



CITY OF MADISON POLICE DEPARTMENT  
STANDARD OPERATING PROCEDURE



**Mutual Aid Requests and Enforcement Action Out of Jurisdiction**

Eff. Date 11/02/2016

**Purpose**

The purpose of this procedure is to provide guidelines and direction to sworn personnel of the Madison Police Department (MPD) upon receiving a request for mutual aid from a jurisdiction outside the city of Madison.

**Procedure**

MPD personnel may respond to requests of mutual aid, consistent with section 66.0313 of the Wisconsin Statutes, under the following circumstances:

1. Requests for assistance outside the city of Madison must be made via radio, telephone, Mobile Data Terminal/computer (MDT/MDC), or in person.
2. The OIC or a Field Supervisor must approve requests for mutual aid prior to MPD officers being dispatched to an incident. If the request involves an emergency call, and the OIC or a supervisor is not available, officers may be immediately dispatched. Dispatch shall notify the OIC or a Field Supervisor as soon as possible. The OIC/Field Supervisor should give consideration to the following issues before approving mutual aid requests:
  - a. The nature of the request.
  - b. The exact location of the problem.
  - c. The measures taken by the requesting jurisdiction to bring the situation under control, and why they have proven insufficient. The requesting jurisdiction is responsible for providing sufficient information to determine the level of assistance that may be required.
  - d. The estimated number of personnel needed, projected time requirement, amount of equipment, or the need for special units that will be necessary to bring the situation under control.
  - e. The impact on our department, and our ability to meet the emergency service demands within our jurisdiction, if our resources are dedicated to the request.
3. A Supervisor/OIC may deny or delay a request for mutual aid assistance outside the city of Madison if the request is likely to seriously impair police services to the city of Madison. Additionally, the Supervisor/OIC may withdraw resources (personnel, equipment and/or specialized units) where circumstances require redeployment within the city of Madison.

**SCENE RESPONSIBILITIES FOR EMERGENCY CALLS**

1. The designated supervisor of the requesting agency shall be in charge at the emergency site. All City personnel shall follow his/her lawful orders. However, when taking any law enforcement actions, including the use of force, in the requesting jurisdiction, MPD personnel shall at all times adhere to MPD's Code of Conduct and Standard Operating Procedures. MPD personnel will utilize only those weapons and tactics with which they have been trained, and with which they have qualified, and will do so only in the manner consistent with that training and qualification.
2. Where the provided mutual assistance involves the loan of a specialized unit, such as: SWAT, SET, CNT, Mounted Patrol or canine, the commander or individual of that specialized unit shall be responsible for the tactical implementation of the mission to be accomplished, as determined and directed by the field commander of the requesting agency.
3. MPD Officers assisting another jurisdiction in an emergency shall regularly appraise dispatch on information pertaining to the continued status of the emergency, line-of-duty injuries, or need for relief.
4. MPD Officers may take only those law enforcement actions permitted under state law for emergency allocation outside our jurisdiction.

5. MPD Officers providing mutual aid shall only make arrests for offenses directly related to the emergency situation, and shall assist in the preliminary processing of arrestees as follows:
  - a. Identification of arrestees;
  - b. Control of property obtained from arrestees;
  - c. Completion of arrest and reporting documents;
  - d. Transportation of arrestees; and
  - e. Court duty.

### **SUPERVISORY COVERAGE**

In the event that there is not a supervisor available from the requesting agency in a significant incident, MPD personnel will request that a supervisor from either the requesting agency or the Dane County Sheriff's Office respond as soon as possible.

### **RESPONDING OFFICER RESPONSIBILITY**

MPD Officers responding to a request for mutual aid in a "primary" capacity, in another jurisdiction, will secure the scene with special attention to the safety of citizens and preservation of evidence. MPD personnel will remain on the scene until relieved by the requesting agency or the Dane County Sheriff's Office. MPD personnel will not take the primary investigation outside the city limits, unless authorized by the OIC or Field Supervisor.

MPD Officers responding to the request for mutual aid in a "back-up" capacity on routine calls will assist as needed until the call is completed or until they are relieved by the requesting agency or the Dane County Sheriff's Office.

Officers responding to a mutual aid request may exercise any police authority (to arrest, cite, etc.) that the requesting agency is able to.

These guidelines do not prohibit individual officers from providing routine assistance and/or back up, as they deem necessary.

### **REIMBURSEMENT FOR POLICE SERVICES RENDERED TO OUTSIDE JURISDICTIONS**

Reimbursement for police services shall comply with provisions of section 66.0513 of the Wisconsin Statutes.

### **ENFORCEMENT ACTION OUT OF JURISDICTION**

Officers (on duty and on official business) outside of the city of Madison, pursuant to section 175.40 of the Wisconsin Statutes, may make an arrest or provide aid/assistance anywhere in the State of Wisconsin if:

1. The officer is taking action that he/she would be authorized to do within the City of Madison and under MPD procedures;
2. The officer is responding to an emergency situation that poses a significant threat to life or bodily harm, or to acts that the officer reasonably believes constitute a felony.

Officers should only take action if the situation is urgent and immediate action is needed. Officers will notify the law enforcement agency of the jurisdiction where they are located as soon as possible and fully cooperate with any investigation into the incident.

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