



City of Madison

Human Resources Department

Date: October 6, 2025

2026 Plan Year Open Enrollment is October 6, 2025 through October 31, 2025 at 4:30pm

To: Active Employees and Elected Officials Enrolled in the Wisconsin Retirement System
From: Human Resources Department Benefits Team
Subject: It's Your Choice Health Insurance Open Enrollment for 2026 Plan Year Coverage

Introduction

The annual It's Your Choice Health Insurance Open Enrollment period is an opportunity for currently enrolled employees to make changes to health insurance and for eligible employees who are not currently enrolled to sign up for 2026 health insurance coverage. Changes to the program for 2026 are summarized in this memo and included in the It's Your Choice 2026 Decision Guide: Local Deductible Plan (ET-2158) available on the Department of Employee Trust Funds (ETF) website here: <https://etf.wi.gov/publications/26et-2158/download?inline=>

Employees and elected officials who are actively participating in the Wisconsin Retirement System (WRS) through their employment or elected service with the City are eligible to participate in the group health insurance program. This includes WRS-eligible hourly and seasonal employees. Employees and elected officials who are not actively participating in the WRS are not eligible for City-sponsored health insurance.

If you do not want to make any changes to your existing health insurance coverage, you do not need to take action during Open Enrollment. **If no changes are submitted, existing enrollment(s) will continue into 2026 at 2026 rates.**

However, **even if you are not making changes**, be sure to read the memo and review the 2026 Decision Guide (especially the Enrollment Checklist on page 1) to stay informed about what's changing in 2026!

No access to the internet?

You may contact ETF at 877-533-5020 or 608-266-3285 or by mail at P.O. Box 7931, Madison, WI 53707-7931 to request printed Health Insurance Open Enrollment materials. Reference copies of materials may also be available at your agency or at the Human Resources Department.

Save the Date!

What: Benefits Vendor Fair and Drop-in Help Session

When: Friday, October 17, 2025, noon – 4:30pm

Where: Madison Municipal Building, 215 Martin Luther King Jr. Blvd.

- **Room 215:** Resource fair with representatives for all Dane County health plans, Delta Dental/Delta Vision, Flex Spending (TASC), the Employee Assistance Program (EAP), several of the City's Affinity Groups, and more
- **Room 204:** HR and Payroll staff will be available to assist with Open Enrollment changes and answer questions

Drop-In Sessions and Support

Vendor Fair and Drop-In Help

On Friday, October 17th, HR and Payroll staff will be available in Room 204 of the Madison Municipal Building (MMB) to provide in-person assistance with Open Enrollment questions and changes. At the same time, there will be a Benefits Vendor Fair in Room 215.

Regular Assistance at HR

The Benefits team will have representative(s) available at the HR front desk (MMB Suite 261) each week of Open Enrollment **2:30-4:30pm on Tuesdays** and **8:30-10:30am on Thursdays** to provide in-person assistance, with priority given to complex situations and detailed questions. The HR front desk will also be open 8:00am-4:30pm Monday-Friday for basic questions, assistance with online dental/vision via ESS, and review of completed health forms.

Support Through ETF

ETF will be hosting a number of insurance benefits forums during Open Enrollment for you to learn about the 2026 Plan Year. These webinars often provide the opportunity to ask questions directly to health plans and vendors like Navitus (pharmacy benefit manager) and WebMD (Well Wisconsin Incentive vendor). Visit etf.wi.gov/insurance to register.

Health Program Information

In 2026, the City of Madison will again offer ETF's Program Option 14: Local Deductible Plan without Dental. This option includes an annual medical deductible of \$500 for individual plans and \$1,000 for family plans. The deductible applies to all services except certain preventive services and prescription drugs. For a list of preventive services, visit <https://www.healthcare.gov/coverage/preventive-care-benefits/>

Dental coverage is not offered through the health insurance program. The City of Madison does not offer ETF's Uniform Dental Benefit or ETF's Supplemental Dental plans, which means the "with dental" and "without dental" boxes in Section 5 of the health form do not apply. If you are not currently enrolled in the City's separate Delta Dental group plan, you must enroll online through Employee Self Service (ESS) by logging into your account at ess.cityofmadison.com if you would like dental insurance for the 2026 Plan Year, subject to eligibility. Complete instructions are provided on the Delta Dental open enrollment memo. Hourly and seasonal employees are not eligible for group dental coverage.

