

2005 INCLUSIONARY ZONING DEVELOPMENT ASSISTANCE MEETINGS
For more information on these meetings, contact the Planning Unit at (608) 266-4635

| Step 1. Pre-Application Project Discussion with Planning Unit, CDBG & Zoning Staff | | | Step 2. Pre-Application Project Review by Interdepartmental Review Staff Team | | | | |
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| Tuesday at 1:30PM in Room LL-110, MMB | | | Thursday beginning at 9:00 AM in Room LL-110, MMB | | | | |
| <p>The purpose of this discussion is to give the prospective applicant an opportunity to meet with staff from the above disciplines to preliminarily discuss the project prior to the expenditure of significant resources.</p> <p>The applicant is asked to bring with them a conceptual drawing of the proposed development that includes an indication of the number of total residential units proposed and an indication of how they intend to meet the requirements of the Inclusionary Zoning provisions in the Zoning Ordinance to aid the discussion. No materials are required to be submitted in advance of the meeting.</p> <p>Meetings are generally scheduled for the first and third Tuesday afternoons of each month. Please notify the Planning unit by 4 PM of the cutoff date at 266-4635 to be scheduled for the specific meeting.</p> <p>Meeting times are subject to availability. No more than three pre-application discussions will be conducted on any given meeting day. Initial discussions will be limited to 45 minutes depending on the number of agenda items.</p> | Cutoff Date | Meeting Day | <p>Following the preliminary discussion in Step 1, the applicant is required to present a more detailed version of the development plan with the members of the Interdepartmental Review Staff Team prior making formal applications for Plan Commission consideration.</p> <p>The applicant is required to submit twelve (12) copies of an 11 X 17 inch site plan that depicts the proposed development, and twelve (12) copies of a draft Inclusionary Dwelling Unit Plan (IDUP) describing the nature of the project and how the applicant proposes to comply with the inclusionary zoning components of the Zoning Ordinance. The draft IDUP and site plans should be collated and stapled to assist in their distribution to reviewing agencies. In the alternative, the applicant may submit the IDUP information electronically by e-mail after first contacting the Planning Unit to make arrangements.</p> <p>Meeting times are subject to availability. No more than three pre-application reviews will be heard on any given meeting day. In order to be scheduled for a specific date, the site plans and IDUP must be received by the Planning Unit by 12 PM of the cutoff date for a specific meeting. Incomplete submittals will not be scheduled.</p> | Cutoff Date | Meeting Day | | |
| | | January 4 | | January 11* | | January 6 | January 13 |
| | | January 18 | | January 25** | | January 21 | January 27** |
| | | February 1 | | February 8 | | February 3 | February 10 |
| | | February 15 | | February 22 | | February 17 | February 24 |
| | | March 1 | | March 8 | | March 3 | March 10 |
| | | March 15 | | March 22 | | March 17 | March 24 |
| | | March 29 | | April 5 | | March 31 | April 7 |
| | | April 12 | | April 19 | | April 14 | April 21 |
| | | April 26 | | May 3 | | April 28 | May 5 |
| | | May 10 | | May 17 | | May 19 | May 26* |
| | | May 31 | | June 7 | | June 2 | June 9 |
| | | June 14 | | June 21 | | June 16 | June 23 |
| | | June 28 | | July 5 | | June 30 | July 7 |
| | | July 12 | | July 19 | | July 14 | July 21 |
| | | August 2 | | August 9 | | August 4 | August 11 |
| | | August 16 | | August 23 | | August 18 | August 25* |
| | August 31 | Sept. 6 | | Sept. 1 | Sept. 8 | | |
| | Sept. 13 | Sept. 20 | | Sept. 22 | Sept. 29* | | |
| | Sept. 27 | October 4 | | October 6 | October 13 | | |
| | October 11 | October 18 | | October 20 | October 27 | | |
| | October 25 | Nov. 1 | | Nov. 3 | Nov. 10* | | |
| | Nov. 8 | Nov. 15 | | Nov. 15 | Nov. 22* (T) | | |
| | Dec. 6 | Dec. 13 | | Dec. 8 | Dec. 15 | | |

*: Meeting will be held in Room LL-130 | **: Meeting room to be announced | (T): Tuesday