2025 Capital Budget Request Summary

Library

Request by Proposal						
Project/Program Name	2025	2026	2027	2028	2029	2030
10 Plus Year Flooring Replacement	-	93,000	115,000	185,000	-	-
Central Library Improvements	250,000	-	-	-	-	-
Libr Major Repairs/Replacements	166,000	174,000	182,000	200,000	210,000	220,500
Library Collection	860,000	880,000	900,000	945,000	992,250	1,041,860
Technology Upgrades	135,000	-	-	-	-	-
Total	1,411,000	1,147,000	1,197,000	1,330,000	1,202,250	1,262,360

Request by Funding Source - GO Borrowing vs. Other											
Funding Type	2025	2026	2027	2028	2029	2030					
GO Borrowing	551,000	267,000	297,000	385,000	210,000	220,500					
Other	860,000	880,000	900,000	945,000	992,250	1,041,860					
Total	1,411,000	1,147,000	1,197,000	1,330,000	1,202,250	1,262,360					



Capital Improvement Plan 2024 Adopted vs. 2025 Request

2025 Capital Budget Request Summary

Library

Major Changes

10 Plus Year Flooring Replacement

• No major changes compared to 2024 Adopted CIP.

Central Library Improvements

• No major changes compared to 2024 Adopted CIP.

Libr Major Repairs/Replacements

• No major changes compared to 2024 Adopted CIP.

Library Collection

• No major changes compared to 2024 Adopted CIP.

Technology Upgrades

• Project budget decreased by \$152,000 in GO Borrowing in 2025 because some upgrades have been completed in previous years using various funding sources, including Madison Public Library Foundation funds and ARPA funds.

TO: David Schmiedicke, Finance Director

FROM: Krissy Wick, Interim Library Director

DATE: 4/17/2024

SUBJECT: Library Capital Budget Transmittal Memo

Equity Considerations in the Budget

As evidenced in our newly adopted strategic priorities, equity is not just a priority for the Library – it is an essential component in how we do our work. In terms of our Capital Budget submission, we consider equity within each of our programs and projects.

- Within our Library Collection/Materials program, we strive to continuously build and maintain a collection that mirrors the diverse and inclusive communities that make up Madison. We regularly conduct diversity audits of the collection and strive to provide materials in which all members of our communities can see themselves reflected.
- Our Major Repair/Replacement program along with our Technology Upgrades and Flooring projects consider equity through the lens of providing a safe and comfortable space for all members of our community. Many Madisonians use Library spaces as a respite from the heat or cold; to have a quiet space to work or relax; or to meet with other community members for a variety of reasons. All of the above programs and projects make this safe space possible.
- The Central Library is a big and beautiful space that can be used to support equity within our community in a number of ways by providing a safe space to individuals in need, offering a wide variety of programs and services, and connecting people with resources. After 11 years in this building, it is clear that certain areas could be utilized better to make spaces safer or more accessible; to reduce overall operating expenses; or to better meet the needs and interests of the community. The Central project will help us to accomplish these goals all with an eye towards equity.

Summary of Changes from 2024 Capital Improvement Plan

• The Technology Upgrades project was reduced by \$152,000. Library was able to accomplish items originally scoped in the project through a combination of ARPA funding, Madison Public Library Foundation funding, and other existing City funds.

Prioritized List of Capital Requests

1. Library Collection/Materials (Munis project 14655)

- 2. Major Repairs and Replacement(Munis project 14656)
- 3. Central Library- Predesign. (Munis project 17036)
- 4. Technology Upgrades. (Munis project 12407)
- 5. 10 Plus Year Flooring Replacement (Munis project 12406)

Priorities were established using the following questions: What most directly impacts core Library services? What program/project has the greatest equity implications? And, is this project needed to impact the safety of any of our operations?

Project Budget Proposal

This form is intended for requests that do not change the 2024 Adopted CIP or make only budget neutral changes/reductions to the 2024 Adopted CIP.

Identifying Information

Agency	Library	New or Existing Project E	Existing
Proposal Name	10 Plus Year Flooring Replacement	Project Type F	Project
Project Number	12406		
New or Updated Description			
This project funds the replace	ement of the flooring at the Meadowridge, Alicia Ashman, and Sequoya libra	ries. The goal of thi	s project is to

This project funds the replacement of the flooring at the Meadowridge, Alicia Ashman, and Sequoya libraries. The goal of this project is to create a safer and healthier environment. The project will begin in 2026 at Meadowridge Library, followed in 2027 by the Alicia Ashman Library and concluding in 2028 with the Sequoya Library.

