



**AGENDA – Approved**

**PRESIDENTS’S WORK GROUP TO DEVELOP CITY-WIDE  
SURVEILLANCE EQUIPMENT & DATA MANAGEMENT POLICIES**

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Monday, February 12, 2018

4:30 PM

Room 103 A, City-County Building  
210 Martin Luther King, Jr. Blvd.

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If you need an interpreter, translator, materials in alternate formats or other accommodations to access this service, activity or program, please call the phone number below immediately.

Si necesita un intérprete, un traductor, materiales en formatos alternativos u otros arreglos para acceder a este servicio, actividad o programa, comuníquese inmediatamente al número de teléfono que figura a continuación.

Yog tias koj xav tau ib tug neeg txhais lus, ib tug neeg txhais ntawv, cov ntaub ntawv ua lwm yam los sis lwm cov kev pab kom siv tau qhov kev pab, kev ua num los sis kev pab cuam no, thov hu rau tus xov tooj hauv qab no tam sim no.

Contact: Heather Allen, Legislative Analyst, Common Council Office  
(608) 261 – 9159 or [hallen@cityofmadison.com](mailto:hallen@cityofmadison.com)

**1. CALL TO ORDER**

**2. PUBLIC COMMENT**

The work group shall not take action on a matter raised in the public comment portion of the meeting unless that matter is otherwise on the agenda. If the speaker requires an interpreter, either because of his/her limited English proficiency or because of a disability, he/she shall be allowed no less than six (6) minutes.

**3. DISCLOSURES AND RECUSALS**

Members of the work group should make any required disclosures or recusals under the City's Ethics Code.

**4. WHAT IS SURVEILLANCE?**

The Work Group will review various definitions of surveillance and surveillance equipment and select working definitions.

**5. REVIEW OF LEGAL FRAMEWORKS**

- a. Applicable local, state and federal regulations
- b. Other information needed

**6. REFERENCE MATERIALS**

- a. Existing City agency policies on surveillance
- b. Relevant APMs including 3-9 and 3-17
- c. Model policies from various organizations (such as the ACLU model policy shared with the President's Work Group on Police and Community Relations)
- d. Policies from other communities

**7. SURVEY**

Discussion on proposed survey to collect information from City agencies including equipment, policies and usage

**8. SCHEDULE**

- a. The Work Group intends to meet every two weeks and to conclude its work in June 2018.
- b. Next meeting date and regular schedule

**9. NEXT STEPS**

**10. ADJOURNMENT**