Domestic partner health coverage is not available through the City's health insurance program. Due to a change in State law that took effect January 1, 2018, employees' domestic partners are not eligible to be covered under the City's health insurance program, but employees who meet certain eligibility requirements may be eligible for a stipend to offset the cost of a domestic partner obtaining health coverage outside of the City's program. See <https://www.cityofmadison.com/human-resources/benefits/domestic-partnership-benefits-family-partner-benefits> for more information.

Pharmacy Benefit Information

In 2026, Navitus will continue to be the pharmacy benefit manager (PBM) for all available health plans. Out-of-Pocket Limit (OOPL) for Levels 3 & 4 will increase in 2026. Other Copays/coinsurance and annual out-of-pocket limits for prescription drugs will remain as they were in 2025.

Visit <https://benefitplans.navitus.com/etf> or contact Navitus at 866-333-2757 for more pharmacy benefit information. Navitus's pharmacy formulary can be downloaded, searched, and accessed by clicking "IYC Health Plan-IYC Access Plan State-Local Plan," the "Formulary" tab, and the PDF for "Complete Formulary."

Well Wisconsin Program

The \$150 Well Wisconsin incentive will continue to be available to you and your enrolled spouse. To earn the \$150 incentive, you will need to complete a health screening, health assessment, and well-being activity through StayWell. The \$150 incentive will be paid via a physical gift card that will be mailed to your home. Employees and their spouses will continue to see taxes on their incentives processed via payroll. StayWell also provides access to free and confidential resources and services, such as health coaching, online challenges, and more. Visit <https://www.webmdhealth.com/wellwisconsin/> more information.

Resources For More Detailed Information

The City of Madison Benefits website has more detailed enrollment and supporting information. All eligible employees will have access to an electronic copy of this memo (or a paper copy will be sent if no valid email address is on file). A paper copy of the Open Enrollment packet for your Benefit Group is also available upon request to benefits@cityofmadison.com.

The City's Open Enrollment website, which has links to resources and all electronic copies of memo packets, can be accessed from any internet-connected device at <https://www.cityofmadison.com/human-resources/benefits/open-enrollment>

Questions about specific coverages should be directed to the health plans, whose websites and phone numbers are available through the It's Your Choice section of the ETF website at <https://etf.wi.gov/its-your-choice/2026/health-plan-search/local> (click the appropriate health plan name to view contact information).

ETF also has E-Learning resources available, including information on the It's Your Choice Open Enrollment period. Visit <https://etf.wi.gov/member-education> to view these resources.

Important Health Plan, Medical, and/or Pharmacy Benefit Changes

These changes are also outlined on page 2 of the 2026 Health Benefits Decision Guide. It is important to note that – even if you do not see your current plan listed here – **Human Resources strongly recommends you look up your plan via ETF's 2026 Health Plan Search** at <https://etf.wi.gov/its-your-choice/2026/health-plan-search/local> to double-check and confirm that your provider(s) and clinic(s) are still in-network for that plan, as changes can happen each year. Health plans by county are also listed on pages 9-12 of the Decision Guide.

Health Plan Name Changes

- Dean Health Plan - Medica West and Mayo Clinic Health System will be Medica West and Mayo Clinic Health System
- Common Ground Healthcare Cooperative will be CareSource
- Dean Health Plan-Prevea360 East will be Prevea 360 East
- Dean Health Plan will be Dean Health Plan by Medica
- The Access Plan by Dean will be the Access Plan
- The State Maintenance Plan (SMP) by Dean Health Plan will be the State Maintenance Plan (SMP)

State Maintenance Plan

The State Maintenance Plan (SMP) is a health plan that offers Uniform Benefits. SMP is designed to provide a health plan option for members who live or work in areas without adequate access to in-network providers or hospitals. See the SMP web page at etf.wi.gov for more information.

