

## Finance

### 2024 Capital Budget Request Summary

#### Request by Proposal

Project/Program Name	2024	2025	2026	2027	2028	2029
Capital Budget Administration	370,000	370,000	370,000	370,000	370,000	370,000
<b>Total</b>	<b>\$ 370,000</b>	<b>\$ 370,000</b>	<b>\$ 370,000</b>	<b>\$ 370,000</b>	<b>\$ 370,000</b>	<b>\$ 370,000</b>

#### Request by Funding Source - GO Borrowing vs. Other

##### 2024 Request

Funding Source	2024	2025	2026	2027	2028	2029	Total ('24 to '28)
Other	370,000	370,000	370,000	370,000	370,000	370,000	1,850,000
<b>Total</b>	<b>\$ 370,000</b>	<b>\$ 370,000</b>	<b>\$ 370,000</b>	<b>\$ 370,000</b>	<b>\$ 370,000</b>	<b>\$ 370,000</b>	<b>\$ 1,850,000</b>

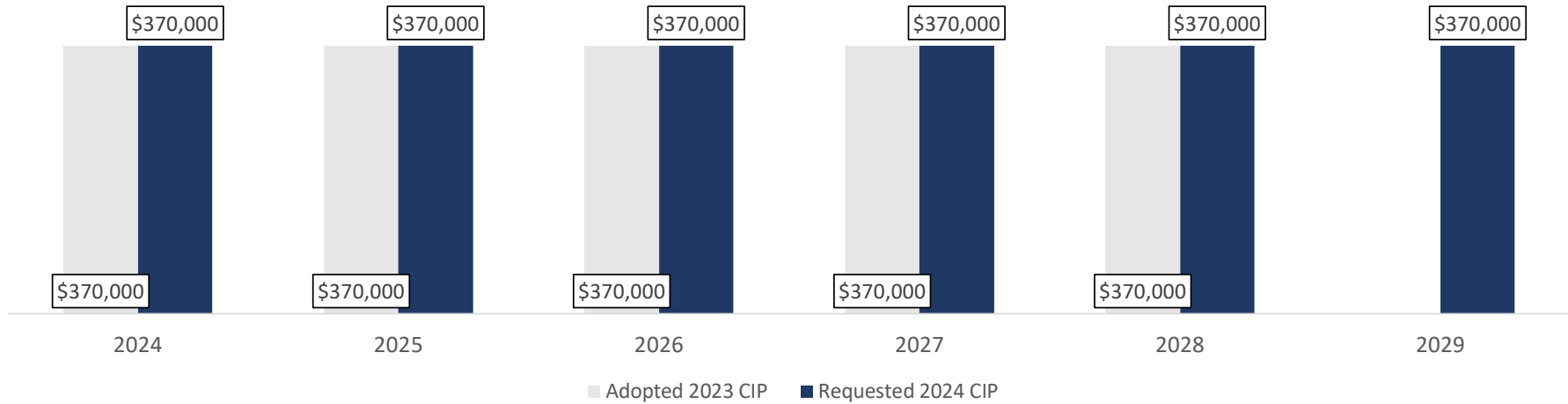
##### Prior Year CIP

Funding Source	2024	2025	2026	2027	2028	Total ('24 to '28)
Other	370,000	370,000	370,000	370,000	370,000	1,850,000
<b>Total</b>	<b>\$ 370,000</b>	<b>\$ 370,000</b>	<b>\$ 370,000</b>	<b>\$ 370,000</b>	<b>\$ 370,000</b>	<b>\$ 1,850,000</b>

##### Request vs. Prior Year CIP - % Change

Funding Source	2024	2025	2026	2027	2028	Total ('24 to '28)
Other	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%
<b>Total</b>	<b>0.0%</b>	<b>0.0%</b>	<b>0.0%</b>	<b>0.0%</b>	<b>0.0%</b>	<b>0.0%</b>

**2024 Capital Improvement Plan**  
2023 Adopted vs. 2024 Request



## Major Changes

### Capital Budget Administration

- No major changes compared to 2023 Adopted CIP.

