



# CITY OF MADISON OPEN ENROLLMENT INTRODUCTION

PAYROLL AND HUMAN RESOURCES



## TIMELINE

- 
- Friday, Sept 23 Release of Dental, Health, Vision packets
  - Monday, Sept 26 Start of Open Enrollment
  - Wednesday, Oct 12 OE Sessions
    - Drop in Session 8-4:30 (MMB 204)
    - Vendor Benefits Fair 12-4:30 (MMB 215)
  - Friday, Oct 21 End of Open Enrollment
  - Monday, Oct 31 Start of Flex Open Enrollment
  - Monday, Nov 7 Drop in session for Flex
    - Drop in Session 8-4:30 (MMB 204)
    - Vendor Benefits Fair 12-4:30 (MMB 215)
  - Friday, Nov 18 End of Flex Open Enrollment

## RATES AND CHANGES FOR 2023

- Second year of all online Flex Spending open enrollment
- First year of all online Dental and Vision open enrollment
- Rates for Health (Increase of approximately 5%)

Program Option: P14 WPE Deductible No Dental			88% of Tier 1 Qualified Plans' Average Premium					
2023 Rates * = Not in calculation - Plan not qualified in county			Single			Family		
County	Tier	Carrier	Maximum Employer Share	Minimum Employee Share	Total Premium	Maximum Employer Share	Minimum Employee Share	Total Premium
Dane								
	1	Dean Health Plan	\$662.95	\$137.33	\$800.28	\$1,628.37	\$339.39	\$1,967.76
	1	GHC of South Central Wisconsin	\$662.95	\$28.55	\$691.50	\$1,628.37	\$67.43	\$1,695.80
	1	Quartz UW Health	\$662.95	\$105.31	\$768.26	\$1,628.37	\$259.33	\$1,887.70
	3	Access Plan - Dean	\$662.95	\$412.01	\$1,074.96	\$1,628.37	\$1,026.11	\$2,654.48

## RATES AND CHANGES FOR 2023

### ■ Rates for Dental (Increase of approximately 5%)

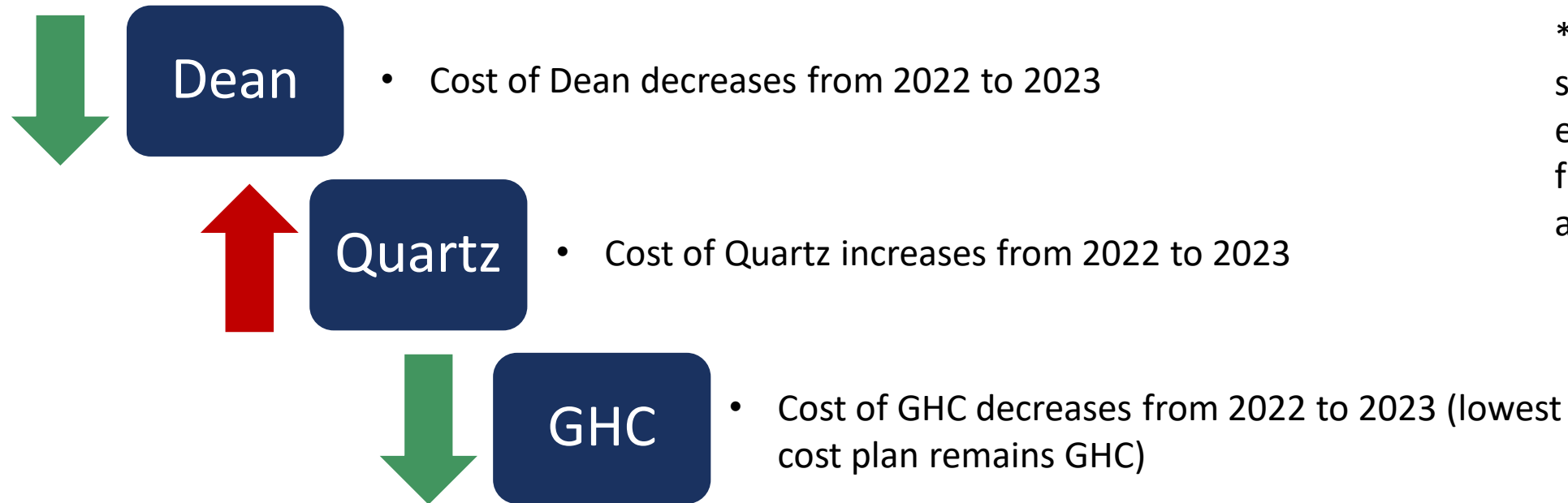
: <b>2023 Monthly Dental Premiums:</b> There will be a change in premium rate in 2023.	
: Premiums are deducted from the second paycheck of each month for the following month's coverage.	
: <b>Single (Employee only):</b>	<b>\$36.60</b>
: <b>Employee + Spouse:</b>	<b>\$83.73</b>
: <b>Employee + Child(ren):</b>	<b>\$84.42</b>
: <b>Family (Employee + Spouse + Child(ren)):</b>	<b>\$127.10</b>

