

**Attachment A to Mayoral APM 2-51: Social Distancing Response**

<b>Employee Category</b>	<b>Work Category</b>	<b>Prior to Service Reduction</b>	<b>Service Reduction</b>
Essential Personnel	Able to telework	Encouraged to telework to prevent infection	Encouraged to telework
	Not able to telework	Required to continue responsibilities while fit for duty	Required to continue responsibilities while fit for duty
Nonessential Personnel	Able to telework	May arrange telework with Supervisor	Telework, Paid leave
	Not able to telework	Continue duties	Redeployment, Paid leave
Vulnerable Employees	Able to telework	Encouraged to telework to prevent infection	Telework, Paid leave
	Not able to telework	May use EPL, leave, or comp time balances	Redeployment, Paid leave