

DEPARTMENT OF WISCONSIN

VETERANS OF FOREIGN WARS OF THE UNITED STATES



Office of Steve Lawrence, Adjutant/Quartermaster
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February 23, 2010

City of Madison
Land Use Application
Madison Plan Commission
215 Martin Luther King, Blvd
Room LL-100
Madison, WI 53701-2985

LETTER OF INTENT

Greetings:

I am writing this letter to inform you that the Veterans of Foreign Wars Department of Wisconsin, purchased property of approximately 14,500 sq ft at 4622 Dutch Mill Rd, Madison, WI. We are working with All Construction and Design Inc, McFarland, Wisconsin to design and construct a new 2400 square foot Office Building, demolish an existing wood framed house and provide necessary site amenities. (See attached plans).

In addition to the new building we have expressed concerns with All Construction & Design, Inc., that the new facility be as barrier free as possible due to Veterans with age and/or disabilities.

Some of our main concerns are:

- No curb face @ sidewalk
- Minimum pitch @ asphalt parking lot & sidewalks
- Generous parking stall widths
- Parking in front for easy accessibility and exiting
- Main entrance to be 3' – 6" wide in lieu of standard 3' – 0"
- The need for (9) nine parking stalls is required for the purpose of facilitating once a month VFW board meetings, whereas all (9) members are from various locations from around the State of Wisconsin, which eliminates car pooling. There is also a non-street parking requirement on Dutch Mill Road. So on-site parking is a must.
- The original building was scheduled to be a pre-engineered steel building with a patriotic exterior design, however, since having discovered that we are in the 'UDC' District, the design has moved to a pre-engineered roof system with the rear elevation being colored metal panels and the (3) visible walls shall be steel stud composite with fiber cement

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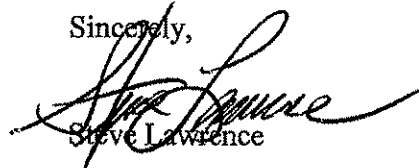
board pre-finished shakes. (See attached drawings) and overhangs. Refer to 'Nichia.com' Sustainable Stewardship Info and product literature. The revised building design is more of a military facade.

- City of Madison waste and recycle approved containers shall be stored in the new building. Dumpsters are not required.
- See attached landscaping plans prepared by McKay Nursery – The plan exceeds Madison's point requirements.
- **Most Important** – there is a very prominent location for the flag of the United States of America to be displayed.
- The approximate construction schedule is from April 13, 2010 to July 1, 2010.
- Be considerate & conservative with the overall costing.
- Signage is individual lettering – VFW Design is 48 s.f., ordinance allows 72 s.f.

The Veterans of Foreign Wars Department of Wisconsin is a non-stock 501(c)(19) Not for Profit Veterans Organization. Chartered under, the laws of the United States.

The building will serve as Administrative Headquarters for the Veterans of Foreign Wars Department of Wisconsin, i.e. accounting, records processing and records keeping for military veterans of Foreign Wars. We have 2 (two) full time employee's, and 1 (one) part time employee. Our normal hours of operation are Monday – Friday 8:00 A.M. to 4:30 P.M. The contact at the Department of Wisconsin will be Steve Lawrence. State Adjutant/Quartermaster.

Sincerely,



Steve Lawrence

Enclosures