



Dane County Planning & Development Land Division Review

July 31, 2014

Grenlie Surveying
400 S. Nine Mound Rd.
Verona, WI 53593

Re: Maxwell (CSM 9624)
Town of Verona, Section 6
(4 lots, 87.5 acres)
Zoning Petition #10702

The Dane County Board approved Zoning Petition #10702 on August 14, 2014.

Attn: Thom Grenlie, S-1051

The proposed CSM is hereby conditionally approved as follows:

1. The document is to be completed in accordance with S.236.34, Wisconsin State Statutes.
2. Rezone Petition #10702 is to become effective and all conditions established are to be timely satisfied.
 - a. *Recording of an approved CSM.*
3. All owners of record are to be included in the owner's certificate. (County records indicate that MAXWELL FAMILY LLC, DOUGLAS P MAXWELL & MARTHA D MAXWELL and PAUL D MAXWELL & BRENDA M MAXWELL is the owner).
 - *Spouse's signature and middle initials are required to provide valid certificates.*
 - *Certificate of consent by all mortgagees/vendors shall be included and satisfied if relevant.*
4. The required certificates are to be executed.
 - *Town of Verona*
 - *City of Madison*
5. Comments from the Dane County Surveyor are to be satisfied:
 - a. *Label the type and size of monuments found. 236.20(2)(b)*
 - b. *Lots 1 & 2 have a boundary misclosure of 0.13 feet. Please correct misclosure error. All other closures are sufficient. 236.20(2)(c)*
6. The recordable document is to be submitted for review and approval.

When the above conditions have been fully satisfied, the original document along with a copy of this letter may be submitted for final review and the Dane County approving signature will be affixed. Please allow for ten (10) working days for approving signature. Any questions regarding this letter, please contact myself.

Sincerely,

Daniel Everson
Assistant Zoning Administrator
267.1541

CC:
Clerk, Town of Verona
City of Madison Planning – Tim Parks

REGULAR MONTHLY BOARD MEETING MINUTES

TOWN OF VERONA

Tuesday, June 3, 2014 6:30 P.M.

