

# Mall Concourse Maintenance Service District Expansion

Effective September 1, 2015



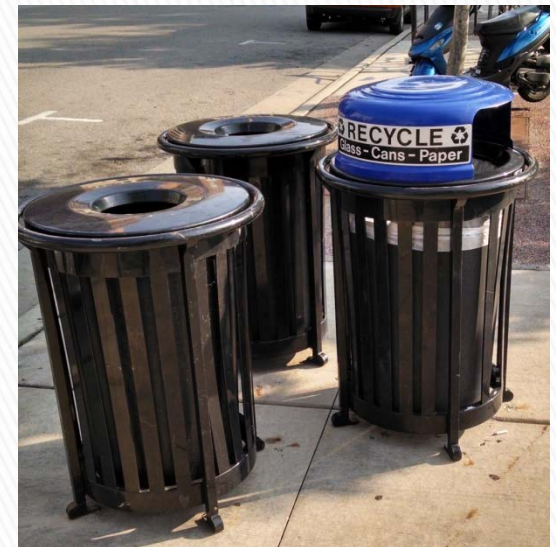
# Scope of Services

- ▶ Recycling and trash service
- ▶ Sidewalk maintenance and cleaning
- ▶ Sidewalk power washing
- ▶ Snow removal
- ▶ Weeding of tree grates and sidewalk cracks
- ▶ Installation and maintenance of furniture
- ▶ Installation and maintenance of flower pots



# Trash and Recycling Service

- ▶ Replace Streets tan bins with decorative State Street-style receptacles
- ▶ Daily trash Collection
- ▶ Regular Recycling collection
  - Canisters are lined with plastic bags
  - Emptied Daily during summer
  - Less frequent during winter





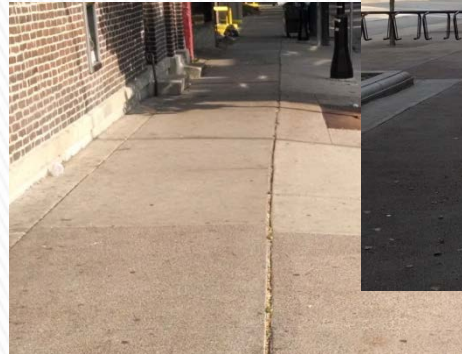
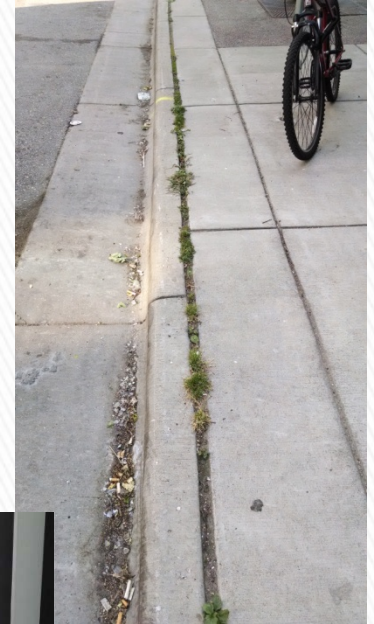
# Trash and Recycling Service

- ▶ Receptacles are meant for pedestrian use, not for business and residents.
- ▶ Personal trash/recycling must not be placed next to City-owned receptacles.
- ▶ Illegal dumping will be addressed.
- ▶ Streets Division's refuse collection will remain as is for businesses and residents. Guidelines must be followed.



# Sidewalk Maintenance and Cleaning

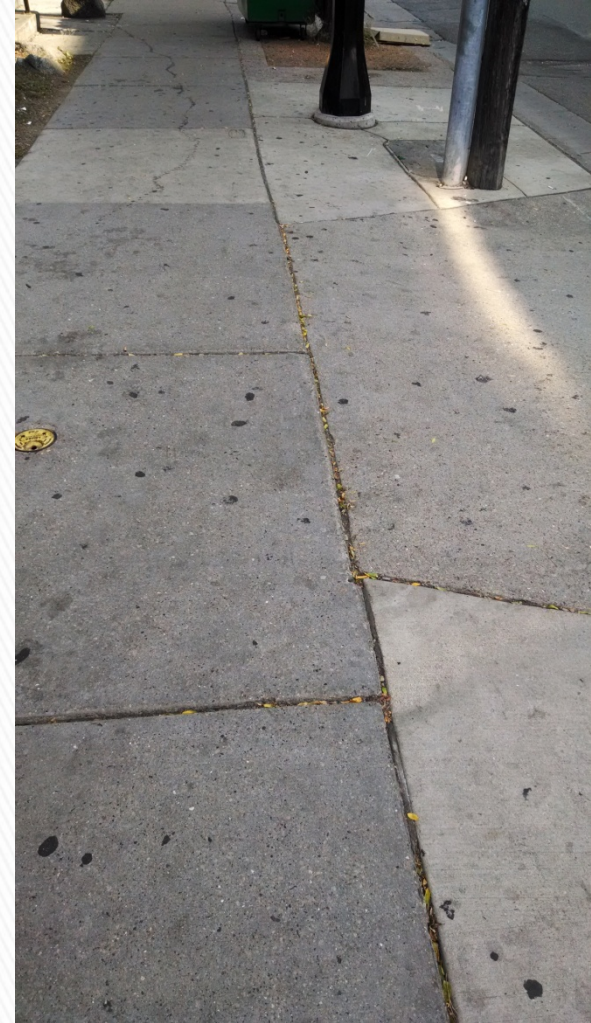
- ▶ Regular blowing and sweeping of debris
  - Removal of debris, cigarette butts, leaves, etc
  - Cleaning of curb line as feasible
  - Streets Division is responsible for sweeping entire streets
  - Begins and continues as long as weather allows.
- ▶ Daily hand-picking of litter
  - Year-round





