# Police Department

# 2026 Capital Budget Request Summary

# Request by Proposal

Project/Program Name	2026	2027	2028	2029	2030	2031
Police Technology and						
Equipment	310,200	309,100	312,800	328,400	344,300	322,000
Portable Radios	-	1,250,000	1,250,000	1,250,000	1,250,000	-
South District Station and Property & Evidence Facility	_	42,500,000	-	-	-	_
Total	310,200	44,059,100	1,562,800	1,578,400	1,594,300	322,000

# Request by Funding Source - GO Borrowing vs. Other

2026 Request						
Funding Source	2026	2027	2028	2029	2030	2031
GO Borrowing	310,200	41,359,100	1,562,800	1,578,400	1,594,300	322,000
Other	-	2,700,000	-	-	-	-
Total	310,200	44,059,100	1,562,800	1,578,400	1,594,300	322,000

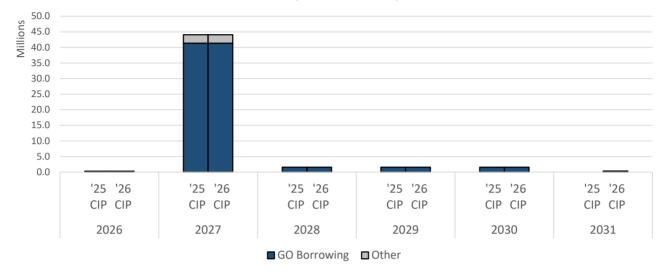
# **Prior Year CIP**

Funding Source	2026	2027	2028	2029	2030
GO Borrowing	310,200	41,359,100	1,562,800	1,578,400	1,594,300
Other	-	2,700,000	-	-	-
Total	310,200	44,059,100	1,562,800	1,578,400	1,594,300

# **Request vs. Prior Year CIP - Difference**

Funding Source	2026	2027	2028	2029	2030
GO Borrowing	-	-	-	-	-
Other	-	-	-	-	-
Total	-	-	-	-	-

# Police Department 2026 Capital Budget Request Summary



# Capital Improvement Plan 2025 Adopted vs. 2026 Request

# **Major Changes**

Police Technology and Equipment

• No major changes compared to 2025 Adopted CIP.

# **Portable Radios**

• No major changes compared to 2025 Adopted CIP.

South District Station and Property & Evidence Facility

• No major changes compared to 2025 Adopted CIP.



# **Madison Police Department**

John Patterson, Acting Chief of Police Mailing Address: City-County Building 211 S. Carroll St. Madison, WI 53703 Phone: (608) 266-4022 | Fax: (608) 266-4855 Public Building Entrance at 210 Martin Luther King Jr. Blvd, Madison, WI madisonpolice.com

April 18, 2025

TO:	Dave Schmiedicke, Finance Director
FROM:	John Patterson, Acting Chief of Police
SUBJECT:	Police Department 2026 Capital Budget Requests

This memo outlines the Madison Police Department's (MPD) 2026 Capital budget requests. This proposal reflects the department's ongoing commitment to providing effective public safety services while aligning with the fiscal responsibilities of the City during uncertain economic conditions.

# Enhanced Efficiency as the Guiding Priority

Each of MPD's capital requests is aimed at enhancing efficiency by maintaining technology or investing in basic infrastructure. This prudent approach to capital investment – focusing on modern technologies that support daily operations and addressing capacity constraints in existing facilities - is designed to invest in solutions that will limit the cost of debt service, while still positively impacting the greatest number of people.

# Summary of Changes from the 2025 Capital Improvement Plan

There are no net fiscal changes being proposed to projects and programs already in the approved Capital Improvement Plan. In the Police Technology and Equipment Program, the annual amount remains unchanged, but funding previously intended for software projects will be used for communication technology upgrades at each district station. Significant technology needs have emerged as a result of the Abundant Life school shooting. Consistent with the district technology upgrades already funded through this project, this intentional multi-year initiative will address limitations and communication inefficiencies in command post technology, which need to be addressed before the next tragedy. Preserving the capital spending authority of \$75K-\$100K per year would enable significant upgrades at each district station to improve communication and technology capabilities. This could include briefing rooms, community rooms and incident command rooms.

