of contaminants in the water supply.

Part 2: Racial Equity and Social Justice

We are continuing our efforts to articulate and prioritize racial equity and social justice in the City's budget and operations. Please respond to the following questions and incorporate these responses into your budget narrative to ensure racial equity is included in decision-making.

1. Describe how Black, Indigenous, and People of Color (BIPOC), people living with lower incomes, and people who are otherwise marginalized (because of gender, age, home language, etc.) would be affected by the proposed budget or budget change(s)? Please consider the following to answer this question:

Madison Water Utility (MWU) is regulated by the Public Service Commission (PSC) of WI. All operational work is done following the guidelines of the PSC, Dept. of Natural Resources and various other federal/state agencies. All wells are regulated for various contaminants and a report is issued annually showing the results. Notification of this report is mailed out to all residents and is available on our website. It is available in multiple languages.

MWU is exploring potential ways to address water affordability as the costs of replacing and maintaining our infrastructure continues to increase causing our rates to increase. Water is an essential resource and keeping our rates affordable for all residents of Madison is a high priority.

MWU follows all City of Madison purchasing guidelines. By doing this, we ensure that all taxpayers have the opportunity to bid on goods and services needed by MWU. Madison offers a local preference on the bid scoring.

MWU follows all City of Madison Affirmative Action rules. By doing this, we ensure that all persons and businesses that receive our dollars are following best practices in regards to hiring.

MWU follows all City of Madison hiring rules. By doing this, we ensure that we are receiving a diverse pool of candidates and that MWU's workforce is diverse.

a. Describe who directly benefits, who indirectly benefits, and who does not benefit from the proposed budget or budget change from 2021. Are there any opportunities in this budget to address gaps, remove barriers, or more equitably distribute services?	All consumers of Madison water benefit from the 2022 operating budget. The budget ensures that we are following our mission of providing safe and affordable water to the residents and visitors of
	Madison.
b. What information or data do you have about how this service is accessed by or affects BIPOC populations, people living with lower incomes, and people who are otherwise marginalized (because of disability, age, gender, etc.)? Have you asked for their	None.
perspectives directly and, if so, how have you incorporated their feedback?	
c. List any community partners and other City agencies who are affected by, care about, or already working on issues related to this service. Have you asked for their perspectives directly and, if so, how have you incorporated their feedback?	MWU regularly works with community groups through our outreach when specific neighborhoods are affected by our operations. We attend community and neighborhood meetings to inform the residents and answer any questions. We have an informative website and social media presence to ensure that all residents are aware of our operations and how it might affect them. When a neighborhood is affected by MWU work (flushing program, main break repair, etc) we communicate directly with each resident and/or leave material to inform them of the work that is being done and
	how it will impact them.
d. Does the proposed budget, or budget change from 2021, potentially harm specific populations or communities? Consider that not changing a budget item might also be considered an "action" and could affect populations differently.	No.
e. How will you continue to communicate with your stakeholders (from 1b and 1c above) in this process?	

We will continue to be transparent and post on social media and our website as well as

to attend community and nood meetings.
s that connect community ne e Workforce Plans)?
service. List changes by service
this service.
e there other local organization
Select
Select
questions asked in Part 2 of this

NOTE: Agencies may submit one supplemental request in their 2022 budget request. Please include the request in the most relevant service. If multiple supplemental requests are submitted, agencies will be required to choose one to be presented for consideration for the Executive Budget. Requests should only be submitted if agencies identify a critical need. Agencies should first consider reallocating base resources within and among services before proposing budget increases. Agencies should not include Town of Madison requests in this section.

What is the proposed funding increase? Explain how you would change the activities and the level of service as a result of implementing the funding increase to this service. List changes by service activity identified above.

Activity	\$Amount	Description
Total	0	
Explain the changes by r	najor expenditure categ	ory that your agency would implement as a result of the funding increase to this service.
Name	\$Amount	Description
Personnel		
Non-Personnel		
Agency Billings		
Total	0	
What are the implication personnel would be nee		e over the next five years? Identify if this increase is ongoing and if additional increases to funding c ease.
Does the proposed incre Finance, HR, Fleet)?	ease affect workload for If yes, which agenci	any administrative or internal service agencies (e.g., IT, Select
Describe why the propo	sed increase is critical.	