



PRESIDENT  
Alnisa Allgood

VICE PRESIDENT  
Susan Goodwin

SECRETARY  
Maurice C. Sheppard

TREASURER  
Laura Peterson

PAST PRESIDENT  
Philip Bradbury

DIRECTORS  
Julie Bernauer  
Renee Boyce  
Matt Cornwell  
Bethany Ordaz  
Bill Patek  
Juscha E.M. Robinson  
Julie Rupert  
Sandra H. Statz

EX OFFICIO DIRECTORS  
Betty Chewing  
Liz Dannenbaum  
Moirra Harrington  
Eric Knepp  
Laurel Neverdahl  
Tanya Zastrow

ADVISORS TO THE BOARD  
Fred Anderson  
Jack Bolz  
Jt Covelli  
Julie Herfel  
Kevin Hess  
Jeff Levy  
Dale Mathwich  
Mary Phillips  
Barbara Tensfeldt

**Olbrich Botanical Society  
Board of Directors Meeting**

**Date:** Tuesday, September 19, 2023  
**Time:** 4:00 p.m.  
**Place:** Olbrich Botanical Gardens, Meeting Room

**AGENDA**

If you need an interpreter, translator, materials in alternate formats or other accommodations to access this service, activity or program, please call the phone number below at least three business days prior to the meeting.

Si necesita un intérprete, un traductor, materiales en formatos alternativos u otros arreglos para acceder a este servicio, actividad o programa, comuníquese al número de teléfono que figura a continuación tres días hábiles como mínimo antes de la reunión.

Yog hais tias koj xav tau ib tug neeg txhais lus, ib tug neeg txhais ntawv, cov ntawv ua lwm hom ntawv los sis lwm cov kev pab kom siv tau cov kev pab, cov kev ua ub no (activity) los sis qhov kev pab cuam, thov hu rau tus xov tooj hauv qab yam tsawg peb hnub ua hauj lwm ua ntej yuav tuaj sib tham.

Если Вам необходима помощь устного или письменного переводчика, а также если Вам требуются материалы в иных форматах либо у Вас имеются особые пожелания в связи с доступом к данной услуге, мероприятию или программе, пожалуйста, позвоните по указанному ниже телефону и сообщите об этом не менее чем за три рабочих дня до соответствующей встречи.

- I. Call to Order – by President Alnisa Allgood
- II. Approval of the July 18, 2023 minutes. **Motion**
- III. Public Comments on Items not on the Agenda
- IV. Reports

A. President's Report – by President Alnisa Allgood

- a. Board Resolution to update authorized signers with BMO Private Bank.

**Motion**

*Whereas, Olbrich Botanical Society (OBS) manages its investments using BMO Private Bank, and,*

*Whereas, authorized signers are able to conduct transactions and have access to tax statements, and,*

*Whereas, other involved Members of the Board and staff may require access to online statements,*

*Therefore be It resolved that the following actions be taken on OBS's BMO Private Bank Account to update the authorized signers and parties with access to "reports only" – including tax statements.*

*Remove Authorized Signers: Timothy W. Sherry, Roberta Sladky  
Add Authorized Signers: Alnisa Allgood (OBS President), Laura Peterson (OBS Treasurer),  
Tanya Zastrow (OBS Executive Director), Joe Vande Slunt (OBS Development Director)*

*Remove "reports only" access: Rylee Schuchardt, Deb Wiora  
Add "reports only" access: Liz Parker (OBS Financial Coordinator), Tom Grabow (Baker  
Tilly, OBS's independent auditor)*

*This resolution has been recommended for approval by the OBS Finance Committee,  
from their September 11, 2023 meeting.*

b. Updated Bylaws Review

- B. Financial Report – by Treasurer Laura Peterson  
a. June & July 2023 Financials

C. Staff Written Reports  
INFORMATIONAL

Staff Written Reports

*The "Numbers" Report (Patti Jorenby, Hannah Tubbs)  
Horticulture (Erin Presley)  
Conservatory & Greenhouse (Colten Blackburn)  
Volunteers (Amanda Kuhl)  
Programs & Exhibits (Missy Jeanne & Mike Gibson)  
Gift Shop (Sarah Wilcox)  
Education (Kim North)  
Marketing & Public Relations Report (Katy Nodolf)  
Development & Membership Report (Joe Vande Slunt)  
Administration Report (Tanya Zastrow)*

V. New Business

- A. Board Meeting Structure Discussion  
1. Review of 2024 Schedule, Times, & Location  
2. Board Meeting Agenda Format & Topics  
3. Board Committee Reports  
4. Board of Directors Dashboard

VI. Announcements

- A. GLEAM – Now open! Tickets available at [www.olbrichgleam.org](http://www.olbrichgleam.org)

VII. Adjournment

NOTE: This agenda has been recorded with the City Clerk's Office. The meeting notices and agenda have been posted. If you need an interpreter, materials in alternate formats or other accommodations to access this service, activity or program, please contact Olbrich Botanical Gardens at 608.246.4550, or TTY # 866.704.2315 so proper arrangements can be made in a timely fashion.