



## Homeless Services Consortium Board of Directors Meeting Minutes

January 18, 2019 – 11:00am-1:00pm  
Wisconsin Partnership for Housing  
2045 Atwood Ave Madison, WI 53704

### Call to Order and Welcome – 11:03am

**Present:** Heidi Wegleitner, Takisha Jordan, Maggie Carden, Robin Sereno, Kathy Kamp, Liz Duffie, Conner Wild, Natalie Deibel, Torrie Kopp Mueller, Jani Koester, Kim Sutter

1. **Introductions** – Guest present: Katie Spaeth – ICA, Coordinated Entry System Manager
2. **Approval 12/21/18 Minutes** – Duffie motioned to approve, Jordan seconded, all voted in favor
3. **Election of Board Officers**
  - a. Wegleitner nominated Julian for Board Secretary, Kamp seconded, all voted in favor
  - b. Jordan self-nominated for Board Vice President, Wegleitner seconded, all voted in favor
  - c. Discussion of the challenges and time commitment of Board leadership; Board has existed for six years and has had three presidents thus far; should Board think about providing transition to the President role specifically?
  - d. Sereno self-nominated for Board President, Wild seconded – Sereno spoke about background in family therapy, youth homelessness is priority but does not exist in a vacuum, sees the larger picture, understands Housing First, anticipates continuing to lead the Committee to End Youth Homelessness – Sereno rescinded self-nomination with the understanding that Koester would actively mentor Jordan for future President
  - e. Wild also nominated Jordan for Board President, Sereno seconded – Jordan declined
  - f. Koester self-nominated, Sereno seconded – all voted in favor
4. **Review and Sign Board Agreements** – read and signed by all members present
5. **Update on Coordinated Entry (CE)** – Maggie Carden & Katie Spaeth, ICA
  - a. What is Coordinated Entry (CE)? – ensures all people experiencing housing crisis have equal access and are quickly identified, assessed for, referred, and connected to housing based on their strengths and needs
    - i. Access – emergency shelters, outreach workers, prevention services
    - ii. Assessment – prevention screening, screening for folks sleeping in shelter or in a place not meant for human habitation
      1. Screening tools – all versions of the VI-SPDAT
    - iii. Prioritization – separate prevention prioritization; housing placement list for singles, separate one for families
    - iv. Referral – prevention list, housing placement (permanent supportive housing or rapid rehousing), also referral to other housing resources
  - b. When did Coordinated Entry start? – May 2015
    - i. CAC managed the housing resource line (855 number) up until January 2018; also currently runs the housing resource desk at the Job Center & Beacon
    - ii. ICA started as lead Coordinated Entry agency in May 2018







**6. Approval of Updates to Community Plan to Prevent and End Homelessness**

- a. Oversight committee went through the full document to determine whether changes needed to be made, whether all objectives still made sense, what has been completed
- b. Committee suggests that completed items be moved to an appendix at the back
- c. Sutter asked whether there was anything that sparked discussion/was controversial, Kopp Mueller didn't think so
- d. Many of the changes were as a result of the change in HSC committee structure, Kopp Mueller requested permission to change these as necessary – no objections
- e. Duffie mentioned that there were several areas with target dates of 2018 that did not include a progress update, also noted that there was a section highlighted that was not complete – Kopp Mueller will double check that
- f. Review committee also noted that there was not a lot of mention of elder care
- g. Duffie asked whether different committees mentioned in the plan receive periodic reminders of what has been assigned to them – Kopp Mueller said she would follow up
- h. Sereno asked whether we should put out a press release about what we have completed so far (the appendix), to start putting out positive media – Kopp Mueller will follow up, potentially include Casey Becker from the County
- i. Koester encouraged Board members to read through the plan and figure out what is missing; Wegleitner encouraged folks to join the Education and Advocacy Committee
- j. Jordan asked how items could be added to the plan, suggested that we add an item to explore whether existing case management/diversion programs can expand their target population to include doubled up families who need light touch case management
- k. Next meeting of the Oversight Committee is May 9, 2019
- l. Wegleitner moved to approve the plan revisions with Jordan's amendment, Deibel seconded, all voted in favor

**7. Peer Support Presentation** – Koester moved to postpone to February, all agreed

**8. Topics for Next Meeting**

- a. Peer Support Presentation from Jordan
- b. Koester suggested that we invite the Salvation Army to talk about diversion
- c. Kopp Mueller said there would be Written Standards to approve next meeting
- d. Sereno asked whether we should invite mayoral candidates to speak on how they plan to interact w/ the HSC; Wegleitner mentioned there would be a post-primary forum
- e. Sereno suggested we should talk to CDD about Housing First and how we develop a partnership moving forward; Wegleitner suggested a special meeting so it's not rushed; Wild will go to the next Housing Stabilization meeting to get front line perspective

Jordan motioned to close, Wegleitner seconded – **meeting adjourned 1:04pm**