



Department of Planning & Community & Economic Development
Economic Development Division

Office of Business Resources - Street Vending

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Warren Hansen, Coordinator
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Please call ahead for appointment.

July 2010 - Licensing Checklist

Dear Camp Randall High Density Street Vendor Applicant:

I must receive your applications by the end of the business day Friday July 30, 2010.

Here's what you need to do to apply for a Camp Randall High Density Vending License:

1. Complete the High Density Vending License Application. (\$475 for the season)
2. Complete a City of Madison Street Vendor License Application for each person who will vend with or for you, maximum three per High Density Vending License. (\$150 or \$75 each)
3. Submit a copy of your Wisconsin State Sellers Permit.
4. Include a photo of the Primary Vendor.
5. Include an approved insurance certificate naming City of Madison as additional insured for minimum coverage of one million dollars.
6. Include your site request form.
7. If you are a food vendor, look at the "Requirements for Temporary Food Establishments" and include your Application for Temporary Food Establishment Permit.

Once we have received these completed items, your license will be issued or mailed to you.

Thanks,

Warren Hansen
Street Vending Coordinator

Website: <http://www.cityofmadison.com/Business/streetvending/campRandall.cfm>
Additional information and copies of applications are available on the website.