

Parking Division

2026 Capital Budget Request Summary

Request by Proposal

Project/Program Name	2026	2027	2028	2029	2030	2031
Block 88 commercial space renovations	200,000	-	-	-	-	-
Equipment & Infrastructure Upgrades	940,200	105,000	200,000	200,000	100,000	500,000
Vehicle Replacement	190,900	140,300	132,250	184,000	276,000	174,615
Total	1,331,100	245,300	332,250	384,000	376,000	674,615

Request by Funding Source - GO Borrowing vs. Other

2026 Request

Funding Source	2026	2027	2028	2029	2030	2031
GO Borrowing	-	-	-	-	-	-
Other	1,331,100	245,300	332,250	384,000	376,000	674,615
Total	1,331,100	245,300	332,250	384,000	376,000	674,615

Prior Year CIP

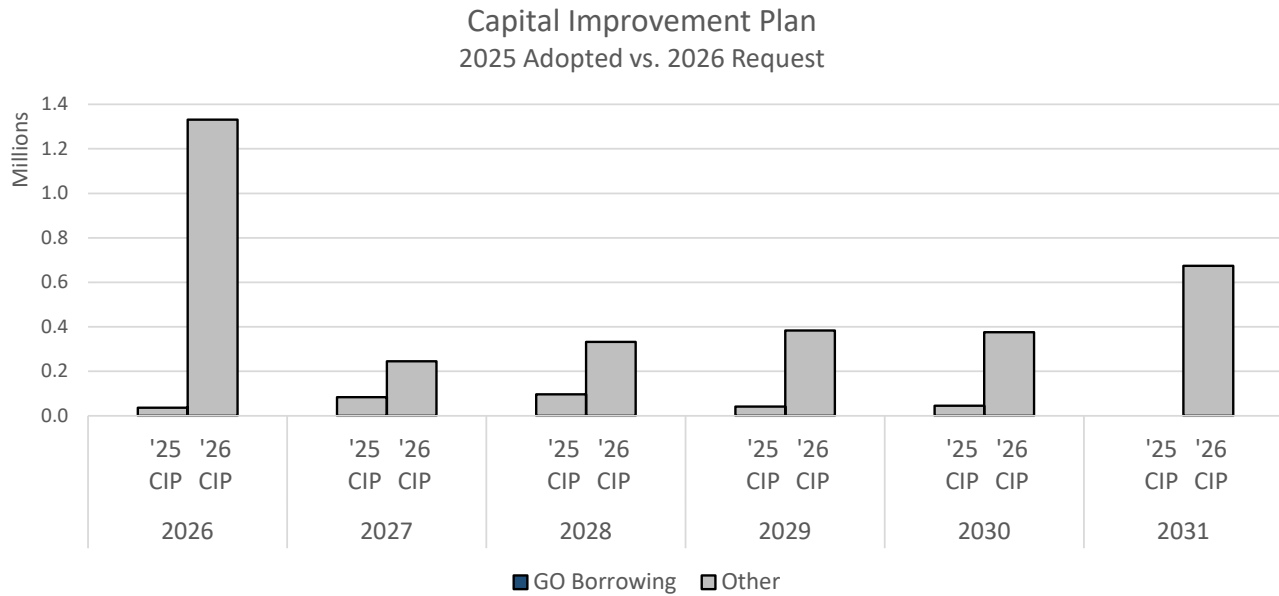
Funding Source	2026	2027	2028	2029	2030
GO Borrowing	-	-	-	-	-
Other	36,000	84,000	97,000	42,000	45,000
Total	36,000	84,000	97,000	42,000	45,000

Request vs. Prior Year CIP - Difference

Funding Source	2026	2027	2028	2029	2030
GO Borrowing	-	-	-	-	-
Other	1,295,100	161,300	235,250	342,000	331,000
Total	1,295,100	161,300	235,250	342,000	331,000

Parking Division

2026 Capital Budget Request Summary



Major Changes

Block 88 commercial space renovations

- New project. Request includes \$200,000 in reserves in 2026.

Equipment & Infrastructure Upgrades

- New program. Request includes \$2.0 million in reserves in 2026-2031.

Vehicle Replacement

- Program budget increased by \$619,500 in reserves in 2026-2030. This reflects a 204% increase.