Town Hall, 335 N. Nine Mound Road Verona, WI 53593-1035

Present: Rego, Enburg, Geller, Miller, Combs

Absent: None

Staff Present: Arnold, Wright, Lease, Judd

Also Present: see sign in sheet

1. Call To Order – Dave Combs called the meeting to order at 6:35 p.m.
2. Pledge of Allegiance
3. Approval of Agenda – Motion by Enburg to approve the agenda with one order change by Amanda Arnold. Second by Rego. Motion carried.
4. Announcements – None
5. Public Comment – Steve Sheets addressed the Board. Steve commended the Board on the permitting process for fireworks but mentioned a case in which someone set off fireworks for several days instead of one night. He encouraged more enforcement.
6. Unfinished business
 - a. Discussion and action re: ordinance establishing a municipal court. Amanda presented two resolutions and one ordinance. Both had been produced by the Town's attorney in coordination with the Town of Madison. Motion by Enburg to approve Resolution 2014-1 Re: Approval of an Intergovernmental Agreement with the Town of Middleton and the Town of Verona for a Joint Municipal Court. Second by Miller. Motion carried unanimously. Motion by Enburg to approve Resolution 2014-2 Re: Appointment of a Municipal Judge. Second by Rego. Motion carried unanimously. Motion by Enburg to approve Ordinance 2014-1 Creating a Joint Municipal Court for the Towns of Madison, Middleton, and Verona. Second by Miller. Motion carried unanimously. Amanda explained that funds need to be brought in from reserves to cover the cost of the Sheriff's services. She also mentioned that the deputies who will be working with the Town are coming in on Friday the 13th and the Board is welcome to join the meeting. Motion by Miller to amend the budget to bring in \$15,000 from reserves to cover the cost of the Sheriff's Office coverage for the remainder of the year. Second by Rego. Motion carried unanimously.
7. New business
 - a. Public Hearing, Discussion, and Action - applications for liquor licenses from Blackhawk Bowhunters and Ole Duffers Pub. No one from the public was there to speak to the item. Greg Miller asked if there have been any complaints in the last year. Amanda said no. Motion by Miller to renew the alcohol beverage and cigarette licenses for Blackhawk Bowhunters and Ole Duffers Pub. Second by Geller. Geller: Aye, Enburg: Aye, Miller: Aye, Rego: abstained, Combs: Aye. Motion carried.
 - b. Approval of operators licenses for the year ending 6/30/2015. Amanda pointed out that all of the applications were renewals. Motion by Miller to renew the alcohol beverage and cigarette licenses for Blackhawk Bowhunters and Ole Duffers Pub. Second by Geller. Geller: Aye, Enburg: Aye, Miller: Aye, Rego: abstained, Combs: Aye. Motion carried.
 - c. Discussion and action re: claim for damages related to a pothole on Raymond Rd. – Amanda explained that she had received a claim for damages and forwarded to the Town's insurance company. The insurance company plans to deny the claim because the Town had no previous knowledge of the pothole. They have asked the Board to issue a Notice of Disallowance if the Board also denies the claim. Board members raised questions about how the damage happened. Dave Combs and Mark Geller expressed concern about setting precedent when potholes can't be prevented. Motion by Miller to execute the Notice of Disallowance. Second by Geller. Motion carried unanimously.
 - d. Discussion and action re: bids on 2008 Ford 550. – Amanda explained that no responses were received to the request for bids. Motion by Rego to trade in the truck rather than continue to pursue bids. Second by Miller. Motion carried unanimously.
8. Reports
 - a. Plan Commission:
 - i. Discussion and Action re: CSM #9601 dated May 12, 2014 for 7226 Pine Row as a follow up to a rezoning approve in December 2013 for Sharon Edwards. Motion by to approve the CSM. Second by Geller. Motion carried unanimously.
 - ii. Discussion and Action re: CSM #9591 dated April 14, 2014 for 062-0608-131-9690-2 on Tonto Trail, submitted by Russ Swiggum. Motion by Enburg to approve the CSM. Second by Rego. Motion carried unanimously.
 - iii. Driveway permit for Tonto Trail (062-0608-131-9690-2) – Amanda explained that this driveway permit was for same property as the previous CSM. The proposed drive is short. Motion by Enburg to approve the driveway permit. Second by Miller. Motion carried unanimously.
 - iv. Discussion and Action re: CSM Dated May 2, 2014 for property located at 6583 Grandview Rd. submitted by Ed Short for Dave Bischoff (Grandview Properties). Motion by Enburg to approve the CSM. Second by Geller. Motion carried unanimously.
 - v. Discussion and Action re: Land Use Change Application #2014-1 – dated March 7, 2014 for property located at 6622 Sunset (60608-362-9070-3 and 0608-351-9500-5) submitted by Ron Klass for Tony Heinrichs. The

purpose of the application is to allow for a pool, pool house, and driveway through the rezoning of 11.31 acres from A-1Ex to RH3. – This item was postponed at the request of the applicant.

- vi. Discussion and Action re: Land Use Change Application #2014-5 – Dated May 1, 2014 for property located at 7711 Midtown Rd. submitted by Dane Barre of Heartland Farm Sanctuary for Maxwell Family LLC. The purpose of the application is to allow for an animal sanctuary for natural and educational purposes. The application consists of a rezoning, conditional use permit, and certified survey map. – Manfred explained there was a lot of information in a packet for the rest of the Board to review. The Plan Commission had opted to approve the rezoning and the preliminary CSM but decided to wait on the CUP until they could review the information more. Motion by Enburg to approve the rezoning as presented in Attachment A. Second by Geller. Motion carried unanimously.

EXHIBIT A TO TOWN OF VERONA APPLICATION FOR LAND USE CHANGE

EXISTING PARCEL NO.	EXISTING ZONING	PROPOSED ZONING	ADDRESS	ACRES
062/0608-061-8200-1	A-2	A-3	7713 Midtown Road Verona, WI 53593	6.55
062/0608-061-8300-0	A-1(EX)	A-3	N/A	18.42
062/0608-061-8850-5	A-1(EX)	A-3	N/A	N/A
062/0608-061-9000-1	A-1(EX)	A-3	N/A	16.1
062/0608-061-9500-6	A-1(EX)	A-3	N/A	40
062/0608-061-8175-3	RH-2	RH-2	7711 Midtown Rd, Verona, WI 53593	5.2
062/0608-061-8470-5	A-1(EX)	RH-2	7671 Midtown Rd, Verona, WI 53593	1.74
062/0608-061-8450-9	A-1(EX)	RH-2	7671 Midtown Rd, Verona, WI 53593	1.75

Motion by Enburg to approve the preliminary CSM. Second by Geller. Motion carried unanimously. The CUP will be addressed at the next meeting.

