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Jt Covelli  
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Kevin Hess  
Jeff Levy  
Dale Mathwich  
Dan Matson  
Mary Phillips  
Barbara Tensfeldt  
Paul Williams

## Olbrich Botanical Society Board of Directors Meeting

**Date:** Tuesday, November 15, 2022  
**Time:** 4:00 p.m.  
**Place:** Olbrich Botanical Gardens, Commons

### AGENDA

If you need an interpreter, translator, materials in alternate formats or other accommodations to access this service, activity or program, please call the phone number below at least three business days prior to the meeting.

Si necesita un intérprete, un traductor, materiales en formatos alternativos u otros arreglos para acceder a este servicio, actividad o programa, comuníquese al número de teléfono que figura a continuación tres días hábiles como mínimo antes de la reunión.

Yog hais tias koj xav tau ib tug neeg txhais lus, ib tug neeg txhais ntawv, cov ntawv ua lwm hom ntawv los sis lwm cov kev pab kom siv tau cov kev pab, cov kev ua ub no (activity) los sis qhov kev pab cuam, thov hu rau tus xov tooj hauv qab yam tsawg peb hnuv ua hauj lwm ua ntej yuav tuaj sib tham.

Если Вам необходима помощь устного или письменного переводчика, а также если Вам требуются материалы в иных форматах либо у Вас имеются особые пожелания в связи с доступом к данной услуге, мероприятию или программе, пожалуйста, позвоните по указанному ниже телефону и сообщите об этом не менее чем за три рабочих дня до соответствующей встречи.

- I. Call to Order – by President Philip Bradbury
- II. Approval of the October 25, 2022 minutes. **Motion**
- III. Public Comments on Items not on the Agenda
- IV. Reports
  - A. President's Report – by President Philip Bradbury
    - a. Re-cap of the Visit from Wisconsin Secretaries
    - b. Thai Consulate Visit
    - c. 2023 OBS Budget Preview
    - d. Poinsettia Delivery
    - e. Nominating Committee Update
    - f. GLEAM Summary
  - B. Financial Report – by Liz Parker
    - a. September 2022 Financials

C. Director's Report – by Tanya Zastrow  
INFORMATIONAL

Staff Written Reports

*The "Numbers" Report (Patti Jorenby, Hannah Tubbs, & Rebecca Benedict)*

*Horticulture (Jeff Epping)*

*Conservatory & Greenhouse (Colten Blackburn)*

*Volunteers (Marty Petillo)*

*Programs & Exhibits (Missy Jeanne & Mike Gibson)*

*Gift Shop (Sarah Wilcox)*

*Education (Kim North)*

*Marketing & Public Relations Report (Tom Fullmer)*

D. Development Reports – by Joe Vande Slunt  
INFORMATIONAL

Staff Written Reports

*Development & Membership Report (Joe Vande Slunt)*

- V. New Business
- VI. Announcements
- VII. Adjournment

NOTE: This agenda has been recorded with the City Clerk's Office. The meeting notices and agenda have been posted. If you need an interpreter, materials in alternate formats or other accommodations to access this service, activity or program, please contact Olbrich Botanical Gardens at 608.246.4550, or TTY # 866.704.2315 so proper arrangements can be made in a timely fashion.