

APPLICATION FOR ALTERATION OF EXISTING CONDITIONAL USE
City of Madison

Date _____

TO ZONING ADMINISTRATOR:

The undersigned owner (contract owner) of property herein described hereby applies for approval to make minor alterations to an existing conditional use.

1. Location of Property/ Street Address:	Ald. District:
2. Legal Description of Property:	
3. Existing Conditional Use:	
4. Proposed Alteration (Describe):	
5. Zoning District:	

This application must be accompanied by two (2) sets of construction and plot plans indicating the proposed alteration, if there are no exterior changes. Five (5) sets of construction and parking lot plans are required, if exterior changes are proposed.

Section 28.12(10)(h)2. states: "No alteration of a conditional use shall be permitted unless approved by the City Plan Commission provided, however, the Zoning Administrator may issue permits for minor alterations or additions which are approved by the Planning Unit Director and are compatible with the concept approved by the City Plan Commission and the standards set forth in Section 28.12(10)(g)."

Respectfully submitted,

Name _____

Address _____

Telephone No. _____

ZONING ADMINISTRATOR'S COMMENTS:

Occupancy Certificate Status
Outstanding Orders
Conditions of approval met
Compatibility of proposed alteration with concept approved by Plan Commission
Compatibility of proposed alteration with standards of 28.12(11)(g)
Alderman's Recommendation

TRAFFIC ENGINEER'S COMMENTS:

Approved according to 28.12(10)(h)2.	<input type="checkbox"/> Director of Planning & Development Date
Disapproved – Refer to Plan Commission	<input type="checkbox"/> Director of Planning & Development Date