### ■ Rates for Vision

: <b>2023 Monthly Premiums:</b> There will be no change in premium rate in 2023.	
: DeltaVision from Delta Dental is a standalone vision insurance benefit that uses the EyeMed <i>Select</i>	
: Network. Premiums will be deducted from the second paycheck of each month for the following	
: month's coverage. There is no employer contribution to premium..	
: <b>Single (Employee only):</b>	<b>\$5.97</b>
: <b>Employee + Spouse:</b>	<b>\$11.94</b>
: <b>Employee + Child(ren):</b>	<b>\$12.19</b>
: <b>Family (Employee + Spouse + Child(ren)):</b>	<b>\$18.16</b>

## NOTES ON RATES

- Dental: Locked in on dental rates for two years at this rate
- Vision: Same rate as last year with no lock-in period
- Health: 88% of Average if Tier 1 premium is \$1628.37 for family and \$662.95 for single
- Dean is now the Local Access Plan for ETF



\*We may continue to see additional employees migrating from Quartz to GHC as a result of rates

## HEALTH INSURANCE ENROLLMENT TIPS AND REMINDERS

- Employees ***do not need*** to re-enroll in Health, Dental, or Vision Insurance if they are not making changes (no action is required)
- Employees ***do need*** to enroll in 2023 Flex Spending if they would like to participate
- All City emails are subject to open records requests; as such, employees should be instructed to submit forms in one of the following ways:
  - Drop off in person at HR (MMB 261)
  - Fax to HR at 608-267-1115
  - Send via inter-d to HR (MMB 261)

Please instruct employees not to use email. However, if email is the only option available, employees should send to [benefits@cityofmadison.com](mailto:benefits@cityofmadison.com) from an email address on file for them, with #secure in the subject line

- Online enrollment is possible through the MyETF portal. There are instructions on how to access their account or create their account on the HR website [here](#)
- ETF member ID numbers are also available for each employee under the Employee Notification tab in ESS

# EMPLOYEE NOTIFICATION

MUNIS Self Services



ess.cityofmadison.com/ess/employees/EmployeeInfo/SalaryNotification/SalaryNotification.aspx?id=x/jbdxq2OYbFVzkSKW9IpFfa4fzjr79qV%2BifE3WKF...



Timeline

## ETF MEMBER ID NOTIFICATION

Employee Self Service

Benefits

Expense Reports

Employee Notifications

Pay/Tax Information

Personal Information

Time Off

Hello ERIN ,

For your reference, here is your Employee Trust Fund (ETF) Member ID Number: 100071 [REDACTED]

Thank you!



## CONTACTS AND QUESTIONS

- Please first direct all employees to the HR Open Enrollment website (which will go live on September 26, 2022), or review the highlighted ETF form
- If their question cannot be answered by the website, please direct them to:
  - Call HR at 608-266-4615
  - Email HR staff at [benefits@cityofmadison.com](mailto:benefits@cityofmadison.com)
  - Stop in HR in suite 261 of the MMB during open office hours of 8am-4:30pm