Reminders for Participants Without Medicare

Preventive Care Covered at 100%

Your health plan pays 100% of certain preventive care services with no out-of-pocket costs to you. Preventive care is routine health care that includes screenings, checkups, and patient counseling to help prevent illnesses or other health problems. To learn more, visit <https://etf.wi.gov/insurance/health-pharmacy/preventive-care-services-covered-100>

Preventive Drugs Covered at 100%

Your pharmacy benefit pays 100% of certain preventive drugs with no out-of-pocket costs to you. A preventive drug is used to help avoid disease and maintain health. These drugs are considered effective in preventing the development of a health condition or disease. To learn more on preventive drug coverage, visit <https://etf.wi.gov/insurance/health-pharmacy/preventive-drugs-covered-100>

Medical Benefit Changes

The Group Insurance Board approved the following medical benefit changes effective January 1, 2026:

- For Non-Medicare Members: Coverage for Continuous Glucose Monitors (CGMs) will be under the pharmacy benefit through Navitus Health Solutions (Navitus) only.
- The annual medical Out-of-Pocket Limit (OOPL) will increase to \$10,600 (Individual)/\$21,200 (Family). The OOPL only applies to durable medical equipment and emergency room copays.

Please refer to the 2026 Decision Guide and the ETF website for more health program information.

Health Insurance Rates

Health insurance rates for permanent full-time employees are provided on a ratesheet included after this memo. Employee and employer contribution amounts are prorated based on an eligible employee's full-time employment percentage. The employee premium contributions for less-than-full-time employees will generally be higher than the required contributions for full-time employees. Expanded premium rate charts, including employee and employer contributions for less-than-full-time equivalent employees, are included with less-than-full-time employees' open enrollment materials.

Premium Increases in 2026

The 88% of average maximum employer contribution calculation for the City of Madison can only take into account qualified Tier 1 network providers who have service in Dane County. 2026 is the third year in a row that Dean's rates are high enough they do not qualify for Tier 1. Unfortunately, this means that the 88% of average calculations ETF made for the City for 2026 can only consider GHC-SCW Dane Choice and Quartz UW Health, which lessens the impact of the employer contribution.

More information about 2026 medical premium increases is also available on the ETF website: <https://etf.wi.gov/health-premium-increases-2026-plan-year>

On their website, ETF provides details about this year's rate increases, their plans to help manage future rate increases, and contact information for the Group Insurance Board for members to share concerns about premium rate increases directly with the Board. There are two ways to share feedback/concerns:

Email: BoardFeedback@etf.wi.gov

Mail: Department of Employee Trust Funds
Board Liaison
PO Box 7931
Madison, WI 53707-7931

Submitting Health Insurance Changes

Open Enrollment changes are effective January 1, 2026. To cancel coverage, add coverage, change plan(s) or level(s) of coverage, add or remove dependents, etc., you must submit a Health Application/Change Form (ET-2301) to Human Resources before the 4:30pm deadline on Friday, October 31, 2025. Copies of this form may be printed from the Open Enrollment website, obtained from the Human Resources Department, or printed from the following link: <https://etf.wi.gov/publications/et2301/direct>

To remain with your current plan and continue your existing health insurance coverage in 2026, you do not need to take any action. **If no action is taken, any existing coverage will continue into 2026 at 2026 rates.**

Online Changes Not Possible for 2026 Plan Year Health Insurance

ETF is currently in the process of transitioning to an improved benefits system, Benefitplace. They plan to implement the new system for local employers in March 2026. Due to this upcoming shift, ETF has scaled back support for myETF Benefits, and most employees can no longer access the system. For this reason, in 2025 all health insurance changes for the 2026 Plan Year must be submitted with paper/PDF forms.

Other Enrollment Opportunities Outside of Open Enrollment

Outside of Open Enrollment, changes may be made only within certain time limits following a “qualifying event” – an event or life situation that allows changes to be made midyear. Common qualifying events include the birth or adoption of a child, marriage, divorce, and loss of other coverage (such as loss of coverage due to a spouse’s job loss, due to divorce, or due to turning 26 and aging off a parent’s plan). Legal separation is not an eligible qualifying event.

