A/E Team – Key Personnel

Laura Davis, AIA, Principal in Charge  *Isthmus Architecture*
Peter Rott, AIA, Project Manager

Ursula Twombly, AIA, LEED AP, Planner  *Continuum Architects*
Daniel Beyer, AIA, LEED AP, Planner
Vaishali Wagh, RA, LEED AP, Project Architect

Kris Cotharn, PE, LEED AP, Senior Engineer  *KJWW Engineers*
Abby Pertzborn, PE, Structural Engineer
Mike McCarty, PE, Mechanical Engineer
Corey Sanders, EI, Electrical Engineer
Marty Witt, RCDD, PSNP, Technology Designer

Peter Fortlage, PE, Civil Engineering  *Burse Engineering*

Joe Trainor, Cost Estimator  *Joe Daniels Construction Co.*
City Core Team

MMB Administration Team
- Jeanne Hoffman – Engineering
- Jim Whitney – Engineering
- Amy Scanlon – Planning

MEP Team
- Kay Schindel – Engineering
- Randy Harrison – Engineering
- Paul Stauffer – Engineering

Envelope and Roof Team
- Paul Stauffer – Engineering
- Kay Schindel – Engineering

Historic Preservation Team
- Amy Scanlon – Planning
- Bill Fruhling – Planning

Maintenance Team
- Lori Janusz – Engineering
- Kathy Cryan – Engineering
- Randy Harrison – Engineering
- Jake Jacoboski – Engineering
City Core Team

MMB Space Planning and Conceptual Team

Amy Scanlon - Planning
David Dryer – TE/PU
Scott Langer – TE/PU
Tom Woznick – TE/PU
Brad Clark – IT
Rich Beadles – IT
George Hank – BI
Tresa Martinez – HR
Bill Fruhling – Planning
Jim O’Keefe – OCS/CDBG
Liz Krueger – Zoning
Augie Olvera – CDA
Don Marx – ED/RE
Anne Monks – Mayors Office
Jeanne Hoffman – Engineering
Jim Whitney – Engineering
Rob Phillips - Engineering
Conceptual Schematic Design Study – Project Goals

The study will research, study, analyze and present options for the following:

1. Respect for this National and State Historic Building and Local Landmark
   All recommendations will follow National Park Service Guidelines for Rehabilitation and Renovation and the Madison Landmarks Ordinance

2. A functioning office building
   HVAC, Exterior Plumbing, Fire Protection, Electrical, Lighting, Data, Voice and A/V

3. Energy efficiency

4. Functional work environment
   Through consultation with City staff, update space needs program

5. Optimize sustainability where practicable

6. Be prepared for design discussions with Judge Doyle Square Redevelopment Team
### Tasks

<table>
<thead>
<tr>
<th>Building Condition Assessment</th>
<th>Tour of building with City Maintenance and MEP Teams</th>
<th>March 19 and 20</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Field measure verification and historical assessment</td>
<td>March 19, 20 and 21</td>
</tr>
<tr>
<td></td>
<td>Update floor plans, roof plans and building elevations</td>
<td>March 22 thru 26</td>
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<tr>
<td></td>
<td>Photo, sketch and measure elements (doors, windows, etc.)</td>
<td>March 27 thru 30 and April 1 thru 4</td>
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<tr>
<td></td>
<td>Drafting based on photos and drawings</td>
<td>9-Apr-13</td>
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<tr>
<td>Interior improvements by building management</td>
<td>In process Core Team meeting</td>
<td>19-Apr-13</td>
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<tr>
<td>Prepare and format documentation</td>
<td>Prepare REVIT base model</td>
<td></td>
</tr>
<tr>
<td>Exterior condition survey</td>
<td>Exterior condition survey (4th, 4 days)</td>
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</tbody>
</table>

### Tour Building

- **Team Members:** A/E Team, City Maintenance and MEP Team
- **Field Measure Verification and Historical Assessment**
  - **Team Members:** Isthmus, Burse and City Historic Preservation Team
- **Photo, Sketch and Measure Building Elements**
  - **Team Members:** A/E Team

### Condition Survey

- **Team Members:** A/E Team

### Core Team Meeting

Team Members: A/E Team and City Core Team

### Exterior Condition Survey

Team Members: Isthmus Team and City Exterior Team

### Approach
### Tasks

- **Analyze Spaces**
  - Team Members: A/E Team
- **Interview Departments**
  - Team Members: Continuum and City Core Team
- **Core Group Update Meeting**
  - Team Members: A/E Team and City Core Team
- **City Review Process**
  - Team Members: A/E Team and City Administration Team
- **Informational Meetings**
  - Team Members: A/E Team and City Administration Team
- **Public Information Meeting**
  - Team Members: A/E Team and City Administrative Team

### Approach

**Building Programming**

- **Building Programming**
  - Team Members: A/E Team
  - Interview Departments: Continuum and City Core Team
  - Core Group Update Meeting: A/E Team and City Core Team
  - City Review Process: A/E Team and City Administration Team
  - Informational Meetings: A/E Team and City Administration Team
  - Public Information Meeting: A/E Team and City Administrative Team
Questions and Answers