Requested Budget by Funding Source

Funding Source	2025	2	2026	2027		2028	2029	2030
Borrowing - GF GO	\$ -	\$ 93,	000	\$ 115,000	\$ 1	85,000	\$ -	
Total	\$ -	\$ 93,	000	\$ 115,000	\$1	85,000	\$-	\$-

Requested Budget by Expense Type

Expense Type	2025	2026	2027	2028	2029	2030
Building	\$ -	\$ 93,000	\$ 115,000	\$ 185,000	\$ -	
Total	\$ -	\$ 93,000	\$ 115,000	\$ 185,000	\$ -	\$ -

Agency: Library Project/Program: 10 Plus Year Flooring Replacement

Project Schedule and Location

Complete the schedule below for each year of requested funding. Please detail costs across the major project phases (planning, design, or construction/implementation).

Year	Phase/Project Name	Cost	Location	Alder District
2026	Meadowridge flooring	\$ 93,000	5726 Raymond Rd	District 10
2027	Ashman flooring	\$ 115,000	733 N High Point Rd	District 19
2028	Sequoya flooring	\$ 185,000	4340 Tokay Blvd	District 11

Facility Expenses

If the proposal includes City site/building/facility expenses, has the proposal been reviewed by City Engineering Facilities?

N/A

Agency: Library

Project/Program: 10 Plus Year Flooring Replacement

Information Technology Information

 Are you planning any builds, facility moves, projects or programs that will have a technology component such as anything below? Electronic hardware that will be connected to a City device in any manner (e.g. wireless, bluetooth, cable, NFC Software (either local or in the cloud) A new website or changes to an existing website Changes to existing software or processes, including upgrades or additional modules 	No ;}
Have you worked with your IT Project Portfolio Manager to discuss the project? <u>If no, please reach out to your Project Portfolio Manager so that their business analysis can be included in the</u> <u>request.</u>	
Do you believe any of the hardware or software to be considered surveillance technology? <u>Surveillance technology is defined in MGO Sec. 23.63(2).</u> If yes, please reach out to Sarah Edgerton prior to submitting your budget request.	

Operating Costs

Over the next six years, will the project/program require any of the following:

Facilities/land maintenance?

Vehicle setup or maintenance costs?

External management or consulting contracts?

How many additional FTE positions are required for ongoing operations of this project/program?

No
No
No
0.00

Estimate the project/program annual operating costs

Description - please detail operating costs by major where available	Annual Costs

Other Information

The Government Accounting Standards Board (GASB) recently issued a statement (GASB 96) for subscription-based information technology arrangements (SBITAs). In order to comply with GASB financial reporting standards, we must be aware of any software subscriptions, including software as a service, that is included in your request.

Are you planning to purchase software or software licenses within the requested expenditures above?

No

No

Project Budget Proposal

This form is intended for requests that do not change the 2024 Adopted CIP or make only budget neutral changes/reductions to the 2024 Adopted CIP.

Identifying Information

Agency	Library	New or Existing Project I	
Proposal Name	Central Library Improvements	Project Type I	Project
Project Number	17036		

New or Updated Description

This project funds facility improvements to the Central Library to address maintenance that is needed since the renovation of the facility. The 2024 Adopted Budget included \$275,000 in GF GO Borrowing to address safety needs including a standalone public address system that doesn't interfere with fire alarms and an assessment of the security camera array, carpet and furniture replacement. Library's 2025 request is for pre-design and scoping for the repurpose of space and other recommendations to refresh the facility.

Requested Budget by Funding Source

Funding Source	2025	202	5	2027	2028	2029	2030
Borrowing - GF GO	\$ 250,000	\$-	\$	-	\$ -	\$ -	
Total	\$ 250,000	\$-	\$	-	\$ -	\$ -	\$-

Requested Budget by Expense Type

Expense Type	2025	2026	2027	2028	2029	2030
Building	\$ 250,000	\$ -	\$ -	\$ -	\$ -	
Total	\$ 250,000	\$ -	\$ -	\$ -	\$ -	\$ -

Agency: Library

Project/Program: Central Library Improvements

Project Schedule and Location

Complete the schedule below for each year of requested funding. Please detail costs across the major project phases (planning, design, or construction/implementation).

Year	Phase/Project Name	Cost	Location	Alder District
2025	Design and scoping	\$ 250,000	201 W Mifflin St	District 4

Facility Expenses

If the proposal includes City site/building/facility expenses, has the proposal been reviewed by City Engineering Facilities?

Yes

Agency: Library

Are you planning any builds, facility moves, projects or programs that will have a technology component such	n as
anything below?	