Most qualifying events have a **30 calendar day** deadline to make changes to applicable benefits, including health insurance. The only exception is birth/adoption – adding a child to health insurance with birth/adoption as a qualifying event has a **60 calendar day** deadline. Please note that other changes (such as changing health plans with birth as a qualifying event) have a 30 calendar day deadline.

While documentation is not required for Open Enrollment changes, documentation **is** required for all qualifying events.

Affordable Care Act (ACA)

The Health Insurance Marketplace will offer open enrollment from November 1, 2025 – December 15, 2025. Plans sold during the open enrollment period start January 1, 2026. Please contact the Marketplace at 800-318-2596 or visit <https://www.healthcare.gov/> for more information. Less-than-full-time employees who are eligible for modest or no City contribution to health insurance coverage may be able to obtain more affordable coverage through the Marketplace.

For EEOC, COBRA, ACA marketplace and more federal and state notices, visit <https://etf.wi.gov/>.

In the event of conflicting information, federal law, state statute, state health contracts, and/or policies and provisions established by the State of Wisconsin Group Insurance Board will be followed. The most current information can be found at <https://etf.wi.gov/>.

2026 Plan Year Dental/Vision Open Enrollment

The Open Enrollment period for 2026 Plan Year Dental Insurance and Vision Insurance will run concurrently with the Open Enrollment period for health insurance. **Flexible Spending Open Enrollment will be November 10 - November 26, 2025.**

Employees and elected officials certified at 50% or more of full-time equivalent employment are eligible to participate in the Dental Insurance and Vision Insurance plans. Eligible employees and elected officials will receive separate memos for those benefits.

Hourly and seasonal employees are not eligible for the City’s Dental Insurance or Vision Insurance plans.

Health, dental, and vision insurance are each standalone benefits – eligible employees may elect to enroll in none, one, two, or all three of these benefits, and coverage levels may differ among the plans an employee is enrolled in. For example, an employee could have Family Health Insurance, Employee + Child(ren) Dental Insurance, and Employee Only Vision Insurance.

Contact Information

City of Madison Human Resources

Email: benefits@cityofmadison.com
Phone: 608-266-4615
Fax: 608-267-1115
Mail: Madison Municipal Building
215 Martin Luther King Jr. Blvd Suite 261
Madison, WI 53703

Department of Employee Trust Funds

Phone (Toll-Free): 1-877-533-5020
Phone (Local): 608-266-3285
Mail: P.O. Box 7931
Madison, WI 53707

2026 State of Wisconsin Group Health Insurance Program Monthly Premium Rates

The **employee premium contribution** is calculated by subtracting the employer premium contribution from the total health insurance premium for each plan. Employee contributions for the six most popular health plan options are listed in the 88% of average and 100% of low tables below, while total health premiums for all health plan options for the **State Group Health Insurance Program Option 14: Local Deductible without Dental** are listed on the following page.

- **Please note:** These rates are for employees **certified at 100%FTE for benefits**. Expanded rate sheets with prorated employer premium contributions for those certified at less than 100%FTE (including permanent part-time employees, and hourly/seasonal employees eligible for WRS) are included in the memo packets for Benefit Groups B and D.

Table 1. Premium Table: 88% of Average of Tier 1 Plans in Dane County

Eligible employees in all Compensation Groups (CGs) **except** CG 41 and CG42 qualify for the **88% of average** employer premium contribution. These employees include:

- General municipal employees
- Police (both civilian and protective services)
- Fire (both civilian and protective services)
- Metro employees **not** in CG41 or CG42 (i.e. in positions not represented by Teamsters Local 120)

Premium Table: 88% of Average of Tier 1 Plans in Dane County (All CGs <u>except</u> 41 and 42)		
Monthly Employer Contribution (Single):	\$845.29	
Monthly Employer Contribution (Family):	\$2,075.07	
Plan Name	Monthly Employee Premium Contribution	
	Single	Family
Dean Health Plan (by Medica)	\$423.91	\$1,054.55
GHC of South Central Wisconsin - Dane Choice	\$97.73	\$239.11
GHC of South Central Wisconsin - Neighbors	\$365.91	\$909.55
MercyCare	\$162.25	\$400.41
Quartz UW Health	\$132.81	\$326.81
Quartz West	\$208.17	\$515.21

Table 2. Premium Table: 100% of Low

Eligible employees in CG 41 and CG42 (Metro Transit employees in positions represented by Teamsters Local 120) qualify for the **100% of low** employer premium contribution.

