



January 25, 2006

Kathy Voeck
Department of Planning & Development
Inspection Unit
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**The Blied Building - Interior Remodeling
Letter of Intent**

The Blied Building is an existing three-story, 10,995 square foot apartment building with a partially exposed garden level (basement). It sits on a 6,864 square foot (.158 ac.) site. There are currently eight (8) units in the building consisting of one (1) two bedroom, one (1) three bedroom and six (6) four bedroom apartments. There is also a common laundry area on the garden level that has two washers and two dryers. The owner of the building, Steve Brown Apartments, would like to convert a 309 square foot storage area, on the garden level of the building, to an efficiency apartment. This will increase the total number of apartments in the building from 8 to 9. This can be achieved without any increase in the area of the existing building. The new efficiency unit fits within the existing building shell. The only exterior change visible will be the enlargement of one window on the east facade. No site work is proposed as part of this project.

Steve Brown Apartments has notified the alder, Mike Verveer, and the Capitol Neighborhoods Association via letter. We've met with representatives from the neighborhood association and they've expressed their support for the project. We will also meet with Mr. Verveer, prior to the Plan Commission meeting, to discuss the project in person.

Construction on the project is intended to take place between May August of 2006. This will occur during summer break and therefore impact as few tenants in the building as possible. Any correspondence regarding the proposed project should be directed to me at Brownhouse Designs at 663-5100 (ph.), 663-5151 (fax) or pmcgowan@brownhousedesigns.com.

Sincerely,

Patrick McGowan, AIA
Director of Architecture