- vii. Update on blanket rezoning – Amanda reported that a few people had expressed concern about their rezoning since the May 24th public information meeting. Several property owners north of PD had signed a petition asking to remain in Ag1ex, but this would only be an option if the comprehensive plan were amended. Manfred stressed that he would like to continue to press for more residential zoning in some locations. Amanda will prepare a summary of the zoning changes.
- b. Public Works:
 - i. Update re: Range Trail bidding – Amanda explained that Kevin has bid the work with both chip sealing and asphalt and with the intersection as an alternate. A few people on Range Trail have raised concerns about the chip seal option.
- c. EMS: Bob reported on cost projections for a new ambulance and additional staff.
- d. Open Space and Parks: Greg reported on the OSPC's efforts to gather documentation of existing easements. John added that a sign had been purchased for the land near Goose Lake owned by the Town.
- e. Town Chair:
 - i. Update on conversations with Fitchburg – Dave reported that he and Amanda have a meeting set up with Fitchburg staff. Manfred stressed the need to get traffic counts soon because traffic is increasing.
 - ii. Discussion and action re: additional appointments to commissions – No discussion or action
- f. Supervisors: Bob Rego reported that the instruments of farming road haul permit is available. The group discussed the need to learn more about this legislation. Greg reported that Liberty Stables appears to be not following the conditions of their conditional use permit. Mark reported that he spoke at a City of Verona Plan Commission meeting and Steve Dickman from Epic reached out to him afterwards.
- g. Clerk/Treasurer:
 - i. Discussion and possible action re: driveway ordinance – No discussion or action.
 - ii. Update on open book – John provided the Board with a two list of omitted assessments. The first one showed all omitted property with a value of \$30,000 or greater. The second one showed all omitted property with a value of \$22,000 or greater. The Board opted to send two year look back bills to those with a value of \$30,000 or more.
- h. Planner/Administrator:
 - i. Discussion of Dane County compost site closure – Amanda discussed the Dane County compost closure. She said about 14 people have responded with concerns in response to an email that went out, but that's just from the Town's email list which a small portion of the Towns' population. Amanda explained that there is no opportunity to partner with the City of Verona. Someone suggested contacting Epic. Amanda said she'd also meet with Purple Cow and report back next month.
 - ii. Report on year to date expenses – postpone until next month.
 - iii. Fireworks – Amanda pointed out that two applications have been received for large fireworks displays. Staff wondered if requiring a safety course would be appropriate or if other conditions need to be applied. The Board members felt that adding more restrictions would just make people avoid getting permits and that it was better to just work with the applicants. The Board authorized Dave Combs to sign the fireworks permits for 6501 Sunset and behind 432 Dunhill (Town land behind a city lot).

9. Motion to go into closed session per Wis. Stats. §19.85 (1) (c) to discuss a possible staff benefit adjustment – Motion by Enburg to go into closed session. Second by Rego. Motion carried.
10. Motion to return to open session – Motion by Miller. Second by Rego. Action was postponed until next month since the specific action had not been detailed on the agenda.
11. Approval of payment of bills for May
 - a. Status of funds for annuitant health care – Amanda mentioned that she's working with Rose Johnson on the close out of her health care benefit fund.
 - b. Return of drive escrow for 2646 Stardust Trail – Amanda pointed out the return of a drive escrow.
 - c. New truck – Amanda explained that staff would need to cut a check for the new truck before the next Board meeting.
12. Review of Building Permits, Inspection Reports, Road Haul Permits, and Right-of-Way Permits
13. Discussion and approval of minutes of the May 6th – Motion by Enburg to approve the minutes. Second by Rego. Motion carried.
14. Adjourn. Motion by Enburg. Second by Rego. Motion carried at 8:40 pm.

Approved: 7/1/2014

Amanda Arnold
Planner/Administrator, Town of Verona