



## CITY OF MADISON POLICE DEPARTMENT STANDARD OPERATING PROCEDURE



### Mobile Fingerprint Readers

Eff. Date 05/05/2023

#### Purpose

The purpose of this standard operating procedure is to establish guidelines that MPD officers will abide by when utilizing (or when requesting another agency respond to utilize) a mobile fingerprint device, otherwise known as a *FastID*.

#### Procedure

MPD officers may use a *FastID* (or request that another agency respond with their mobile fingerprint device) for law enforcement purposes to aid in verifying the identity of a juvenile or an adult under any of the following circumstances:

- 1) With the consent of the subject;
- 2) When there is probable cause that the subject has violated an ordinance or committed a crime;
- 3) After the subject has been taken into protective custody;
- 4) To identify a deceased subject;
- 5) Pursuant to a court order or search warrant.

Use of a *FastID* is not a substitute for the 10 point fingerprint process that may occur after arrest. The *FastID* searches a relatively limited database as compared to the 10 point fingerprint process; therefore it is possible that a subject who has been previously fingerprinted may not be identified by the *FastID*. The information (or lack of information) returned by the *FastID* should not be the sole basis for determining probable cause or whether a custodial arrest is warranted.

Absent a search warrant or other court order, if a subject physically resists the use of the *FastID* device, officers should not physically compel its use, and should pursue alternative means of identification.

Only officers who are trained in the use of the *FastID* may operate the device.

The login credentials and password for the devices shall be kept confidential. Three unsuccessful sign-in attempts will lock the *FastID*, requiring a phone call during business hours to the Morpho helpdesk: (800) 526-2674. If other technical problems arise with a *FastID*, officers should report the issue to Information Management and Technology (IMAT) by calling the IMAT support line Monday-Friday, 8AM- 4PM, at 608-261-9655, or by sending an email containing the device number and description of the problem to the IMAT support email address: [imat@cityofmadison.com](mailto:imat@cityofmadison.com).

With the approval of a supervisor, MPD officers may respond to a mutual aid request to assist another agency with a *FastID*.

#### Reporting

Officers will document the circumstances and use of a *FastID* in a report, including the information returned by the device.

## Records

*FastID* devices use biometric technology to read the index fingerprints of a subject, encode the fingerprint into data, and then send the codes to a standalone server at WDOJ. The device does not retain an image of a fingerprint. *FastID* devices query only the Wisconsin AFIS index finger database; they do not search the FBI's IAFIS or other databases.