# **Risk Assessment of Federal Funding**

While MPD's capital budget is supported through GO borrowing, a small component of the planned South District/Property and Evidence Facility assumed federal tax credits (\$2.7 million) for geothermal installations on the new building. If needed, MPD would work collaboratively with Engineering and Finance to adjust project plans or determine an alternative funding source if these credits were no longer available.

# **Prioritized List of Capital Requests**

My first capital request is to continue the ongoing Police Technology and Equipment Program. This program provides ongoing capital funds to ensure access to reliable, modern equipment and technology that support daily operations, such as: in-car video systems, router systems for squad cars, interview recording systems at district stations, audiovisual systems at the Training Center, forensic/investigative technology, records software modules, etc. Most of this technology is essential to modern policing, and continuing this program is necessary to stay current with industry standards and equipment/technology life cycles. This ongoing program and the ability to manage it with our Information Management and Technology (IMAT) staff is critical for MPD to deliver adequate service consistent with community expectations.

My second capital request is to continue with plans to construct a combined South District Station and Property and Evidence Facility. This new facility, which has been proposed for the last 16 years, will address capacity constraints and inefficiencies in existing facilities. As you know, currently, MPD stores over 160,000 pieces of evidence and property, including multiple evidentiary vehicles and bicycles in four separate locations (one of which is leased) throughout the City. Each of these locations is at capacity, and the planned new facility will address a desperate need for more space. Moreover, the current model of decentralized and ad hoc property storage presents security and integrity concerns as well as inefficient workflow, inequitable access, and highly undesirable customer service to residents. This piecemeal model is simply not sustainable and causes frustration when residents come to retrieve property and are forced to wait long periods (or even to return on another day completely) while staff search for their item(s). The consolidated facility will reduce operating costs, streamline workflows, and improve service delivery in the long term.

My third capital request is the Portable Police Radio Replacement Project. This project is designed to completely replace MPD's existing portable radio inventory over four years, beginning in 2027. This project is an emergency need as we were recently made aware from the manufacturer that most of our portable radios are beyond manufacturing life and will soon be unserviceable. Without a reliable and modern inventory, MPD would experience severe disruptions to our daily operations, be unable to communicate effectively with one another and other agencies, and expose community members and officers to significant safety risks. In short, the impacts to our emergency response are difficult to imagine.

My fourth and final capital request is to keep the new North District Police Station on the Horizon List. MPD continues to work with other City staff to find a site suitable for a facility which would address allow for co-location with MFD (and/or another agency). Since this work

is still ongoing and knowing that previous questions posed about this project have been addressed, I ask that it continue to be considered as a future Capital Budget project. The North District Police Station is currently staffed well beyond its planned space use, has insufficient parking, and creates inefficient workflows and patterns due to the limited workspace. The City's Comprehensive Plan projects the Northeast side of Madison to be a priority growth area in the coming years, so there is also a need to shift district boundaries from the East District back into the North District to allow for our East District to expand. The current location of the North District Police Station does not allow for remodeling or physical expansion to occur. The building is operating beyond capacity already, so district boundaries cannot be expanded or altered. Community members on the Northside deserve to enjoy and access a facility like the other police district stations in Madison, so I am hopeful that a site can be found soon.

# Future Need – Body Worn Cameras

Pursuing the broad deployment of body worn cameras in patrol continues to be a priority and a BWC project will be presented in a future budget year. As you know, during the summer of 2024, MPD completed a limited term (90 day) experiment utilizing BWC in patrol in the North Police District, which included a program evaluation of the outcomes. The full report is available on Legistar under file #86141. The evaluation report concludes the broad use of BWCs by the MPD could change relationships between the police and the community in positive ways, including increased trust, transparency, and legitimacy. While the MPD remains an outlier without a broad deployment of body worn cameras, more time is needed to estimate and understand the related operating costs that will accompany this project.