Premium Table: 100% of Low (<u>Only</u> CGs 41 and 42)		
Monthly Employer Contribution (Single):	\$943.02	
Monthly Employer Contribution (Family):	\$2,314.18	
Plan Name	Monthly Employee Premium Contribution	
	Single	Family
Dean Health Plan (by Medica)	\$326.18	\$815.44
GHC of South Central Wisconsin - Dane Choice	\$0.00	\$0.00
GHC of South Central Wisconsin - Neighbors	\$268.18	\$670.44
MercyCare	\$64.52	\$161.30
Quartz UW Health	\$35.08	\$87.70
Quartz West	\$110.44	\$276.10

Table 3. 2026 Local Deductible Plan without Dental (Program Option 14) Total Monthly Premiums

2026 Local Deductible Plan without Dental (Program Option 14)		
Monthly Premiums		
Health Plan Name	Single	Family
Aspirus Health Plan	\$1,375.00	\$3,394.12
CareSource Wisconsin	\$1,364.56	\$3,368.02
Dean Health Plan by Medica	\$1,269.20	\$3,129.62
GHC of Eau Claire Greater Wisconsin	\$1,528.46	\$3,777.78
GHC of Eau Claire River Region	\$1,518.28	\$3,752.32
GHC-SCW Dane Choice	\$943.02	\$2,314.18
GHC-SCW Neighbors	\$1,211.20	\$2,984.62
HealthPartners Health Plan Southeast	\$1,395.02	\$3,444.18
HealthPartners Health Plan West	\$1,484.02	\$3,666.68
Medica West and Mayo Clinic Health System	\$1,472.62	\$3,638.18
Medical Associates Health Plans	\$1,012.98	\$2,489.08
MercyCare Health Plans	\$1,007.54	\$2,475.48
Network Health	\$1,065.26	\$2,619.78
Prevea360 East	\$1,020.64	\$2,508.22
Quartz Central	\$1,435.46	\$3,545.28
Quartz UW Health	\$978.10	\$2,401.88
Quartz West	\$1,053.46	\$2,590.28
Robin with HealthPartners Health Plan	\$1,447.56	\$3,575.52
Security Health Plan	\$1,304.86	\$3,218.78
State Maintenance Plan (SMP)	\$1,159.86	\$2,856.32
Access Plan (by Dean)	\$1,448.58	\$3,578.10

Additional Notes and Reminders

- The City of Madison participates in the State of Wisconsin Group Health Insurance Program for our health insurance. Specifically, we participate in **Program Option 14: Local Deductible without Dental**.
- Each year, the Group Insurance Board for the Department of Employee Trust Funds (ETF) negotiates rates with health plans. The City of Madison pays a portion of the final premium rates (the “employer contribution”), with the maximum allowable employer contribution governed by State law.
- In 2026 (as in 2025), there are two qualified Tier 1 Plans in the Dane County service area that factor into the maximum employer contribution for the 88% of average calculation: GHC of South Central Wisconsin - Dane Choice and Quartz UW Health.
- Employees may choose from **any** of the health plans listed for Program Option 14 above. To determine the employee contribution to the monthly premium for any of the available plans, subtract the employer contribution amount for your Compensation Group from the total premium amount for your selected coverage level (Single or Family).
- There are two levels of coverage for health insurance: **Single** (or Individual) covers the employee only, while **Family** covers the employee plus any number or combination of spouse and child dependent(s).
 - If you are married and are enrolled in Family health coverage via ETF, ETF regulations require you to cover any/all eligible spouse and/or minor dependent(s).



City of Madison

Human Resources Department

Date: October 6, 2025

2026 DeltaDental Insurance Enrollment

Coverage is effective January 1, 2026

2026 Plan Year Open Enrollment is October 6, 2025 through October 31, 2025 at 4:30pm

Group dental insurance plan information for the 2026 Plan Year, including a summary of benefits, is available on the City of Madison Human Resources Benefits website at <https://www.cityofmadison.com/human-resources/benefits/open-enrollment>. Hourly and seasonal employees are not eligible to participate in the dental insurance plan.