• Electronic hardware that will be connected to a City device in any manner (e.g. wireless, bluetooth, cable, NFC)

• Software (either local or in the cloud)

Project/Program: Central Library Improvements

Information Technology Information

Project Information

- A new website or changes to an existing website
- Changes to existing software or processes, including upgrades or additional modules

Have you worked with your IT Project Portfolio Manager to discuss the project?

If no, please reach out to your Project Portfolio Manager so that their business analysis can be included in the request.

Do you believe any of the hardware or software to be considered surveillance technology? Surveillance technology is defined in MGO Sec. 23.63(2).

If yes, please reach out to Sarah Edgerton prior to submitting your budget request.

Operating Costs

Over the next six years, will the project/program require any of the following:

Facilities/land maintenance?

Vehicle setup or maintenance costs?

External management or consulting contracts?

How many additional FTE positions are required for ongoing operations of this project/program?

No	
No	
No	
0.00	

No

Estimate the project/program annual operating costs

Description - please detail operating costs by major where available	Annual Costs

Other Information

The Government Accounting Standards Board (GASB) recently issued a statement (GASB 96) for subscription-based information technology arrangements (SBITAs). In order to comply with GASB financial reporting standards, we must be aware of any software subscriptions, including software as a service, that is included in your request.

Are you planning to purchase software or software licenses within the requested expenditures above?

No

No

Is this project/program required to meet the Percent for Arts ordinance? <u>Percent for Art requirements detailed in MGO Section 4.30</u>

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Program Budget Proposal

This form is intended for requests that do not change the 2024 Adopted CIP or make only budget neutral changes/reductions to the 2024 Adopted CIP.

Identifying Information

Agency	Library	New or Existing Project	Existing
Proposal Name	Libr Major Repairs/Replacements	Project Type	Program
Project Number	17074 2025 Project Number 15178		

New or Updated Description

This program funds repair and maintenance needs at the nine library locations and the Library Service and Support Center. The goal of the program is to maintain safe, efficient, and sustainable building systems, and is vital in addressing unforeseen mechanical issues. Projects in 2025 include Central's cooling tower motor rebuild, Meadowridge wall protection and vacuum system for Central.

Requested Budget by Funding Source

Funding Source	2025	2026	2027	2028	2029	2030
Borrowing - GF GO	\$ 166,000	\$ 174,000	\$ 182,000	\$ 200,000	\$ 210,000	\$ 220,500
Total	\$ 166,000	\$ 174,000	\$ 182,000	\$ 200,000	\$ 210,000	\$ 220,500

Requested Budget by Expense Type

Expense Type	2025	2026	2027	2028	2029	2030
Building	\$ 166,000	\$ 174,000	\$ 182,000	\$ 200,000	\$ 210,000	\$ 220,500
Total	\$ 166,000	\$ 174,000	\$ 182,000	\$ 200,000	\$ 210,000	\$ 220,500

Agency: Library

Project/Program: Libr Major Repairs/Replacements

Project Schedule and Location

Complete the table below for each year of requested funding. Detail the minor projects that will occur and provide location detail when necessary. If detailed project plans are not available, explain why and when this information will be available.

Year	Phase/Project Name	Cost		Location	Alder District
2025	Central cooling tower motor rebuild	\$	35,000	201 W Mifflin St	District 4
2025	Meadowridge wall protection	\$	30,000	5726 Raymond Rd	District 10
2025	Central vacuum system	\$	80,000	201 W Mifflin St	District 4
2025	Unknown repairs	\$	21,000	TBD	
2026	Central heating coil replacement	\$	50,000	201 W Mifflin St	District 4
2026	Central John Deere	\$	55,000	201 W Mifflin St	District 4
2026	Unknown repairs	\$	69,000	TBD	
2027	LSC VRF replacements	\$	70,000	1301 W Badger Rd	District 14
2027	Sequoya heating coil replacement	\$	20,000	4340 Tokay Blvd	District 11
2027	Lakeview carpet	\$	50,000	2845 N Sherman Ave	District 12
2027	Unknown repairs	\$	42,000	TBD	
2028	Central chiller compressor replacement	\$	50,000	201 W Mifflin St	District 4
2028	Unknown repairs	\$	150,000	TBD	
2029	Central supply and exhaust fans	\$	60,000	201 W Mifflin St	District 4
2029	Unknown repairs	\$	150,000	TBD	
2030	Pinney VRF replacement	\$	120,000	516 Cottage Grove Rd	District 15
2030	Unknown repairs	\$	100,500	TBD	

Facility Expenses

If the proposal includes City site/building/facility expenses, has the proposal been reviewed by City Engineering Facilities?

No

If no, explain how you developed the facilities cost estimate for the budget request.