My prioritized list of capital requests is summarized as follows:

- 1. Police Technology and Equipment; #17240
- 2. South District / Property and Evidence Facility; #17044
- 3. Portable Police Radio Replacement; #15180
- 4. North District Police Station (Horizon List only)

Respectfully,

de fai

Acting Chief John Patterson Madison Police Department

# 2026 Capital Improvement Plan

**Program Budget Proposal** 

# Identifying Information Agency Police Department New or Existing Project Existing Proposal Name Police Technology and Equipment Project Type Program Project Number 17240 2026 Project Number 17254 Project Description This summers fund to be below on the summer to the police Department. The sum of the summer is to be below on the police Department.

This program funds technology, safety, and other operational equipment utilized by the Police Department. The goal of the program is to have adequate operational equipment to attend to emergency incidents, significant events, and other public safety and investigative concerns. Funding in 2026 will be used to continue the arbitrator replacement cycle with related equipment, as well as district technology upgrades, replacement of cradlepoints, UAS and cameras, and upgrading command post technology at police facilities.

#### **Budget Comparison**

	2026	2027	2028	2029	2030	2031
2025 CIP Total	\$ 310,200	\$ 309,100	\$ 312,800	\$ 328,400	\$ 344,300	
2026 CIP Total	\$ 310,200	\$ 309,100	\$ 312,800	\$ 328,400	\$ 344,300	\$ 322,000
Difference '26 vs. '25	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 322,000

#### **Requested 2026 Budget by Funding Source**

Funding Source	2026	2027	2028	2029	2030	2031
Borrowing - GF GO	\$ 310,200	\$ 309,100	\$ 312,800	\$ 328,400	\$ 344,300	\$ 322,000
Total	\$ 310,200	\$ 309,100	\$ 312,800	\$ 328,400	\$ 344,300	\$ 322,000

#### **Requested 2026 Budget by Expense Type**

Expense Type	2026	2027	2028	2029	2030	2031
Machinery and Equipment	\$ 310,200	\$ 309,100	\$ 312,800	\$ 328,400	\$ 344,300	\$ 322,000
Software and Licenses	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ 310,200	\$ 309,100	\$ 312,800	\$ 328,400	\$ 344,300	\$ 322,000

Explain any changes from the 2025 CIP in the proposed funding for this project/program

TIF funding is included in this request:	No
Impact Fees are included in this request:	No

Request does not include TIF or Impact Fees. Skip Supplemental Budget Info.

Agency: Police Department

Project/Program: Police Technology and Equipment

# **Project Schedule and Location**

Complete the table below for each year of requested funding. If detailed project plans are not available, explain why and when this information will be available.

• For programs, detail the minor projects that will occur and provide location detail when necessary.

• For **projects**, detail costs across the major project phases (planning, design, or construction/implementation).

Year	ets, detail costs across the major project phases Phase/Project Name	Cost		Location	Alder District
	Police equipment and technology such as				
	cradlepoints, cameras and districts'				
2026	equipment/technology upgrades	\$	34,750	Citywide	
	Replacement of arbitrators and other				
2026	associated systems/equipment for squads	\$	139,650	Citywide	
	Command post technology upgrades and UAS				
2026	upgrades/replacement	\$	107,000	Citywide	
	Inflationary increase to be applied to projects				
2026	as needed to address increasing costs	\$	28,800	Citywide	
	Replacement of arbitrators and other				
2027	associated systems/equipment for squads	\$	46,650	Citywide	
	Police equipment and technology such as				
	replacing cradlepoints and cameras, and				
2027	districts' equipment/technology upgrades	\$	53,750	Citywide	
	Command post technology upgrades, and				
	upgrades and enhancements of				
	investigative/forensic systems and Training				
2027	Center technology	\$	180,000	Citywide	
	Inflationary increase to be applied to projects				
2027	as needed to address increasing costs	\$	28,700	Citywide	
2020	Replacement of arbitrators and other	<i>c</i>	104 125	Citerraide	
2028	associated systems/equipment for squads	\$	104,125	Citywide	
	Police equipment and technology such as				
	cradlepoints, SWAT robotics and districts'				
2020	equipment/technology upgrades	\$	02 750	Citywide	
2020		Ş	93,730	Citywide	
2028	Command post technology upgrades	\$	100 000	Citywide	
2020		Ŷ	100,000		
	Inflationary increase to be applied to projects				
2028	as needed to address increasing costs	\$	14.925	Citywide	
			.,==0		
	Replacement of arbitrators and other				
2029	associated systems/equipment for squads	\$	104,125	Citywide	
			, -		
	Police equipment and technology such as				
	replacing cradlepoints and UAS, and districts'				
2029	equipment/technology upgrades	\$	90,000	Citywide	
2029	Command post technology upgrades	\$	100,000	Citywide	