Parking Division

Stefanie Cox, Parking Division Manager

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TO: David Schmiedicke, Finance Director
FROM: Stefanie Cox, Parking Director
DATE: April 14, 2024
SUBJECT: Parking Division Capital Budget Transmittal Memo

Summary of Changes from 2025 Capital Improvement Plan

As part of the 2026 Capital Improvement Plan, the Parking Division has incorporated a new program: Equipment & Infrastructure Upgrades, and a new project: Block 88 Commercial Space Renovation.

The Parking Division's mission is to provide accessible, equitable, and predictable parking options for all businesses, events, residents, and visitors to our city. We aim to manage congestion, ensure safe and efficient movement of both vehicular and pedestrian traffic, and regulate the on- and off-street parking supply to support sustainable transportation choices in a vibrant city experiencing significant growth.

The proposed Equipment & Infrastructure Upgrades program is in response to the various capital investments that occur yearly in the Parking Division. As Parking looks to the future and considers how to stay compliant with the latest laws, practices, safety measures, and financial regulations, this program has been created to identify and plan for the various pieces of equipment, other than vehicles, that Parking needs to replace or upgrade as they reach the end of their lifespan or become outdated. These items will be fully funded by reserves generated from Parking Division revenue and will remain net-neutral to city's capital funding resources.

The Block 88 Commercial Space Renovation project has been incorporated into the 2026 Capital Budget as a thoughtful response to the needs of the Parking-owned commercial space. The space is currently vacant. To provide a market-competitive allowance for a future renter, Parking is budgeting a \$60 per square foot allowance for renovation, with additional funds allocated for inflation. Renovating the Block 88 commercial space will align with the Imagine Madison Element of Neighborhoods and Housing by reducing the number of vacant storefronts in the downtown area and increasing the walkable services available to residents and tourists. This project will be fully funded by reserves generated from Parking Division revenue and will remain net-neutral to city's capital funding resources.

Risk Assessment of Federal Funding

The proposed project and programs do not incorporate the use of federal funds.

Prioritized List of Capital Requests

	<u>Name and Ranking</u>	<u>Number</u>	<u>Criteria Used to Prioritize</u>
1	Block 88 Commerical Space Renovation	15813	This project is time sensitive as the space is currently vacant.
2	Equipment & Infrastructure Upgrades	15811	This program was ranked 2 nd in priority as its's needed to ensure the Parking Division owned spaces remain safe and operations current with all local, state, and federal compliance standards.
3	Vehicle Replacement	17600	This program funds the replacement of Parking Division vehicles. The goal is to replace vehicles on a ten-year cycle, realizing savings on maintenance, repairs, and fuel.

Enterprise Agencies Only

Current reserves and future revenues will fund the Parking Division's proposed 2026 programs and projects. If an activity cannot be funded in the current year, the project will be scaled down or potentially phased over multiple years.

The Parking Division continues to identify ways to grow our reserve funds back to pre-pandemic levels, ensure that annual revenues cover operating costs and plans for improvement. As Parking evaluates the operational impacts of inflation and the rising cost of supply and technology equipment, a user rate increase may be incorporated into the operating budget process.

2026 Capital Improvement Plan

Project Budget Proposal

Identifying Information

Agency	Parking Division	New or Existing Project	New
Proposal Name	Block 88 commerical space renovations	Project Type	Project
Project Number	15813		

Project Description

The Parking Division owns a commercial space in the Block 88 which has been vacant for numerous months. In the 2026 Capital Improvement Plan Parking is adding a one time amount of \$200,000 for a tenant improvement allowance required by future potential leasees in order to make the space adequate for their needs. The current commercial space market allowance for renovations is \$60 a square feet, budgeted at \$200,000 to account for potential inflation.

Alignment with Strategic Plans and Citywide Priorities

Identify the Citywide Element and Strategy from the Imagine Madison Comprehensive Plan that is most relevant to your proposal.

Citywide Element	Neighborhoods and Housing
Strategy	Does not meet a strategy.

Is this project related to a city agenda or strategic plan other than Imagine Madison (e.g. Climate Forward, Housing Forward, Metro Forward, Vision Zero)?

No

Does this project/program improve the city's climate resilience or sustainability by addressing climate change impacts, reducing greenhouse gas (GHG) emissions, improving energy efficiency, or other benefit?

No

Does this project/program create operational efficiencies or cost savings? For example, by reducing staff travel time, reducing utility expenses, or other operational change?

No

Describe how this proposal advances the selected Imagine Madison Element. In addition, if you answered "Yes" to any of the three questions above, describe how the proposal advances these other citywide priorities.

Renovating the Block 88 commercial space will meet the Imagine Madison Element of Neighborhoods and Housing by creating one less vacant store front in the downtown area as well as increase the walkable services available to residents and tourists of the downtown area.