If you do not want to make any changes to your existing dental insurance coverage, you do not need to take action during Open Enrollment. **If no changes are submitted, existing enrollment(s) will continue into 2026 at 2026 rates.** However, even if you are not making changes, be sure to read the memo and review benefit information on the Open Enrollment website.

Open Enrollment Basics

During Open Enrollment, dental insurance enrollments, changes, and cancellations must be made online through the Employee Self Service (ESS) portal by logging into your account at ess.cityofmadison.com. **Paper/PDF forms are not accepted for Open Enrollment changes.** Click the Login icon in the upper-right corner of the screen to enter your login credentials. Your username is your Employee Number, which can be found in the upper-left corner of your paycheck. The first time you log in to ESS, your password will be the last four digits of your Social Security Number (SSN).

If you need assistance resetting your password, please contact City IT at (608) 266-4193.

Once you are logged in, instructions on how to complete online enrollments are available via the **ESS Resource Menu** and here: <https://ess.cityofmadison.com/ess/custom/documents/2026%20Dental-Vision%20Open%20Enrollment%20in%20ESS.pdf>

2026 Monthly Dental Insurance Premiums

There will be no change in premium rate in 2026. Premiums will be deducted from the second paycheck of each month for the following month's coverage. There is no employer contribution to the premium.

Coverage Level	Monthly Premium
Single (Employee only)	\$38.25
Employee + Spouse	\$87.50
Employee + Child(ren)	\$88.22
Family (Employee, Spouse, Child(ren))	\$132.82

ESS Security Update

In June 2025, the City implemented a second level of authentication for ESS logins. In addition to your username and password, ESS login now also requires employees to answer two security questions. If you have not yet set your security questions, you will be prompted to do so when you next log in to ESS.

Human Resources strongly recommends you attempt to log in to ESS early in the Open Enrollment period in case you need to reset your password or security questions. The reset process may take longer than you think, and missing the Open Enrollment deadline due to technical difficulties will not grant you a grace period.

Enrollment/Change/Cancellation Reminders

- If you enroll in dental insurance coverage, you are committed to being enrolled in the plan for the entire year, with coverage beginning January 1, 2026. Employees may only cancel coverage midyear with an eligible qualifying event.
- If enrolling in dental insurance via ESS, be sure to list all family members to be covered, including dates of birth.
- If you are currently enrolled in the dental plan and want to make changes or cancel coverage, you must submit your change/cancellation request via Employee Self Service (ESS) during Open Enrollment. Once the new plan year starts, you may only enroll, make a change, or cancel coverage if you experience a qualifying event (family status change or eligibility change) and if the request is received within 30 calendar days of the qualifying event.
- If you elect to cancel dental coverage during Open Enrollment, your existing coverage will end effective December 31, 2025.
- Enrollment and change requests received outside of Open Enrollment or outside of the qualifying event deadline (30 calendar days) will be denied.
- If you enroll in or make changes to dental coverage during Open Enrollment, it is strongly encouraged that you review your December 19, 2025 paycheck to ensure that the correct premium amount for January's coverage is being deducted for the coverage that you elected.
- The City of Madison's group dental insurance plan number is 502.
- **Dental coverage is not available through the City's health insurance program. If you would like dental coverage, you must enroll in the separate dental insurance plan.**

Dental Insurance Plan Information

Your group dental plan from Delta Dental of Wisconsin includes one or more special features designed to encourage good oral health and promote overall health as well. Details of these provisions are addressed in the policy amendments provided with your dental plan handbook. Hard copies of the dental plan handbook and its amendments are available upon request. Electronic copies may be found on the City of Madison Benefits website.

Below is a brief summary:

Check-up Plus – Promoting Wellness: With Check-up Plus, you can obtain diagnostic and preventive services without the costs of those services applying to your individual annual maximum (diagnostic and preventive services include examinations, x-rays, regular cleanings and other related treatments). The full value of your annual maximum is applied to the benefits you receive for basic and major restorative services. Check-up Plus promotes regular visits to the dentist for exams and cleanings, which can improve your oral health and overall health.