# 2024 Capital Improvement Plan

## Program Budget Proposal

### Identifying Information

Agency	<input type="text" value="Finance"/>	New or Existing Project	<input type="text" value="Existing"/>
Proposal Name	<input type="text" value="Capital Budget Administration"/>	Project Type	<input type="text" value="Program"/>
Project Number	<input type="text" value="12509"/>		
2024 Project Number	<input type="text" value="14667"/>		

#### Previous Description

This program is for costs associated with administering and overseeing the City's capital budget and Capital Improvement Plan. These costs are primarily staffing costs from the Finance Department for time spent building the capital budget and administering the budget. The amount is based on results from the Cost Allocation study that was completed in the Summer of 2022. The goal of the program is to provide accurate and timely analysis regarding capital budget items.

#### New or Updated Description

### Alignment with Strategic Plans and Citywide Priorities

Citywide Element	<input type="text" value="Effective Government"/>
Strategy	<input type="text" value="Ensure that the City of Madison government is transparent and accountable."/>

#### Describe how this project/program advances the Citywide Element

This project funds the share of the Finance Department's time and effort spent administering the capital budget and CIP. The annual amount is based on the cost allocation plan that is currently under development.

Does this project/program advance goals in a Citywide agenda or strategic plan other than Imagine Madison (e.g. Climate Forward, Housing Forward, Metro Forward, Vision Zero)?

No

If yes, specify which plan(s) the project/program would advance and describe how the project/program will help the City meet its strategic goals.

[Empty text box for specifying strategic goals]

### Racial Equity and Social Justice

We are continuing our efforts to articulate and prioritize racial equity and social justice in the City's budget and operations. Please respond to the following questions and incorporate these responses into your budget narrative to ensure racial equity is included in decision-making.

Is the proposed project/program primarily focused on maintenance or repair?

No

For projects/programs that are not specifically focused on maintenance and repair 1) what specific inequities does this program intend to address? How and for whom? 2) What data helped shape your proposal? Data may include qualitative and quantitative data such as demographic, qualified census tracts, environmental justice areas, specific recommendations from a Racial Equity and Social Justice Analysis, or other sources.

The program pays for the Finance Department's time spent administering the capital budget. The program does not address specific inequities. However, the program indirectly supports racial equity and social justice through collaboration with City agencies to integrate equity into the budget process.  
  
The proposal is based on a cost allocation plan, developed by an external consultant, which uses financial data to determine the cost of administering the capital budget.

Is the proposed budget or budget change related to a recommendation from a Neighborhood Resource Team (NRT)?

No

If yes, please identify the specific NRT and recommendation. Be as specific as possible.

[Empty text box for identifying NRT and recommendation]

### Climate Resilience and Sustainability

Does this project/program improve the city's climate resilience or sustainability by addressing climate change impacts, reducing GHG emissions, improving energy efficiency, growing a climate-friendly economy, or reducing the environmental impact of city assets or operations?

No

If yes, describe how

[Empty text box for describing climate resilience or sustainability improvements]



If TIF or Impact Fee are a requested funding source, which district(s)

District/Detail	2024	2025	2026	2027	2028	2029

If TIF is a requested funding source, is this request included in an approved TIF project plan?

If the proposal includes building/ facility expenses, has the proposal been reviewed by City Engineering Facilities?

If no, explain how you developed the facilities cost estimate for the budget request.



## Operating Costs

**Over the next six years, will the project/program require any of the following IT resources?**

Electronic hardware that will be connected to a City device in any manner, including wireless, bluetooth, NFC, etc.?	No
Software (either local or in the cloud)?	No
A new website or changes to an existing website?	No

**For projects/programs requesting new software/hardware:**

Have you submitted an IT project request form? <a href="#">IT Project Request Form</a>	
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**Changes to existing hardware/software:**

Will any existing software or processes need to be modified to support this project/program or initiative? <a href="#">If yes, submit an IT Project Request Form</a>	No
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**Surveillance Technology:**

Do you believe any of the hardware or software to be considered surveillance technology? <a href="#">Surveillance technology is defined in MGO Sec. 23.63(2).</a> If yes, please reach out to Sarah Edgerton prior to submitting your budget request.	No
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**In addition to IT costs, projects/programs may have other operational impacts. Over the next six years, will the project/program require any of the following:**

Facilities/land maintenance?	No
Vehicle setup or maintenance costs?	No
External management or consulting contracts?	No
How many additional FTE positions required for ongoing operations of this project/program?	

**Estimate the project/program annual operating costs**

Description - please detail operating costs by major where available	Annual Costs
None	