Describe how this proposal considers equity and quality of life for residents. (For example, does this project address specific inequities, is it based on equity-related data/ prioritization, or is it from a Neighborhood Resource Team (NRT) recommendation?)

This project does not address specific inequities, however, ensuring the commerical space is utilized creates opportunity for a vendor to meet a currently unmet need of the downtown community.

Project Information

Agency: Parking Division

Project/Program: Block 88 commercial space renovations

Budget Information

Agencies may submit requests for new projects under the following circumstances: 1) Project is primarily funded by non-general obligation borrowing funding sources, 2) the project meets an emergency need not anticipated in 2025, 3) the project is currently on the Horizon List and is ready to be advanced, or 4) the project is planned for the last year of the CIP (2031).

What "New Project" criteria does your proposal meet? Select "Yes" for all that apply.

1) Primarily funded by non- GO sources	Yes
2) Meets emergency need	No
3) Currently on horizon list	No
4) Proposed for last year of CIP	No

Describe how the proposal meets the criteria above. Why is this project needed in the 2026 CIP?

The project will be funded by the Parking Division's current reserves and be net-neutral to the GO-Borrowing process.

Requested 2026 Budget by Funding Source

Funding Source	2026	2027	2028	2029	2030	2031
Reserves Applied	\$ 200,000					
Total	\$ 200,000	\$ -	\$ -	\$ -	\$ -	\$ -

Requested 2026 Budget by Expense Type

Expense Type	2026	2027	2028	2029	2030	2031
Building	\$ 200,000					
Total	\$ 200,000	\$ -	\$ -	\$ -	\$ -	\$ -

TIF funding is included in this request:	No
Impact Fees are included in this request:	No

Request does not include TIF or Impact Fees. Skip Supplemental Budget Info.

Project Information

Agency: Parking Division

Project/Program: Block 88 commerical space renovations

Project Schedule and Location

Complete the table below for each year of requested funding. If detailed project plans are not available, explain why and when this information will be available.

- For **programs**, detail the minor projects that will occur and provide location detail when necessary.
- For **projects**, detail costs across the major project phases (planning, design, or construction/implementation).

[illegible]

Additional Information

Facility Expenses

Does the proposal include facility expenses?	No
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No

Technology

Does the proposal include a technology component (e.g. electronic hardware, upgrades or migrations of existing systems, website changes, technology-related operating costs such as software licenses)?	No
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No

Over the next six years, will the project/program require any of the following operating expenses:

Facilities or land maintenance?	No
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No

Software or software licenses?	No
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No

Vehicle setup or maintenance costs?	No
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No

External management or consulting contracts?	No
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No

Additional FTE positions for ongoing operations of this project/program?	No
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No

Is this project/program required to meet the Percent for Arts ordinance? No

No

Percent for Art requirements detailed in MGO Section 4.30

End of Proposal Form.

2026 Capital Improvement Plan

Program Budget Proposal

Identifying Information

Agency	Parking Division	New or Existing Project	New
Proposal Name	Equipment & Infrastructure Upgrades	Project Type	Program
Project Number	15811	2026 Project Number	15811

Project Description

The Parking Division performs many unique and specialized tasks that require specialized equipment and constant innovation to stay compliant with the latest laws, practices, safety measures, and financial compliance. This program has been created to identify and plan for the various pieces of equipment Parking needs to replace or upgrade as they reach end of life or become outdated.

Alignment with Strategic Plans and Citywide Priorities

Identify the Citywide Element and Strategy from the Imagine Madison Comprehensive Plan that is most relevant to your proposal.

Citywide Element	Effective Government
Strategy	Ensure that the City of Madison government is transparent and accountable.

Is this project related to a city agenda or strategic plan other than Imagine Madison (e.g. Climate Forward, Housing Forward, Metro Forward, Vision Zero)?

No

Does this project/program improve the city's climate resilience or sustainability by addressing climate change impacts, reducing greenhouse gas (GHG) emissions, improving energy efficiency, or other benefit?

No

Does this project/program create operational efficiencies or cost savings? For example, by reducing staff travel time, reducing utility expenses, or other operational change?

Yes

Describe how this proposal advances the selected Imagine Madison Element. In addition, if you answered "Yes" to any of the three questions above, describe how the proposal advances these other citywide priorities.

