

Fees Received at Zoning Counter

(payable to City Treasurer, except as noted otherwise)

Plan Commission Land Use Applications

Rezoning (Zoning Map Amendments)

Type of Fee	Amount of Fee	Ordinance Citation
Zoning map amendment for PD(GDP) or PD(SIP)	\$1,500 plus \$200 for each acre of land in excess of one acre or fraction thereof, up to a maximum of 20 acres or \$5,300	Sec. 28.206
All other Zoning map amendments	\$950 plus \$100 for each acre of land in excess of one acre or fraction thereof, up to a maximum of 20 acres or \$2,850	Sec. 28.206
Extension for obtaining a building permit for PD (filed at least 30 days prior to expiration of 36 months)	\$500	Sec. 28.206
Alteration to PD(GDP) or (SIP) reviewed only by the Plan Commission	\$500	Sec. 28.206

Conditional Use

Type of Fee	Amount of Fee	Ordinance Citation
Conditional Use or major alteration to an approved Conditional Use for <ul style="list-style-type: none"> • multifamily complex • school • new construction or addition to existing building(s) that results in total square footage greater than 50,000 square feet in gross floor area and 25,000 or more square feet of gross floor area designed or intended for retail, hotel or motel use • new construction of a building, addition to any existing building or major alteration to the exterior face of a building in a [C4] [equivalent downtown] district 	\$950 plus \$100 for each acre of land in excess of one acre or fraction thereof, up to a maximum of 20 acres or \$2,850	Sec. 28.206
All other conditional uses or major alteration to an approved conditional use	\$600 plus \$100 for each acre of land in excess of one acre or fraction thereof, up to a maximum or 20 acres or \$2,500	Sec. 28.206

Conditional Use- No Fee

Type of Fee	Amount of Fee	Ordinance Citation
Conditional use application filed by any nonprofit, nongovernmental organization registered with the Department of Financial Institutions or by any neighborhood organization registered with the City Department of Planning and Community and Economic Development.	No fee	Sec. 28.206
Conditional use application for the following conditional uses: <ul style="list-style-type: none"> • Day care centers [includes adult day care] • Adaptive reuse of former public school or municipal buildings • Accessory greenhouses and swimming pool roofs or domes which infringe on required usable open space • Community service organizations; day treatment facilities • Development of parcels adjacent to landmarks, landmark sites or historic districts designated by the Landmarks Commission, provided that the use of the parcel is either a permitted or conditional use allowed in the zoning district in which the property is located 	No fee	Sec. 28.206

(Note that applications requiring a combination of Rezoning and Conditional Use approvals shall, after computation of the fee for each category, be charged the highest individual fee.)

Demolition Permit

Type of Fee	Amount of Fee	Ordinance Citation
Permit to raze, demolish, remove, or wreck a building	\$600, unless such permit is issued pursuant to Sec. 28.185(6)	Sec. 28.206

Plan Commission- Other

Type of Fee	Amount of Fee	Ordinance Citation
Applications filed by the Common Council, the City Plan Commission, the Zoning Board of Appeals or pursuant to Wis. Stat. § 13.48, the State of Wisconsin	No fee	
Submittal of preliminary or final plat for Plan Commission and Common Council review	\$250 plus \$50 per lot or outlot contained on the plat drawing	Sec. 16.23(5)(h)3.
Submittal of certified survey map or land division for approval by Secretary of the Plan Commission	\$250 plus \$200 per lot or outlot contained on the certified survey map	Sec. 16.23(5)(h)4.
Submittal of land division for condominiums for approval by Secretary of the Plan Commission	\$200	Sec. 16.23(5)(h)4.

Zoning Board of Appeals

Type of Fee	Amount of Fee	Ordinance Citation
Variances	\$300	Sec. 28.206
Appeals	\$200	Sec. 28.206

Sign Permits

Type of Fee	Amount of Fee	Ordinance Citation
New sign (except ground, business opening, and advertising)	\$1.75 per square foot of the net area; minimum fee of \$50	Sec. 31.041(3)(a)1.
Ground sign	\$1.75 per square foot of the gross area	Sec. 31.041(3)(a)2.
Advertising sign	\$2.50 per square foot of the net area	Sec. 31.041(3)(a)3.
Business opening sign (displayed for 30 days or less)	\$50	Sec. 31.041(3)(a)4.
Portable sign	\$50	Sec. 31.041(3)(a)5.
Bicycle-sharing facility signs on private property	\$100 for all permitted signs per facility	Sec. 31.041(3)(a)6.
Changing the face or copy of a sign	\$1.50 per square foot of the net area; minimum fee of \$25	Sec. 31.041(3)(b)
Change of sign location on same lot	\$25	Sec. 31.041(3)(b)

Site Plan Review/ Parking Lot Plan Review

Type of Fee	Amount of Fee	Ordinance Citation
Minor Alteration to Conditional Use	\$100	Sec. 28.206
Minor Alteration to PDSIP	\$100	Sec. 28.206
Site Plan Review	\$100, plus \$50 per acre for each acre of land in excess of 1 acre or fraction thereof, up to a maximum of 5 acres or \$300	Sec. 28.206
Site Plan Review for reject/ redraft plan resubmittal	50% of original fee for additional review	Sec. 28.206
Site Plan Review for governmental entities, schools, and non-profit non-governmental organizations	\$50	Sec. 28.206

Miscellaneous

Type of Fee	Amount of Fee	Ordinance Citation
Certificate of Occupancy/Change of Use, with a building permit (paid at building permit counter)	\$10 for first Certificate of Occupancy \$75 for each additional Certificate of Occupancy	Sec. 29.07(3)(e)
Certificate of Occupancy/Change of Use, without a building permit	\$75	Sec. 29.07(3)(e)
Zoning Certificate, excluding a Floodplain Statement or a Certificate of Occupancy	\$50	Sec. 28.206
Zoning Letter	\$10 for each item requested \$30 for "standard letter"	Sec. 28.206
Copies (up to 11" x 17")	\$.25 per page	
Recording fee at Dane County Register of Deeds Office (payable to Dane County Register of Deeds)	\$30	
Temporary Use Permit	\$50 \$0 for community event	Sec. 28.206