Agency: Police Department

#### Project/Program: Police Technology and Equipment

	Inflationary increase to be applied to projects				
2020	, , , , , , ,	~	24.275	Citerride	
2029	as needed to address increasing costs	\$	34,275	Citywide	
	Doplocoment of exhitrators and other				
	Replacement of arbitrators and other	÷	104 125	Citavida	
2030	associated systems/equipment for squads	\$	104,125	Citywide	
	Police equipment and technology such as				
	cradlepoints and districts'				
2030	equipment/technology upgrades	\$	40,000	Citywide	
	Police equipment and technology such as				
	replacing cameras and upgrading				
2030	forensic/investigative systems	\$	83,750	Citywide	
2030	Command post technology upgrades	\$	100,000	Citywide	
	Inflationary increase to be applied to projects				
2030	as needed to address increasing costs	\$	16,425	Citywide	
	Replacement of arbitrators and other				
	associated systems/equipment for squads	\$	104,125	Citywide	
2001		Ŷ	10 1)220		
	Police equipment and technology such as				
	replacing cradlepoints and UAS, and districts'				
2021	equipment/technology upgrades	\$	100,000	Citywide	
2031	equipment/technology upgrades	Ş	100,000	Citywide	
2021	Command pact to shaplan upgrades	ć	100.000	Citravida	
2031	Command post technology upgrades	\$	100,000	Citywide	
	Inflationary increase to be applied to projects				
2031	as needed to address increasing costs	\$	17,875	Citywide	

# **Additional Information**

#### **Facility Expenses**

Does the proposal include facility expenses?

#### Technology

Does the proposal include a technology component (e.g. electronic hardware, upgrades or migrations of existing systems, website changes, technology-related operating costs such as software licenses)?

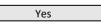
Over the next six years, will the project/program require any of the following operating expenses:

- Facilities or land maintenance?
- Software or software licenses?
- Vehicle setup or maintenance costs?
- External management or consulting contracts?
- Additional FTE positions for ongoing operations of this project/program?

Is this project/program required to meet the Percent for Arts ordinance? Percent for Art requirements detailed in MGO Section 4.30

Please provide additional information in the following section.

No



No	
No	
No	
No	

No

# Additional Information (Continued) section. If a specific section is not relevant, you can enter "N/A" **Facility Expenses** If the proposal includes City site/building/facility expenses, has the proposal been reviewed by City Engineering Facilities? Explain how you developed the facilities cost estimate for the budget request. N/A Technology Technology components may include: • Electronic hardware that will be connected to a City device (e.g. wireless, bluetooth, cable, NFC) • A new website or changes to an existing website • Changes to existing software or processes, including upgrades or additional modules • Technology-related operating costs (e.g. software licenses, Software as a Service subscriptions) If the proposal includes a technology component, have you worked with your IT Project Portfolio Manager to discuss the project? Yes If no, please reach out to your Project Portfolio Manager so that their business analysis can be included in the request.

Do you believe any of the hardware or software to be considered surveillance technology? Surveillance technology is defined in MGO Sec. 23.63(2).

If yes, please reach out to Sarah Edgerton prior to submitting your budget request.

The Government Accounting Standards Board (GASB) recently issued a statement (GASB 96) for subscription-based information technology Does your project or program require purchasing software licenses? No

					or other one-time costs?

