



City of Madison

Human Resources Department

Date: October 6, 2025

2026 DeltaVision Insurance Enrollment

Coverage is effective January 1, 2026

2026 Plan Year Open Enrollment is October 6, 2025 through October 31, 2025 at 4:30pm

Group vision insurance plan information for the 2026 Plan Year, including a summary of benefits, is available on the City of Madison Human Resources Benefits website at <https://www.cityofmadison.com/human-resources/benefits/open-enrollment>. Hourly and seasonal employees are not eligible to participate in the vision insurance plan.

If you do not want to make any changes to your existing vision insurance coverage, you do not need to take action during Open Enrollment. **If no changes are submitted, existing enrollment(s) will continue into 2026 at 2026 rates.** However, even if you are not making changes, be sure to read the memo and review benefit information on the Open Enrollment website.

Open Enrollment Basics

During Open Enrollment, vision insurance enrollments, changes, and cancellations must be made online through the Employee Self Service (ESS) portal by logging into your account at ess.cityofmadison.com. **Paper/PDF forms are not accepted for Open Enrollment changes.** Click the Login icon in the upper-right corner of the screen to enter your login credentials. Your username is your Employee Number, which can be found in the upper-left corner of your paycheck. The first time you log in to ESS, your password will be the last four digits of your Social Security Number (SSN).

If you need assistance resetting your password, please contact City IT at (608) 266-4193.

Once you are logged in, instructions on how to complete online enrollments are available via the **ESS Resource Menu** and here: <https://ess.cityofmadison.com/ess/custom/documents/2026%20Dental-Vision%20Open%20Enrollment%20in%20ESS.pdf>

2026 Monthly Vision Insurance Premiums

There will be no change in premium rate in 2026. DeltaVision from Delta Dental is a standalone vision insurance benefit that uses the EyeMed Select Network. Premiums will be deducted from the second paycheck of each month for the following month's coverage. There is no employer contribution to the premium.

Coverage Level	Monthly Premium
Single (Employee only)	\$5.97
Employee + Spouse	\$11.94
Employee + Child(ren)	\$12.19
Family (Employee, Spouse, Child(ren))	\$18.16

ESS Security Update

In June 2025, the City implemented a second level of authentication for ESS logins. In addition to your username and password, ESS login now also requires employees to answer two security questions. If you have not yet set your security questions, you will be prompted to do so when you next log in to ESS.

Human Resources strongly recommends you attempt to log in to ESS early in the Open Enrollment period in case you need to reset your password or security questions. The reset process may take longer than you think, and missing the Open Enrollment deadline due to technical difficulties will not grant you a grace period.

Enrollment/Change/Cancellation Reminders

- If you enroll in vision coverage, you are committed to being enrolled in the plan for the entire year. Employees may only cancel coverage midyear with an eligible qualifying event.
- If enrolling in vision insurance via ESS, be sure to list all family members to be covered, including dates of birth.
- If you are currently enrolled in the vision plan and want to make changes or cancel coverage, you must submit your change/cancellation request via ESS during Open Enrollment. Once the new plan year starts, you may only enroll, make a change, or cancel coverage if you experience a qualifying event (family status change or eligibility change) and if the request is received within 30 calendar days of the qualifying event.
- If you elect to cancel vision coverage during Open Enrollment, your existing coverage will end effective December 31, 2025.
- If you enroll in or make changes to vision coverage during Open Enrollment, it is strongly encouraged that you review your December 19, 2025 paycheck to ensure that the correct premium amount for January's coverage is being deducted for the coverage that you elected.
- Enrollment and change requests received outside of Open Enrollment or outside of the qualifying event deadline (30 calendar days) will be denied.
- The City of Madison's group vision insurance plan number is 43429.

Vision Insurance Plan Information

DeltaVision, through the **EyeMed Select Vision Care network**, partners with easily recognized providers that include major retailers like LensCrafters® and Target OpticalSM as well as many smaller, independent doctors. Retailers offer many conveniences like locations and extended/weekend hours to help members get the service they need, when they need it.

Prescription Glasses and Contacts

With DeltaVision, you can order prescription glasses and contacts through online retailers like Glasses.com or ContactsDirect.com. The in-network benefit will be applied in your shopping cart and items will ship direct to you. Non-network reimbursements are available for out-of-network providers.

Annual Exams

DeltaVision offers covered annual exams (with \$10 copay) at in-network providers. A non-network reimbursement is available for out-of-network providers.

Diabetic Eye Benefit

DeltaVision also has a Diabetic Eye Care Benefit that provides access to more frequent and in-depth eye care – helping to detect and minimize vision-related complications early on.

Special Notes

DeltaVision insurance is a standalone benefit that uses the EyeMed Select Network. You do not need to enroll at the same coverage level that you may have for other City benefits. For example, you could have Employee + Spouse vision insurance, Employee + Child(ren) dental insurance, and Family health insurance.

Employees who are enrolled in the City's group dental plan will continue to have access to the EyeMed vision discount plan even if they do not enroll in the separate DeltaVision group vision insurance plan. The vision discount plan available through the dental plan uses the EyeMed Access Network. EyeMed Select and EyeMed Access benefits cannot be combined – if your vision service provider is included in both the EyeMed Select and EyeMed Access networks, the benefit that results in the greatest savings will be applied.

Additional Group DeltaVision insurance plan information is available on the City of Madison Human Resources Benefits Website at <https://www.cityofmadison.com/human-resources/benefits/health-dental-and-vision-insurance>.

Contact Information

If you have questions about the DeltaVision plan, please contact Taylor Buccelli, our vision plan Account Manager at Risk Strategies Co., by phone at 608-203-3877 or via email at tbuccelli@risk-strategies.com. You may also contact Delta Customer Service directly at 800-236-3712.

Other City benefits questions may be directed to Human Resources at 608-266-4615 or benefits@cityofmadison.com.

- Agency Payroll Clerks, Human Resources, or Central Payroll staff are also available to assist with online enrollment via ESS.

Save the Date!

What: Benefits Vendor Fair and Drop-in Help Session

When: Friday, October 17, 2025, noon – 4:30pm

Where: Madison Municipal Building, 215 Martin Luther King Jr. Blvd.

- **Room 215:** Resource fair with representatives for all Dane County health plans, Delta Dental/Delta Vision, Flex Spending (TASC), the Employee Assistance Program (EAP), several of the City's Affinity Groups, and more
- **Room 204:** HR and Payroll staff will be available to assist with Open Enrollment changes and answer questions