Keeping Parking Division's equipment operating, current, and compliant with the latest practices ensuring residents using its services will experience a positive and transparent interaction. The equipment upgrades not only allow staff to effectively utilize their workdays but also creates clear systems that a customer can easily understand when interacting with them.

Describe how this proposal considers equity and quality of life for residents. (For example, does this project address specific inequities, is it based on equity-related data/ prioritization, or is it from a Neighborhood Resource Team (NRT) recommendation?)

This program ensures a higher quality of life for residents as it helps to ensure equal and shared access to city streets, businesses, and services despite the physically limited land space available.

Project Information

Agency: Parking Division

Project/Program: Equipment & Infrastructure Upgrades

Budget Information

Agencies may submit requests for new projects under the following circumstances: 1) Project is primarily funded by non-general obligation borrowing funding sources, 2) the project meets an emergency need not anticipated in 2025, 3) the project is currently on the Horizon List and is ready to be advanced, or 4) the project is planned for the last year of the CIP (2031).

What "New Project" criteria does your proposal meet? Select "Yes" for all that apply.

1) Primarily funded by non- GO sources	Yes
2) Meets emergency need	No
3) Currently on horizon list	No
4) Proposed for last year of CIP	No

Describe how the proposal meets the criteria above. Why is this project needed in the 2026 CIP?

This program is funding by the Parking Division's reserves and is net-neutral to the City's GO Borrowing. The reason this program is now needed as throughout the various Capital Budget years Parking has had to continually propose new projects to address various equipment upgrades and forsee numerous equipment upgrades in the coming year that although capital in nature are better captured as a program rather than a one time project.

Requested 2026 Budget by Funding Source

Funding Source	2026	2027	2028	2029	2030	2031
Reserves Applied	\$ 940,200	\$ 105,000	\$ 200,000	\$ 200,000	\$ 100,000	\$ 500,000
Total	\$ 940,200	\$ 105,000	\$ 200,000	\$ 200,000	\$ 100,000	\$ 500,000

Requested 2026 Budget by Expense Type

Expense Type	2026	2027	2028	2029	2030	2031
Machinery and Equipment	\$ 940,200					
Software and Licenses		\$ 105,000				
Building			\$ 200,000	\$ 200,000	\$ 100,000	
Machinery and Equipment						\$ 500,000
Total	\$ 940,200	\$ 105,000	\$ 200,000	\$ 200,000	\$ 100,000	\$ 500,000

TIF funding is included in this request:	No
Impact Fees are included in this request:	No

Request does not include TIF or Impact Fees. Skip Supplemental Budget Info.

Project Information

Agency: Parking Division

Project/Program: Equipment & Infrastructure Upgrades

Project Schedule and Location

Complete the table below for each year of requested funding. If detailed project plans are not available, explain why and when this information will be available.

- For **programs**, detail the minor projects that will occur and provide location detail when necessary.
- For **projects**, detail costs across the major project phases (planning, design, or construction/implementation).

[illegible]

Additional Information

Facility Expenses

Does the proposal include facility expenses?	No
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No

Technology

Does the proposal include a technology component (e.g. electronic hardware, upgrades or migrations of existing systems, website changes, technology-related operating costs such as software licenses)?	No
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No

Over the next six years, will the project/program require any of the following operating expenses:

Facilities or land maintenance?	No
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No

Software or software licenses?	Yes
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Yes

Vehicle setup or maintenance costs?	No
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No

External management or consulting contracts?	Yes
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Yes

Additional FTE positions for ongoing operations of this project/program?	No
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No

Is this project/program required to meet the Percent for Arts ordinance?	No
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☐ No

[Percent for Art requirements detailed in MGO Section 4.30](#)

Please provide additional information in the following section.

Project Information

Agency: Parking Division

Project/Program: Equipment & Infrastructure Upgrades

Additional Information (Continued)

If you answered "Yes" to any of the "Additional Information" questions above, please provide additional details in the next section. If a specific section is not relevant, you can enter "N/A"

Facility Expenses

If the proposal includes City site/building/facility expenses, has the proposal been reviewed by City Engineering Facilities?

No

Explain how you developed the facilities cost estimate for the budget request.

Technology

Technology components may include:

- Electronic hardware that will be connected to a City device (e.g. wireless, bluetooth, cable, NFC)
- A new website or changes to an existing website
- Changes to existing software or processes, including upgrades or additional modules
- Technology-related operating costs (e.g. software licenses, Software as a Service subscriptions)

If the proposal includes a technology component, have you worked with your IT Project Portfolio Manager to discuss the project?

