

# CITY OF MADISON

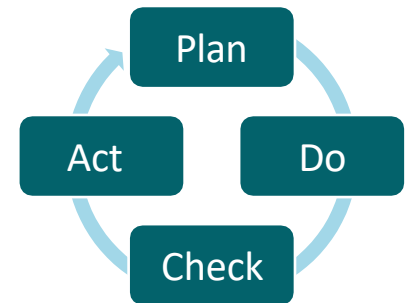
## The Supervisory Collective's Leadership Team

### Our Process

Community building requires intentional planning, yet adaptability is key to meeting need. For this reason, we will be building **The Collective** through a series of "sprints."

This means we will:

1. Plan a gathering
2. Attend the gathering
3. Debrief after: What worked well? Where can we improve?
4. Take action
5. Repeat!



Our process mirrors the Continuous Improvement Plan-Do-Check-Act (PDCA) cycle.

[Read more about building a community through sprints.](#) (From the Communities4Dev Toolkit)

### The Supervisor Collective's Leadership Team (CLT) Member's Role

1. Plans and hosts bi-monthly gatherings
2. Provides guidance and timely feedback
3. Contributes to strategy development
4. Serves as an advocate and champion
5. Supports content development
6. Attends bi-monthly gatherings
7. Upholds values and guidelines



### Required Commitments:

1. **Attend planning meetings** (1 hour, on a bi-monthly basis)  
Planning meetings will be kept to a single 1-hour. Participation in any pre-work, polling, or discussions leading up to the meeting is highly encouraged
2. **Attend gatherings** (1 hour, on a bi-monthly basis)  
CLT members welcome, and foster an inclusive and collaborative environment
3. **Provide timely feedback** (immediately following gatherings)  
Debriefing will be kept under 30 minutes and is used to gauge the overall experience. We value the insights and perspectives of all CLT members. In the event you are unable to attend, you are responsible for providing timely feedback via email or 1:1 with The Collective's Manager

### Total commitment:

6-7 hour over the course of 6 months total.

Thank you for your consideration in helping to build *The Collective*

Have questions? Reach out to Leadership Development Specialist, Jay Winston at [JWinston@cityofmadison.com](mailto:JWinston@cityofmadison.com) at any point!