



CITY OF MADISON POLICE DEPARTMENT STANDARD OPERATING PROCEDURE



Vehicle Escorts

Eff. Date 04/27/2016

PURPOSE:

The Madison Police Department may, within the guidelines of Wisconsin Statute 346.215 and upon approval of the Chief of Police or the Chief's designee, provide a police escort to a vehicle or a procession of vehicles for purposes of expediency, safety, dignitary protection, or other special circumstances.

Escorts are provided to enhance public safety and traffic flow. Impact on the general public and traffic will be minimized to the degree that allows for the necessary mission of the escort.

PROCEDURE:

I. CONSIDERATION TO PROVIDE ESCORT:

- A. When considering the rationale or need for a police escort, the following factors should be considered:
 - 1) Dignitary escort requested by an agency providing protective service.
 - 2) Known or potential threat to person(s) to be escorted.
 - 3) The need to keep a large group together, thus improving overall traffic safety and traffic flow.
 - 4) The movement of large vehicles through congested areas.
 - 5) Funeral Escorts approved and coordinated by MPD Honor Guard.

II. ESCORT PROCEDURE:

- A. A Commander or Supervisor will plan and direct the escort, following guidelines set forth by this procedure.
- B. The following factors should be considered in the decision making process for the potential escort:
 - 1) The number and type of vehicles to be escorted,
 - 2) The personnel and resources needed and available.
 - 3) The distance and duration of escort.
 - 4) The impact on general traffic flow.
 - 5) The time of day the escort will take place.

- C. With the above factors considered, the manner in which the escort is provided should be done safely, efficiently, and effectively as possible.
- 1) A minimum of one police vehicle shall lead the vehicle or procession of vehicles, and a minimum of one police vehicle shall be in the rear of the vehicle or procession of vehicles as required by Wisconsin Statute 346.215.
- D. The route of the police escort shall be planned, based in part, on considerations of the factors listed above. The people being escorted may request a specific route; however, that route should be evaluated by the supervisor.
- 1) All personnel involved in the escort will thoroughly briefed on the intended route, as well as any alternate routes, should the primary route become unavailable or unsafe.
 - 2) In the planning stages the Dane County Communications Center will be notified of the escort route, personnel involved, and communication support needed.
 - 3) The Officer in Charge will be notified of the escort logistics and provided with an event plan if available.
 - 4) In the case of a dignitary protection escort, a hospital and a safe house will be identified in case of emergency need.
- E. For cases that will have a significant impact on the public, consideration should be given to disseminating a press release notifying the public of the escort and alternative routes the public may consider.

(Reviewed Only: 11/01/2016, 12/26/2017)