# **Operating Expenses**

Annual Costs
TBD

### Percent for Art

If your project is required to meet the Percent for Art ordinance, is this expense included in the expense table on the "Project Information" tab?

N/A

# **Project Information**

**Agency: Police Department** 

Project/Program: Police Technology and Equipment

If you answered "Yes" to any of the "Additional Information" questions above, please provide additional details in the next

N/A

Yes

Yes

# 2026 Capital Improvement Plan

**Project Budget Proposal** 

Identifying Info	ormation	
		New or Existing
Agency	Police Department	Project Existing
Proposal Name	Portable Radios	Project Type Project
Project Number	15180	
Project Description		
The goal of this projec	t is to replace portable radios for commissioned pers	sonnel which are critical to ensuring communication during

The goal of this project is to replace portable radios for commissioned personnel which are critical to ensuring communication during emergency incidents, significant events, and other public safety and investigative concerns. The department's existing inventory of portable radios was originally obtained through capital funds, and is no longer supported by manufacturer warranty. The \$5 million estimate includes an approximately 2% inflationary increase. The project would replace the portable and mobile radio inventory and accessories with encryption used by commissioned staff.

#### **Budget Comparison**

	2026	2027	2028	2029	2030	2031
2025 CIP Total	\$ -	\$ 1,250,000	\$ 1,250,000	\$ 1,250,000	\$ 1,250,000	
2026 CIP Total	\$ -	\$ 1,250,000	\$ 1,250,000	\$ 1,250,000	\$ 1,250,000	\$ -
Difference '26 vs. '25	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

#### **Requested 2026 Budget by Funding Source**

Funding Source	2026	2027	2028	2029	2030	2031
Borrowing - GF GO	\$ -	\$ 1,250,000	\$ 1,250,000	\$ 1,250,000	\$ 1,250,000	
Total	\$ -	\$ 1,250,000	\$ 1,250,000	\$ 1,250,000	\$ 1,250,000	\$ -

#### Requested 2026 Budget by Expense Type

Expense Type	2026	2027	2028	2029	2030	2031
Non-Capitalized Expense	\$ -	\$ 1,250,000	\$ 1,250,000	\$ 1,250,000	\$ 1,250,000	
Total	\$ -	\$ 1,250,000	\$ 1,250,000	\$ 1,250,000	\$ 1,250,000	\$ -

Explain any changes from the 2025 CIP in the proposed funding for this project/program

TIF funding is included in this request:	No
Impact Fees are included in this request:	No

Request does not include TIF or Impact Fees. Skip Supplemental Budget Info.

Agency: Police Department

Project/Program: Portable Radios

# **Project Schedule and Location**

Complete the table below for each year of requested funding. If detailed project plans are not available, explain why and when this information will be available.

- For programs, detail the minor projects that will occur and provide location detail when necessary.
- For projects, detail costs across the major project phases (planning, design, or construction/implementation).

Year	Phase/Project Name	Cost		Location	Alder District
	Replacement of portable/mobile radios with				
	accessories for commissioned staff - multi				
2027	year project	\$	1,250,000	Citywide	Citywide
	Replacement of portable/mobile radios with				
	accessories for commissioned staff - multi				
2028	year project	\$	1,250,000	Citywide	Citywide
	Replacement of portable/mobile radios with				
	accessories for commissioned staff - multi				
2029	year project	\$	1,250,000	Citywide	Citywide
	Replacement of portable/mobile radios with				
	accessories for commissioned staff - multi				
2030	year project	\$	1,250,000	Citywide	Citywide

# **Additional Information**

#### **Facility Expenses**

Does the proposal include facility expenses?

#### Technology

Does the proposal include a technology component (e.g. electronic hardware, upgrades or migrations of existing systems, website changes, technology-related operating costs such as software licenses)?

Over the next six years, will the project/program require any of the following operating expenses:

Facilities or land maintenance?

Software or software licenses?

Vehicle setup or maintenance costs?

External management or consulting contracts?

Additional FTE positions for ongoing operations of this project/program?

