



City of Madison
Election Official Training Certification:
Processing Absentee Ballots
Submit with your payroll sheet on Election Day.

Election Official – please print:

Name _____

Training Quiz

1. What is the first thing you check before processing an absentee ballot?

2. What two signatures must be in place in order for a ballot to be counted?

3. What do you do if the address of the witness is not written on the absentee certificate envelope?

Oath

I solemnly affirm that I have completed the City of Madison online Election Official training, and that I will fairly and impartially perform the duties of Election Official for the City of Madison, in conformance with the election laws set forth in the Wisconsin Statutes, to the best of my ability. To make every vote count, I will work diligently to ensure that all voter registration applications and absentee ballots are properly processed. I understand that I would be subject to applicable civil or criminal penalties if I failed to comply with State Statute 12.13 (Prohibited Election Practices), and that my solemn obligation is to fully and fairly implement election laws and to seek to have the intent of the electors ascertained.

Signature of Election Official

Date