Library's Facilities and Maintenance Coordinator built cost estimates.

Agency: Library

Project/Program: Libr Major Repairs/Replacements

Information Technology Information

 Are you planning any builds, facility moves, projects or programs that will have a technology component such as anything below? Electronic hardware that will be connected to a City device in any manner (e.g. wireless, bluetooth, cable, NFC Software (either local or in the cloud) A new website or changes to an existing website Changes to existing software or processes, including upgrades or additional modules 	No C)
Have you worked with your IT Project Portfolio Manager to discuss the project? If no, please reach out to your Project Portfolio Manager so that their business analysis can be included in the request.	No
Do you believe any of the hardware or software to be considered surveillance technology? <u>Surveillance technology is defined in MGO Sec. 23.63(2).</u> If yes, please reach out to Sarah Edgerton prior to submitting your budget request.	

Operating Costs

Over the next six years, will the project/program require any of the following:

Facilities/land maintenance?

Vehicle setup or maintenance costs?

External management or consulting contracts?

How many additional FTE positions are required for ongoing operations of this project/program?

Yes
No
No
0.00

Estimate the project/program annual operating costs

Description - please detail operating costs by major where available	Annual Costs
Salaries (currently in operating budget)	0
Benefits (currently in operating budget)	0
Supplies (work supplies, currently in operating budget)	0
Services (paid with the GO Borrowing funds)	0

Other Information

The Government Accounting Standards Board (GASB) recently issued a statement (GASB 96) for subscription-based information technology arrangements (SBITAs). In order to comply with GASB financial reporting standards, we must be aware of any software subscriptions, including software as a service, that is included in your request.

Are you planning to purchase software or software licenses within the requested expenditures above?

No

No

Program Budget Proposal

This form is intended for requests that do not change the 2024 Adopted CIP or make only budget neutral changes/reductions to the 2024 Adopted CIP.

Identifying Information

Agency	Library	New or Existing Project Existing
Proposal Name	Library Collection	Project Type Program
Project Number	12384 2025 Project Number 15177	

New or Updated Description

This program funds additions and replacements to Madison Public Library's (MPL) materials collection in all formats, other than electronic resources and periodicals. The goal of the program is to maintain an equitable collection of materials in a variety of formats that meet the cultural, educational, and recreational needs of the Library's patrons. MPL must comply with the Dane County Library Standards for minimum total annual expenditures 2024 standard: \$975,069; MPL expended \$1,130,339. (Minimum standards are for total expenditures, both operating and capital.)

Requested Budget by Funding Source

Funding Source	2025	2026	2027	2028	2029	2030
Transfer In From General						
Fund	\$ 860,000	\$ 880,000	\$ 900,000	\$ 945,000	\$ 992,250	\$ 1,041,860
Total	\$ 860,000	\$ 880,000	\$ 900,000	\$ 945,000	\$ 992,250	\$ 1,041,860

Requested Budget by Expense Type

Expense Type	2025	2026	2027	2028	2029	2030
Library Collection	\$ 860,000	\$ 880,000	\$ 900,000	\$ 945,000	\$ 992,250	\$ 1,041,860
Total	\$ 860,000	\$ 880,000	\$ 900,000	\$ 945,000	\$ 992,250	\$ 1,041,860

Agency: Library Project/Program: Library Collection

Project Schedule and Location

Complete the table below for each year of requested funding. Detail the minor projects that will occur and provide location detail when necessary. If detailed project plans are not available, explain why and when this information will be available.

Year	Phase/Project Name	Cost	Location	Alder District
2025	Library Collections Materials	\$ 860,000	Citywide	
2026	Library Collections Materials	\$ 880,000	Citywide	
	Library Collections Materials		Citywide	
2028	Library Collections Materials	\$ 945,000	Citywide	
	Library Collections Materials		Citywide	
2030	Library Collections Materials	\$ 1,041,860	Citywide	

Facility Expenses

If the proposal includes City site/building/facility expenses, has the proposal been reviewed by City Engineering Facilities?

N/A

Agency: Library Project/Program: Library Collection

Information Technology Information

 Are you planning any builds, facility moves, projects or programs that will have a technology component such as anything below? Electronic hardware that will be connected to a City device in any manner (e.g. wireless, bluetooth, cable, NFC Software (either local or in the cloud) A new website or changes to an existing website Changes to existing software or processes, including upgrades or additional modules 	No C)
Have you worked with your IT Project Portfolio Manager to discuss the project? <u>If no, please reach out to your Project Portfolio Manager so that their business analysis can be included in the</u> <u>request.</u>	
Do you believe any of the hardware or software to be considered surveillance technology? Surveillance technology is defined in MGO Sec. 23.63(2).	