Yes

[If no, please reach out to your Project Portfolio Manager so that their business analysis can be included in the request.](#)

Do you believe any of the hardware or software to be considered surveillance technology?

No

[Surveillance technology is defined in MGO Sec. 23.63\(2\).](#)

If yes, please reach out to Sarah Edgerton prior to submitting your budget request.

The Government Accounting Standards Board (GASB) recently issued a statement (GASB 96) for subscription-based information technology arrangements (SBITAs). Per GASB 96, ongoing licensing and subscription costs, including software as a service (SaaS) expenses should be budgeted as an operating expense. Software costs should **not** be requested in your capital budget. Answer the questions below so the Finance Department is aware of your software needs for the operating budget request process.

Does your project or program require purchasing software licenses?

Yes

Does your project or program require purchasing implementation services or other one-time costs?

Yes

Operating Expenses

Estimate the project/program annual operating costs. Include software costs if applicable.

Description - please detail operating costs by major where available	Annual Costs

Percent for Art

If your project is required to meet the Percent for Art ordinance, is this expense included in the expense table on the "Project Information" tab?

No

2026 Capital Improvement Plan

Program Budget Proposal

Identifying Information

Agency	Parking Division	New or Existing Project	Existing
Proposal Name	Vehicle Replacement	Project Type	Program
Project Number	17600	2026 Project Number	15812

Project Description

This program funds the replacement of Parking Division vehicles. The goal of this program is to replace vehicles on a ten-year cycle, realizing savings on maintenance, repairs, and fuel. Planned purchases in 2026 include the replacement of two vehicles.

Budget Comparison

	2026	2027	2028	2029	2030	2031
2025 CIP Total	\$ 36,000	\$ 84,000	\$ 97,000	\$ 42,000	\$ 45,000	
2026 CIP Total	\$ 190,900	\$ 140,300	\$ 132,250	\$ 184,000	\$ 276,000	\$ 174,615
Difference '26 vs. '25	\$ 154,900	\$ 56,300	\$ 35,250	\$ 142,000	\$ 231,000	\$ 174,615

Requested 2026 Budget by Funding Source

Funding Source	2026	2027	2028	2029	2030	2031
Reserves Applied	\$ 190,900	\$ 140,300	\$ 132,250	\$ 184,000	\$ 276,000	\$ 174,615
Total	\$ 190,900	\$ 140,300	\$ 132,250	\$ 184,000	\$ 276,000	\$ 174,615

Requested 2026 Budget by Expense Type

Expense Type	2026	2027	2028	2029	2030	2031
Machinery and Equipment	\$ 190,900	\$ 140,300	\$ 132,250	\$ 184,000	\$ 276,000	\$ 174,615
Total	\$ 190,900	\$ 140,300	\$ 132,250	\$ 184,000	\$ 276,000	\$ 174,615

Explain any changes from the 2025 CIP in the proposed funding for this project/program

Changes based on current vehicle inventory with the estimated useful life of 10 years.

TIF funding is included in this request:	No
Impact Fees are included in this request:	No

Request does not include TIF or Impact Fees. Skip Supplemental Budget Info.

Project Information

Agency: Parking Division

Project/Program: Vehicle Replacement

Project Schedule and Location

Complete the table below for each year of requested funding. If detailed project plans are not available, explain why and when this information will be available.

- For **programs**, detail the minor projects that will occur and provide location detail when necessary.
- For **projects**, detail costs across the major project phases (planning, design, or construction/implementation).

