

April 21, 2014

Matt Tucker, Zoning Administrator
Department of Planning and Development
215 Martin Luther King, Jr. Blvd.
Madison, WI 53701

Mr. Tucker and Members of the Plan Commission:

Please accept this letter of intent in order for me to respectfully apply for two Conditional Use Permits (Outdoor Cooking and Catering) on behalf of the Middleton BBQ Company. The location where I am seeking conditional permitted use is at the Buck's Pizza Restaurant on University Avenue.

Please note that Buck's Pizza and the Middleton BBQ Company are separate businesses that have separate ownership but both currently operate business at the Buck's Pizza location on University Avenue.

I have spoke with a number of the neighboring businesses in the area including Original Pancake House (5518 University Avenue) and Marrakesh Restaurant (5510 University Avenue) and there has been no opposition to the permit application and approval process.

I have also spoke and presented in person to the Spring Harbor Neighborhood Association on March 11, 2014 explaining in detail and providing all board members a copy of the original letter of intent (dated March 10, 2014) and was told directly by the association that they did not have any concerns with me moving forward with the conditional use permit application and approval process.

I have also spoke with and presented the original letter of intent (dated March 10, 2014) to Alder Mark Clear (District 19) with no opposition to the furtherance of the conditional use permit application and approval process.

Letter of Intent:

Conditional Use Permit for Outdoor Cooking
Conditional User Permit for Catering

Project Team:

Darlene and Brian Ezman
Middleton BBQ Company
4336 Rock Crest Road
Middleton, WI 53562
608.239.2967
middletonbbq@gmail.com

Location:

Buck's Pizza
5502 University Avenue
Madison
(Commercial Zoning - NMX - Neighborhood Mixed Use)

Pre-Applicant Notifications:

March 9, 2014 - Alder Mark Clear
March 11, 2014 - Spring Harbor Neighborhood Association

Pre-Application Meeting with City Staff

April 16, 2014 - Heather Stouder - Pat Anderson

Conditions:

- There will be no structural changes (construction) internally or externally to the building (business) or property as a result of the permit application
- A portable smoker and portable hand wash station will be brought on site only during days that outdoor cooking will take place and will be removed from the premises at any other time - no overnight parking of equipment
- There will be no external storage or parking of additional equipment on the property except for days when outdoor cooking will take place
- There will be no preparation of foods outside the building structure
- There is no schedule for the project completion since no changes to the existing property are taking place
- There is no public subsidy being requested
- There are no construction or full time jobs being created
- There is no cost for the project other than application fees and filing
- There is no changes to building square footage, no dwelling units, and no changes to auto and bike parking stalls
- Outdoor cooking will only occur twelve (12) or less times per calendar year - average of one (1) day per month
- Average duration of outdoor cooking will be ten (10) hours per day between 5:00am and 7:00pm
- Wind will always be a consideration when selecting days to cook outdoor (easterly and westerly winds are most diserable, and will carry any residual odors away from residential areas)
- Saturday and Sunday will also be preferred days for outdoor cooking to prevent any issues with parking or traffic flow within the business parking lot

Conditional Use Permit Application and Approval Schedule:
April 23, 2014 - Submit Application Package
June 9, 2014 - Plan Commission Hearing

Thank you for your consideration in the matter. Please do not hesitate to contact me with any questions or requests for additional clarifying information.

Best

A handwritten signature in black ink, appearing to read "Brian C Ezman". The signature is fluid and cursive, with a long horizontal stroke at the end.

Brian C Ezman
Middleton BBQ Company

Cc:

Jed Sanborn
Mark Clear