Is this project/program required to meet the Percent for Arts ordinance? Percent for Art requirements detailed in MGO Section 4.30

Please provide additional information in the following section.

 No

 No

 No

 No

 No

 No

No

Yes

# Project Information Agency: Police Department

Project/Program: Portable Radios

# Additional Information (Continued)

If you answered "Yes" to any of the "Additional Information" questions above, please provide additional details in the next section. If a specific section is not relevant, you can enter "N/A"

#### **Facility Expenses**

If the proposal includes City site/building/facility expenses, has the proposal been reviewed by City Engineering Facilities?

Explain how you developed the facilities cost estimate for the budget request.

#### Technology

Technology components may include:

- Electronic hardware that will be connected to a City device (e.g. wireless, bluetooth, cable, NFC)
- A new website or changes to an existing website
- Changes to existing software or processes, including upgrades or additional modules
- Technology-related operating costs (e.g. software licenses, Software as a Service subscriptions)

If the proposal includes a technology component, have you worked with your IT Project Portfolio Manager to discuss the project?

If no, please reach out to your Project Portfolio Manager so that their business analysis can be included in the request.

Do you believe any of the hardware or software to be considered surveillance technology? <u>Surveillance technology is defined in MGO Sec. 23.63(2).</u>

If yes, please reach out to Sarah Edgerton prior to submitting your budget request.

The Government Accounting Standards Board (GASB) recently issued a statement (GASB 96) for subscription-based information technology arrangements (SBITAs). Per GASB 96, ongoing licensing and subscription costs, including software as a service (SaaS) expenses should be budgeted as an operating expense. Software costs should **not** be requested in your capital budget. Answer the questions below so the Finance Department is aware of your software needs for the operating budget request process.

Does your project or program require purchasing software licenses? Does your project or program require purchasing implementation services or other one-time costs?

#### **Operating Expenses**

 Estimate the project/program annual operating costs. Include software costs if applicable.
 Annual Costs

 Description - please detail operating costs by major where available
 Annual Costs

 Additional costs may occur for radio supplies to support the new inventory (Work Supplies #53210), such as peripherals, replacement equipment, batteries, and remote speaker microphones, antennas, holsters, etc.
 TBD

 Adding cellular LTE capabilities would increase annual operating costs per each radio.
 TBD

#### Percent for Art

If your project is required to meet the Percent for Art ordinance, is this expense included in the expense table on the "Project Information" tab?

N/A

Yes

No



No

# 2026 Capital Improvement Plan

**Project Budget Proposal** 

# Identifying Information Agency Police Department New or Existing Project Existing Proposal Name South District Station and Property & Evidence Facility Project Type Project Project Number 17044 Project Description This project funds the construction of a new facility co-locating a new South Police District Station with a centralized property and evidence storage facility for items seized by the Police Department. The newly constructed facility will replace multiple locations throughout the city for property and evidence, and the existing South Police District Station on Hughes Place. The goal of the project is to consolidate services into a single site that provides a fully functional South District station, as well as additional office space, property

storage, impounded vehicle and abandoned bicycle storage, forensic services, a large vehicle processing area, and safe, convenient customer access. This project part of the planned redevelopment in South Madison. The existing Police Station on Hughes Place will become a site for housing development, and the new facility would be constructed elsewhere on the South Side.

#### **Budget Comparison**

	2026	2027	2028	2029	)	2030	2031
2025 CIP Total	\$ -	\$ 42,500,000	\$ -	\$-			
2026 CIP Total	\$ -	\$ 42,500,000	\$ -	\$-	\$	-	\$ -
Difference '26 vs. '25	\$ -	\$ -	\$ -	\$ -	\$	-	\$ -

#### **Requested 2026 Budget by Funding Source**

Funding Source	2026	2027	2028	2029	2030	2031
Federal Sources	\$ -	\$ 2,700,000	\$ -	\$ -		
Borrowing - GF GO	\$ -	\$ 39,800,000	\$ -	\$ -		
Total	\$ -	\$ 42,500,000	\$ -	\$ -	\$-	\$-

#### Requested 2026 Budget by Expense Type

Expense Type	2026	2027	2028	2029	2030	2031
Building		\$ 42,250,000				
Art & Historical Treasures	\$-	\$ 250,000	\$ -	\$-		
Total	\$-	\$ 42,500,000	\$ -	\$-	\$-	\$-

Explain any changes from the 2025 CIP in the proposed funding for this project/program

TIF funding is included in this request:	No
Impact Fees are included in this request:	No

Request does not include TIF or Impact Fees. Skip Supplemental Budget Info.

