



Department of Public Works

## Streets Division

Charlie Romines, Superintendent

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**Re: Electronic waste collected during August student move out period**

Dear Property Owner

You are receiving this letter and the enclosed materials because you have been identified as owning, or being responsible, for [INSERT ADDRESS]. This property is in a region considered to be the “student apartment area” or “move out area” of Madison. A map of the area in question is enclosed. If you do not own, or are otherwise responsible for, property in the area indicated on the map, we apologize for the error in sending you this notice.

The annual move out period in the student apartment area in August presents numerous challenges for property owners, residents, and Streets Division employees who collect the trash, recyclables, and large items.

Due to the size and scope of the annual August move out, this letter serves as notice for owners of properties within the student move area as indicated on the enclosed map, pursuant to Wis. Stat. Sec. 66.0628(2m), that if any televisions, monitors, laptops, or computers are placed to the curb in front of your property contrary to Madison General Ordinance 10.18(12) during the yearly student move out period, that the Streets Division shall cause these items to be removed immediately and properly recycled.

**If a television, monitor, or computer is collected from the curb at a property you own in the student apartment area of Madison as indicated on the enclosed map anytime between August 3, 2026, and 4:00pm on August 21, 2026, your property will thereafter be charged a \$30 administrative fee for each of these items collected during that window of time.**

Under Madison General Ordinances Sec. 10.18(12), no televisions, printers, monitors, computer accessories, video players, cell phones or other items of electronic waste may be placed or kept on any terrace or curbside for collection by the City and must, instead, be recycled at an authorized recycling site or disposed of in any other lawful manner, consistent with State law. Moreover, every property owner is responsible for maintaining their property in accordance with this requirement.

More details about the move out process can be found later in this letter and on the enclosed documents.

Please contact your tenants, members of your condo association, or similar individuals connected to your property, so they are aware of their responsibilities during the move out process and include how to safely recycle their electronics and other items.

## **How to Recycle Televisions & Other Electronics for Free with the City of Madison**

The City of Madison operates three electronics recycling drop-off sites that are available for all Madison residents. Use the enclosed guide to learn the locations and hours of the drop-off sites this year.

**In 2026, all electronics are accepted for free at the drop-off sites from all Madison residents – including renters.** You will need to show proof of Madison residency to use a drop-off site.

Free electronics recycling includes televisions, computers, printers, cell phones, charging cables, modems, gaming systems, and so on.

Get more information about the Streets Division's electronics recycling program at [www.cityofmadison.com/eCycle](http://www.cityofmadison.com/eCycle).

## **Disposal of Appliances & Special Large Items (Microwaves, Air Conditioners, Etc.)**

Work orders are required to collect appliances and other special large items, such as tires, during the annual move out. Appliances include microwaves, air conditioners, dehumidifiers, refrigerators, and similar devices.

The work order system can be found at [www.cityofmadison.com/LargeItemWorkOrder](http://www.cityofmadison.com/LargeItemWorkOrder).

If your property receives recycling collection from the City of Madison, then the residents will not be charged when they schedule a curbside pickup for these special items. If your property does not receive recycling pickup, then a per-item fee may apply for each appliance and special item per item.

All properties within the move out area will be allowed to use the work order system for the move-out, including properties that have greater than 8 units.

If your property within the move out area has more than 8 units, your access to schedule a curbside pickup of appliances and special items during the move out will begin on July 26, 2026. This change is temporary. It is only to help with the collection and recycling of appliances and special items during the busy move out period. The last day for properties larger than 8 units within the move out area to schedule a curbside pickup is August 14, 2026. Be advised that on July 26, 2026, you may encounter a temporary outage of the work order system due to a planned system update.

Properties outside of the student apartment area will not see any change to large item scheduling access during the move out period.

Enclosed with this letter is a flyer explaining the large item collection process during the move out and information about which items require fees.

Details about large item collection during the move out period are also available on the Streets Division webpage, [www.cityofmadison.com/MovingDays](http://www.cityofmadison.com/MovingDays).

## **Disposal of Furniture, Mattresses, Carpeting, Bed Frames, and Similar Items**

From August 3, 2026, through the morning of August 21, 2026, Streets Division crews will be patrolling the move out area collecting furniture, mattresses, carpeting, desks, tables, bed frames, lamps, and other free items.

You will not be required to submit a work order to have these items in the student move area as indicated on the enclosed map.

Crews will also be regularly emptying trash and recycling carts during this window of time.

### **Additional Resources**

To find more options for electronics recycling beyond the Streets Division drop-off sites, please use the DNR E-Cycle Wisconsin website, [dnr.wi.gov/topic/ecycle](http://dnr.wi.gov/topic/ecycle).

Information about the student move process, including details on the **extra cart collections** for the student apartment area and how to handle illegally dumped items, can be found on the Streets Division's Moving Days website, [www.cityofmadison.com/MovingDays](http://www.cityofmadison.com/MovingDays).

For additional questions or requests, contact the Streets Division offices. Office hours are 7:30am to 4:00pm Monday to Friday. The west side office can be reached at 608-266-4681. The east side office can be reached at 608-246-4532. Questions can also be emailed to [streets@cityofmadison.com](mailto:streets@cityofmadison.com).

Thank you for your time and attention.

A handwritten signature in black ink, appearing to read "Bryan Johnson". The signature is fluid and cursive, with a long horizontal stroke at the end.

Bryan Johnson  
City of Madison Streets & Urban Forestry Division  
Recycling Coordinator