X-ray Frequency: Experts at the Department of Health and Human Services, the Food and Drug Administration and the American Dental Association recommended that patients at a low risk of chronic diseases such as cavities and periodontal disease receive less frequent exposure to dental x-rays. In line with these recommendations, this dental plan will allow bitewing x-rays one time per 12-month period and full-mouth x-rays once each 5 years for all patients.

Evidence-Based Integrated Care Plan (EBICP): Delta Dental of Wisconsin's EBICP option is included in your plan. It provides additional benefits for persons with medical conditions that have oral health implications. These conditions include diabetes; pregnancy; specific heart conditions that pose a risk of certain types of infection; kidney failure or dialysis; suppressed immune system; cancer therapy; and periodontal disease.

EBICP's unique enrollment mechanism does not require that medical claims be filed. EBICP requires self-enrollment by the patient or their dentist at Delta Dental's website, or by calling 800-236-3712. Learn more at <https://www.deltadentalwi.com/s/additional-benefits>.

Contact Information

If you have questions about the DeltaDental plan, please contact Taylor Buccelli, our dental plan Account Manager at Risk Strategies Co., by phone at 608-203-3877 or via email at tbuccelli@risk-strategies.com. You may also contact Delta Customer Service directly at 800-236-3712.

Other City benefits questions may be directed to Human Resources at 608-266-4615 or benefits@cityofmadison.com.

- Agency Payroll Clerks, Human Resources, or Central Payroll staff are also available to assist with online enrollment via ESS.

Save the Date!

What: Benefits Vendor Fair and Drop-in Help Session

When: Friday, October 17, 2025, noon – 4:30pm

Where: Madison Municipal Building, 215 Martin Luther King Jr. Blvd.

- **Room 215:** Resource fair with representatives for all Dane County health plans, Delta Dental/Delta Vision, Flex Spending (TASC), the Employee Assistance Program (EAP), several of the City's Affinity Groups, and more
- **Room 204:** HR and Payroll staff will be available to assist with Open Enrollment changes and answer questions



City of Madison

Human Resources Department

Date: October 6, 2025

2026 DeltaVision Insurance Enrollment

Coverage is effective January 1, 2026

2026 Plan Year Open Enrollment is October 6, 2025 through October 31, 2025 at 4:30pm

Group vision insurance plan information for the 2026 Plan Year, including a summary of benefits, is available on the City of Madison Human Resources Benefits website at <https://www.cityofmadison.com/human-resources/benefits/open-enrollment>. Hourly and seasonal employees are not eligible to participate in the vision insurance plan.

If you do not want to make any changes to your existing vision insurance coverage, you do not need to take action during Open Enrollment. **If no changes are submitted, existing enrollment(s) will continue into 2026 at 2026 rates.** However, even if you are not making changes, be sure to read the memo and review benefit information on the Open Enrollment website.

Open Enrollment Basics

During Open Enrollment, vision insurance enrollments, changes, and cancellations must be made online through the Employee Self Service (ESS) portal by logging into your account at ess.cityofmadison.com. **Paper/PDF forms are not accepted for Open Enrollment changes.** Click the Login icon in the upper-right corner of the screen to enter your login credentials. Your username is your Employee Number, which can be found in the upper-left corner of your paycheck. The first time you log in to ESS, your password will be the last four digits of your Social Security Number (SSN).

If you need assistance resetting your password, please contact City IT at (608) 266-4193.

Once you are logged in, instructions on how to complete online enrollments are available via the **ESS Resource Menu** and here: <https://ess.cityofmadison.com/ess/custom/documents/2026%20Dental-Vision%20Open%20Enrollment%20in%20ESS.pdf>

2026 Monthly Vision Insurance Premiums

There will be no change in premium rate in 2026. DeltaVision from Delta Dental is a standalone vision insurance benefit that uses the EyeMed Select Network. Premiums will be deducted from the second paycheck of each month for the following month's coverage. There is no employer contribution to the premium.

Coverage Level	Monthly Premium
Single (Employee only)	\$5.97
Employee + Spouse	\$11.94
Employee + Child(ren)	\$12.19
Family (Employee, Spouse, Child(ren))	\$18.16

ESS Security Update

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Human Resources strongly recommends you attempt to log in to ESS early in the Open Enrollment period in case you need to reset your password or security questions. The reset process may take longer than you think, and missing the Open Enrollment deadline due to technical difficulties will not grant you a grace period.