Agency: Police Department

Project/Program: South District Station and Property & Evidence Facility

# **Project Schedule and Location**

Complete the table below for each year of requested funding. If detailed project plans are not available, explain why and when this information will be available.

• For programs, detail the minor projects that will occur and provide location detail when necessary.

• For projects, detail costs across the major project phases (planning, design, or construction/implementation).

Year	Phase/Project Name	Cost		Location	Alder District
2027	Construction	\$	42,500,000		District 14

# **Additional Information**

#### **Facility Expenses**

Does the proposal include facility expenses?

#### Technology

Does the proposal include a technology component (e.g. electronic hardware, upgrades or migrations of existing systems, website changes, technology-related operating costs such as software licenses)?

Over the next six years, will the project/program require any of the following operating expenses:

- Facilities or land maintenance? Software or software licenses?
- Vehicle setup or maintenance costs?
- External management or consulting contracts?
- Additional FTE positions for ongoing operations of this project/program?

Is this project/program required to meet the Percent for Arts ordinance? <u>Percent for Art requirements detailed in MGO Section 4.30</u>

Please provide additional information in the following section.

Yes

Yes

	Yes	
	No	
	No	
	Yes	
	No	
Yes		

Agency: Police Department

Project/Program: South District Station and Property & Evidence Facility

# **Additional Information (Continued)**

# If you answered "Yes" to any of the "Additional Information" questions above, please provide additional details in the next section. If a specific section is not relevant, you can enter "N/A"

#### **Facility Expenses**

If the proposal includes City site/building/facility expenses, has the proposal been reviewed by City Engineering Facilities?

Explain how you developed the facilities cost estimate for the budget request.

Provided by Engineering Department.

#### Technology

Technology components may include:

- Electronic hardware that will be connected to a City device (e.g. wireless, bluetooth, cable, NFC)
- A new website or changes to an existing website
- Changes to existing software or processes, including upgrades or additional modules
- Technology-related operating costs (e.g. software licenses, Software as a Service subscriptions)

If the proposal includes a technology component, have you worked with your IT Project Portfolio Manager to discuss the project?

If no, please reach out to your Project Portfolio Manager so that their business analysis can be included in the request.

Do you believe any of the hardware or software to be considered surveillance technology? Surveillance technology is defined in MGO Sec. 23.63(2).

If yes, please reach out to Sarah Edgerton prior to submitting your budget request.

The Government Accounting Standards Board (GASB) recently issued a statement (GASB 96) for subscription-based information technology arrangements (SBITAs). Per GASB 96, ongoing licensing and subscription costs, including software as a service (SaaS) expenses should be budgeted as an operating expense. Software costs should **not** be requested in your capital budget. Answer the questions below so the Finance Department is aware of your software needs for the operating budget request process.

Does your project or program require purchasing software licenses? Does your project or program require purchasing implementation services or other one-time costs?

#### **Operating Expenses**

 Estimate the project/program annual operating costs. Include software costs if applicable.
 Annual Costs

 Description - please detail operating costs by major where available
 Annual Costs

 Operating budget impact is likely but unknown until project is underway. Costs associated with current property facility lease will eventually be eliminated. Personnel cost savings are possible as efficiencies are realized with the future consolidated facility.
 TBD

 Due to the significant and growing quantity of property and evidence, transitional staffing support in the operating budget will be required in a future year to both prepare for - and facilitate - the secure transfer all items.
 TBD

#### Percent for Art

If your project is required to meet the Percent for Art ordinance, is this expense included in the expense table on the "Project Information" tab?

Yes

N/A

No