# Sidewalk Powerwashing

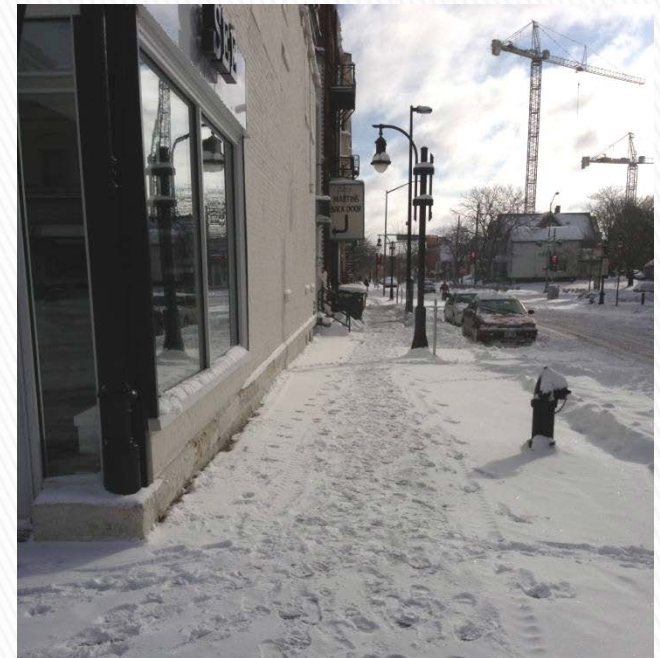
- ▶ Sidewalks will be washed every two years
- ▶ Intent of pressure washing is:
  - Remove majority of gum from walks
  - Remove staining
  - Deep cleaning of walks
- ▶ Status updates and plans are communicated weekly
- ▶ Washing takes place April through October





# Snow Removal

- ▶ Staff on duty throughout winter months
  - 4AM–6PM weekdays
  - 6AM–6PM weekends
  - Staffing will be adjusted as weather requires
- ▶ During snow events our priority is keeping main walks and bus stops clear
- ▶ Walks will be cleared, broomed and salted
- ▶ Detailing will be performed following snow events:
  - Hand shoveling of benches and bike racks
  - Clearing of cut-through walks





# Snow Removal

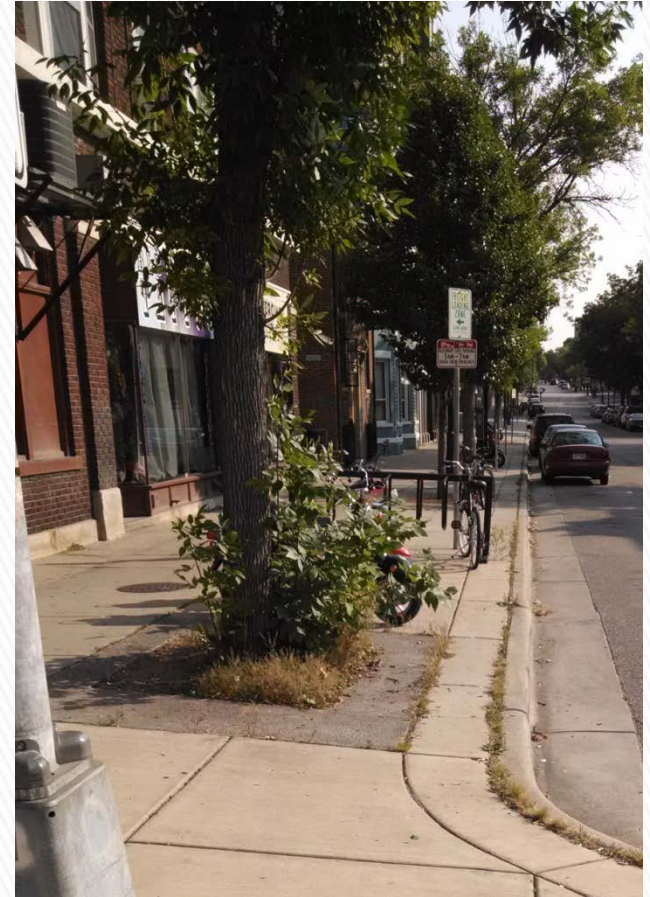
- ▶ Crews will monitor walks for ice formation throughout the day
- ▶ Snow piles will be removed as time and traffic allows throughout the work day but overnight hauling will also be required.
- ▶ Please refrain from putting out artwork, furniture or sandwich sign boards during snow events
  - This impedes our ability to efficiently complete our work.





