



City Of Madison

**Building Plan Approval
Application**

Neighborhood Preservation &
Inspection Division
215 Martin Luther King Jr. Blvd. Rm LL-100
Madison WI 53703
P.O. Box 2984 (zip code 53701-2984)
(608) 266-4551 Fax (608) 266-6522

Instructions: Fill in all applicable data. Submittal of this plan approval Application form is required with each plan submittal, with a minimum of **two** sets of plans. **SUBMIT PLUMBING PLANS SEPARATELY, ACCOMPANIED BY AN APPLICATION FORM.**

1. Occupancy type		2. Project information		3. Type of submittal	
Check all that apply () A. Assembly () B. Business () E. Education () F. Factory () H. Hazardous () I. Institutional () M. Mercantile () R. Residential () S. Storage () U. Utility	Circle sub use	Project Address		Project type	Review type
	A1 A2 A3 A4 A5	Tenant or occupant name		() New () Alteration level 1 2 3 () Addition	() Foundation only () Building () HVAC () Truss
	school daycare F1 F2			() Repair () Revision to previously approved plan () Capacity only	() Precast () Metal building () Antenna / Tower
H1 H2 H3 H4 H5 I1 I2 I3 I4	Has a building code variance been applied for? Yes No				
R1 R2 R3 R4 S1 S2	Variance approval number: _____				
Brief project description					
4. Project designer		5. HVAC designer		6. Building Owner	
Designer	Reg. #	Designer	Reg. #	Company name	
Design Firm		Design Firm		Name	
Address		Address		Address	
City/state/zip code		City/state/zip code		City/state/zip code	
Contact person		Contact person		Contact person	
Telephone Number ()		Telephone Number ()		Telephone Number ()	
Fax Number ()		Fax Number ()		Fax Number ()	
email		email		email	
7. Class Of Construction		8. Building information			
() IA () IB () IIA () IIB () IIIA () IIIB () IV () VA () VB		Total stories of building _____		() Complete Sprinkler ()13 ()13R	
		Total floor area for each floor work is done on:		() Partial Sprinkler explain:	
		Floor: _____	Area: _____ sq. ft.	() Unlimited Area If areas are separated by fire barriers or firewalls give the reason for the separation.	
		Floor: _____	Area: _____ sq. ft.		
		Floor: _____	Area: _____ sq. ft.		
Floor: _____	Area: _____ sq. ft.				
9. Building permit information					
Building contractor	HVAC contractor	Plumbing contractor	Electrical Contractor		
Estimated Cost: For alterations do not include HVAC, plumbing, or electrical costs					
New/addition: (total) \$		Alteration: (no MEP) \$		New Parking Lot: \$	