Enrollment/Change/Cancellation Reminders

- If you enroll in vision coverage, you are committed to being enrolled in the plan for the entire year. Employees may only cancel coverage midyear with an eligible qualifying event.
- If enrolling in vision insurance via ESS, be sure to list all family members to be covered, including dates of birth.
- If you are currently enrolled in the vision plan and want to make changes or cancel coverage, you must submit your change/cancellation request via ESS during Open Enrollment. Once the new plan year starts, you may only enroll, make a change, or cancel coverage if you experience a qualifying event (family status change or eligibility change) and if the request is received within 30 calendar days of the qualifying event.
- If you elect to cancel vision coverage during Open Enrollment, your existing coverage will end effective December 31, 2025.
- If you enroll in or make changes to vision coverage during Open Enrollment, it is strongly encouraged that you review your December 19, 2025 paycheck to ensure that the correct premium amount for January's coverage is being deducted for the coverage that you elected.
- Enrollment and change requests received outside of Open Enrollment or outside of the qualifying event deadline (30 calendar days) will be denied.
- The City of Madison's group vision insurance plan number is 43429.

Vision Insurance Plan Information

DeltaVision, through the **EyeMed Select Vision Care network**, partners with easily recognized providers that include major retailers like LensCrafters® and Target OpticalSM as well as many smaller, independent doctors. Retailers offer many conveniences like locations and extended/weekend hours to help members get the service they need, when they need it.

Prescription Glasses and Contacts

With DeltaVision, you can order prescription glasses and contacts through online retailers like Glasses.com or ContactsDirect.com. The in-network benefit will be applied in your shopping cart and items will ship direct to you. Non-network reimbursements are available for out-of-network providers.

Annual Exams

DeltaVision offers covered annual exams (with \$10 copay) at in-network providers. A non-network reimbursement is available for out-of-network providers.

Diabetic Eye Benefit

DeltaVision also has a Diabetic Eye Care Benefit that provides access to more frequent and in-depth eye care – helping to detect and minimize vision-related complications early on.

Special Notes

DeltaVision insurance is a standalone benefit that uses the EyeMed Select Network. You do not need to enroll at the same coverage level that you may have for other City benefits. For example, you could have Employee + Spouse vision insurance, Employee + Child(ren) dental insurance, and Family health insurance.

Employees who are enrolled in the City's group dental plan will continue to have access to the EyeMed vision discount plan even if they do not enroll in the separate DeltaVision group vision insurance plan. The vision discount plan available through the dental plan uses the EyeMed Access Network. EyeMed Select and EyeMed Access benefits cannot be combined – if your vision service provider is included in both the EyeMed Select and EyeMed Access networks, the benefit that results in the greatest savings will be applied.

Additional Group DeltaVision insurance plan information is available on the City of Madison Human Resources Benefits Website at <https://www.cityofmadison.com/human-resources/benefits/health-dental-and-vision-insurance>.

Contact Information

If you have questions about the DeltaVision plan, please contact Taylor Buccelli, our vision plan Account Manager at Risk Strategies Co., by phone at 608-203-3877 or via email at tbuccelli@risk-strategies.com. You may also contact Delta Customer Service directly at 800-236-3712.

Other City benefits questions may be directed to Human Resources at 608-266-4615 or benefits@cityofmadison.com.

- Agency Payroll Clerks, Human Resources, or Central Payroll staff are also available to assist with online enrollment via ESS.

Save the Date!

What: Benefits Vendor Fair and Drop-in Help Session

When: Friday, October 17, 2025, noon – 4:30pm

Where: Madison Municipal Building, 215 Martin Luther King Jr. Blvd.

- **Room 215:** Resource fair with representatives for all Dane County health plans, Delta Dental/Delta Vision, Flex Spending (TASC), the Employee Assistance Program (EAP), several of the City's Affinity Groups, and more
- **Room 204:** HR and Payroll staff will be available to assist with Open Enrollment changes and answer questions