Year	Phase/Project Name	Cost	Location	Alder District
2026	Fleet No.2317-2011 Ford F-250 Utility Truck	\$ 63,250	Citywide	Various
2026	Fleet No.2322-2012 Ford F-250 Utility Truck	\$ 63,250	Citywide	Various
2026	Fleet No.2323-2015 Ford F-250 Quad Cab	\$ 64,400	Citywide	Various
2027	Fleet No.2612-2016 Ford Transit Connect XLT	\$ 46,000	Citywide	Various
2027	Fleet No.2619-2017 Ford Transit Connect XLT	\$ 46,000	Citywide	Various
2027	Fleet No.2635-2019 Ford Transit 150 Van	\$ 48,300	Citywide	Various
2029	Fleet No.2641-2021 Ford Transit Connect Van	\$ 46,000	Citywide	Various
2029	Fleet No.2643-2022 Ford Transit Connect Van	\$ 46,000	Citywide	Various
2028	Fleet No.2869-2016 Chevrolet Colorado	\$ 46,000	Citywide	Various
2028	Fleet No.2938-2021 Ford F-450 One Ton	\$ 86,250	Citywide	Various
2029	Fleet No.2938S-2021 Boss Forge 2.0 Hopper	\$ -	Citywide	Various
2029	Fleet No.5439-2009 Tennant MS30 Sweeper	\$ 92,000	Citywide	Various
2030	Fleet No.5443-2019 Tennant M30 Sweeper-	\$ 92,000	Citywide	Various
2030	Fleet No.5447-2019 Tennant S30 Cabin	\$ 92,000	Citywide	Various
2030	Fleet No.5454-2023 Tennant MS30 Sweeper	\$ 92,000	Citywide	Various
2031	Fleet No.5610-2020 Bobcat Toolcat 5600	\$ 34,085	Citywide	Various
2031	Fleet No.5699-2019 John Deere 1585 Mower	\$ 49,450	Citywide	Various
2031	Fleet No.7520-2021 Big Tex Trailer	\$ -	Citywide	Various
2031	Fleet No.8068-2015 Kubota RTVX1100C Utility	\$ 30,360	Citywide	Various
2031	Fleet No.8078-2016 Kubota RTVX1100C Utility	\$ 30,360	Citywide	Various
2031	Fleet No.8079-2017 Kubota RTVX1100C Utility	\$ 30,360	Citywide	Various
2032	Fleet No.8081-2019 Kubota RTVX1100C Utility	\$ 30,360	Citywide	Various
2032	Fleet No.8089-2021 Kubota RTVX1100 Utility	\$ 30,360	Citywide	Various
2033	Fleet No.8094-2022 Kubota RTVX1100 Utility	\$ 30,360	Citywide	Various
2034	Fleet No.8589-2021 Bobcat S70 Skid Steer	\$ 51,750	Citywide	Various

Additional Information

Facility Expenses

Does the proposal include facility expenses?

No

Technology

Does the proposal include a technology component (e.g. electronic hardware, upgrades or migrations of existing systems, website changes, technology-related operating costs such as software licenses)?

No

Over the next six years, will the project/program require any of the following operating expenses:

Facilities or land maintenance?

No

Software or software licenses?

No

Vehicle setup or maintenance costs?

Yes

External management or consulting contracts?

No

Additional FTE positions for ongoing operations of this project/program?

No

Is this project/program required to meet the Percent for Arts ordinance?

No

[Percent for Art requirements detailed in MGO Section 4.30](#)

Please provide additional information in the following section.

Project Information

Agency: Parking Division

Project/Program: Vehicle Replacement

Additional Information (Continued)

If you answered "Yes" to any of the "Additional Information" questions above, please provide additional details in the next section. If a specific section is not relevant, you can enter "N/A"

Facility Expenses

If the proposal includes City site/building/facility expenses, has the proposal been reviewed by City Engineering Facilities?

N/A

Explain how you developed the facilities cost estimate for the budget request.

Technology

Technology components may include:

- Electronic hardware that will be connected to a City device (e.g. wireless, bluetooth, cable, NFC)
- A new website or changes to an existing website
- Changes to existing software or processes, including upgrades or additional modules
- Technology-related operating costs (e.g. software licenses, Software as a Service subscriptions)

If the proposal includes a technology component, have you worked with your IT Project Portfolio Manager to discuss the project?

N/A

[If no, please reach out to your Project Portfolio Manager so that their business analysis can be included in the request.](#)

Do you believe any of the hardware or software to be considered surveillance technology?

N/A

[Surveillance technology is defined in MGO Sec. 23.63\(2\).](#)

If yes, please reach out to Sarah Edgerton prior to submitting your budget request.

The Government Accounting Standards Board (GASB) recently issued a statement (GASB 96) for subscription-based information technology arrangements (SBITAs). Per GASB 96, ongoing licensing and subscription costs, including software as a service (SaaS) expenses should be budgeted as an operating expense. Software costs should **not** be requested in your capital budget. Answer the questions below so the Finance Department is aware of your software needs for the operating budget request process.

Does your project or program require purchasing software licenses?

No

Does your project or program require purchasing implementation services or other one-time costs?

No

Operating Expenses

Estimate the project/program annual operating costs. Include software costs if applicable.

Description - please detail operating costs by major where available	Annual Costs
N/A - Vehicle replacements will be net neutral to the current total fleet	

Percent for Art

If your project is required to meet the Percent for Art ordinance, is this expense included in the expense table on the "Project Information" tab?

N/A