If yes, please reach out to Sarah Edgerton prior to submitting your budget request.

Operating Costs

Over the next six years, will the project/program require any of the following:

Facilities/land maintenance?

Vehicle setup or maintenance costs?

External management or consulting contracts?

How many additional FTE positions are required for ongoing operations of this project/program?

No
No
No
0.00

Estimate the project/program annual operating costs

Description - please detail operating costs by major where available	Annual Costs
Salaries (currently in operating budget)	0
Benefits (currently in operating budget)	0
Supplies (work supplies, currently in operating budget)	0

Other Information

The Government Accounting Standards Board (GASB) recently issued a statement (GASB 96) for subscription-based information technology arrangements (SBITAs). In order to comply with GASB financial reporting standards, we must be aware of any software subscriptions, including software as a service, that is included in your request.

Are you planning to purchase software or software licenses within the requested expenditures above?

No

No

Project Budget Proposal

This form is intended for requests that do not change the 2024 Adopted CIP or make only budget neutral changes/reductions to the 2024 Adopted CIP.

Identifying Information

Agency	Library	New or Existing Project Existing
Proposal Name	Technology Upgrades	Project Type Project
Project Number	12407	
New or Updated Description		
	y needs to support all Madison Public Library locations. The goal of the project, Monroe Street and Sequoya locations and to replace the Library's comm	

Requested Budget by Funding Source

Funding Source	2025	2026	20	27	2028	2029	2030
Borrowing - GF GO	\$ 135,000	\$-	\$-		\$-	\$-	
Total	\$ 135,000	\$-	\$-		\$-	\$-	\$-

Requested Budget by Expense Type

Expense Type	2025	2026	202	27	2028	2029	2030
Building	\$ 135,000	\$ -	\$-		\$-	\$-	
Total	\$ 135,000	\$ -	\$-		\$-	\$-	\$-

Explain any changes from the 2024 CIP in the proposed funding for this project/program

Library has reduced the 2025 request from \$287,000 to \$135,000. Library completed some of the upgrades over the past couple of years using a mix of levy funds, Madison Public Library Foundation funds and ARPA funds.

Agency: Library Project/Program: Technology Upgrades

Project Schedule and Location

Complete the schedule below for each year of requested funding. Please detail costs across the major project phases (planning, design, or construction/implementation).

Year	Phase/Project Name	Cost	Location	Alder District
2025	Hawthorne security cameras	\$ 5,000	2707 E Washington Ave	District 15
2025	Ashman security cameras	\$ 5,000	733 N High Point Rd	District 19
2025	Lakeview security cameras	\$ 5,000	2845 N Sherman Ave	District 12
2025	Monroe Street security cameras	\$ 5,000	1705 Monroe St	District 13
	Sequoya security cameras		4340 Tokay Blvd	District 11
2025	Xerox printer	\$ 110,000	1301 W Badger Rd	District 14

Facility Expenses

If the proposal includes City site/building/facility expenses, has the proposal been reviewed by City Engineering Facilities?

N/A

Agency: Library

Project/Program: Technology Upgrades

Information Technology Information

Are you planning any builds, facility moves, projects or programs that will have a technology component such as anything below?	Yes
 Electronic hardware that will be connected to a City device in any manner (e.g. wireless, bluetooth, cable, NFC Software (either local or in the cloud) 	2)
 A new website or changes to an existing website 	
 Changes to existing software or processes, including upgrades or additional modules 	
Have you worked with your IT Project Portfolio Manager to discuss the project?	Yes
If no, please reach out to your Project Portfolio Manager so that their business analysis can be included in the	
request.	
Do you believe any of the hardware or software to be considered surveillance technology?	Yes
Surveillance technology is defined in MGO Sec. 23.63(2).	
If yes, please reach out to Sarah Edgerton prior to submitting your budget request.	

Operating Costs

Over the next six years, will the project/program require any of the following:

Facilities/land maintenance?

Vehicle setup or maintenance costs?

External management or consulting contracts?

How many additional FTE positions are required for ongoing operations of this project/program?



Estimate the project/program annual operating costs

Description - please detail operating costs by major where available	Annual Costs
Security camera expenses are in IT's operating budget.	(
Printer paper, toner and maintenance contract already included in Library's operating budget.	0

Other Information

The Government Accounting Standards Board (GASB) recently issued a statement (GASB 96) for subscription-based information technology arrangements (SBITAs). In order to comply with GASB financial reporting standards, we must be aware of any software subscriptions, including software as a service, that is included in your request.

Are you planning to purchase software or software licenses within the requested expenditures above?

Yes

No