# Hand Weeding

- ▶ Regular hand weeding of tree grates, sidewalk cracks and curbs
- ▶ Pruning of suckers
- ▶ Removal of shoots
- ▶ Pruning of trees as staff is able
  - Damaged branches
  - Minor structural pruning





# Installation and Maintenance of Furnishings

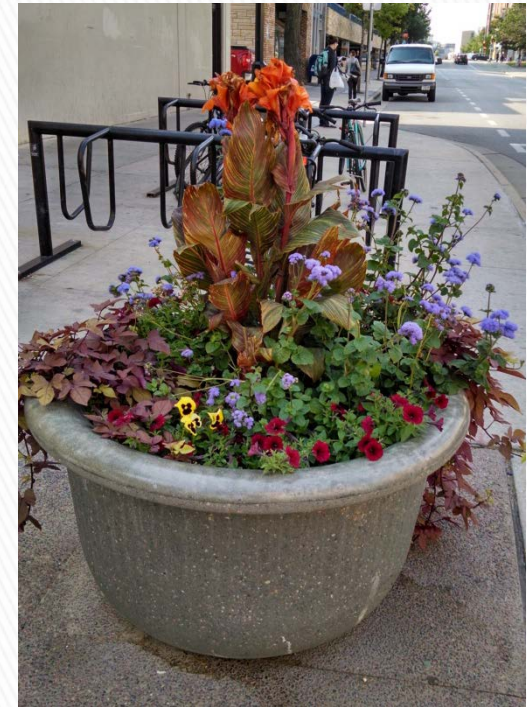
- ▶ Aesthetically tie areas of expansion to State Street by using matching furnishings
- ▶ Install bike racks in areas where use heavy use is anticipated
  - Bike racks will be double-sided with 5 stalls
  - Mall staff will work with Police to have bikes removed that are locked to trees
- ▶ Benches will be 4 ft in length to allow for equipment clearance and deter lounging
- ▶ Considerations for outdoor cafés and seating areas will be made when placing furniture





# Flower Pots

- ▶ Install flower pots in select locations
- ▶ Install spring and summer displays
- ▶ Remove planters and place in storage for winter months due to space restrictions



# Other Routine Maintenance

- ▶ Removal of stickers, posters, grafitti on fixtures and walks
- ▶ Temporary repairs of sidewalk hazards
  - Asphalt cold patch





# Additional Responsibilities of Staff:

- ▶ Mowing turf islands around Capitol Square
- ▶ Maintenance of landscaped beds within service district
- ▶ Daily cleaning and maintenance of Visitor Center at Lisa Link Peace Park
- ▶ Maintenance of bus shelters within District
- ▶ Merchant Trash pick up ONLY on State Street
- ▶ Special event set-up, clean-up and deliveries



# Operations Contacts

For questions or issues related to services provided, please contact:

- ▶ **Mark Kiesow**  
Mall Concourse Foreman
  - 266-6031 or [mkiesow@cityofmadison.com](mailto:mkiesow@cityofmadison.com)
- ▶ **Greg Genin**  
Operations Manager
  - 267-8804 or [ggenin@cityofmadison.com](mailto:ggenin@cityofmadison.com)
- ▶ **Lisa Laschinger**  
Assistant Superintendent
  - 266-9214 or [llaschinger@cityofmadison.com](mailto:llaschinger@cityofmadison.com)





# Administrative Contacts

- ▶ For questions regarding billing contact:
- ▶ January Vang  
Financial & Administrative Services Coordinator
  - 266-4214 or [jvang@cityofmadison.com](mailto:jvang@cityofmadison.com)



# Questions??

- ▶ We look forward to serving you!

