

Fireworks Shooter Permit Application

- **A Fireworks Event Permit Application is also required**
(See exception under Permit Conditions on Page 2)



Submit Application to:

Madison Fire Department
314 W. Dayton St
Madison, Wisconsin 53703-2579
(608) 266-4484

Make checks payable to: City of Madison Treasurer.
Permit fee is \$250.00 and is non-refundable.

For questions, or to contact a fire inspector, call Madison Fire at (608) 266-4484 for assistance with completing this application.

**Complete sections A - D. It is mandatory that all applicable information be completed.
Inaccurate information may result in suspension or revocation of permit.**

SECTION A: Event Site Information

Street Address: _____
City, State, ZIP: _____
Site name (if applicable): _____
Owner's name: _____

SECTION B: Applicant/Contact Information

Trade name (Doing Business As): _____
Local Contact Person: _____
Local Contact Phone: _____ Local Contact E-mail: _____

SECTION C: Permit Holder Information

Organization Legal Name/Sole Proprietor Name : _____
Mailing Address: _____
City, State, ZIP: _____
Organization Contact Person: _____
Organization Contact Phone: _____ Organization Contact E-mail: _____

SECTION D: Attestation and Signature

By signing this application you acknowledge and agree to comply with Madison General Ordinance 34, Wisconsin Administrative Codes and the International Fire Code.

The statements made in this application are true to the best of my knowledge.

Signature _____ Date _____

Please read and complete the other side →

Date / Time of Event (no fireworks after 11:00pm or before 8:00am)

Date of event: _____ Rain date (if needed): _____ Time of event: _____

Event Site Information

- Does event have an approved MFD Fireworks Event Permit? YES NO
If **NO**, this application may not be acted upon until the event has an approved permit to occur. The only exception to this is for Pyrotechnic Special Effects Before a Proximate Audience.

General Requirements

- All permit applications shall be submitted **thirty (30) days** prior to commencing the prescribed activities.
- A separate application, fee, and license shall be required for each event.
 - Excepting multiple **identical** shows at a single venue
- Application can be made at the Madison Fire Department, 314 W. Dayton St., Madison, WI 53703.
- Permit is not transferable.
- Inspection(s) may be required before the issuance of this permit.
- Applications shall be acted upon within **fifteen (15) business days**.
- Permit approval letters shall be producible upon request.

Required Documentation for Permit

- Certificate of Insurance naming the City of Madison as an additional insured. The certificate must indemnify the City. The minimum amount of liability insurance shall be \$1,000,000.
- A general summary of the proposed public display.
- An overall site plan indicating the locations of spectators, the firing site, the fallout perimeter, and any other special conditions.
- Full resume of the applicants experience in conducting public display of fireworks.
- Copies of all ATF and /or DOT licenses required for transport and handling of fireworks.
- Complete fireworks list including size of shell and placement.
- Written permission from the property owner, approved Street Use permit, or explanation why neither are necessary.
- License fee of \$250.00 payable to the City of Madison.

Permit Conditions

- The fireworks event and public display shall comply with MGO 34.5608, IFC Section 5608 and NFPA 160, 1123 or 1126 and with any other applicable codes and standards. Compliance with all applicable codes and standards are the responsibility of the permittee.
- An approved MFD Fireworks Event Permit is required to issue this permit.
 - An Event Permit is not required for Pyrotechnic Special Effects Before a Proximate Audience shows. This type of shoot is generally indoors (examples include the Kohl Center or Overture Center).
- **A Fireworks Shooter Permit is required to be submitted to MFD at least 30 days prior to the display date.**
- This permit authorizes the permittee to possess or use fireworks approved by the USDOT.
- Fireworks shall not be fired before 8:00 AM or after 11:00 PM, unless approved by the Chief.
- Plastic shell casings are prohibited, unless authorized by the Chief.
- All mortars shall be covered to prevent entry of rain and debris, and to indicate the mortar has fired.
- Manually ignited displays are prohibited.
- Event safety and setback requirements shall meet or exceed NFPA standards, as well as MGO 34.5608(6)(c)(8).
- Unfired fireworks shall be disposed of in accordance with NFPA standards.
- Event conditions shall be provided to MFD as specified in MGO 34.5608(6)(c)(10).
- The permittee shall be responsible for immediately cancelling or terminating any public display in the interest of public safety.
- MFD may require special conditions depending on submittal, location, or type of display.
- If the permittee uses or displays fireworks contrary to the permit conditions, the permit shall be revoked and the permittee may not apply for a new permit for a **minimum of 15 months**.